

# Cape Agulhas Municipality



KAAP AGULHAS MUNISIPALITEIT  
CAPE AGULHAS MUNICIPALITY  
U MASIPALA WASECAPE AGULHAS

**2020/21**

## **MID YEAR PERFORMANCE ASSESSMENT REPORT**

**Submitted in terms of Section 72 of the MFMA**

*Approved: 26 January 2021 Resolution 3/2012*

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## MUNICIPAL MANAGER'S QUALITY CERTIFICATION

I, EO Phillips in my capacity as Municipal Manager of Cape Agulhas Municipality, hereby certify that:

- the Mid-year budget statement
- the quarterly report on the implementation of the budget and financial state of affairs of the municipality
- the mid-year performance assessment

for 2020/21 has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## MAYORS SIGNATURE

**Name:** Cllr Paul Swart

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## 1 INTRODUCTION

This report constitutes the 2020/21 Mid-year Performance Assessment which has been compiled in accordance with Section 72 of the Municipal Finance Management Act, Act 56 of 2003 (MFMA). The report also serves as the quarterly report for the 2<sup>nd</sup> quarter as required by Section 52(d) of the MFMA.

## 2 LEGISLATIVE FRAMEWORK

Section 72(1) (a) and 52(d) of the Local Government Municipal Finance Management Act No. 56 of 2003 (MFMA) requires the Accounting Officer to by 25 January of each year assess the performance of the municipality during the first half of the financial year. A report on such assessment must be submitted to the Mayor, Provincial Treasury and National Treasury by 25 January in terms of Section 72(1) (b) of the MFMA.

Once the Mayor has considered the report, it must be submitted to Council by 31 January in terms of Section 54 (1) (f) of the MFMA. Regulation 34 (1) of the Municipal Budget and Reporting Regulations requires furthermore that the mid-year budget and performance assessment be made public by placing it on the municipal website within 5 working days of 25 January.

Section 52(d) of the Municipal Finance Management Act, Act 56 of 2003, requires the Mayor to within 30 days of the end of each quarter; submit a report to Council on the implementation of the budget and the financial state of affairs of the Municipality. MFMA Circular 13 requires the Municipality to report quarterly on its Service Delivery Budget Implementation Plan (SDBIP).

The Municipality's performance is measured against the Municipality's Service Delivery Budget Implementation Plan (SDBIP). The SDBIP is *"a detailed plan approved by the mayor of a municipality in terms of section 53(1)(c)(ii) for implementing the municipality's delivery of services and the execution of its annual budget and which must include (as part of the top-layer) the following:*

- a) *projections for each month of-*
  - i. *revenue to be collected, by source; and*
  - ii. *operational and capital expenditure, by vote;*
- b) *service delivery targets and performance indicators for each quarter".*
- c) *Budget processes and related matters"*

The Executive Mayor approved the Top Layer SDBIP for 2020/21 on 25 June 2020. Any amendments to the Top Layer SDBIP must be approved by Council, and a report in this regard will be submitted in January 2020.

### **3 PERFORMANCE FRAMEWORK AND MONITORING**

#### **a) Performance Framework**

Regulation 7(1) of the Local Government: Municipal Planning and Performance Management Regulations, 2001 states that “A Municipality’s Performance Management System entails a framework that describes and represents how the municipality’s cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organized and managed, including determining the roles of the different role players.” This framework, inter alia, reflects the linkage between the IDP, Budget, SDBIP and individual and service provider performance. The municipality adopted a performance management framework that was approved by Council on 29 May 2007 (Council Resolution 101/2007).

#### **b) Monitoring Performance**

The municipality utilizes an electronic web based system on which KPI owners update actual performance on a monthly basis. KPI owners report on the results of the KPI by documenting the following information on the performance system:

- The actual result in terms of the target set.
- The output/outcome of achieving the KPI.
- The calculation of the actual performance reported. (If %)
- A performance comment.
- Actions to improve the performance against the target set, if the target was not achieved.
- It is the responsibility of every KPI owner to maintain a portfolio of evidence to support actual performance results updated.

### **4 LINKAGE TO THE IDP**

The Council approved the new five year IDP on 30 May 2017. The SDBIP derives from the IDP which contains the Municipalities vision, mission and strategic goals and objectives, which in turn aligned to the National KPA’s for Local Government.

The following table sets out this alignment.

