



KAAP AGULHAS MUNISIPALITEIT
CAPE AGULHAS MUNICIPALITY
U MASIPALA WASECAPE AGULHAS

QUARTERLY PERFORMANCE REPORT 30 SEPTEMBER 2023

**Submitted in terms of Section 52 (d) of the MFMA and MFMA
Circular 13**

Resolution 222/2023

31 October 2023

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QUARTERLY PERFORMANCE REPORT FOR QUARTER 1: 1 JULY 2023- 30 SEPTEMBER 2023

1 PURPOSE

The purpose of this report is to present the quarterly performance report of the Municipality for the first quarter of the financial year.

2 LEGAL FRAMEWORK

This Performance Report is submitted in compliance with MFMA Circular 13, which requires the Municipality to report quarterly on its Service Delivery Budget Implementation Plan (SDBIP).

This report must be read in conjunction with the Quarterly Budget Report which is submitted to Council in terms of Section 52(d) of the Municipal Finance Management Act, which requires the Mayor to within 30 days of the end of each quarter; submit a report to Council on the implementation of the budget and the financial state of affairs of the Municipality.

3 DISCUSSION

The Performance Management System is an internet-based system that uses the approved Service Delivery Budget Implementation Plan (SDBIP) as its basis. The Executive Mayor approved the Top Layer SDBIP for 2023/24 on 26 June 2023. The SDBIP is a layered plan comprising a Top Layer SDBIP and Departmental SDBIPs.

Any amendments to the Top Layer SDBIP must be approved by Council. This is generally done following the submission of the Mid-year Budget and Performance Assessment Report and the approval of the Adjustment Budget.

Performance reporting on the top layer SDBIP is done to the Council on a quarterly, half yearly (Mid-year Budget and Performance Assessment Report) and annual basis (Annual Report).

4 LINKAGE TO THE IDP

The Council approved the new five-year IDP on 31 May 2023. The SDBIP derives from the IDP, which contains the Municipalities vision, mission and strategic goals and objectives, which in turn aligned to the National KPA's for Local Government.

The following table sets out this alignment.

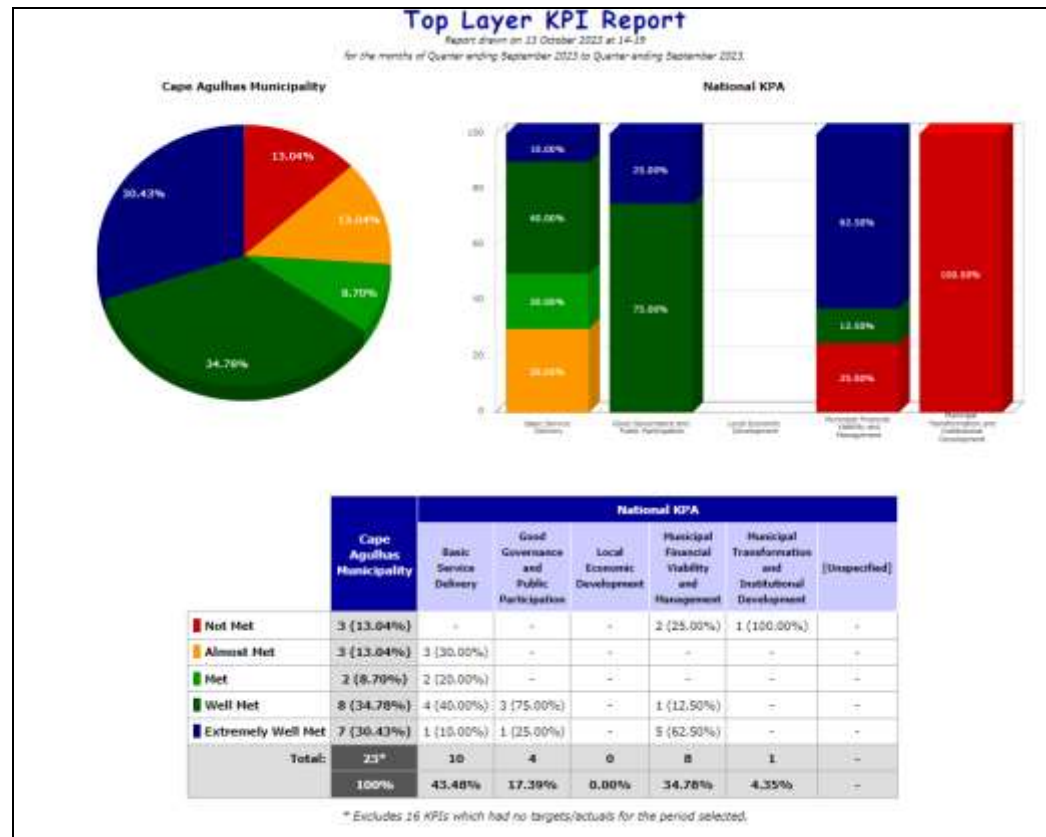
CAPE AGULHAS MUNICIPALITY QUARTERLY PERFORMANCE REPORT FOR QUARTER 1: 1 JULY - 30 SEPTEMBER 2023

