

## **CAPE AGULHAS MUNICIPALITY**

### **TENDER: RENTING OF PRINTERS & PHOTOCOPIER MACHINES**

Cape Agulhas Municipality is currently awaiting tenders for the Renting of Printers & Photocopier Machines for a period of 3 years.

Tender documents are available from **Me G Koopman** email at [geraldinek@capeagulhas.gov.za](mailto:geraldinek@capeagulhas.gov.za). The document may be downloaded from the municipal website: [www.capeagulhas.gov.za](http://www.capeagulhas.gov.za). Due to the lockdown regulations, bidders are encouraged to download the tender document. Note, ALL submitted tenders must be completed in Black ink by hand, no electronic or printed submissions will be accepted.

Technical enquiries may be directed to **Mr W Van Zyl** at telephone number 028 425 5500 or email at [willemv@capeagulhas.gov.za](mailto:willemv@capeagulhas.gov.za)

Sealed tender, marked "**Tender Nr: SCM5/2020/21 RENTING OF PRINTERS & PHOTOCOPIER MACHINES**" must be placed in the tender box at the Municipal Offices, 1 Dirkie Uys Street, Bredasdorp or posted to reach the Municipal Manager, Cape Agulhas Municipality, PO Box 51, Bredasdorp, 7280 not later than 12:00 on **Friday, 31 July 2020** after which it will be opened in public. Tenders may only be submitted on the prescribed official document.

The 80/20 preferential procurement system, as stated in the Cape Agulhas Municipal Procurement Policy, will be used when considering tenders. The **two stage bidding** process will be followed in evaluating this tender. Firstly it will be evaluated for functionality and thereafter for price and preference.

A Tax Compliance status pin as issued by the South African Revenue Service, must be submitted together with the tender.

Council reserves the right not to accept the lowest or any tender. No faxes or E-mails will be accepted.

**DGI O'NEILL (AMM)**  
**MUNICIPAL MANAGER**  
**PO BOX 51**  
**BREDASDORP**  
**7280**

**2020-06-26**