VISION	MISSION	STRATEGIC GOAL	STRATEGIC OBJECTIVE
<p>Together for excellence            Saam vir uitnemendheid            Sisonke siyagqwesa</p>	<p>To render excellent services through good governance, public ownership and partnership in order to create a safer environment that will promote socio-economic growth and ensure future financial sustainability in a prosperous southernmost community</p>	SG1: To ensure good governance	SO1: To create a culture of good governance
		SG2: To ensure institutional sustainability	SO2: To create a culture of public participation and empower communities to participate in the affairs of the Municipality
		SG3: To promote local economic development in the Cape Agulhas Municipal Area	SO3: To create an administration capable of delivering on service excellence.
		SG4: To improve the financial viability of the Municipality and ensure its long term financial sustainability	SO4: To create an enabling environment for economic growth and development
		SG5: To ensure access to equitable affordable and sustainable municipal services for all citizens	SO5: To promote tourism in the Municipal Area
		SG6: To create a safe and healthy environment for all citizens and visitors to the Cape Agulhas Municipality	SO6: To provide effective financial, asset and procurement management
		SG7: To ensure access to equitable affordable and sustainable municipal services for all citizens	SO7: Provision of equitable quality basic services to all households
		SG8: To ensure access to equitable affordable and sustainable municipal services for all citizens	SO8: To maintain infrastructure and undertake development of bulk infrastructure to ensure sustainable service delivery.
		SG9: To ensure access to equitable affordable and sustainable municipal services for all citizens	SO9: To provide community facilities and services
		SG10: To ensure access to equitable affordable and sustainable municipal services for all citizens	SO10: Development of sustainable vibrant human settlements
		SG11: To ensure access to equitable affordable and sustainable municipal services for all citizens	SO11: To promote social and youth development
		SG12: To ensure access to equitable affordable and sustainable municipal services for all citizens	SO12: To create and maintain a safe and healthy environment

## 5 KEY PERFORMANCE INDICATORS SET IN THE APPROVED TOP LAYER SDBIP FOR 2020/21 PER NATIONAL KEY PERFORMANCE AREA

The following tables provides an overview of all the Municipalities KPI's for 2020/21 with their annual and quarterly targets. The next section of the report will provide an assessment of actual achievement as measured against these targets.

### 5.2.1 NATIONAL KPA 1: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Ref	KPI Name	Unit of Measurement	Annual Target	Wards	Q1	Q2	Q3	Q4
					Target	Target	Target	Target
TL2	Implement 85% of the RBAP for 2020/21 by 30 June {(Number of audits and tasks completed for the period/ Number of audits and tasks identified in the RBAP )x100}	% of audits and tasks completed in terms of the RBAP	85.00%	All	10.00%	30.00%	50.00%	85.00%
TL18	Spend 95% of the budget allocated for the implementation of the SMART CITY Concept by 30 June	% of the financial years project budget spent	95.00%	All	5.00%	50.00%	55.00%	95.00%
TL28	95% of water samples comply with SANS241 micro biological indicators {(Number of water samples that comply with SANS241 indicators/Number of water samples tested)x100}	% of water samples compliant	95.00%	All	95.00%	95.00%	95.00%	95.00%
TL29	65% average compliance of the Bredasdorp WWTW water quality to SANS 241 for the financial year	% average compliance of the quarterly waste water test results	60.00%	All	50.00%	60.00%	65.00%	65.00%

### 5.2.2 NATIONAL KPA 2: MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION

Ref	KPI Name	Unit of Measurement	Annual Target	Wards	Q1	Q2	Q3	Q4
					Target	Target	Target	Target
TL1	The percentage of the municipality's personnel budget actually spent on implementing its Workplace Skills Plan by 30 June in terms of the WSDL Act. {(Actual amount spent on training/total personnel budget)x100}	% of the personnel budget spent on training	1.00%	All	0.00%	0.00%	0.00%	1.00%
TL4	Number of people from employment equity target groups employed in vacancies on the three highest levels of management in compliance with a municipality's approved employment equity plan for the financial year	Number of people from employment equity target groups employed in vacancies that arise in the three highest levels of management	1	All	0	0	0	1

### 5.2.3 NATIONAL KPA 3: LOCAL ECONOMIC DEVELOPMENT

Ref	KPI Name	Unit of Measurement	Annual Target	Wards	Q1	Q2	Q3	Q4
					Target	Target	Target	Target
TL3	Create FTE's through government expenditure with the EPWP by 30 June	Number of FTE's created	100	All	0	0	0	100
TL5	Host an economic development summit to promote the Cape Agulhas Municipal Area by 30 March	Number of Economic Development summits held	1	All	0	0	1	0
TL19	Obtain full Blue Flag status for Duiker Street Beach Struisbaai by 30 December	Number of beaches for which full blue flag status is achieved.	1	5	0	1	0	0



