



KAAP AGULHAS MUNISIPALITEIT
CAPE AGULHAS MUNICIPALITY
U MASIPALA WASECAPE AGULHAS

NOTULE VAN 'N SPESIALE RAADSVERGADERING IN DIE MUNISIPALE
RAADSAAL, BREDASDORP GEHOU OM 09:00 OP
DONDERDAG 9 MAART 2023

MINUTES OF A SPECIAL COUNCIL MEETING HELD ON THURSDAY,
9 MARCH 2023 AT 09:00 AT THE MUNICIPAL COUNCIL CHAMBERS,
BREDASDORP

RAADSLEDE / COUNCILLORS

Mnr D Burger	(Speaker)
Me K Donald	
Dr A Eksteen	
Me M Matthysen	
Mnr J Nieuwoudt	
Mnr R Ross	(Onder-Burgemeester)
Mnr P Swart	(Burgemeester) (per Teams ingeskakel)

AMPTENARE / OFFICIALS

Mnr H Van Biljon	Direkteur: Finans- en IT Dienste
Mnr H Kröhn	Direkteur: Infrastruktuurdienste
Mnr M Moelich	wnd. Direkteur: Bestuursdienste
Me S Nel	Stadsbeplanner
Me T Stone	Afdelingshoof: Strategiese Dienste

INHOUDSOPGAWE / TABLE OF CONTENT			
	ITEM	Bladsy / Page	
		Agenda	Bylaes
1.	Opening	3	
2.	Aansoeke om Verlof tot Afwesigheid	3	
3.	Verklarings en/of Mededelings deur die Voorsitter	3	
4.	ITEM NA DIE RAAD VERWYS VIR OORWEGING:		
4.1	Spatial Development Framework: Approval of draft SDF	3 - 6	<i>Separate</i>
5.	Dringende Sake deur die Munisipale Bestuurder	6	
6.	Oorweging van Kennisgewing van Mosies	6	
7.	Oorweging van Kennisgewing van Vrae	6	
8.	Sluiting	6	

1. OPENING

Die Voorsitter heet die teenwoordiges welkom en open met gebed.

2. AANSOEKE OM VERLOF TOT AFWESIGHEID / APPLICATIONS FOR LEAVE

Mnr D Jantjies	Raadsheer
Mnr R Louw	Raadslid
Mnr R Mokotwana	Raadslid
Me J August-Marthinus	Raadslid
Mnr E Phillips	Munisipale Bestuurder

3. VERKLARINGS EN/OF MEDEDELINGS DEUR DIE VOORSITTER

Geen.

4. ITEM NA DIE RAAD VERWYS VIR OORWEGING**4.1 SPATIAL DEVELOPMENT FRAMEWORK: APPROVAL OF DRAFT SDF****REPORT FROM THE OFFICE OF THE MUNICIPAL MANAGER: SENIOR TOWN PLANNER****PURPOSE OF REPORT**

For Council to approve the Draft Spatial Development Framework in terms of Section 7(1)(a) of our Municipal Land Use Planning By-Law, 2022.

BACKGROUND

The Municipality appointed a service provider, Asika Consulting Pty (Ltd), to undertake the re-drafting of the SDF.

In terms of Section 7(1) of our Municipal Land Use Planning By-Law, 2022, the Municipality must-

- “(b) after adoption of the status quo report, compile a first draft of the municipal spatial development framework or first draft of the amendment of the municipal spatial development framework and submit it to the Council to approve the publication thereof for public comment;
- (c) after approval of the first draft of the municipal spatial development framework or first draft of the amendment of the municipal spatial development framework for publication contemplated in paragraph (b), submit the first draft of the municipal spatial development framework or first draft of the amendment of the municipal spatial development framework to the Provincial Minister for comment in terms of section 13 of the Land Use Planning Act.”

LEGAL FRAMEWORK

According to Section 3 of our Municipal Land Use Planning By-Law, the Municipal Systems Act and Section 11 of the Land Use Planning Act, Council has decided to compile/ re-draft the MSDF based on the current MSDF, 2017.

The purpose of a MSDF is to, for a specific geographical area -

- (a) Provide detailed spatial planning guidelines.
- (b) Provide more detail in respect of a proposal provided for in the municipal spatial development framework.

