



KAAP AGULHAS MUNISIPALITEIT  
CAPE AGULHAS MUNICIPALITY  
U MASIPALA WASECAPE AGULHAS

**NOTULE VAN 'N ALGEMENE RAADSVERGADERING VIRTUEEL GEHOU OM 10:00  
OP DINSDAG 27 JULIE 2021**

***MINUTES OF A GENERAL COUNCIL MEETING HELD VIRTUALLY ON TUESDAY,  
27 JULY 2021 AT 10:00***

**RAADSLEDE TEENWOORDIG / COUNCILLORS PRESENT**

ME K DONALD  
MNR C J JACOBS  
MNR D JANTJIES  
ME E C MARTHINUS  
MNR J G A NIEUWOUDT (Speaker)  
ME M OCTOBER  
ME E L SAULS  
ME Z TONISI (Onder-Burgemeester)

**AMPTENARE TEENWOORDIG / OFFICIALS PRESENT**

Mnr E Phillips	Munisipale Bestuurder
Mnr S Stanley	nms. Direkteur: Finansiële Dienste
Mnr A Jacobs	Direkteur: Infrastruktuurdienste
Mnr H Kröhn	Direkteur: Bestuursdienste
Mnr B Swart	Interne Ouditeur
Mnr G M Moelich	Bestuurder: Administrasie
Me S Nel	Stadsbeplanner
Me T Stone	Afdelingshoof: Strategiese Dienste
Me A Jonker	Snr Admin Beampte: Komiteedienste

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**1. OPENING**

- (i) Die Speaker heet die teenwoordiges welkom en Raadsdame Marthinus open die vergadering met gebed.
- (ii) 'n Minuut stilte word gehandhaaf met die afsterwe van drie familielede van Raadslid Sauls.

**2. AANSOEKE OM VERLOF TOT AFWESIGHEID / APPLICATIONS FOR LEAVE**

Raadslid	D Europa
Raadslid	R Baker
Raadslid	P Swart
Mnr	H van Biljon

**3. ONDERHOUDE MET AFGEVAARDIGDES EN/OF ANDER BESOEKE**

Geen.

**4. NOTULES VAN VORIGE VERGADERINGS VOORGELê VIR BEKRAGTING****4.1 NOTULE VAN ALGEMENE RAADSVERGADERING GEHOU OP:**

30 Junie 2021 (*Notule was onder lede versprei.*)

**BESLUIT 159/2021**

Die Notule word as korrek en volledig bekragtig.

**5. NOTULES VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE VERGADERINGS OOR BESLUIE DEUR HOM GENEEM SAAM MET DIE BURGEMEESTERSKOMITEE****5.1 NOTULE VAN UBK VERGADERING GEHOU OP:**

28 Junie 2021 (*Notule was onder lede versprei.*)

**BESLUIT 160/2021**

Die Raad neem kennis van bogenoemde UBK Notule.

**6. NOTULES VAN KOMITEE VERGADERINGS VIR BESPREKING / KENNISNAME****6.1 VOORGELê VIR BESPREKING : WYKSKOMITEE VERGADERINGS GEHOU OP**

- WYK 1 : 14 en 21 Junie 2021
- WYK 2 : 24 Junie 2021
- WYK 3 : Geen in Juniemaand
- WYK 4 : 21 Junie 2021
- WYK 5 : 23 Junie 2021
- WYK 6 : Geen in Juniemaand

*(Bogenoemde Notules was onder lede versprei.)*

**BESLUIT 161/2021**

Die Raad neem kennis van bogenoemde Wykskomitee Notules.

7. **SAKE VOORTSPRUITEND UIT NOTULES**

Geen.

8. **VERKLARINGS EN/OF MEDEDELINGS DEUR DIE VOORSITTER**

8.1 **BRIEWE VAN DANK**

Geen.

8.2 **FUNKSIES VIR DIE MAAND**

Die Speaker meld dat 'n "Housing Dialogue Livestreaming" plaasgevind het asook 'n "Youth Webinaar" insake "democracy in crisis".

8.3 **AANWYS VAN AFGEVAARDIGDES**

Raadslid Tonisi stel voor dat Raadslid Donald aangewys word as die nuwe verteenwoordiger by die Overberg Distriksmunisipaliteit (Raadslid October sekondeer).

**BESLUIT 162/2021**

Dat Raadslid Donald as verteenwoordiger by die Overberg Distriksmunisipaliteit aangewys word.

8.4 **DRINGENDE SAKE DEUR DIE SPEAKER VOORGELê**

Die Speaker meld dat 'n spesiale Raadsvergadering gedurende Augustus 2021 gehou sal word.

9. **TERUGVOERING VANAF RAADSLEDE OOR VERGADERINGS BYGEWOON**

Geen.

10. **VERKLARINGS EN/OF MEDEDELINGS DEUR DIE UITVOERENDE BURGEMEESTER**

Raadslid Tonisi wens die Raadslede, amptenare en gemeenskapslede wat direk geraak is deur die Covid virus sterkte en spoedige beterskap toe. Sy versoek dat alle protokolle te alle tye nagekom word.

Lede van die publiek word versoek om dringend te registreer vir Masakhane afslag.

11. **ITEMS NA DIE RAAD VERWYS VIR OORWEGING / ITEMS REFERRED TO COUNCIL FOR CONSIDERATION**

11.1 **AMENDMENT OF DEVELOPMENT AGREEMENT: ALWIL DEVELOPMENT (PTY) LTD**

**REPORT FROM THE OFFICE OF THE MUNICIPAL MANAGER: STRATEGIC PLANNING AND ADMINISTRATIVE DIVISION**

To request Council to rectify and amend the previously approved development agreement with Alwil Development. Alwil Development are the registered owners of Erf 4227 Struisbaai, (Previously comprising of erf 1666 and erf 4226), which were purchased from Council. They also purchased a portion of Erf 379 from the Municipality which will also be consolidated with 4227. (Land behind Struisbaai Offices). This purchase agreement was concluded in October 2020.

**BACKGROUND**

On 29 September 2020, Council granted final approval for Alwil Development to purchase a portion of Erf 379 Struisbaai, measuring 383m<sup>2</sup> for the building of garages at a cost of R 1791.12 per m<sup>2</sup> (R685 999) (VAT exclusive) or (R 788 898.85) (VAT Inclusive).

**BESTUURSAANBEVELING**

- (i) *Die Raad ondersteun, in-beginsel die vervreemding van die genoemde eiendom vir die bou van die garages. Die pad moet ook opgradeer word en alle skade veroorsaak deur die ontwikkelaar moet vir hulle rekening wees.*
- (ii) *Dat die verkoopprijs van R1 791.12/m<sup>2</sup> (BTW uitgesluit) vasgestel word (R685 999).*
- (iii) *Dat die verkooppooreenkoms opgestel en onderteken word deur die Munisipale Bestuurder.*
- (iv) *Dat goedkeuring gegee word dat die stadsbeplanningsprosesse, onderverdeling en konsolidasie prosesse in aanvang neem.*

**BESLUIT 160/2020**

- (i) *Dat die Bestuursaanbeveling as 'n besluit van die Raad aanvaar word.*
- (ii) *Dat alle wetlike prosesse gevolg word.*

On the same date, the Council also approved the conclusion of a development agreement with Alwil Development, although at this point the transactions were not specifically linked. The full report is below and the agreement is attached on **page 1 to 11**.

12.1 **"DEVELOPMENT AGREEMENT: ALWIL DEVELOPMENT (PTY) LTD****REPORT FROM THE OFFICE OF THE MUNICIPAL MANAGER****PURPOSE OF REPORT**

*To obtain Councils approval to conclude a development agreement with Alwil Development, who are the registered owners of Erf 4227 Struisbaai, measuring 3353 square meters (Previously comprising of erf 1666 and erf 4226), which were both purchased from Council. The Development Agreement is attached as **Annexure A**.*

**BACKGROUND**

*The Developer will, at its own costs, install a sewer pump station sump and sewer pipe lines to erf 379 Struisbaai, in accordance with the engineering plans.*

*The costs associated with the installation of the sewage pump station sump and sewage pipes, amount to R 1,438,281.70 (Excl VAT) (one million four hundred and thirty eight thousand two hundred and eighty one rand and seventy cents), payable by the Developer.*

*The Municipality will in return grant the Developer an incrementally decreasing rebate on its rates and taxes payable on the entire development, calculated over a period of five financial years from date of completion of the sewer pump station sump and sewage pipes, commencing with a 75% rebate for the 2020/21 financial year or remaining part thereof and concluding with a 15% rebate on 30 June 2025.*

<b>Financial year</b>	<b>Time Period</b>	<b>% Rebate</b>
2020/21	Date of completion until 30 June 2021	75%
2021/22	1 July 2021 until 30 June 2022	60%
2022/23	1 July 2022 until 30 June 2023	45%
2023/24	1 July 2023 until 30 June 2024	30%
2024/25	1 July 2024 until 30 June 2025	15%

This pump station will form part of the sewer master plan for Struisbaai. The provision of a water borne sewer system is an IDP priority.

### **LEGAL IMPLICATIONS**

Both parties to adhere to conditions as stipulated in SLA.

### **FINANCIAL IMPLICATIONS**

The proposed agreement is in line with the Long- Term Financial Plan and the capital investment will be beneficial to the Municipality

### **MANAGEMENT RECOMMENDATION**

1. That the Development Agreement with Alwil Development for the installation of a sewage pump station, sump and sewage pipes which is attached as Annexure A be approved.
2. That the Municipal Manager be authorized to sign the agreement.

### **RESOLUTION 172/2020**

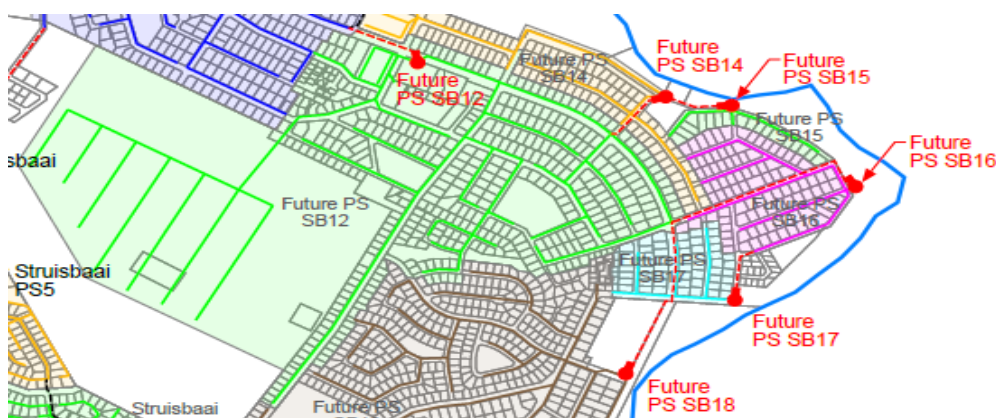
That the management recommendation be accepted as a resolution of Council"

## **DISCUSSION**

The approved development agreement was submitted to Alwil Development for signature following the Council meeting and all indications from their Director at the time were that it was in order. However no signed agreement was ever returned to us and the said Director since passed away, leaving his successors in title to deal with the finalisation thereof. The agreement is therefore approved by Council but not a mutually binding agreement, although the pump station has been built and is functional.

The basis of the development agreement was that the developer would construct a sewer pump station on Erf 379 (Municipal Property) that would serve his own development as well as other future developments and it would become the asset of the Municipality. The need for a sewer pump in this area was identified as a priority in the water and sewer master plan and would have had to be constructed by the Municipality at some time in the near future. In exchange the Municipality would grant an incrementally decreasing rebate on its rates and taxes.

The whole area that to be served by the sewer pump station is indicated as Future PS SB 12 on the map from the master plan below.



Alwil recently approached the Municipality with a request to amend clause 3(f) of the service agreement to the effect that they be allowed to offset the purchase price of the portion of Erf 379 (R 788 898.85) (VAT Inclusive) from the R1,438,281.70 and that the balance of R649 382.85 be credited to their account, instead of the rebate structure.

**Clause 3(f) of the development agreement reads as follows:**

“Sewer installation

- f. *The costs associated with the installation of the sewage pump station sump and sewage pipes, amount to R 1,438,281.70 (Excl VAT) (one million four hundred and thirty eight thousand two hundred and eighty one rand and seventy cents), payable by the Developer, as indicated on **Annexure D**. The Municipality will grant the Developer an incrementally decreasing rebate on its rates and taxes payable on the entire development and calculated as follows from date of completion of the sewer pump station sump and sewage pipes, as certified by the Municipality until 30 June 2025.”*

<b>Financial year</b>	<b>Time Period</b>	<b>% Rebate</b>
2020/21	Date of completion until 30 June 2021	75%
2021/22	1 July 2021 until 30 June 2022	60%
2022/23	1 July 2022 until 30 June 2023	45%
2023/24	1 July 2023 until 30 June 2024	30%
2024/25	1 July 2024 until 30 June 2025	15%

Clause (g) also makes reference to the rebate structure as being the only claim that the developer has.

At this point it was realised that there was a difference in interpretation of clause 3(f) and that the rebate granted does not equate to the amount expended on the sewerage pump, especially given calculations provided to us by consulting Engineers that show that Alwil will only use 3.1% of the full capacity of the pump station and that the rest of the capacity is at the Municipality's disposal for future development and that other developers can also be requested to contribute to these costs.

**The calculation by the consulting engineer is as follows:**

<b>Struisbaai Sewer PS 12</b>	
	<b>Sewer Generated</b>
	l/day
Alwil Development	
Offices	11 096
Shops	24 000
<b>Total</b>	<b>35 096</b>
Pump Station Design Capacity	1 130 000
Alwil flow contribution (as per pump station capacity)	3,1%
Construction cost of Struisbaai Sewer PS 12 (excl. VAT)	R1 400 981,77
Professional Fees (excl. VAT)	R104 347,83
Total (excl. VAT)	<b>R1 505 329,60</b>
Cost contribution x flow contribution (excl. VAT)	R46 753,14
Balance (excl. VAT)	<b>R1 458 576,46 (Rebate)</b>

It is important that the basis of the proposed rebate be confirmed so that consideration can be given to the new request to offset the purchase price of the portion of Erf 379 and credit of their account.

Management after various consultations and meetings with the developer concluded that the basis of the initial proposed rebates incentive was intended to compensate the developer for some of the costs of the additional capacity and the rebate structure was not calculated commiserate with this.

Notwithstanding it should also be considered what would be fair compensation given that it is expected of a developer to install the necessary infrastructure to service their own development.

**Management thus concluded that the agreement should be amended, and consideration could be given to:**

Acceding to their request to adjust the agreement to compensate them in full for the additional capacity and then offsetting an amount of R 788 898, 85 for the purchase of portion of erf 379 Struisbaai and crediting the balance of R649 382.85 to their account and delete the rebate structure in Clause 3 f and g of the approved agreement.