#### 5.2.4 NATIONAL KPA 4: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

Ref	KPI Name	Unit of Measurement	Annual Target	Wards	Q1	Q2	Q3	Q4
					Target	Target	Target	Target
TL13	The percentage of the municipality's capital budget actually spent on capital projects by 30 June {(Actual amount spent on projects /Total amount budgeted for capital projects)X100}	% of the municipal capital budget spent	95.00%	All	20.00%	50.00%	75.00%	95.00%
TL14	Financial viability measured in terms of the municipality's ability to meet it's service debt obligations as at 30 June (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue	% Debt to Revenue	15.00%	All	0.00%	0.00%	0.00%	15.00%
TL15	Financial viability measured in terms of the outstanding service debtors as at 30 June (Total outstanding service debtors/ revenue received for services) (Target is maximum))	% Service debtors to revenue	10.00%	All	0.00%	0.00%	0.00%	10.00%
TL16	Financial viability measured in terms of the available cash to cover fixed operating expenditure as at 30 June ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding	Cost coverage	1.5	All	0	0	0	1.5
TL17	Achieve a debtors payment percentage of at least 90% by 30 June {(Gross Debtors opening Balance + Billed Revenue - Gross Debtors closing Balance - Bad Debts Written Off)/Billed Revenue) x 100}	% debtors payment ratio achieved	90.00%	All	90.00%	90.00%	90.00%	90.00%
TL20	Spend 95% of the total approved management services capital budget by	% of management services budget spent	95.00%	All	2.00%	45.00%	62.00%	95.00%

Ref	KPI Name	Unit of Measurement	Annual Target	Wards	Q1	Q2	Q3	Q4
					Target	Target	Target	Target
	30 June							
TL24	95% of the roads and storm water capital budget spent by 30 June {(Actual expenditure divided by the total approved roads and stormwater capital budget) x 100}	% of roads and storm water capital budget spent	95.00%	All	15.00%	60.00%	95.00%	95.00%
TL25	95% of the approved refuse removal capital budget spent by 30 June{(Actual expenditure divided by the total approved refuse removal capital budget) x 100}	% of refuse removal capital budget spent	95.00%	2 3 4 6	0.00%	15.00%	15.00%	95.00%
TL26	95% of the approved water capital budget spent by 30 June {(Actual expenditure divided by the total approved water capital budget) x 100}	% of water capital budget spent	95.00%	All	15.00%	70.00%	80.00%	95.00%
TL27	Limit unaccounted for water to less than 15% by 30 June {(Number of Kiloliters Water Purchased or Purified - Number of Kiloliters Water Sold (incl free basic water) / Number of Kiloliters Water Purchased or Purified /100}	% unaccounted water	15.00%	All	15.00%	15.00%	15.00%	15.00%
TL31	Limit unaccounted for electricity to less than 6.5% by 30 June {(Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold (incl Free basic electricity)) / Number of Electricity Units Purchased and/or Generated) X 100}	% unaccounted electricity	8.00%	All	8.00%	8.00%	8.00%	8.00%
TL32	95% of the electricity capital budget spent by 30 June {(Actual expenditure divided by the total approved capital budget) x 100}	% of electricity capital budget spent	95.00%	All	10.00%	60.00%	90.00%	95.00%

### 5.2.5 NATIONAL KPA 5: BASIC SERVICE DELIVERY

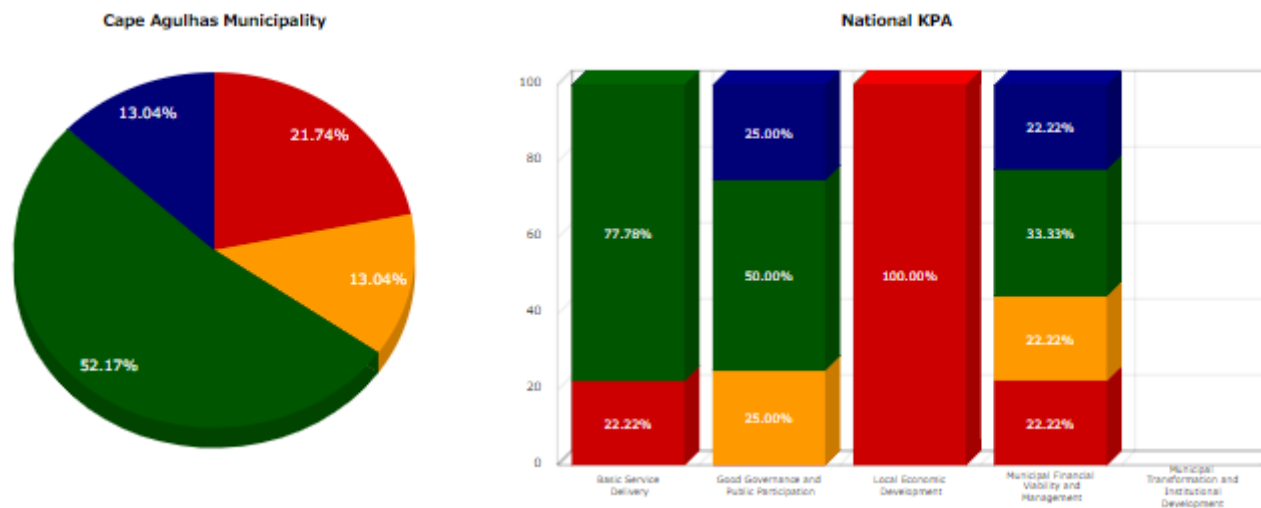
Ref	KPI Name	Unit of Measurement	Annual Target	Wards	Q1	Q2	Q3	Q4
					Target	Target	Target	Target
TL6	Number of formal residential properties that receive piped water that is connected to the municipal water infrastructure network and billed for the service as at 30 June	Number of formal residential properties which are billed for water	8 805	All	8 805	8 805	8 805	8 805
TL7	Number of formal residential properties connected to the municipal electrical infrastructure network (credit and prepaid electrical metering)(Excluding Eskom areas) and billed for the service as at 30 June	Number of formal residential properties which are billed for electricity or have pre paid meters (Excluding Eskom areas)	8 904	All	8 904	8 904	8 904	8 904
TL8	Number of formal residential properties connected to the municipal waste water sanitation/sewerage network for sewerage service (inclusive of septic tanks), irrespective of the number of water closets (toilets) and billed for the service as at 30 June	Number of residential properties which are billed for sewerage	8 982	All	8 982	8 982	8 982	8 982
TL9	Number of formal residential properties for which refuse is removed once per week and billed for the service as at 30 June	Number of formal residential properties which are billed for refuse removal	8 960	All	8 960	8 960	8 960	8 960
TL10	Provide 6kl free basic water per month to all formal households during the financial year	Number of formal Households receiving free basic water	8 805	All	8 805	8 805	8 805	8 805
TL11	Provide 50 kwh free basic electricity per month to registered indigent / poor households in terms of the equitable share requirements during the financial year	Number of registered indigent / poor households receiving free basic electricity in terms of Councils indigent policy	3 001	All	3 001	3 001	3 001	3 001
TL12	Provide free basic sanitation and refuse	Number of registered indigent /	3 001	All	3 001	3 001	3 001	3 001






Ref	KPI Name	Unit of Measurement	Annual Target	Wards	Q1	Q2	Q3	Q4
					Target	Target	Target	Target
	to registered indigent / poor households in terms of the equitable share requirements during the financial year	poor households receiving free basic sanitation and refuse in terms of Councils indigent policy						
TL21	Revise the Human Settlement Plan, which includes the provision of serviced erven and submit to Council by 30 June	Revised Human Settlement Plan submitted to Council	1	All	0	0	0	1
TL22	Host a youth summit for the youth of the Cape Agulhas Municipal Area by 30 March	Number of youth summits held	1	All	0	0	1	0
TL23	Submit quarterly reports to the Management Services Portfolio Committee on the activities of the Community Police Forums in all towns	Number of reports submitted	1	All	1	1	1	1
TL30	Spend 95% of the available budget for the upgrade of the Bredasdorp WWTW by 30 June	% of project budget spent	95	2 3 4 6	30	50	70	95
TL33	Spent 95% of the available budget (grant) for the implementation of the RSEP/ VPUU Programme by 30 June	% of grant allocation for financial year spent	95.00%	3	0.00%	0.00%	60.00%	95.00%

## 6 MID-YEAR PERFORMANCE MEASURED AGAINST THE PERFORMANCE INDICATORS ON THE APPROVED TOP LAYER SDBIP FOR 2020/21

### 6.1 OVERALL ACTUAL PERFORMANCE FOR THE PERIOD ENDING 31 DECEMBER 2020

The Municipality has a total of 33 KPI's on its Top Layer SDBIP and 23 were measurable by mid-year. The remaining 10 KPI's will be reported on in future quarters when they are due. The Municipality met 15 of its 23 KPI's which equates to 65%



RATING		National KPA				
		Basic Service Delivery	Good Governance and Public Participation	Local Economic Development	Municipal Financial Viability and Management	Municipal Transformation and Institutional Development
 <b>Not Met</b>	<b>5 (21.74%)</b>	2 (22.22%)	-	1 (100.00%)	2 (22.22%)	-
 <b>Almost Met</b>	<b>3 (13.04%)</b>	-	1 (25.00%)	-	2 (22.22%)	-
 <b>Met</b>	-	-	-	-	-	-
 <b>Well Met</b>	<b>12 (52.17%)</b>	7 (77.78%)	2 (50.00%)	-	3 (33.33%)	-
 <b>Extremely Well Met</b>	<b>3 (13.04%)</b>	-	1 (25.00%)	-	2 (22.22%)	-
<b>Total:</b>	<b>23*</b>	<b>9</b>	<b>4</b>	<b>1</b>	<b>9</b>	<b>0</b>
	<b>100%</b>	<b>39.13%</b>	<b>17.39%</b>	<b>4.35%</b>	<b>39.13%</b>	<b>0.00%</b>

\* Excludes 10 KPIs which had no targets/actuals for the period selected.

