



KAAP AGULHAS MUNISIPALITEIT
CAPE AGULHAS MUNICIPALITY
U MASIPALA WASECAPE AGULHAS

QUARTERLY PERFORMANCE REPORT 30 SEPTEMBER 2021

**Submitted in terms of Section 52 (d) of the MFMA and MFMA
Circular 13**

14 OCTOBER 2021

RESOLUTION 227/2021

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1 PURPOSE

The purpose of this report is to present the quarterly performance report of the Municipality for the first quarter of the financial year. (1 July 2021 - 30 September 2021).

2 LEGAL FRAMEWORK

This Performance Report is submitted in compliance with MFMA Circular 13, which requires the Municipality to report quarterly on its Service Delivery Budget Implementation Plan (SDBIP).

This report must be read in conjunction with the Quarterly Budget Report which is submitted to Council in terms of Section 52(d) of the Municipal Finance Management Act, which requires the Mayor to within 30 days of the end of each quarter; submit a report to Council on the implementation of the budget and the financial state of affairs of the Municipality.

3 DISCUSSION

The Performance Management System is an internet-based system that uses the approved Service Delivery Budget Implementation Plan (SDBIP) as its basis. The Executive Mayor approved the Top Layer SDBIP for 2021/22 on 22 June 2021. The SDBIP is a layered plan comprising a Top Layer SDBIP and Departmental SDBIPs.

Any amendments to the Top Layer SDBIP must be approved by Council. This is generally done following the submission of the Mid-year Budget and Performance Assessment Report and the approval of the adjustment budget.

Performance reporting on the top layer SDBIP is done to the Council on a quarterly, half yearly (Mid-year Budget and Performance Assessment Report) and annual basis (Annual Report).

4 LINKAGE TO THE IDP

The Council approved the new five year IDP on 30 May 2017. The SDBIP derives from the IDP, which contains the Municipalities vision, mission and strategic goals and objectives, which in turn aligned to the National KPA's for Local Government.

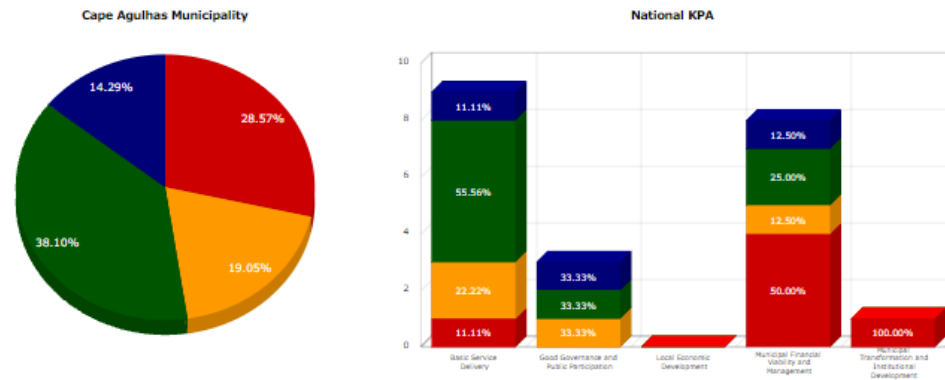
The following table sets out this alignment.

VISION	MISSION	NATIONAL KPA	MUNICIPAL KPA	STRATEGIC GOAL	STRATEGIC OBJECTIVE
Together for excellence / Saam vir uitnemendheid / Sisonke siyagqwesa	To render excellent services through good governance, public ownership and partnership in order to create a safer environment that will promote socio-economic growth and ensure future financial sustainability in a prosperous southernmost community	KPA1: Good Governance and Public Participation	MKPA1: Good Governance and Public Participation	SG1: To ensure good governance	SO1: To create a culture of good governance
					SO2: To create a culture of public participation and empower communities to participate in the affairs of the Municipality
		KPA2: Municipal Institutional Development and Transformation	MKPA2: Municipal Institutional Development and Transformation	SG2: To ensure institutional sustainability	SO3: To create an administration capable of delivering on service excellence.
		KPA3: Local Economic Development	MKPA3: Local Economic Development and Tourism	SG3: To promote local economic development in the Cape Agulhas Municipal Area	SO4: To create an enabling environment for economic growth and development
					SO5: To promote tourism in the Municipal Area
		KPA4: Municipal Financial Viability and Management	MKPA4: Municipal Financial Viability and Management	SG4: To improve the financial viability of the Municipality and ensure its long term financial sustainability	SO6: To provide effective financial, asset and procurement management
		KPA5: Basic Service Delivery	MKPA5: Basic Service Delivery	SG5: To ensure access to equitable affordable and sustainable municipal services for all citizens	SO7: Provision of equitable quality basic services to all households
					SO8: To maintain infrastructure and undertake development of bulk infrastructure to ensure sustainable service delivery.
					SO9: To provide community facilities and services
					SO10: Development of sustainable vibrant human settlements
		KPA5: Basic Service Delivery	MKPA6: Social and youth development	SG6: To create a safe and healthy environment for all citizens and visitors to the Cape Agulhas Municipality	SO11: To promote social and youth development
					SO12: To create and maintain a safe and healthy environment

5 QUARTERLY PERFORMANCE IN TERMS OF PERFORMANCE INDICATORS SET ON THE APPROVED TOP LAYER SDBIP FOR 2021/22

5.1 OVERALL ACTUAL PERFORMANCE FOR THE PERIOD ENDING 30 SEPTEMBER 2021

The Municipality has 36 KPI's on its 2021/22 SDBIP, and 21 were measurable by the end of quarter 1. A total of 10 KPI's (48% were not met and 11 KPI's (52%) were met.



	Cape Agulhas Municipality	National KPA					
		Basic Service Delivery	Good Governance and Public Participation	Local Economic Development	Municipal Financial Viability and Management	Municipal Transformation and Institutional Development	[Unspecified]
Not Met	6 (28.57%)	1 (11.11%)	-	-	4 (50.00%)	1 (100.00%)	-
Almost Met	4 (19.05%)	2 (22.22%)	1 (33.33%)	-	1 (12.50%)	-	-
Met	-	-	-	-	-	-	-
Well Met	8 (38.10%)	5 (55.56%)	1 (33.33%)	-	2 (25.00%)	-	-
Extremely Well Met	3 (14.29%)	1 (11.11%)	1 (33.33%)	-	1 (12.50%)	-	-
Total:	21*	9	3	0	8	1	-
	100%	42.86%	14.29%	0.00%	38.10%	4.76%	-

* Excludes 15 KPIs which had no targets/actuals for the period selected.

5.2 ACTUAL PERFORMANCE PER NATIONAL KEY PERFORMANCE AREA (KPA) FOR THE QUARTER ENDING 30 SEPTEMBER 2021

The tables below comprise the unaudited Top Layer SDBIP for the first quarter of the financial year. The quarterly performance per National Key Performance Area is shown as well as performance comments and corrective measures for targets not achieved. Each table is followed by a summary.

5.2.1 NATIONAL KPA 1: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Ref	Strategic Goal	KPI Name	Unit of Measurement	Ward	Annual Target	Quarter ending September 2021				
						Target	Actual	R	Performance Comment	Corrective Measures
TL2	To ensure good governance	Implement 87% of the RBAP for 2021/22 by 30 June {(Number of audits and tasks completed for the period/ Number of audits and tasks identified in the RBAP)x100}	% of audits and tasks completed in terms of the RBAP	Whole of Municipality: All	87.00%	10.00%	17.30%	B	RBAP 17.3% complete.	None required.
TL31	To ensure good governance	95% of water samples comply with SANS241 micro biological indicators {(Number of water samples that comply with SANS241 indicators/Number of water samples tested)x100}	% of water samples compliant	Whole of Municipality: All	95.00%	95.00%	99.90%	G2	99% of the water samples complied with SANS241 micro biological indicators from July to September 2021 which is indicative of good water quality	None required.
TL32	To ensure good governance	65% average compliance of the Bredasdorp WWTW water quality to SANS 241 for the financial year	% average compliance of the quarterly waste water test results	Whole of Municipality: All	62.08%	58.33%	52.00%	O	52% of the Bredasdorp WWTW samples complied with SANS 241 from July to September 2021.	The upgraded plant will be in operation in the coming months and quality will improve.

Summary of Results: Good Governance and Public Participation

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	2
R	KPI Not Met	0% <= Actual/Target <= 74.999%	0
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	1
G	KPI Met	Actual meets Target (Actual/Target = 100%)	0
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	1
B	KPI Extremely Well Met	150.000% <= Actual/Target	1
Total KPIs:			5

5.2.2 NATIONAL KPA 2: MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION

Ref	Strategic Goal	KPI Name	Unit of Measurement	Ward	Annual Target	Quarter ending September 2021				
						Target	Actual	R	Performance Comment	Corrective Measures
TL6	To ensure institutional sustainability	Submit a revised essential services agreement for CAM to Council for approval that addresses pandemic conditions by 30 September 2021	Number of essential service agreements submitted	Whole of Municipality: All	1	1	0	R	The agreement is in draft form for discussion with the Unions.	To be finalised in the next quarter.

Summary of Results: Municipal Transformation and Institutional Development

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	2
R	KPI Not Met	0% <= Actual/Target <= 74.999%	1
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	0
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
Total KPIs:			3

5.2.3 NATIONAL KPA 3: LOCAL ECONOMIC DEVELOPMENT

No KPI's were measurable in the first quarter for this KPA

5.2.4 NATIONAL KPA 4: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

Ref	Strategic Goal	KPI Name	Unit of Measurement	Ward	Annual Target	Quarter ending September 2021				
						Target	Actual	R	Performance Comment	Corrective Measures
TL16	To improve the financial viability of the Municipality and ensure its long term financial sustainability	The percentage of the municipality's capital budget spent by 30 June {(Actual amount spent on projects /Total amount budgeted for capital projects)X100}	% of the municipal capital budget spent	Whole of Municipality: All	95.00%	5.00%	3.83%	O	3.83% of the Capital budget is spent. (Budget R53873187. Spent R 2061219,82) There is a further R 6169004,05 on order. Total spent and on order 15%.	Ongoing monitoring of procurement plan
TL20	To improve the financial viability of the Municipality and ensure its long term financial sustainability	Achieve a debtors payment percentage of at least 96% by 30 June {(Gross Debtors opening Balance + Billed Revenue - Gross Debtors closing Balance - Bad Debts Written Off)/Billed Revenue) x 100}	% debtors payment ratio achieved	Whole of Municipality: All	96.00%	96.00%	106.45%	G2	Debtors payment ratio is 106,45%.	None required
TL23	To improve the financial viability of the Municipality and ensure its long term financial sustainability	95% of the total approved management services capital budget spent by 30 June	% of management services budget spent	Whole of Municipality: All	95.00%	18.00%	11.78%	R	11.78 % of the Capital budget is spent. (Budget R3425500. Spent R 403544,32) There is a further R 1392286,9 on order. Total spent and on order 52%.	Procurement processes are all on schedule and will be closely monitored.
TL27	To improve the financial viability of the Municipality and ensure its long term financial sustainability	95% of the roads and storm water capital budget spent by 30 June {(Actual expenditure divided by the total approved roads and stormwater capital budget) x 100}	% of roads and storm water capital budget spent	Whole of Municipality: All	95.00%	2.00%	2.03%	G2	2.03 % of the Capital budget is spent. (Budget R18612850. Spent R 376983,14) There is a further R 115346,15 on order. Total spent and on order 3%.	None required.
TL28	To improve the financial viability of the Municipality and ensure its long	95% of the approved refuse removal capital budget spent by 30 June{(Actual expenditure divided by the total	% of refuse removal capital budget spent	Whole of Municipality: 2 3 4 6	95.00%	1.00%	0.00%	R	No expenditure. In process of compiling tender specifications.	To be addressed in coming months. Pocurement proccses to be closely monitored.

CAPE AGULHAS MUNICIPALITY QUARTERLY PERFORMANCE REPORT FOR QUARTER 1: 1 JULY 2021 - 30 SEPTEMBER 2021

Ref	Strategic Goal	KPI Name	Unit of Measurement	Ward	Annual Target	Quarter ending September 2021				
						Target	Actual	R	Performance Comment	Corrective Measures
	term financial sustainability	approved refuse removal capital budget) x 100}								
TL30	To improve the financial viability of the Municipality and ensure its long term financial sustainability	Limit unaccounted for water to less than 20 % by 30 June {(Number of Kiloliters Water Purchased or Purified - Number of Kiloliters Water Sold (incl free basic water) / Number of Kiloliters Water Purchased or Purified /100}	% unaccounted water	Whole of Municipality: All	20.00%	20.00%	28.26%	R	Provisional figure to be verified	Ongoing pipe replacement programme.
TL34	To improve the financial viability of the Municipality and ensure its long term financial sustainability	Limit unaccounted for electricity to less than 8% by 30 June {(Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold (incl Free basic electricity)) / Number of Electricity Units Purchased and/or Generated) X 100}	% unaccounted electricity	Whole of Municipality: All	8.00%	8.00%	6.84%	B	Electricity losses are 684% which is well below the norm.	None required.
TL35	To improve the financial viability of the Municipality and ensure its long term financial sustainability	95% of the electricity capital budget spent by 30 June {(Actual expenditure divided by the total approved capital budget) x 100}	% of electricity capital budget spent	Whole of Municipality: All	95.00%	4.00%	1.86%	R	1.86 % of the Capital budget is spent. (Budget R10083637. Spent R 187987,06) There is a further R 3578684,52 on order. Total spent and on order 37.5%.	

Summary of Results: Municipal Financial Viability and Management

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	4
R	KPI Not Met	0% <= Actual/Target <= 74.999%	4
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	1
G	KPI Met	Actual meets Target (Actual/Target = 100%)	0
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	2
B	KPI Extremely Well Met	150.000% <= Actual/Target	1
Total KPIs:			12

5.2.5 NATIONAL KPA 5: BASIC SERVICE DELIVERY

Ref	Strategic Goal	KPI Name	Unit of Measurement	Ward	Annual Target	Quarter ending September 2021				
						Target	Actual	R	Performance Comment	Corrective Measures
TL9	To ensure access to equitable affordable and sustainable municipal services for all citizens	Number of formal residential properties that receive piped water that is connected to the municipal water infrastructure network and billed for the service as at 30 June	Number of formal residential properties which are billed for water	Whole of Municipality: All	9 149	9 149	9 731	G2	9731 Formal residential properties receive piped water that is connected to the municipal water infrastructure network and were billed for the service.	None required
TL10	To ensure access to equitable affordable and sustainable municipal services for all citizens	Number of formal residential properties connected to the municipal electrical infrastructure network (credit and prepaid electrical metering)(Excluding Eskom areas) and billed for the service as at 30 June	Number of formal residential properties which are billed for electricity or have pre paid meters (Excluding Eskom areas)	Whole of Municipality: All	9 414	9 414	9 755	G2	9755 Formal residential properties were connected to the municipal electrical infrastructure network (credit and prepaid electrical metering)(Excluding Eskom areas) and billed for the service.	None required.
TL11	To ensure access to equitable affordable and sustainable municipal services for all citizens	Number of formal residential properties connected to the municipal waste water sanitation/sewerage network for sewerage	Number of residential properties which are billed for sewerage	Whole of Municipality: All	9 416	9 416	9 784	G2	9784 Formal residential properties were connected to the municipal waste water sanitation/sewerage network (inclusive of	None required.