VISION	MISSION	NATIONAL KPA	MUNICIPAL KPA	STRATEGIC GOAL	STRATEGIC OBJECTIVE
Together for excellence / Saam vir uitnemendheid / Sisonke siyagqwesa	To render excellent services through good governance, public ownership and partnership in order to create a safer environment that will promote socio-economic growth and ensure future financial sustainability in a prosperous southernmost community	KPA1: Good Governance and Public Participation	MKPA1: Good Governance and Public Participation	SG1: To ensure good governance	SO1: To create a culture of good governance
					SO2: To create a culture of public participation and empower communities to participate in the affairs of the Municipality
		KPA2: Municipal Institutional Development and Transformation	MKPA2: Municipal Institutional Development and Transformation	SG2: To ensure institutional sustainability	SO3: To create an administration capable of delivering on service excellence.
		KPA3: Local Economic Development	MKPA3: Local Economic Development and Tourism	SG3: To promote local economic development in the Cape Agulhas Municipal Area	SO4: To create an enabling environment for economic growth and development
					SO5: To promote tourism in the Municipal Area
		KPA4: Municipal Financial Viability and Management	MKPA4: Municipal Financial Viability and Management	SG4: To improve the financial viability of the Municipality and ensure its long-term financial sustainability	SO6: To provide effective financial, asset and procurement management
		KPA5: Basic Service Delivery	MKPA5: Basic Service Delivery	SG5: To ensure access to equitable affordable and sustainable municipal services for all citizens	SO7: Provision of equitable quality basic services to all households
					SO8: To maintain infrastructure and undertake development of bulk infrastructure to ensure sustainable service delivery.
					SO9: To provide community facilities and services
					SO10: Development of sustainable vibrant human settlements
		KPA5: Basic Service Delivery	MKPA6: Social and youth development	SG6: To create a safe and healthy environment for all citizens and visitors to the Cape Agulhas Municipality	SO11: To promote social and youth development
					SO12: To create and maintain a safe and healthy environment

5 QUARTERLY PERFORMANCE IN TERMS OF PERFORMANCE INDICATORS SET ON THE APPROVED TOP LAYER SDBIP FOR 2023/24

5.1 OVERALL ACTUAL PERFORMANCE FOR THE PERIOD ENDING 30 SEPTEMBER 2023

The Municipality has 39 KPI's on its 2023/24 SDBIP, and 23 were measurable by the end of quarter 1. A total of 6 KPI's (27%) were not met and 17 KPI's (73%) were met.



5.2 ACTUAL PERFORMANCE PER NATIONAL KEY PERFORMANCE AREA (KPA) FOR THE QUARTER ENDING 30 SEPTEMBER 2023

The tables below comprise the unaudited Top Layer SDBIP for the first quarter of the financial year. The quarterly performance per National Key Performance Area is shown as well as performance comments and corrective measures for targets not achieved. Each table is followed by a summary.

5.2.1 NATIONAL KPA 1: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

KPI Ref	Strategic Objective	KPI	Unit of Measurement	Ward	Original Annual Target	Quarter ending September 2023					Overall Performance for Quarter ending September 2023		
						Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL2	To create a culture of good governance	Implement 85% of the RBAP by 30 June {(Number of audits and tasks completed for the period/ Number of audits and tasks identified in the RBAP)x100}	% of audits and tasks completed in terms of the RBAP	All	55%	12%	14.61%	G2	RBAP is 14.61% complete as at 30 September 2023	None required	12%	14.61%	G2
TL20	To create a culture of public participation and empower communities to participate in the affairs of the Municipality	95% of the budget allocated for the implementation of the SMART CITY project spent and committed by 30 June	% of the financial years project budget spent and committed	All	95%	20%	31.40%	B	31.4% of the Smart City Budget spent for implementation of the water monitoring project. Budget R880 000. Spent / committed R 276 250	None required	20%	31.40%	B
TL33	To create a culture of good governance	95% of water samples comply with SANS241 micro biological indicators {(Number of water samples that comply with SANS241 indicators/Number of water samples tested)x100}	% of water samples compliant	All	95%	95%	99%	G2	99% of water samples complies with SANS241	None required	95%	99%	G2