## 6.2 ACTUAL PERFORMANCE PER NATIONAL KEY PERFORMANCE AREA FOR THE MID-YEAR PERIOD ENDING 31 DECEMBER 2020

The tables below comprise the unaudited Top Layer SDBIP for the first half of the financial year ending 31 December 2020. The quarterly and overall performance as well as performance comments and corrective measures for targets not achieved are provided. Each table is followed by a summary.

### 6.2.1 NATIONAL KPA 1: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Ref	Strategic Goal	Strategic objective	KPI Name	Unit of Measurement	Annual Target	Ward	Quarter ending September 2020			Quarter ending December 2020					Overall Performance for the Quarter ending December 2020		
							Target	Actual	R	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL2	To create a culture of good governance	To ensure good governance	Implement 85% of the RBAP for 2020/21 by 30 June {(Number of audits and tasks completed for the period/ Number of audits and tasks identified in the RBAP }x100}	% of audits and tasks completed in terms of the RBAP	85.00%	All	10.00%	19.80%	B	30.00%	37.80%	G2	The RBAP is 37.80% complete as at 31 December 2020. All audits on track.	None required.	30.00%	37.80%	G2
TL18	To create a culture of public participation and empower communities to participate in the affairs of the Municipality	To ensure good governance	Spend 95% of the budget allocated for the implementation of the SMART CITY Concept by 30 June	% of the financial years project budget spent	95.00%	All	5.00%	48.37%	B	50.00%	75.24%	B	75.24% of the Smart City budget is committed. Total budget R 2000 000. On order R 1 504 825.	None required.	50.00%	75.24%	B
TL28	To create a culture of good governance	To ensure good governance	95% of water samples comply with SANS241 micro biological indicators {(Number of water samples that comply with SANS241 indicators/Number	% of water samples compliant	95.00%	All	95.00%	99.00%	G2	95.00%	99.00%	G2	99 % of water samples comply with SANS241 micro biological indicators, which is indicative of good water quality	None required	95.00%	99.00%	G2

Ref	Strategic Goal	Strategic objective	KPI Name	Unit of Measurement	Annual Target	Ward	Quarter ending September 2020			Quarter ending December 2020					Overall Performance for the Quarter ending December 2020			
							Target	Actual	R	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	
			of water samples tested)x100}															
TL29	To create a culture of good governance	To ensure good governance	65% average compliance of the Bredasdorp WWTW water quality to SANS 241 for the financial year	% average compliance of the quarterly waste- water test results	60.00%	All	50.00%	48.10%	O	60.00%	44.40%	R	The refurbishment of the Bredasdorp Waste- Water Treatment Works is a multi- year project which will ultimately improve the quality of the waste water	Ongoing refurbishment of Bredasdorp WWTW	55.00%	46.25%	O	

#### Summary of Results: Good Governance and Public Participation

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	0
R	KPI Not Met	0% <= Actual/Target <= 74.999%	0
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	1
G	KPI Met	Actual meets Target (Actual/Target = 100%)	0
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	2
B	KPI Extremely Well Met	150.000% <= Actual/Target	1
	<b>Total KPIs:</b>		<b>4</b>

#### 6.2.2 NATIONAL KPA 2: MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION

No KPI's were measurable under this KPA in the first two quarters.



### 6.2.3 NATIONAL KPA 3: LOCAL ECONOMIC DEVELOPMENT

Ref	Strategic Goal	Strategic objective	KPI Name	Unit of Measurement	Annual Target	Ward	Quarter ending September 2020			Quarter ending December 2020					Overall Performance for the Quarter ending December 2020		
							Target	Actual	R	Original Target	Actual	R	Performance Comment	Corrective Measures	Original Target	Actual	Target
TL19	To promote tourism in the Municipal Area	To promote local economic development in the Cape Agulhas Municipal Area	Obtain full Blue Flag status for Duiker Street Beach Struisbaai by 30 December	Number of beaches for which full blue flag status is achieved.	1	5	0	0	N/A	1	0	R	The Municipality did not receive blue flag status due to non-compliance with minor operational requirements.	These requirements are being addressed so that we can apply for Blue Flag Status again in 2021	1	0	R

#### Summary of Results: Local Economic Development

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	2
R	KPI Not Met	0% <= Actual/Target <= 74.999%	1
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	0
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
	<b>Total KPIs:</b>		<b>3</b>