**OR**

Adjust the agreement and offer a fixed amount of R 788 898, 85 to be offset against the purchase of the portion of erf 379 Struisbaai and delete the rebate structure in Clause 3 f and g of the approved agreement.

### **LEGAL IMPLICATIONS**

Contractual.

### **FINANCIAL IMPLICATIONS (BY THE DIRECTOR FINANCE AND IT)**

As stipulated in the initial SLA agreement approved by Council as well as the standard principle with all new developments, is that the developer will be responsible for the upgrade of any services to accommodate its services need requirement.

Various options have been considered relating to the sewer services required by Alwil Development with the most workable solution being to build a new sewer pump station sump according to the municipality's sewer master plan specifications. Although the approved SLA was not signed by Alwil Development it is assumed that consent was reached before it was tabled to council for consideration and final approval with the emphasis that the developer at its cost install a sewer pump station sump and sewer pipelines to erf 379, Struisbaai with the only compensation a rebate on its property as approved in terms of the SLA.

In order for the development to continue it was essential that the sewer pump station sump and sewer pipelines be constructed although not required in terms of the municipality's medium term capital needs requirement for capital investment in Struisbaai. The installation of the sewer pump station sump and pipelines was purely driven according to the needs requirements from Aswil Development in order to complete the project. Hence the view that the municipality cannot bear the full cost of the project requirement at the cost of the taxpayer who then indirectly becomes responsible to fund the installation of the sewer pump station and pipelines through tariffs whilst it is actually based on the needs requirement of Aswil Development.

It is suggested that the contribution through property rebates be reconsidered and that a suitable distribution of the cost for the instalment of the sewer pump station sump and pipelines be decided on such as a 50/50 basis which will eventually be maintained by the municipality the moment the asset been transferred to the municipality and / or whereby the cost of the sale of erf 379, Struisbaai been offset against the cost of installation as the municipality's contribution to be recovered from any future sewer connection to the same sewer pump station sump / pipeline.

**Furthermore, the municipality needs:**

1. To make provision for the Capital project – Infrastructure sewerage system as part of the Capital budget.
2. Proceeds from the sale of Property (portion of erf 379) needs to be included as part of the revenue for the 2020/21 financial year and offset against the cost for the installation of the sewer pump station sump / pipelines.



**PERSONNEL IMPLICATIONS**

None.

**COMMENTS BY THE MANAGER WATER AND SANITATION**

Agreed in principal.

**MANAGEMENT RECOMMENDATION**

- (i) That the purchase price (R788 898.85 - VAT Inclusive) of the Portion of erf 379, Struisbaai that is sold to Alwil Development (resolution 160/2020) be offset against the cost of installation of the sewage pump station sump and sewage pipes as per the development agreement as the municipality's contribution.
- (ii) That Clause 3 (f) and (g) of the development agreement be adjusted accordingly and that the rebate references be removed.
- (iii) That the Municipality's contribution be recovered from any future sewer connection to the same sewer pump station sump / pipeline.
- (iv) That a Development Costs Calculation Policy be developed and submitted to Council for future instances of this nature and to address 3 above.

**RESOLUTION 163/2021**

That a more detailed management recommendation be compiled and submitted to the special Council Meeting in August 2021.

11.2 **VASSTEL VAN HUURTERMYN: VERVREEMDING (HUUR) - GEDEELTE ERF 1148, BREDASDORP (CONCERN MOTHERS) (WYK 3)**

**DOEL VAN VERSLAG**

Om 'n huurtermyn vas te stel nadat 'n gedeelte van erf 1148, Bredasdorp aan Concern Mothers toegeken is om 'n geborgde vraghouer (container) op te rig.

**AGTERGROND**

Op 30 Maart 2021 het die Raad die volgende besluit geneem:

*"Na die uitbring van stemme word die volgende besluit geneem:*

*Dat 'n gedeelte van erf 1148, Bredasdorp wel aan Concern Mothers verhuur word en wel op die volgende voorwaardes: 1. 'n Markverwante huur; 2. Die huurder betaal vir die installering van munisipale dienste; 3. Dat verhuring deur 'n publieke deelname proses geadverteer word.*

***(Raadslid Baker en Rdd Marthinus teken hulle teenstem aan, aangesien die perseel nie geskik is vir die doel soos aangevra nie.)"***

Bogenoemde besluit het egter nie voorsiening gemaak vir die huurtermyn nie en word die aangeleentheid nou aan die Raad voorgelê vir die vasstelling van 'n huurtermyn.

**BESTUURSAANBEVELING**

Dat 'n huurtermyn vir die verhuring van 'n gedeelte van erf 1148, Bredasdorp aan Concern Mothers, vasgestel word.

**BESLUIT 164/2021**

Dat 'n huurtermyn van 3 jaar toegestaan word met die opsie om te verleng (op Raadsversoek) asook die standaard terugvalklousule.

**11.3 QUARTERLY PERFORMANCE REPORT FOR THE QUARTER 1 APRIL 2021 - 30 JUNE 2021****REPORT FROM THE OFFICE OF THE MUNICIPAL MANAGER: STRATEGIC PLANNING AND ADMINISTRATIVE DIVISION****PURPOSE OF REPORT**

To present the quarterly performance report of the Municipality for the fourth quarter of the financial year (1 April 2021 - 30 June 2021). The report is attached as Annexure on **page 12 to 35**.

**LEGISLATIVE FRAMEWORK**

This Performance Report is submitted in compliance with MFMA Circular 13 which requires the Municipality to report quarterly on its Service Delivery Budget Implementation Plan (SDBIP).

This report must be read in conjunction with the Quarterly Budget Report, attached on **page 36 to 62**, which is submitted to Council in terms of Section 52(d) of the Municipal Finance Management Act, which requires the Mayor to within 30 days of the end of each quarter; submit a report to Council on the implementation of the budget and the financial state of affairs of the Municipality.

**PERFORMANCE FRAMEWORK AND MONITORING**

The Executive Mayor approved the Top Layer SDBIP for 2020/21 on 25 June 2020. The SDBIP is a layered plan comprising a Top Layer SDBIP and Departmental SDBIPs.

Performance reporting on the top layer SDBIP is done to the Mayoral Committee and Council on a quarterly, half yearly (Mid-year Budget and Performance Assessment Report) and annual basis (Annual Report).

Any amendments to the Top Layer SDBIP must be approved by Council following the submission of the Mid-year Budget and Performance Assessment Report and the approval of the adjustment budget. The SDBIP amendments were approved by Council on 26 January 2021.

**Please note that all figures contained in this report are provisional, unaudited and may change pending the finalisation of the Annual Financial Statements. Revisions arising from this will be contained in the final performance report for the year which will be available on 31 August 2021.**

**MANAGEMENT RECOMMENDATION**

- (i) That the quarterly performance report for the quarter (1 April 2021 to 30 June 2021) be noted.
- (ii) That this report be read in conjunction with the Quarterly Budget Report which is submitted to Council in terms of Section 52(d) of the Municipal Finance Management Act, Act 56 of 2003.
- (iii) That it be noted that the actuals that are contained in this report are provisional, unaudited and may change pending the finalisation of the Annual Financial Statements. Revisions arising from this will be contained in the final performance report for the year which will be available on 31 August 2021.