CAPE AGULHAS MUNICIPALITY QUARTERLY PERFORMANCE REPORT FOR QUARTER 1: 1 JULY - 30 SEPTEMBER 2023

KPI Ref	Strategic Objective	KPI	Unit of Measurement	Ward	Original Annual Target	Quarter ending September 2023					Overall Performance for Quarter ending September 2023		
						Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL34	To create a culture of good governance	70% average compliance of the Bredasdorp WWTW water quality to SANS 241 for the financial year	% average compliance of the quarterly wastewater test results	All	70%	70%	81.50%	G2	81.5% Compliance to SANS241.	None required	70%	81.50%	G2

Summary of Results: Good Governance and Public Participation

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	0
R	KPI Not Met	0% <= Actual/Target <= 74.999%	0
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	0
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	3
B	KPI Extremely Well Met	150.000% <= Actual/Target	1
	Total KPIs:		4

5.2.2 NATIONAL KPA 2: MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION

KPI Ref	Strategic Objective	KPI	Unit of Measurement	Ward	Original Annual Target	Quarter ending September 2023					Overall Performance for Quarter ending September 2023		
						Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL6	To create an administration capable of delivering on service excellence.	Comply with the Municipal Staff Regulations and enhance organisational efficiency through the conclusion of performance agreements with all staff as set out in Section 32 by 30 July.	% of performance agreements concluded with staff	All	100%	100%	0%	R	Performance plans could not be concluded in time. It was intended that they would have been done by the service provider doing the organisational redesign. This would have been preceded by the job descriptions. Due to delays in the first steps of the project the agreements could not be concluded. KPIs were developed internally but could not be concluded in time.	Upload of KPIs to be concluded by October so that agreements can be finalised by November. KPIs are available on spreadsheets.	100%	0%	R

Summary of Results: Municipal Transformation and Institutional Development

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	2
R	KPI Not Met	0% <= Actual/Target <= 74.999%	1
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	0
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
	Total KPIs:		3

5.2.3 NATIONAL KPA 3: LOCAL ECONOMIC DEVELOPMENT

No KPI's were measurable in the first quarter for this KPA

5.2.4 NATIONAL KPA 4: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

KPI Ref	Strategic Objective	KPI	Unit of Measurement	Ward	Original Annual Target	Quarter ending September 2023					Overall Performance for Quarter ending September 2023		
						Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL15	To provide effective financial, asset and procurement management	The percentage of the municipality's capital budget spent and committed by 30 June {(Actual amount spent on projects /Total amount budgeted for capital projects)X100}.(Reg 796)	% of the municipal capital budget spent and committed	All	81%	8%	16.70%	B	16.7% of the total capital budget spent and committed. Budget R 59 932 535. R10 037 699 spent / committed	None required	8%	16.70%	B
TL19	To provide effective financial, asset and procurement management	Achieve a debtors payment percentage of at least 98% by 30 June {(Gross Debtors opening Balance + Billed Revenue - Gross Debtors closing Balance - Bad Debts Written Off)/Billed Revenue) x 100}	% debtors payment ratio achieved	All	90%	98%	111%	G2	Debtors payment rate is 111%	None required	98%	111%	G2

CAPE AGULHAS MUNICIPALITY QUARTERLY PERFORMANCE REPORT FOR QUARTER 1: 1 JULY - 30 SEPTEMBER 2023

KPI Ref	Strategic Objective	KPI	Unit of Measurement	Ward	Original Annual Target	Quarter ending September 2023					Overall Performance for Quarter ending September 2023		
						Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL23	To provide effective financial, asset and procurement management	95% of the total approved management services capital budget spent and committed by 30 June	% of management services budget spent and committed	All	93%	14%	9%	R	Expenditure+On Order/Budget*100 R526968.51 + R47486.13/6354000*100=9% Some projects, such as fencing for animal control have commenced, but due to unforeseen circumstances, requiring stakeholder engagement and participation. The drafting of specifications for the line items for protection services were delayed, due to the fact that the department had to deal with some circumstances of unrest.	The contractor for the pig fencing will commence as soon as the repercussions of the recent floods have also been dealt with. The library roof will be concluded within the next quarter. Development and advertisement of specifications for protection services items will be prioritized."	14%	9%	R
TL30	To provide effective financial, asset and procurement management	95% of the approved refuse removal capital budget spent and committed by 30 June{(Actual expenditure divided by the total approved refuse removal capital budget) x 100}	% of refuse removal capital budget spent and committed	All	80%	28%	15.50%	R	15.5% Spent (Budget: R8 735 955) Spent: R1 276 860.36 On Order: R79 885.400	To be addressed during the upcoming months	28%	15.50%	R