CAPE AGULHAS MUNICIPALITY QUARTERLY PERFORMANCE REPORT FOR QUARTER 1: 1 JULY 2021 - 30 SEPTEMBER 2021

Ref	Strategic Goal	KPI Name	Unit of Measurement	Ward	Annual Target	Quarter ending September 2021				
						Target	Actual	R	Performance Comment	Corrective Measures
		service (inclusive of septic tanks), irrespective of the number of water closets (toilets) and billed for the service as at 30 June							septic tanks)and billed for the service.	
TL12	To ensure access to equitable affordable and sustainable municipal services for all citizens	Number of formal residential properties for which refuse is removed once per week and billed for the service as at 30 June	Number of formal residential properties which are billed for refuse removal	Whole of Municipality: All	9 395	9 395	9 771	G2	9771 Formal residential properties received a weekly refuse removal service and were billed for the service.	None required
TL13	To ensure access to equitable affordable and sustainable municipal services for all citizens	Provide 6kl free basic water per month to all formal households during the financial year	Number of formal Households receiving free basic water	Whole of Municipality: All	9 149	9 149	9 731	G2	All households in the Municipal Area receive free basic water, and 9731 households were provided with 6KL free water per month.	None required
TL14	To ensure access to equitable affordable and sustainable municipal services for all citizens	Provide 50 kwh free basic electricity per month to registered indigent / poor households in terms of the equitable share requirements during the financial year	Number of registered indigent / poor households receiving free basic electricity in terms of Councils indigent policy	Whole of Municipality: All	3 380	3 380	2 926	O	2926 Indigent households were provided with 50 Kwh free electricity monthly. Indigent household must register annually for free basic services and not all households have registered yet. Registrations are increasing daily.	Ongoing campaign to encourage indigent households to register.
TL15	To ensure access to equitable affordable and sustainable municipal services for all citizens	Provide free basic sanitation and refuse to registered indigent / poor households in terms of the equitable share requirements during the financial year	Number of registered indigent / poor households receiving free basic sanitation and refuse in terms of Councils indigent policy	Whole of Municipality: All	3 380	3 380	2 926	O	2926 Indigent households were provided with free basic sanitation and refuse monthly. Indigent household must register annually for free basic services and not all	Ongoing campaign to encourage indigent households to register.

CAPE AGULHAS MUNICIPALITY QUARTERLY PERFORMANCE REPORT FOR QUARTER 1: 1 JULY 2021 - 30 SEPTEMBER 2021

Ref	Strategic Goal	KPI Name	Unit of Measurement	Ward	Annual Target	Quarter ending September 2021				
						Target	Actual	R	Performance Comment	Corrective Measures
									households have registered yet. Registrations are increasing daily.	
TL26	To create a safe and healthy environment for all citizens and visitors to the Cape Agulhas Municipality	Submit a CAM Community Safety Plan to Council for approval by 30 September 2021	Number of CAM Community Safety Plans submitted for approval	Whole of Municipality: All	1	1	0	R	A draft plan has been compiled but not submitted as there was no Portfolio Committee Meeting in September 2021	A consultant is in process of being appointed to improve certain specialised aspects of the draft plan to improve it.
TL33	To ensure access to equitable affordable and sustainable municipal services for all citizens	95% of the available budget for the upgrade of the Napier WWTW spent by 30 June	% of project allocation for financial year spent	Whole of Municipality: 2 3 4 6	95	0	7.06	B	7.06 % of the Capital budget is spent. (Budget R7700000. Spent R 543722,23) There is a further R 480998,72on order. Total spent and on order 13%.	None required

Summary of Results: Basic Service Delivery

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	4
R	KPI Not Met	0% <= Actual/Target <= 74.999%	1
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	2
G	KPI Met	Actual meets Target (Actual/Target = 100%)	0
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	5
B	KPI Extremely Well Met	150.000% <= Actual/Target	1
Total KPIs:			13

6 MANAGEMENT RECOMMENDATION

- (i) That the quarterly performance report for the quarter (1 July 2021 to 30 September 2021) be noted.
- (ii) That this report be read in conjunction with the Quarterly Budget Report, attached on page 21 to 43, which is submitted to Council in terms of Section 52(d) of the Municipal Finance Management Act, Act 56 of 2003.