**RESOLUTION 165/2021**

- (i) That the quarterly performance report for the quarter (1 April 2021 to 30 June 2021) be noted.
- (ii) That this report be read in conjunction with the Quarterly Budget Report which is submitted to Council in terms of Section 52(d) of the Municipal Finance Management Act, Act 56 of 2003.
- (iii) That it be noted that the actuals that are contained in this report are provisional, unaudited and may change pending the finalisation of the Annual Financial Statements. Revisions arising from this will be contained in the final performance report for the year which will be available on 31 August 2021.
- (iv) That a workshop be held during August 2021 to review the KPI's.

#### 11.4 **NAPIER INFORMAL SETTLEMENT UPGRADING (DMS)**

##### **PURPOSE OF REPORT**

To inform Council that we are embarking on a process to plan and implement an upgrade programme for the Napier Informal Settlement, working together with the NGO, PEP, Informal Settlement Committee and the Municipality.

##### **BACKGROUND**

The financial year of DoHS ended on 31 March 2021 and the budget allocated for PEP for the studies concluded, was spent. For this reason the closed out reports are attached for your information, as well as the final presentation made by PEP to the Portfolio Committee Management Services (see **page 63 to 76**). Unfortunately there is still important outstanding issues, which are highlighted in the Milestone 9 report.

##### **In the longer term PEP is recommending the following:**

1. Building strategic partnerships (Informal Settlement Committees and CAM).
2. Upgrading of basic services.
3. Establishing IS Data management systems.
4. Exploring the establishment of Community Housing Advice and Building Support Centres.
5. Developing and initiating the implementation of disaster risk reduction strategies.
  - a. Health - physical, emotional and psychological.
  - b. Environmental - clean and green.
  - c. Financial - livelihoods, job creation.
  - d. Security - crime, gender based violence.
6. Medium density housing typologies.

These areas are many and complex requiring cross departmental collaboration and the strengthening of the positive stakeholder relationships built during the ISSP process.

Although there is no formal funding currently in place for these improvements, PEP does have certain discretionary funds available and would be prepared to utilise them in ensuring that some momentum is maintained. Ms Astrid Wicht will be retained as a consultant for the duration of this proposed work. For this purpose PEP has made a R100 000,00 from their own discretionary funds available to address the following with some assistance from the municipality (the project will focus on Napier Informal Settlement, because of it's location and scale):

1. Renaming of settlement - A public participation process to rename "Plakkerskamp" to something with more identity and dignity.
2. Surface water drainage - Basic channels with CAM's assistance.
3. Clean and re-structure the stream / canal at the bottom of the settlement.
4. Solid waste clean-up and systems of maintenance and management (recycling).
5. Toilets, taps - Location of toilets with CAM's assistance.
6. Gardens - Along the renewed stream / canal.
7. Explore tenure options with CAM and the residents to create a sense of "ownership & security".

These are broad proposals, based on previous interactions and needs identified by the residents themselves, but needs to be prioritize through planning sessions which would be facilitated with CAM and the Informal Settlement Committees to prepare a program outlining the set of actual, achievable "products" that is realistic within the 3 - 6 month time frame and with the funds available.

##### **With CAM's support and assistance, much of the above can be achieved, and PEP will need assistance regarding the following:**

1. Supportive officials - Particularly in terms of the Solid Waste and Water and Sanitation Departments.
2. Several telephone poles for a new name sign at the entrance to the informal settlement and to create a few pedestrian bridges across the existing stream/canal at strategic places.

3. Possible contact with local players in industry.
4. Possible vehicles to collect stone, etc.
5. Tools and equipment for "community builds".

Details of the above can be discussed as and when they arise.

The NGO, PEP has made available a budget from their own funds (not a grant allocated by DoHS) towards the upgrade of the Napier Informal Settlement. A MOU (see **page 77 to 79**) has been drafted between the Municipality and PEP that forms part of a working agreement towards the upgrades. A project planning committee needs to be established that will consist of officials from the different municipal departments, informal settlements committee and PEP. The purpose of such committee is to plan the deliverables possible towards the upgrade.

### **LEGAL AND POLICY IMPLICATIONS**

MOU signed between the Municipality and PEP.

### **FINANCIAL IMPLICATIONS**

Contribution by PEP of R100 000,00 from their own discretionary funds and the project will be managed by PEP involving all the mentioned roleplayers. It is in the interest of the municipality that PEP manages the funding themselves to alleviate unnecessary bureaucracy and SCM processes.

### **MANAGEMENT RECOMMENDATION**

- (i) Council to take cognisance of the upgrade planning process for the Napier Informal Settlement.
- (ii) That the Councillors from Napier form part of the project steering committee.
- (iii) That regular monthly feedback be given to the Management Services portfolio committee on progress made.
- (iv) That Council take cognisance that PEP will manage their own funds according to their own financial policies.
- (v) That CAM be committed to assist where possible in order to maximise the value and contribution of the funds made available by PEP.
- (vi) That Council authorise the Municipal Manager to sign the MOU between PEP and Cape Agulhas Municipality.

### **RESOLUTION 166/2021**

- (i) That Council take cognisance of the upgrade planning process for the Napier Informal Settlement.
- (ii) That the Councillors from Napier form part of the project steering committee.
- (iii) That regular monthly feedback be given to the Management Services portfolio committee on progress made.
- (iv) That Council take cognisance that PEP will manage their own funds according to their own financial policies.
- (v) That CAM be committed to assist where possible in order to maximise the value and contribution of the funds made available by PEP.
- (vi) That Council authorise the Municipal Manager to sign the MOU between PEP and Cape Agulhas Municipality.

## 11.5 **SUPPLY CHAIN MANAGEMENT DEVIATIONS REPORT FOR THE 4<sup>TH</sup> QUARTER: 1 APRIL 2021 - 30 JUNE 2021**

### **PURPOSE OF REPORT**

To report on deviations for the 4<sup>th</sup> quarter from 1 April 2021 - 30 June 2021.

**BACKGROUND**

The Act on Local Government: Municipal Finance Management Act, 2003, Chapter 11, the Municipal Supply Chain Management Regulations, as published in the Government Gazette on 30 May 2005 and the Council's Supply Chain Management Policy as adopted on 10 December 2020 states that the Accounting Officer must, record the reasons for any deviations in terms of section 36(1) (a) & (b) & 36 (2) of the Supply Chain Management Regulations & paragraph 18.6.3 of the Council's Supply Chain Management Policy to the next meeting of Council.

**The following reports are attached as Annexures [Deviations from Minor Breaches of the Supply Chain Management Policy (SCM Regulations 36 (1) (a), (b) &(c))]:**

1. Under R 30 000 : Annexure A (page 80)
2. Above R 30 000 : Annexure B (page 82)
3. Above R200 000 : Annexure C (page 83)

**MANAGEMENT RECOMMENDATION**

That Council notes the Deviation Report for the 4<sup>th</sup> quarter from of the 2020/21 Financial year, 1 April 2021 - 30 June 2021.

**RESOLUTION 167/2021**

That Council notes the Deviation Report for the 4<sup>th</sup> quarter from of the 2020/21 Financial year, 1 April 2021 - 30 June 2021.

11.6 **ANNUAL SUPPLY CHAIN MANAGEMENT IMPLEMENTATION AND OVERSIGHT REPORT FOR THE YEAR ENDED 30 JUNE 2021 (5/27 - DFS)**

**PURPOSE OF REPORT**

The accounting officer must, within 30 days of the end of the financial year, submit a report on the implementation of the supply chain management policy to the mayor. The purpose is to report to the Mayor in terms of section 6(2)(a)(i) of the Supply Chain Management Regulations on the implementation of the Supply Chain Management Policy for the year ending 30 June 2021, in order to strengthen Council's oversight role (see report attached on **page 84 to 113**).