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KPI Ref	Strategic Objective	KPI	Unit of Measurement	Ward	Original Annual Target	Quarter ending September 2023					Overall Performance for Quarter ending September 2023		
						Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL31	To provide effective financial, asset and procurement management	95% of the approved water capital budget spent and committed by 30 June {(Actual expenditure divided by the total approved water capital budget) x 100}	% of water capital budget spent and committed	All	60%	1%	11.56%	B	11.56% Spent (Budget: R12 486 100) Spent: R1 320 708.77, On Order: R121 984.87	None required	1%	11.56%	B
TL32	To provide effective financial, asset and procurement management	Limit unaccounted for water to less than 20 % by 30 June {(Number of Kilolitres Water Purchased or Purified - Number of Kilolitres Water Sold (incl free basic water) / Number of Kilolitres Water Purchased or Purified /100}	% unaccounted water	All	20%	20%	19.68%	B	Latest figures not available yet	Director to verify	20%	0%	B
TL35	To provide effective financial, asset and procurement management	Limit unaccounted for electricity to less than 8% by 30 June {(Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold (incl Free basic electricity)) / Number of Electricity Units Purchased and/or Generated) X 100}	% unaccounted electricity	All	8%	8%	7.20%	B	Electricity Losses are 7.2%, which is below the target	None required	8%	7.20%	B

CAPE AGULHAS MUNICIPALITY QUARTERLY PERFORMANCE REPORT FOR QUARTER 1: 1 JULY - 30 SEPTEMBER 2023

KPI Ref	Strategic Objective	KPI	Unit of Measurement	Ward	Original Annual Target	Quarter ending September 2023					Overall Performance for Quarter ending September 2023		
						Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL36	To provide effective financial, asset and procurement management	95% of the electricity capital budget spent and committed by 30 June {(Actual expenditure divided by the total approved capital budget) x 100}	% of electricity capital budget spent and committed	All	84%	5%	12.63%	B	12.63% Spent (Budget: R7 835 610.00) Spent: R647 344.60 On Order: R342 313.20	None required	5%	12.63%	B

Summary of Results: Municipal Financial Viability and Management

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	4
R	KPI Not Met	0% <= Actual/Target <= 74.999%	2
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	0
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	1
B	KPI Extremely Well Met	150.000% <= Actual/Target	5
	Total KPIs:		12

5.2.5 NATIONAL KPA 5: BASIC SERVICE DELIVERY

KPI Ref	Strategic Objective	KPI	Unit of Measurement	Ward	Original Annual Target	Quarter ending September 2023					Overall Performance for Quarter ending September 2023		
						Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL8	Provision of equitable quality basic services to all households	Number of formal residential properties that receive piped water that is connected to the municipal water infrastructure network and billed for the service as at 30 June (Reg 796)	Number of formal residential properties which are billed for water	All	9 841	9 841	10 069	G2	10 069 Formal residential properties receive piped water that is connected to the municipal water infrastructure network and were billed for the service.	None required	9 841	10 069	G2
TL9	Provision of equitable quality basic services to all households	Number of formal residential properties connected to the municipal electrical infrastructure network (credit and prepaid electrical metering)(Excluding Eskom areas) and billed for the service as at 30 June (Reg 796)	Number of formal residential properties which are billed for electricity or have pre-paid meters (Excluding Eskom areas)	All	9 903	9 903	10 151	G2	10 151 Formal residential properties were connected to the municipal electrical infrastructure network (credit and prepaid electrical metering)(Excluding Eskom areas) and billed for the service.	None required	9 903	10 151	G2
TL10	Provision of equitable quality basic services to all households	Number of formal residential properties connected to the municipal wastewater sanitation/sewerage network for sewerage service (inclusive of septic tanks), irrespective of the number of water closets (toilets) and billed for the service as at 30 June (Reg 796)	Number of residential properties which are billed for sewerage	All	9 889	9 889	10 145	G2	10 145 Formal residential properties were connected to the municipal wastewater sanitation/sewerage network (inclusive of septic tanks)and billed for the service.	None required	9 889	10 145	G2

