

Task No.	Description	Comments	Duration / Start	End	Resource
1	mSCOA Introduction				
	<ul style="list-style-type: none"> Council Resolution 	NT Requirement	06/06/2014	30/06/2014	Cape Agulhas Council
2	mSCOA Committee				
	<ul style="list-style-type: none"> Establishment of mSCOA Committee 		30/10/2014	30/10/2014	Cape Agulhas Council
	<ul style="list-style-type: none"> Committee's terms of reference 	Convene at least quarterly	30/10/2014	30/10/2014	Accounting Officer
	<ul style="list-style-type: none"> Term of Reference mSCOA Committee members 	Adoption by SCOA Steering Committee	19/02/2016	19/02/2016	CFO
	<ul style="list-style-type: none"> Terms of reference Project Implementation Team 	Adoption by SCOA Steering Committee	19/02/2016	19/02/2016	CFO
3	MSCOA High Level Implementation Plan				
	<ul style="list-style-type: none"> Development of high level SCOA Implementation Plan 	NT Requirement	30/10/2014	30/10/2014	Cape Agulhas Council
	<ul style="list-style-type: none"> Review and update of high level SCOA Implementation Plan 	Alignment to NT key deliverables and milestone	19/02/2016	19/02/2016	mSCOA Steering Committee
4	IT Infrastructure				
	<ul style="list-style-type: none"> IT infrastructure SCOA compliance assessment report 	NT & SAMRAS system compliance	28/10/2014	30/11/2014	IT Manager
	<ul style="list-style-type: none"> Review and update IT infrastructure SCOA compliance assessment report 	NT & SAMRAS system compliance	31/01/2016	31/03/2016	IT Manager
	<ul style="list-style-type: none"> IT infrastructure SCOA needs – Annual Budget (2015/16 & two outer years) 	IT Annual Budget (2015/16)	28/10/2014	30/06/2017	Cape Agulhas Council
5	SAMRAS:- mSCOA Project Plan				
	<ul style="list-style-type: none"> SAMRAS - Development of mSCOA Project Plan 	SAMRAS project plan	31/10/2014	31/10/2014	Cape Agulhas & Bytes
	<ul style="list-style-type: none"> Update and review SAMRAS - Development of mSCOA Project Plan 	SAMRAS project plan	31/08/2015	19/02/2016	mSCOA Steering Committee & Bytes
	<ul style="list-style-type: none"> SAMRAS – Detail development and roll-out of programmes 	Roll out of SAMRAS project plan	01/11/2014	31/0/2016	mSCOA Steering Committee & Bytes

	<ul style="list-style-type: none"> mSCOA Support Agreement to be renewed – Annual Budget 2015/16 & outer year 	Annual Budget 2015/16	30/09/2015	31/10/2016	mSCOA Steering Committee
6	mSCOA Roll Out				
	<ul style="list-style-type: none"> Implementation of mSCOA Project Plan 	Roll out of SAMRAS project plan	01/11/2014	31/08/2016	mSCOA Steering Committee & Bytes
	<ul style="list-style-type: none"> Live production 	“ “ “ “	01/11/2014	01/07/2017	mSCOA Steering Committee & Bytes
	<ul style="list-style-type: none"> Verification and Testing by SAMRAS (Effective 1 July 2016 aligned to budget 2016/17) 	“ “ “ “	01/11/2014	30/06/2017	Bytes
	<ul style="list-style-type: none"> SCOA project sign-off 	“ “ “ “	01/11/2014	31/08/2017	mSCOA Steering Committee & Bytes
7	SCOA Continuous NT developments				
	<ul style="list-style-type: none"> Continuous development until NT finalize spec 	“ “ “ “	-	-	Bytes