**BACKGROUND**

The Supply Chain Management Policy was revised and adopted by Council in December 2020 to fully comply with the SCM Regulations. The SCM Policy has been reviewed by incorporating the legislative amendments and recommendations by the Auditor-General and Provincial Treasury to give effect to the compliance aspect. This will enable the Supply Chain Management Unit (SCMU) to further streamline procedures and processes to promote more efficient and effective service delivery to all internal and external stakeholders.

**MANAGEMENT RECOMMENDATION**

That Council takes note of the Annual Supply Chain Management Implementation and Oversight Report for the year ended 30 June 2021.

**RESOLUTION 168/2021**

- (i) That Council takes note of the Annual Supply Chain Management Implementation and Oversight Report for the year ended 30 June 2021.
- (ii) That the Speaker and Municipal Manager review the delegations and resubmit to Council.

## 11.7 NERSA SE GOEDKEURING VAN ELEKTIRISITEIT TARIWE INSAKE DIE 2021/22 BEGROTING JAAR

### DOEL VAN VERSLAG

Om NERSA se goedgekeurde tariewe vir die lewering van elektrisiteits dienste in die Kaap Agulhas Munisipale gebied, met betrekking tot die 2021/22 begroting jaar, te oorweeg vir goedkeuring in terme van Nasionale Tesourie se riglyne met omsendskrywe 107 & 108 asook ander toepaslike wetgewing in die verband.

### AGTERGROND

Die voorlopige elektrisiteit's tariewe vir die periode 1 Julie 2021 tot Junie 2022 was deur die Raad goedgekeur op 30 Maart 2021 onderhewig aan voorlegging na NERSA vir finale goedkeuring.

Op 15 Julie 2021 het die munisipaliteit terugvoer ontvang vanaf NERSA insake die voorgestelde finale goedgekeurde elektrisiteit's tariewe vir implementering met effek 1 Julie 2021. Derhalwe is dit noodsaaklik dat enige afwyking in terme van die reeds goedgekeurde elektrisiteit's tariewe deur die Raad op 26 Mei 2021 aangepas en in lyn gebring moet word met die elektrisiteits tariewe soos vasgestel deur NERSA per skrywe gedateer 15 Julie 2021. 'n Afskrif van die Raad se gewysigde tariewe vir elektrisiteit in lyn met NERSA se goedkeuring ten opsigte van die 2020/21 finansiële jaar is aangeheg op **bladsy 114 tot 125** vir oorweging en goedkeuring.

Die finansiële implikasie met betrekking tot die gewysigde tarief het basies geen impak op die goedgekeurde begroting vir elektrisiteit ten opsigte van die 2021/22 begroting jaar.

The Munisipale Bestuurder, in konsultasie met die Direkteur Finansies, beveel as volg aan:

### BESTUURSAANBEVELING

- (i) Dat die Raad die goedgekeurde elektrisiteitstariewe van NERSA aanvaar vir implementering vanaf 1 Julie 2021 tot Junie 2022.
- (ii) Dat die Raad verder goedkeuring verleen dat Bylaag "A(1)" - Elektrisiteit Dienste Tariewe (2021/22), paragraaf 4 gewysig en in lyn gebring word met die tariewe soos goedgekeur deur NERSA.

### BESLUIT 169/2021

- (i) Dat die Raad die goedgekeurde elektrisiteitstariewe van NERSA aanvaar vir implementering vanaf 1 Julie 2021 tot Junie 2022.
- (ii) Dat die Raad verder goedkeuring verleen dat Bylaag "A(1)" - Elektrisiteit Dienste Tariewe (2021/22), paragraaf 4 gewysig en in lyn gebring word met die tariewe soos goedgekeur deur NERSA.

## 11.8 AMENDMENT / EXTENTION OF CONTRACT: MUNICIPAL INFORMATION SYSTEMS

### REPORT COMPILED BY: IT DEPARTMENT

### PURPOSE OF REPORT

To obtain approval in terms of Part 20.14 of the Municipal Supply Chain Management Policy and System [SCMP] issued in terms of section 111 of the Municipal Finance Management Act, 2003 (Act 56 of 2003) – [MFMA] and adopted by the Council in 2016 and section 116 (3) (a) of the Municipal Finance Management Act that the municipality intends to amend the existing contract with **various Service Providers**.

### BACKGROUND

The purpose of this document is to give top Management, the Municipal Manager, members of the ICT steering Committee of Cape Agulhas Municipality and members of Council, a summary of all ICT related systems of the Municipality.

In this item all systems will be listed with brief descriptions of the purpose of these various systems.

This information provided is to help Management and Council better understand these systems and what their functional value for the Municipality are and to assist in decision making regarding the renewal of these systems. This portfolio should also assist Management and Council in development of strategic decision making regarding the Business processes, new system implementation, budgeting and the IDP. Financial information will be provided in this report because of the variation in cost of these systems due to support and possible program changes.

The intend is also to provide Management and Council with insights to these systems, their current use and monetary value, measured against replacing these systems or to invoke Section 116 of the Municipal Financial Management Act (MFMA).

This summary of systems is partially extracted from the approved ICT Disaster Recovery Policy of Cape Agulhas Municipality and only relevant systems to this.

No	Main System(s)	Service Contracted (Summary)
1	COLLABORATOR	Document Management System
2	CAT	Meter Reading System
3	OVVIO	Gis System
4	METVALUE / METGOVIS	Rates Management System
5	VESTA	Financial Management System
6	PAYDAY	Payroll System
7	CASEWARE	Financial Statements / Reporting
8	IOT	Smart City Platform
9	IGNITE	Sdbip Management And Reporting And Performance Evaluation
10	KRONOS	Time And Attendance
11	IMQS	Asset Management And Maintenance

### **Systems Description**

#### **COLLABORATOR**

This system was introduced to the Municipality in 2008, with the original core function as a document management solution.

Since the acquisition date of the system a few additional modules were added which integrated with the original functions.

#### **Current Modules used in Collaborator are as follows:**

- Document Management: Correspondence
- Housing
- Contract Management
- Advance Procurement
- Change Control
- Committee Management
- Property Management
- SCM
- Service Request

This is also the only certified documents management system by National Archives.

On 1 July 2019, the Cape Agulhas Municipality [CAM] concluded a formal agreement with the **BUSINESS ENGINEERING** for this system and related services.

## CAT

This system's main purpose is to handle most meter reading collections of Municipal managed meters which include water- and electrical (non pre-paid) meters. This system's first function is to interface with the Financial system, VESTA, to collect meter readings of the previous month and routes as set by the Accountant: Services. These readings are then transferred to handheld devices which the meter readers use to collect the data from the various meters. This system is also used by the Accountant: Services, to generate reports, exceptions and to identify possible inequalities with meter readings to rectify them.

On 1 July 2019, the Cape Agulhas Municipality [CAM] concluded a formal agreement with the **CONSOLIDATED AFRICAN TECHNOLOGIES (PTY) LTD** for this system and related services.

## OVVIO - GIS SYSTEM

This system was acquired as a Town Planning and Building Control Information System in 2013.

The purpose was to acquire a system that can handle all request and planning functions of the Town Planning and Building control departments with all relating information such as owner ship of properties with a Geo special interface (Geographical Information System - GIS). The functionality however can be more useful to other Departments as well since more information can be readily available regarding ownership of properties, layout and location thereof.

### **Current Modules used in Ovvio are as follows:**

- Property Management
- Land use application management
- Spatial Data Solution
- Document Management
- Map production / cartography

### **Available Modules in Ovvio not in use:**

- Property Valuations
- Surveys and Data Collections
- Data cleansing and Auditing
- Ratepayers Module
- Revenue collections and analysis
- Fixed Asset Management

This system is also the platform used for the electronic submission of Building Control and Town planning applications. On 1 July 2019, the Cape Agulhas Municipality [CAM] concluded a formal agreement with the **SETPLAN** for this system and related services.

## METVALUE

This system is used by the Rates Department to capture valuation data as received by the Valuer as appointed by the Municipality. All rates and valuation related processes is handled in this system. This is a key sub-system managing a big part of the income of the Municipality. This information is then transferred to the financial system VESTA for billing and general query purposes. On 1 July 2019, the Cape Agulhas Municipality [CAM] concluded a formal agreement with the **METGOVIS** for this system and related services.

## VESTA, PAYDAY and CASEWARE

The VESTA financial system, implemented in 2017 under Transversal tender RT25, has been ongoing and is always evolving as legislation or requirements change. Over the past few years, a lot of man hours and money was invested to ensure we become a MSCOA, compliant institution. In addition to VESTA the other 2 systems, Payday and Caseware has also been implanted as part of the RT25 tender. These systems directly integrate into one another to deliver a MSCOA, compliant solution. Since this implementation and integration with other system in this report such as Collaborator and Metgovis, one can clearly understand the importance and relevance of each of these systems. On 1 July 2019, the Cape Agulhas Municipality [CAM] concluded a formal agreement with the **Phoenix ERP** for this system and related services.



**IOT**

This system is the reporting and management tool, for Smart City initiatives. Over the past 2 years since 2019, various implementations in the Smart City space came to life and this platform is utilized to present the information as collected from these implementations. Underlining to this system, is devices, networks and sensory equipment that till date mainly focus on Municipal Infrastructure and up till now mainly the water infrastructure.

Just as in the case of the other systems, some integration between the financial system is already underway or in place, but building on existing work done is crucial in providing Management with the right information, analysis, and reporting mechanism in order to have a key understanding of what is happening in an every changing environment. On 1 July 2019, the Cape Agulhas Municipality [CAM] concluded a formal agreement with **Matter Industries** for this system and related services.

**IGNITE**

Ignite Advisory Service, provides the IGNITE hosted system to give the Municipality the ability to monitor and manage its SDBIP and associated KPA's and KPI's. Further to this, it also used to do Performance management for Municipal Officials and Risk Management. On 1 July 2019, the Cape Agulhas Municipality [CAM] concluded a formal agreement with the **Ignite Advisory Services** for this system and related services.

**KRONOS**

Kronos, Time and Attendance (T&A) system was implemented in 2016 to give Managers the ability to monitor and manage their subordinates. In addition to this being a T&A system, it is also the Access Control system of the Municipality, controlling and managing all Access doors and boom gates linked to the system. Another important element is that this system integrates with our current Payroll System Payday and especially the HR, Leave and Payroll modules. This direct integration needs to run other software at the back end which Kronos are using called SACS Intelligent Biometrics. This system handles the Biometric (Fingerprint Readers) and Card reading units and translate the information in a usable format for Payday to utilize. On 1 July 2019, the Cape Agulhas Municipality [CAM] concluded a formal agreement with **Altron Bytes Systems Integration** for this system and related services.

**IMQS**

"IMQS supplies market leading integrated asset and infrastructure management information software and supporting professional services to all tiers of government departments. The IMQS software suite ensures that managers have knowledge and understanding of the infrastructure they manage, the integrated nature of their assets, as well as better control over their budgets, revenue and priorities." ...IMQS website. This service is being used by the Engineering Department in order have Spatial information available regarding their various networks such as roads, water, refuse etc. The functionality of this system is immense, and of utmost importance to the Infrastructure Department to adequately manage their assets and workflows related thereto. On 1 July 2019, the Cape Agulhas Municipality [CAM] concluded a formal agreement with **NEXTEC Industrial Technologies (Pty) Ltd** for this system and related services.

**SYSTEM UTILIZATION**

The municipality has 201 active system users of whom 111 of these users make use of the systems listed in this report.

**The table below depicts what current utilization looks like:**

No	Main System(s)	User Count
1	COLLABORATOR	111
2	CAT	3
3	OVVIO	15
4	METVALUE / METGOVIS	3

No	Main System(s)	User Count
5	VESTA	45
6	PAYDAY	14
7	CASEWARE	3
8	IOT	6
9	IGNITE	
10	KRONOS	34
11	IMQS	3

### **INVESTMENT TILL DATE**

Over the past years, Cape Agulhas Municipality, implemented various ICT Information systems. Most of these systems are specifically tailored to address service delivery issues or support service delivery functions within the Municipality. These systems supporting these functions, and which is customized specifically for the Cape Agulhas Municipal environment is usually referred to as Municipal Information Systems (MIS).

One of the key considerations of these systems is that over time, money, effort, and time has been invested into fine tuning them to address the needs of this Municipality. In most of these cases a lot of funds was appropriated to ensure they are compliant and speak to the needs of the User Departments. In terms of the MFMA, Supply Chain processes needs to be followed when a contract or service term comes to an end, but the concern relating to a MIS is that the cost for replacing and implementing a new system, may very well incur unnecessary expenditure, which could have been avoided by just renewing existing agreements.

### **Considerations for replacing a MIS are as follows:**

- Financial - Renewal vs new implementation
- Human Capital implications
- Overtime
- Risk
- Compliance
- Change Management
- Project Management
- Technology stack
- Hardware linked to system
- Integration
- Other

As previously mentioned, in these cases, a lot has been invested in the getting these systems operational and subsequently we would like Council to consider approving the renewal of these agreements to ensuring the sustainability of these systems and the functionality they provide to Municipal operations.

### **Till date the following investments in these systems was made:**

SYSTEM	INVESTMENT TILL DATE	ANNUAL MAINTENANCE	ANNUAL LICENSING
COLLABORATOR (RT25/2016)	R4 140 000	R554 000	R34 000
CAT	R1 040 000	R0	R141 100
OVVIO	R800 000	R0	R62 000
METVALUE / METGOVIS (RT25/2016)	R1 950 000	R240 000	R44 000
VESTA (RT25/2016)	R3 600 000	R550 000	R885 000
PAYDAY (RT25/2016)	R1 380 000	R110 000	R0
CASEWARE (RT25/2016)	R280 000	R0	R110 000
IOT	R2 133 000	R246 000	R0

SYSTEM	INVESTMENT TILL DATE	ANNUAL MAINTENANCE	ANNUAL LICENSING
IGNITE	R1 800 000	R150 000	R210 000
KRONOS	R1 850 000	R0	R80 000
IMQS	R750 000	R37 500	R30 000
	<b>R19 723 000</b>	<b>R1 887 500</b>	<b>R1 596 100</b>

This investment cost is only pertaining the actual implementation and enhancements made to these systems. Employee related cost in terms of overtime and implementation has not been taken into account as this is very difficult to calculate as this happened in most cases over several years.

The Municipality now wishes to invoke the aforementioned contractual conditions and further amend the service level agreement effectively from the 1 July 2022 to 30 June 2027 or till the Municipality deem these agreements no longer a requirement, or if non-performance in terms of the agreements is identified as per sections 33 and 116 of the MFMA.

**The rationale for the above conclusion is that the Companies listed in this item:**

1. Confirmed in writing its willingness to render the services at the same terms and conditions.
2. Rendered adequate services till date.
3. Has initially been appointed after an open bidding process in terms of the abovementioned services.
4. Can ensure continuous functioning of the systems and provide sufficient support.
5. That the Municipality obtain approval from National Treasury no later than six (6) months before the expiration of the agreements to continue with the maintenance of the systems by the same Vendors.
6. The performance evaluation of the Service provider of the MIS be up to date and favourable.
7. The intended extension of the agreements to be advertised for 30 days.
8. That the renewals be considered due to the legislative, compliance requirements these systems help the Municipality achieve.
9. Taking the investment and factors as detailed in this report It is therefore not practical or cost effective for Cape Agulhas Municipality to appoint a new service provider for what is merely a continuation of the current systems.
10. That the systems are still functional, purpose fit and still used by the Municipality.

**FINANCIAL IMPLICATIONS**

1. The extended contract will be funded from as per approved budget by Council.
2. The cost for 5 years is estimated to be R 19 915 36 based on a 4.5% escalation over the 5-year period.
3. In addition, Council should also note that new business or legislative requirements may possibly incur additional cost, but this will only be established as the needs may occur.

**MANAGEMENT RECOMMENDATION**

That the proposed amendment / extension of the contract of **the Companies listed:** as per Parts 20.14 of the Municipal SCM Policy and Systems Act and in terms of Sections 33 and 116(3) of the Municipal Finance Management Act 2003 (Act 56 of 2003), be approved at the same terms and conditions.

**RESOLUTION 170/2021**

- (i) That the proposed amendment/extension of the contract of the following companies, namely IGNITE, KRONOS and IMQS be approved at the same terms and conditions as per Parts 20.14 of the Municipal SCM Policy and Systems Act and in terms of Sections 33 and 116(3) of the Municipal Finance Management Act 2003 (Act 56 of 2003).
- (ii) That a workshop be held to finalize the rest of the systems before the end of September 2021.

12. **DRINGENDE SAKE DEUR DIE MUNISIPALE BESTUURDER**

Die Munisipale Bestuurder stel die Raad in kennis dat aangepaste protokol voorwaardes uitgereik sal word, aangesien die President Covid-vlakke vanaf 4 na 3 verlaag het.

13. **OORWEGING VAN KENNISGEWING VAN MOSIES**

Geen.

14. **OORWEGING VAN KENNISGEWING VAN VRAE**

Geen.

15. **OORWEGING VAN DRINGENDE MOSIES**

Geen.

16. **VERSLAG DEUR MUNISIPALE BESTUURDER OOR DIE UITVOERING VAN RAADSBESLUIE**

Lys van onafgehandelde Raadsbesluite verskyn op **bladsy 21** van hierdie Notule

17. **IN-KOMITEE VERSLAE**

Geen.

18. **SLUITING**

Die vergadering verdaag om 12h00.

**ONAFGEHANDELDE RAADSBESLUIT**

Besluit Nr	Onderwerp	Verkorte Besluit	Vordering	Verantwoordelike persoon
118/2020	Vervreemding (Koop): Ged erf 955, Struisbaai	(i) In-beginsel-goedkeuring verleen word vir die verkoop van Ged van erf 955, Struisbaai per publieke veiling. (ii) Die munisipale waardasie sal as reserwe prys dien. (iii) Alle wetlike prosesse gevolg sal word, soos onder andere die voorneme van vervreemding aan die publiek bekend gemaak moet word.	<b>Advertensie van Raad se voorneme sal geplaas word.</b>	Eiendoms-administrasie
126/2020	Community-Based Outpatient Treatment Centre For Substance Abuse Programme	That the matter be referred back for further public participation and presentation to Council.		Stadsbeplanning / IDP
129/2020	Registrasie Servituut, versoek vir kompensasie: Mnr Roderick Roberts	Dat die aangeleentheid terugverwys word vir verdere ondersoek.	<b>Direkteur: Finansies sal verslag voorberei vir Aug 2021 Komitee Vergadering.</b>	Finansies / Masakhane
200/2020	Vervreemding (huur): Ged erf 513, Napier	Dat 'n terreinbesoek deur alle rolspelers so spoedig moontlik afgelê word.	<b>Terrein inspeksie sal gedurende Aug 2021 plaasvind.</b>	Eiendoms-administrasie
201/2020	Vervreemding (koop): Erf 3957, Struisbaai	(i) Aangeleentheid terugverwys word. (ii) Stadsbeplanning 'n volledige ondersoek doen rakende die toekenning van geloofsones aan kerkorganisasies in alle dorpe binne die regsgebied.	<b>Me Nel het Wykskomitee bygewoon en voorgestel dat "Manne van God" eerder na die erf 4090 langsaan kyk wat reeds reg gesoneer is (Civic en Social) en ook effens groter is.</b>	Stadsbeplanning
202/2020	Vervreemding (koop): erf 2838, Struisbaai	(i) Aangeleentheid oorstaan. (ii) Stadsbeplanning 'n ondersoek doen oor bestaande groensones/publieke oop areas en 'n volledige verslag aan die Raad voorlê ten opsigte van die voortbestaan van die genoemde gebiede.	<b>Erf is nie geskik nie - Daar is stormwater probleme.</b>	Stadsbeplanning
214/2020	Waardasie Appèlraad: Aanwysiging van lede vir aanstelling	(i) Aangeleentheid oorstaan. (ii) Dat die vakature weer geadverteer word.		Bestuurder: Admin Ondersteuning
22/2021	Vervreemding (Huur): Ged Erf 1148, Bredasdorp (Concern Mothers)	Dat 'n gedeelte van erf 1148, Bredasdorp wel aan Concern Mothers verhuur word en wel op die volgende voorwaardes: 1. 'n Markverwante huur; 2. Die huurder betaal vir die installering van munisipale dienste; 3. Dat verhuring deur 'n publieke deelname proses geadverteer word.	<b>Markverwante huur word aangevra en daarna sal advertensieproses volg. Advertensie sal teen 6 Aug 2021 geplaas word.</b>	Eiendoms-administrasie
23/2021	Vervreemding (Huur): Ged Erf 1747, Bredasdorp (Metropolitan Kerk)	Dat die aangeleentheid terug verwys word sodat gesprekvoering met die aansoeker sowel as omliggende eienaars gevoer kan word.	<b>Gesprekvoering sal in Aug 2021 plaasvind.</b>	Eiendoms-administrasie
24/2021	Vervreemding (Koop): Ged Erf 4329, Bredasdorp (Ministry of Christ United)	Dat die aangeleentheid terugverwys word vir verdere ondersoek.	<b>Erf sal onderverdeel moet word, omrede daar reeds ander gebruike (sopkombuis en speelskool) op die erf is.</b>	Eiendoms-administrasie
25/2021	Vervreemding (Koop): Ged Erf 5585, Bredasdorp (Z Tonisi)	Dat die aangeleentheid terugverwys word sodat uitklaring verkry kan word ten opsigte van die spesifieke gedeelte aangevra, bestaande infrastruktuur en terugrapportering aan die Wykskomitee.	<b>Aangeleentheid moet aan die Raad voorgelê word nadat dit weer by die Wykskomitee gedien het.</b>	Eiendoms-administrasie
62/2021	Verhuring: Ged Erf 601, L'Agulhas (Agulhas Erfnisvereniging)	Dat die aangeleentheid terugverwys word vir 'n terrein inspeksie en weer aan die Raad voorgelê word vir oorweging.	<b>Terrein inspeksie is gedoen. Me Nel het die Wykskomitee bygewoon en is daar besluit dat die oprig van 'n wendy huis nie toegelaat word nie. Presedent sal geskep word wat soortgelyke aansoeke sal moet toelaat.</b>	Eiendoms-administrasie