CAPE AGULHAS MUNICIPALITY QUARTERLY PERFORMANCE REPORT FOR QUARTER 1: 1 JULY - 30 SEPTEMBER 2023

KPI Ref	Strategic Objective	KPI	Unit of Measurement	Ward	Original Annual Target	Quarter ending September 2023					Overall Performance for Quarter ending September 2023		
						Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL11	Provision of equitable quality basic services to all households	Number of formal residential properties for which refuse is removed once per week and billed for the service as at 30 June. (Reg 796)	Number of formal residential properties which are billed for refuse removal	All	9 873	9 873	10 126	G2	10 126 Formal residential properties received a weekly refuse removal service and were billed for the service.	None required	9 873	10 126	G2
TL12	Provision of equitable quality basic services to all households	Provide 6kl free basic water per month to registered indigent / poor households in terms of the equitable share requirements during the financial year (Reg 796)	Number of registered indigent / poor households receiving free basic water in terms of Councils indigent policy	All	3 362	3 362	2 974	O	2 974 indigent / poor households in the Municipal Area receive 6KL free basic water per month. Indigent households must register annually for free basic services.	Ongoing interventions to encourage registration of indigents	3 362	2 974	O
TL13	Provision of equitable quality basic services to all households	Provide 50 kwh free basic electricity per month to registered indigent / poor households in terms of the equitable share requirements during the financial year. (Reg 796)	Number of registered indigent / poor households receiving free basic electricity in terms of Councils indigent policy	All	3 362	3 362	2 974	O	2 974 Indigent / poor households were provided with 50 kWh free electricity monthly. Indigent households must register annually for free basic services.	Ongoing interventions to encourage registration of indigents	3 362	2 974	O
TL14	Provision of equitable quality basic services to all households	Provide free basic sanitation and refuse to registered indigent / poor households in terms of the equitable share requirements during the financial year. (Reg 796)	Number of registered indigent / poor households receiving free basic sanitation and refuse in terms of Councils indigent policy	All	3 362	3 362	2 974	O	2 974 Indigent households were provided with free basic sanitation and refuse monthly. Indigent households must register annually for free basic services.	Ongoing interventions to encourage registration of indigents	3 362	2 974	O

CAPE AGULHAS MUNICIPALITY QUARTERLY PERFORMANCE REPORT FOR QUARTER 1: 1 JULY - 30 SEPTEMBER 2023

KPI Ref	Strategic Objective	KPI	Unit of Measurement	Ward	Original Annual Target	Quarter ending September 2023					Overall Performance for Quarter ending September 2023		
						Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL26	To create and maintain a safe and healthy environment	Implement 4 quarterly joint actions between CAM, SAPS and other relevant stakeholders to control illegal foreign nationals by 30 June.	Number of joint actions implemented	All	1	1	1	G	Quarterly joint actions between CAM, SAPS and other relevant stakeholders were held on 14 July 2023.	None required	1	1	G
TL27	To create and maintain a safe and healthy environment	Approve a social conflict management and implementation plan by 30 September	Number of social conflict management and implementation plans reviewed	All	1	1	1	G	Social Conflict Management Plan was submitted to the Management Services Portfolio meeting on 6 September 2023. It was included in the Council Agenda dated 27 September 2023.	None requested	1	1	G
TL37	To maintain infrastructure and undertake development of bulk infrastructure to ensure sustainable service delivery.	95% of the MIG capital budget spent and committed by 30 June {(Actual expenditure divided by the total approved capital budget) x 100}	% of MIG Grant budget spent and committed	All	95%	1%	35.51%	B	35.51% Spent (Allocation: 10 122 825) Spent: R3 594 717.92)	None required	1%	35.51%	B

Summary of Results: Basic Service Delivery

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	7
R	KPI Not Met	0% <= Actual/Target <= 74.999%	0

CAPE AGULHAS MUNICIPALITY QUARTERLY PERFORMANCE REPORT FOR QUARTER 1: 1 JULY - 30 SEPTEMBER 2023

O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	3
G	KPI Met	Actual meets Target (Actual/Target = 100%)	2
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	4
B	KPI Extremely Well Met	150.000% <= Actual/Target	1
	Total KPIs:		17

6 MANAGEMENT RECOMMENDATION

- (i) That the quarterly performance report for the quarter (1 JULY 2023 To 30 SEPTEMBER 2023) be noted.
- (ii) That this report be read in conjunction with the Quarterly Budget Report, which is submitted to Council in terms of Section 52(d) of the Municipal Finance Management Act, Act 56 of 2003.