## 6.2.4 NATIONAL KPA 4: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

Ref	Strategic goal	Strategic Objective	KPI Name	Description of Unit of Measurement	Annual Target	Ward	Quarter ending September 2020			Quarter ending December 2020					Overall Performance for Quarter ending December 2020		
							Target	Actual	R	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL13	To improve the financial viability of the Municipality and ensure its long term financial sustainability	To provide effective financial, asset and procurement management	The percentage of the municipality's capital budget actually spent on capital projects by 30 June {(Actual amount spent on projects /Total amount budgeted for capital projects)X100}	% of the municipal capital budget spent	95.00%	All	20.00%	14.41%	R	50.00%	40.45%	O	40.46% of the total capital budget is committed. Total budget R65 238 178. Spent R17 804 474. On order R 859 1871.	All projects being monitored carefully by responsible departments.	50.00%	40.45%	O
TL17	To improve the financial viability of the Municipality and ensure its long term financial sustainability	To provide effective financial, asset and procurement management	Achieve a debtors payment percentage of at least 90% by 30 June {(Gross Debtors opening Balance + Billed Revenue - Gross Debtors closing Balance - Bad Debts Written Off)/Billed Revenue) x 100}	% debtors payment ratio achieved	90.00%	All	90.00%	105.94%	G2	90.00%	94.45%	G2	Debtors payment ratio is 94.45.	None required	90.00%	94.45%	G2
TL20	To improve the financial viability of the Municipality and ensure its long term	To provide effective financial, asset and procurement management	Spend 95% of the total approved management services capital budget by 30	% of management services budget spent	95.00%	All	2.00%	28.87%	B	45.00%	61.00%	G2	61% of the Management Services capital budget is committed. Total budget R	None required	45.00%	61.00%	G2

Ref	Strategic goal	Strategic Objective	KPI Name	Description of Unit of Measurement	Annual Target	Ward	Quarter ending September 2020			Quarter ending December 2020					Overall Performance for Quarter ending December 2020		
							Target	Actual	R	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
	financial sustainability		June										2 866 330. Spent R682 582 On order R 1 066 008.				
TL24	To improve the financial viability of the Municipality and ensure its long term financial sustainability	To provide effective financial, asset and procurement management	95% of the roads and storm water capital budget spent by 30 June {(Actual expenditure divided by the total approved roads and stormwater capital budget) x 100}	% of roads and storm water capital budget spent	95.00%	All	15.00%	12.32%	O	60.00%	49.00%	O	49.03 % of the Roads and Stormwater capital budget is committed. Total budget R9 826 367. Spent R4 477 748. On order R340 474. An invoice for an amount of R982 364 has been submitted for payment on 11/01/2021 which will bring the total expenditure to 59%	All projects being monitored carefully by responsible departments.	60.00%	49.00%	O
TL25	To improve the financial viability of the Municipality and ensure its long term financial sustainability	To provide effective financial, asset and procurement management	95% of the approved refuse removal capital budget spent by 30 June{(Actual expenditure divided by the total approved refuse removal capital budget) x 100}	% of refuse removal capital budget spent	95.00%	2 3 4 6	0.00%	79.88%	B	15.00%	98.48%	B	98.48 % of the Refuse Removal capital budget is committed. Total budget R2 010 000. Spent R202 995. On order R1 776 393.	None required.	15.00%	98.48%	B

Ref	Strategic goal	Strategic Objective	KPI Name	Description of Unit of Measurement	Annual Target	Ward	Quarter ending September 2020			Quarter ending December 2020					Overall Performance for Quarter ending December 2020		
							Target	Actual	R	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL26	To improve the financial viability of the Municipality and ensure its long term financial sustainability	To provide effective financial, asset and procurement management	95% of the approved water capital budget spent by 30 June {(Actual expenditure divided by the total approved water capital budget) x 100}	% of water capital budget spent	95.00%	All	15.00%	0.00%	R	70.00%	15.30%	R	15.30% of the Water Capital Budget committed. Budget R3 660 000, Spent R509 248, On order R50 830The services of a Consulting Engineer are required to do detailed designs for water capital projects. This tender has been advertised and is in process of evaluation. The evaluation was delayed slightly due to end of year arrangements and Covid related absences of key personnel.	The evaluation and adjudication of the tender will be finalised in January 2021 and adjustments made on the adjustment budget to ensure that funds are fully spent.	70.00%	15.30%	R

Ref	Strategic goal	Strategic Objective	KPI Name	Description of Unit of Measurement	Annual Target	Ward	Quarter ending September 2020			Quarter ending December 2020					Overall Performance for Quarter ending December 2020		
							Target	Actual	R	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL27	To improve the financial viability of the Municipality and ensure its long term financial sustainability	To provide effective financial, asset and procurement management	Limit unaccounted for water to less than 15% by 30 June {(Number of Kiloliters Water Purchased or Purified - Number of Kiloliters Water Sold (incl free basic water) / Number of Kiloliters Water Purchased or Purified /100}	% unaccounted water	15.00%	All	15.00%	31.52%	R	15.00%	31.52%	R	Bulk meters in Struisbaai and a portion of Bredasdorp have been replaced. Further meters are scheduled for replacement, but this work has been delayed due to Covid related absences and adjusted working arrangements to accommodate both the second wave and holiday season	Ongoing replacement of bulk meters and Smart City water monitoring project which is in process will enable improved monitoring. Targets to be reviewed with SDBIP amendments due to revised calculation methodology.	15.00%	31.52%	R
TL31	To improve the financial viability of the Municipality and ensure its long term financial sustainability	To provide effective financial, asset and procurement management	Limit unaccounted for electricity to less than 6.5% by 30 June {(Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold (incl Free basic electricity)) / Number of	% unaccounted electricity	8.00%	All	8.00%	6.66%	B	8.00%	4.70%	B	Electricity losses are 4.70% which is well below the norm.	None required.	8.00%	4.70%	B

Ref	Strategic goal	Strategic Objective	KPI Name	Description of Unit of Measurement	Annual Target	Ward	Quarter ending September 2020			Quarter ending December 2020					Overall Performance for Quarter ending December 2020			
							Target	Actual	R	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	
			Electricity Units Purchased and/or Generated) X 100}															
TL32	To improve the financial viability of the Municipality and ensure its long term financial sustainability	To provide effective financial, asset and procurement management	95% of the electricity capital budget spent by 30 June {(Actual expenditure divided by the total approved capital budget) x 100}	% of electricity capital budget spent	95.00%	All	10.00%	3.23%	R	60.00%	63.74%	G2	63.74 % of the Electricity capital budget is committed. Total budget R 6 343 946. Spent R2 359 315. On order R1 684 041.	None required.	60.00%	63.74%	G2	

**Summary of Results: Municipal Financial Viability and Management**

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	3
R	KPI Not Met	0% <= Actual/Target <= 74.999%	5
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	1
G	KPI Met	Actual meets Target (Actual/Target = 100%)	0
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	1
B	KPI Extremely Well Met	150.000% <= Actual/Target	2
	<b>Total KPIs:</b>		<b>12</b>

## 6.2.5 NATIONAL KPA 5: BASIC SERVICE DELIVERY

Ref	Strategic goal	Strategic Objective	KPI Name	Description of Unit of Measurement	Annual Target	Ward	Quarter ending September 2020			Quarter ending December 2020					Overall Performance for Quarter ending December 2020		
							Target	Actual	R	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL6	To ensure access to equitable affordable and sustainable municipal services for all citizens	Provision of equitable quality basic services to all households	Number of formal residential properties that receive piped water that is connected to the municipal water infrastructure network and billed for the service as at 30 June	Number of formal residential properties which are billed for water	8 805	All	8 805	9 267	G2	8 805	9 437	G2	9437 formal residential properties receive piped water that is connected to the municipal water infrastructure network and were billed for the service as at 30 December 2020.	None required	8 805	9 437	G2
TL7	To ensure access to equitable affordable and sustainable municipal services for all citizens	Provision of equitable quality basic services to all households	Number of formal residential properties connected to the municipal electrical infrastructure network (credit and prepaid electrical metering)(Excluding Eskom areas) and billed for the service as at 30 June	Number of formal residential properties which are billed for electricity or have pre paid meters (Excluding Eskom areas)	8 904	Whole of Municipality: All	8 904	9 593	G2	8 904	9 596	G2	9596 formal residential properties were connected to the municipal electrical infrastructure network (credit and prepaid electrical metering)(Excluding Eskom areas) and billed for the service as at 30 December 2020.	None required	8 904	9 596	G2

Ref	Strategic goal	Strategic Objective	KPI Name	Description of Unit of Measurement	Annual Target	Ward	Quarter ending September 2020			Quarter ending December 2020					Overall Performance for Quarter ending December 2020		
							Target	Actual	R	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL8	To ensure access to equitable affordable and sustainable municipal services for all citizens	Provision of equitable quality basic services to all households	Number of formal residential properties connected to the municipal waste water sanitation/sewerage network for sewerage service (inclusive of septic tanks), irrespective of the number of water closets (toilets) and billed for the service as at 30 June	Number of residential properties which are billed for sewerage	8 982	Whole of Municipality: All	8 982	9 492	G2	8 982	9 651	G2	9651 formal residential properties were connected to the municipal waste water sanitation/sewerage network (inclusive of septic tanks)and billed for the service as at 30 December 2020	None required	8 982	9 651	G2
TL9	To ensure access to equitable affordable and sustainable municipal services for all citizens	Provision of equitable quality basic services to all households	Number of formal residential properties for which refuse is removed once per week and billed for the service as at 30 June	Number of formal residential properties which are billed for refuse removal	8 960	All	8 960	9 467	G2	8 960	9 601	G2	9601 Formal residential properties received a weekly refuse removal service and were billed for the service at 30 December 2020.	None required	8 960	9 601	G2
TL10	To ensure access to equitable affordable and sustainable municipal services for all citizens	Provision of equitable quality basic services to all households	Provide 6kl free basic water per month to all formal households during the financial year	Number of formal Households receiving free basic water	8 805	All	8 805	9 267	G2	8 805	9 437	G2	All households in the Municipal Area receive free basic water, and 9437 households were provided with 6KL free water per month as at 30 December 2020.	None required	8 805	9 437	G2



Ref	Strategic goal	Strategic Objective	KPI Name	Description of Unit of Measurement	Annual Target	Ward	Quarter ending September 2020			Quarter ending December 2020					Overall Performance for Quarter ending December 2020		
							Target	Actual	R	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL11	To ensure access to equitable affordable and sustainable municipal services for all citizens	Provision of equitable quality basic services to all households	Provide 50 kwh free basic electricity per month to registered indigent / poor households in terms of the equitable share requirements during the financial year	Number of registered indigent / poor households receiving free basic electricity in terms of Councils indigent policy	3 001	All	3 001	3 413	G2	3 001	3 445	G2	3445 indigent households were provided with 50 Kwh free electricity monthly.	None required	3 001	3 445	G2
TL12	To ensure access to equitable affordable and sustainable municipal services for all citizens	Provision of equitable quality basic services to all households	Provide free basic sanitation and refuse to registered indigent / poor households in terms of the equitable share requirements during the financial year	Number of registered indigent / poor households receiving free basic sanitation and refuse in terms of Councils indigent policy	3 001	All	3 001	3 413	G2	3 001	3 445	G2	3445 indigent households were provided with free basic sanitation and refuse monthly.	None required	3 001	3 445	G2
TL23	To create a safe and healthy environment for all citizens and visitors to the Cape Agulhas Municipality	To create and maintain a safe and healthy environment	Submit quarterly reports to the Management Services Portfolio Committee on the activities of the Community Police Forums in all towns	Number of reports submitted	1	All	1	1	G	1	0	R	Minutes of meetings received to late to submit to Portfolio. Some CPF's have virtual meetings and minutes are not readily available	A full report will be submitted at next portfolio Committee	1	0.5	R

Ref	Strategic goal	Strategic Objective	KPI Name	Description of Unit of Measurement	Annual Target	Ward	Quarter ending September 2020			Quarter ending December 2020					Overall Performance for Quarter ending December 2020		
							Target	Actual	R	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL30	To ensure access to equitable affordable and sustainable municipal services for all citizens	To maintain infrastructure and undertake development of bulk infrastructure to ensure sustainable service delivery.	Spend 95% of the available budget for the upgrade of the Bredasdorp WWTW by 30 June	% of project budget spent	95	2 3 4 6	30	0	R	50	33.81	R	33.81 % of the Waste Water Treatment Works project committed. Budget R31 560 840, Spent R8 621 953 On order R2 048 384. Project is in process, contractors are on site, but delays have occurred due to Covid.	Project being monitored continuously and contractor has appointed 2 additional contractors to ensure completion of the project on time.	50	33.81	R

#### Summary of Results: Basic Service Delivery

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	1
R	KPI Not Met	0% <= Actual/Target <= 74.999%	4
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	0
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	7
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
	<b>Total KPIs:</b>		<b>12</b>

## **7 2018/19 ANNUAL AND OVERSIGHT REPORT: REMEDIAL ACTIONS**

The Council considered the Oversight report for 2018/19 financial year on 31 January 2019 and resolved to adopt the 2018/19 Oversight Report and approve the 2018/19 Annual Report without reservations in terms of Section 129 (1)(a) of the Local Government Municipal Finance Management Act, Act 56 of 2003.

In view of the fact that Council approved the report without reservations there is no report on remedial actions.

## **8 RECOMMENDATION**

1. That the Council note the 2020/21 Mid-year Performance Assessment Report submitted in terms of Sections 72(1) and 54(1)(f) of the Municipal Finance Management Act, (Act 56 of 2003)
2. That 2020/21 Mid-year Performance Assessment Report be made public by placing it on the municipal website in terms of Regulation 34 (1) of the Municipal Budget and Reporting Regulations of 2009.
3. That the Top Layer SDBIP be revised and submitted to Council with the approval of the Adjustments Budget.

### ***RESOLUTION 3/2021***

1. That Council considers the content of the Mid-Year Budget- and Performance Assessment Report.
2. That Council considers the approval of the Adjustment budget for the financial year **2020/2021** and indicative for the projected outer years **2021/2022** and **2022/2023** attached as "**Annexure B**".
3. That Council considers the content of the Mid-Year Performance Assessment Report attached as "**Annexure C**".
4. That Council resolves that a hard and electronic copy of the complete adjustment budget be submitted to National and Provincial Treasury respectively for information.