Besluit Nr	Onderwerp	Verkorte Besluit	Vordering	Verantwoordelike persoon
63/2021	Vervreemding: Ged Erf 1148, Bredasdorp (Kalkwerke: Toegang)	(i) Raad kennis neem van die versoek van P & B Kalkwerke om 'n gedeelte van erf 1148, Bredasdorp te bekom om te gebruik as "pad". (ii) Raad in-beginsel goedkeuring gee vir die vervreemding van 'n gedeelte van erf 1148, Bredasdorp aan P & B Kalkwerke om as "pad" gesoneer te word. (iii) Dat 'n volledige ontwikkelingsplan en uitlegplan aan die Raad voorgelê word, voordat finale besluit geneem word. (iv) Dat, nadat die finale voorlegging aan die Raad plaasgevind het, die publieke deelname proses gevolg word, die ooreenkoms opgestel word met spesifieke voorwaardes van onderverdeling, konsolidasie asook die hersonering van die grond.	<b>Terrein inspeksie het plaasgevind. Konstruksie in proses. Finale planne vanaf Provinsiale Padingenieur steeds uitstaande. Advertensie van Raad se voorneme sal teen 6 Aug 2021 geplaas word.</b>	Eiendoms-administrasie
65/2021	Mill Park Sakepersele: Vervreemding van grond (Erwe 6448 en 6691, Bredasdorp)	(i) Die Raad kennis neem van die sonering van erwe 6690, 6691, 6448 en 6449, Bredasdorp. (ii) Strategiese gesprek plaasvind aangaande die moontlike ontwikkeling van genoemde erwe.	<b>Werkswinkel het plaasgevind met rolspelers. Wyksraadslid sal aangeleentheid met inwoners konsulteer.</b>	Eiendoms-administrasie
67/2021	Vervreemding (huur): Ged Erf 773, Waenhuis-kran (L Leonard)	(i) Dat 'n terrein inspeksie gedoen word. (ii) Dat 'n finale verslag weer aan die Komitee voorgelê word vir oorweging.	<b>Onderverdeling en Hersonering sal moet plaasvind van "Onbepaald" na "Civic and Social".</b>	Eiendoms-administrasie
68/2021	Vervreemding (huur): Ged Erf 670, Waenhuis-kran (R Europa)	(i) Dat 'n terrein inspeksie gedoen word. (ii) Dat 'n finale verslag weer aan die Komitee voorgelê word vir oorweging.	<b>Terrein inspeksie sal in Aug 2021 plaasvind.</b>	Eiendoms-administrasie
69/2021	Vervreemding (huur): Ged Erf 670, Waenhuis-kran (J Davids)	(i) Dat 'n terrein inspeksie gedoen word. (ii) Dat 'n finale verslag weer aan die Komitee voorgelê word vir oorweging.	<b>Terrein inspeksie sal in Aug 2021 plaasvind.</b>	Eiendoms-administrasie
71/2021	Vervreemding (huur): Ged Erf 1148 en 3474, Bredasdorp (G & D Hydroponics)	Dat daar eers 'n terreinbesoek afgelê word, alvorens 'n aanbeveling aan die Raad gedoen word.	<b>Terrein inspeksie sal in Aug 2021 plaasvind.</b>	Eiendoms-administrasie
75/2021	Korting op Huurooreenkoms: Southern Whales Akkommodasie (R Europa)	Dat die aangeleentheid terugverwys word vir verdere ondersoek. Sodanige ondersoek sal insluit: Alle besigheidsaansoeke vir "Covid-korting" en moontlike aanpassings aan die Covid Ondersteuningsbeleid.	<b>Ondersoek steeds in proses.</b>	Finansies
77/2021	Clearlake Capital: Portion of Erf 1256, Struisbaai	That the matter be referred back for further investigation and that the Municipal Manager consults with Council's legal advisors and re-submitted to the Finance and IT Services Committee.	<b>National Department of Environment assisted CAM with Terms of Reference to appoint a specialist in environment to do the amendment of the ROD. Purchase of portion of erf 1256 is on hold, subject to the finalization of the amendment of the ROD.</b>	MB
125/2021	CAM Local Integrated Transport Plan	That Council takes note of the Integrated Transport Plan and a workshop be held with all relevant role players after which it be submitted to Council for approval.	<b>Workshop has yet to be held.</b>	DIS
128/2021	Verval van Bouplanne: J Jantjies, Elim	Dat die aangeleentheid terugverwys word na die portfolio komitee vir verdere bespreking en moontlike alternatiewe opsies oorweeg word vir hulpverlening.	<b>Item moet by volgende portfolio komitee vergadering in Aug 2021 dien.</b>	Boubeheer
136/2021	Policy: Clearing and Maintenance of Vacan Erven	That Council takes note of the draft policy for the Clearing and Maintenance of Vacant Erven and that a workshop be held after which it be advertised for public input and thereafter be submitted to Council for approval.	<b>Workshop has yet to be held.</b>	Publieke Dienste

Besluit Nr	Onderwerp	Verkorte Besluit	Vordering	Verantwoordelike persoon
141/2021	Onderverdeling: Lebombokamp, Bredasdorp	(i) Raad kennis neem van die verdere "onderverdeling" van die Lebombokamp. (ii) Raad kennis neem van die moontlike onderhandelings met die Departement van Landbou om gekontrakteerde opkomende boere finansieel by te staan. (iii) Dat die Raad in die 2022/23 begroting begin voorsiening maak vir die ontwikkeling van die twee persele vir die Wetstoepassers en die skut (of dat die Bestuursdienste Departement aansoek doen vir eksterne befondsing). (iv) Dat die moontlikheid vir ekstra grond vir aansoekers wat nie geakkommodeer kan word by die Lebombokamp nie, ondersoek en die aangeleentheid gewerkswinkel word met rolspelers, waarna dit weer aan die Raad voorgelê kan word vir oorweging.	<b>Aangeleentheid moet nog gewerkswinkel word.</b>	Eiendoms-administrasie / LED
147/2021	Hersiening: Eiendomsbelastingbeleid	(i) Dat die Raad in-beginsel goedkeuring verleen aan die hersiene Eiendomsbelasting Beleid. (ii) Dat 'n volledige werkswinkel aangebied en indien nodig, weer aan die Raad voorgelê word vir goedkeuring.	<b>Werkswinkel moet nog plaasvind.</b>	Finansies
148/2021	Property Management Policy and SOP	(i) Approves in principle. (ii) That the policy and the SOP be advertized for public inputs. (iii) That all inputs received, be take into account for the reviewing of the new Property Management Policy. (iv) That a workshop be held to finalize the policy and the SOP.	<b>Workshop has yet to be held.</b>	BAO

**BESTUURSAANBEVELING**

Dat die Raad kennis neem van die onafgehandelde Raadsbesluite.

**BESLUIT 171/2021**

- (i) Dat die Raad kennis neem van die onafgehandelde Raadsbesluite.
- (ii) Dat 'n volledige skedule vir ondersoeke, besoeke en werksinkels aan die Speaker voorgelê word.

**Hierna verdaag die vergadering om 12h00.**

BEKRAGTIG op hierdie

dag van

2021

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**SPEAKER**