- (c) Meet specific land use planning needs.
- (d) Provide detailed policy and recommended development parameters for land use planning.
- (e) Provide detailed priorities in relation to land use planning and, in so far as they are linked to land use planning, biodiversity and environmental issues; and
- (f) Guide decision-making on land use applications.

PROGRESS TO DATE

- a) A notice was published on the 22nd of July 2022, concerning the intention to compile a new 5-year MSDF; and the process to be followed, in accordance with section 28(3) and 29 of the Municipal Systems Act.
- b) The Municipality has registered relevant stakeholders, to comment on the draft MSDF as part of the process.
- c) The MSDF process aligns to the IDP and budget process and is included in the IDP's Process Plan.
- d) Public participation for the SDF took place concurrently with the IDP Process during August / September. The following engagements took place:
 - (i) Preparatory meeting with all Ward Committees where we provided background information as well as planning templates for members to complete with their sectors.
 - (ii) Special Ward Committee meetings with each ward committee to assess their needs and spatial priorities in detail and establish linkages with the SDF.
 - (iii) Inclusion of a IDP / SDF item on the Ward Councillors Feedback Meeting agendas to affirm the needs identified by Ward Committees and pose additional needs and spatial priorities.
 - (iv) Sector engagements with the following sectors to assess needs and spatial priorities:
 1. Faith-based cluster
 2. Youth cluster
 3. Sport cluster
 4. Business cluster
 5. Agriculture cluster
 6. Fishing community Arniston
 7. Fishing community Struisbaai
 8. Social Cluster: (Including but not limited to safety, gender, the aged, people with disabilities, substance abuse and LDAC)
- e) A comprehensive needs analysis is being developed and mapped from this which will inform the SDF. A Draft Status Quo Report was submitted on the 28th of October 2022.
- f) A CAMAF meeting was held on the 8th of November 2022, discussions focused on CAM's progress with IDP & SDF, vision, mission, and priorities as identified per Ward.
- g) The 1st Stakeholder Engagement was held in Struisbaai on the 12th of December 2022 from 12:00 - 20:00. The Status Quo Report was discussed with municipal departments, public entities, community representatives and all other related bodies based on the context of the municipality.
- h) On the 13th of December 2022 progress was given on the SDF to Council. It was decided that the Status Quo Report be updated for approval by Council in its next meeting.
- i) The Municipality may establish a project committee to assist to compile or amend its MSDF. The project committee must consist of the Municipal Manager, or a municipal employee designated by the Municipal Manager; and municipal employees appointed by the Municipal Manager from relevant internal departments.
- j) Council approved the Status Quo Report in terms of Section 7(1)(b) of the Municipal Land Use Planning By-Law, 2022, on the 31st of January 2023.

ITEMS OUTSTANDING IN TERMS OF THE LEGAL FRAMEWORK AND WAY FORWARD

In terms of Section 7(1) of our Municipal Land Use Planning By-Law, 2022, the Municipality must-

- (a) *after adoption of the status quo report, compile a first draft of the municipal spatial development framework or first draft of the amendment of the municipal spatial development framework and submit it to the Council to approve the publication thereof for public comment;*

- (b) after approval of the first draft of the municipal spatial development framework or first draft of the amendment of the municipal spatial development framework for publication contemplated in paragraph (b), submit the first draft of the municipal spatial development framework or first draft of the amendment of the municipal spatial development framework to the Provincial Minister for comment in terms of section 13 of the Land Use Planning Act
- (c) after consideration of the comments received from the public and the Provincial Minister, submit the final draft of the municipal spatial development framework or final draft of the amendment of the municipal spatial development framework, with any further amendments, to the Council for adoption.

THE WAY FORWARD IS STIPULATED IN THE COMMUNICATION PLAN

Spatial Development Framework Communication Plan		
Event/Action	Date	Purpose
Notice of intention to compile new 5-year MSDF Invited interested and affected parties to registered	22 July 2022	In terms of Section 28(3) and 19 of the Municipal Systems Act 2000.
Public Participation for SDF concurrently with IDP Process	July-September 2022	Meetings with all Wards and Clusters
Kick off Meeting	4 October 2022	Electronic PowerPoint presentation and PDF
Finalisation of Inception Report	14 October 2022	Electronic copy (Word & PDF)
Draft Status quo Analysis and Development vision Report	28 October 2022	Electronic copy (Word & PDF)
CAMAF Meeting	8 November 2022 Thusong Centre	(Discussion on CAM's progress with IDP & SDF, vision, mission and priorities as identified per Ward)
Draft Narrative Report with final Development vision (Spatial sectoral Analysis)	30 November 2022	Electronic copy (Word & PDF)
Meeting with Councilors and PSC members	8 December 2022 Bredasdorp Council Chamber	Draft Status Quo Report (as input to public participation; area based through ward committees and municipal wide through CAMAF) PowerPoint presentation
1 st Stakeholder Engagement Open house public engagement with all interested and affected parties	12 December 2022 Struisbaai Dienssentrum 14:00-20:00	Status Quo Report Engage with municipal departments, public entities, community representatives and all other related bodies based on the context of the municipality.
Draft Status Quo Report to Council for approval Advertise for 60 days (Public participation) Submit Draft to Provincial Minister for comments	End January 2023	Draft Status Quo Report to Council for approval
Report on Draft Spatial proposals	17 February 2023	Electronic copy (word)
2 nd Project Steering Committee Meeting	22 February 2023	Electronic copy (word) and PowerPoint presentation
Approval of Draft SDF by Council Submit Draft SDF to Provincial Minister for comment	8 March 2023	Electronic copy (Word and PDF)
Public consultation period	10 March – 25 th of May 2023 <ul style="list-style-type: none"> • Public Participation CAM's budget with all Wards • 4 SDF public meetings in (Struisbaai, Arniston, Bredasdorp and Napier) 	Before adopting the MSDF, the Council must - (a) give notice of the proposed MSDF in the Gazette and the media. (b) invite the public to submit written representations to the Council within 60 days after the publication of the notice referred to in paragraph (a); (c) consider all representations received in respect of the proposed MSDF.

Event/Action	Date	Purpose
2 nd Stakeholder Engagement Open house public engagement with all interested and affected parties	March/ April 2023 Bredasdorp Glaskasteel 14:00-20:00	Draft SDF Report Engage with municipal departments, public entities, community representatives and all other related bodies based on the context of the municipality.
Submission of Draft IDP to Council (SDF a core component)	By 30 March 2023	SDF a core component of the IDP
Report on Draft CEF	25 April 2023	Electronic copy (Word and PDF)
Final MSDF- closeout Report	4 May 2023	Electronic copy (Word and PDF)
3 rd Project Steering Committee Meeting	5 May 2023	FINAL SDF Sector Alignment Provide the spatial expression of the coordination, alignment, and integration of sectoral policies of all municipal departments. Priority Local Plans Identify the designation of areas in which: (i) more detailed local plans must be developed; (ii) shortened land use; development procedures may be applicable and land use schemes may be so amended. Capital Expenditure Determine a capital expenditure framework for the municipality's development programmes, depicted spatially. Electronic copy (Word and PDF)
4 th Project Steering Committee Members and Councilors Presentation	23 May 2023 Council Chamber	FINAL MSDF MSDF must include a written and spatial representation of a five-year spatial development plan for the spatial form of the municipality. PowerPoint presentation
SDF adoption by Council	May 2023	Final MSDF
Give notice of decision within 14 days of adoption in media and provincial Gazette	June 2023	1

FINANCIAL IMPLICATION

ASIKA Consulting Pty (Ltd) was appointed for R784 116,00

MANAGEMENT RECOMMENDATION

That the draft SDF be approved by Council in terms of Section 7(1)(b) and (c) of the Municipal Land Use Planning By-Law, 2022.

RESOLUTION 44/2023

That the draft SDF be approved by Council in terms of Section 7(1)(b) and (c) of the Municipal Land Use Planning By-Law, 2022.

6. **DRINGENDE SAKE DEUR DIE MUNISIPALE BESTUURDER**

Geen.

7. **OORWEGING VAN KENNISGEWING VAN MOSIES**

Geen.

8. **OORWEGING VAN KENNISGEWING VAN VRAE**

Geen.

9. **SLUITING**

Die vergadering verdaag om 09h15.

BEKRAGTIG op hierdie

dag van

2023

SPEAKER

DATUM: