

# Cape Agulhas Municipality



KAAP AGULHAS MUNISIPALITEIT  
CAPE AGULHAS MUNICIPALITY  
U MASIPALA WASECAPE AGULHAS

## **MONTHLY REPORT SUPPLY CHAIN & FLEET MANAGEMENT 31 MARCH 2019**

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## 1. INTRODUCTION

The main objective of supply chain management is to implement a system that is fair; equitable; competitive; transparent; cost-effective to ensure best value for money by applying the highest possible ethical standards; and to promote local economic development.

## 2. BACKGROUND

The Act on Local Government : Municipal Finance Management Act, 2003 , Chapter 11 , the Municipal Supply Chain Management Regulations , as published in the Government Gazette on 30 May 2005 and the Council 's Supply Chain Management Policy as adopted on 30 March 2017 states that several reports must be submitted to the Council , accounting Officer and the Chief Financial officer. In order to create a transparent image to all processes in the Supply Chain Management Division, a full report is submitted to the Council .

## 3. PERSONNEL

### 3.1 Productivity / Efficiency

Attendance trends within the Supply Chain Management Section as summarized below:

	Management	Supervisory	Clerical
<b>NUMBER OF MEMBERS</b>	1	3	8
Annual Leave	1	2	5
Sick Leave	0	6	5
Courses / Seminar	0	0	0
Overtime	1	0	4
Meetings	0	0	0
Family Responsibility Leave	0	0	0
Study	0	0	0
Maternity Leave	0	0	0
Union Matters	0	0	0
Absent	0	0	0
Special Annual Leave	0	0	0
No. of Workdays Attended	18	52	146
Total Workdays	20	60	160
Percentage attendance per Group	90%	87%	91%
Average	89%		
	Management	Supervisory	Clerical
<b>NUMBER OF MEMBERS</b>	1	3	8
Approved Overtime	0	0	0
Overtime x 1.5	0	0	0
Overtime x 2,0	0	0	0
Unapproved Overtime	09:19	26:24	18:00
Standby Allowance	0	0	0
Total No. of Overtime hours	09:19	26:24	18:00
Total Normal Workhours	139:37	410:39	1125:02

Table 1: Staff Attendance

### 3.2 Training & Development

The following personnel members are currently enrolled for SCM related studies:

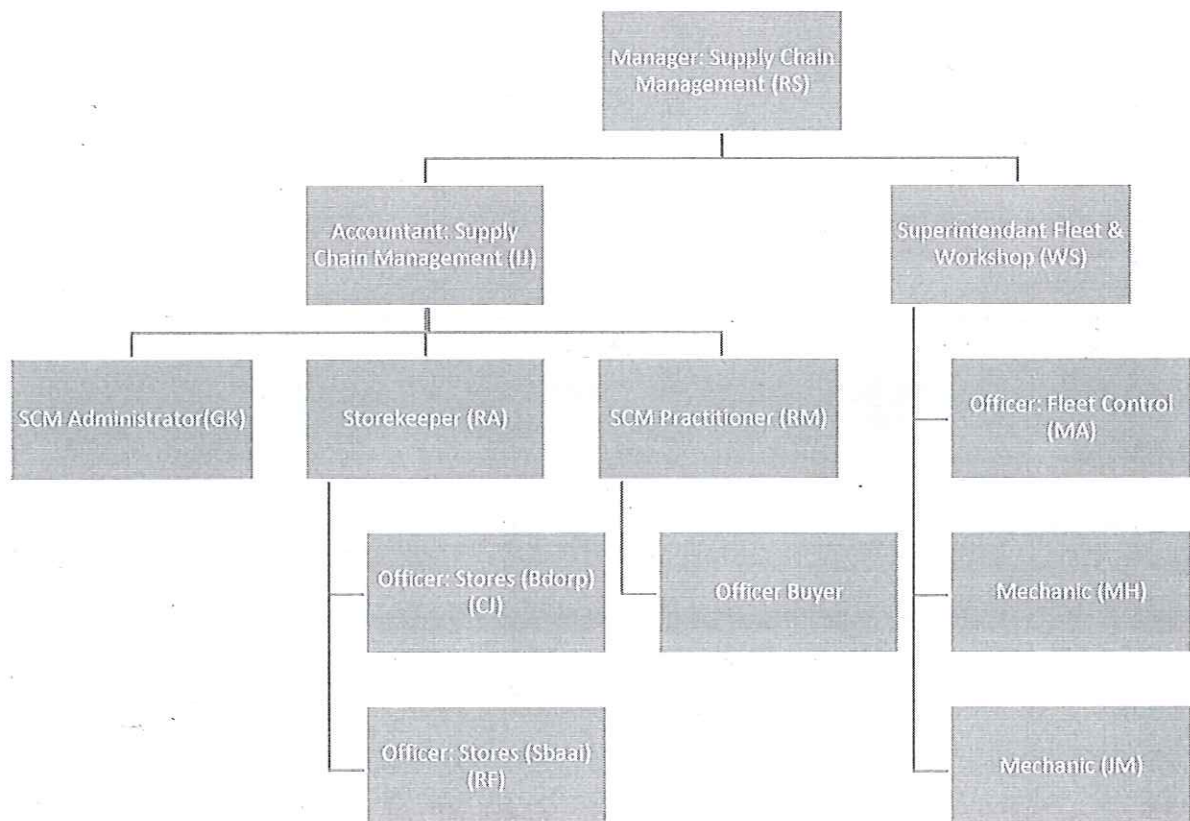
POST	Qualification	Institution
SCM Practitioner	Diploma NQF6: Public Supply Chain Management	Southern Business School
SCM Buyer	Municipal Minimum Competency Level Training (June 2018 – June 2019)	Stellenbosch Business School
Officer Stores	Municipal Minimum Competency Level Training (June 2018 – June 2019)	Stellenbosch Business School
Accountant SCM SCM Administrator	Demand Management and Procurement Planning Training: 5-7 Sept 2018	Stellenbosch Business School - Stellenbosch
Manager SCM	Data Analytics Training 24-26 October 2018	Stellenbosch Business School - George

Table 2: Staff Training

### 3.3 SCM Structure

In terms of Paragraph 7 of the Municipal Supply Chain Management Regulations, the municipality must establish a Supply Chain Management Unit (SCMU) to implement its policy. The SCMU must operate under the direct supervision of the Chief Financial Officer (CFO) or may be delegated to an official in terms of Section 82 of the MFMA.

During the reporting period the staff complement that performed the duties and functions in terms of the SCM policy were as follows:





#### 4. Demand Management

##### 4.1 Supplier Database

In terms of SCM Reg14(1)(a), the supply chain management policy must instruct the accounting officer to keep a list of accredited prospective providers for goods and services that must be used for the procurement requirements of the municipality through written or verbal quotations and formal written price quotations.

With effect from 1 July 2016, Municipalities and Municipal Entities are required to utilize the Central Supplier Database System as mandatory requirement as part of listing criteria for accrediting prospective provider in line with Section 14(1)(b) of the Municipal Supply Chain Management Regulations.

REGISTRATION ON SUPPLIER DATABASE		
MONTHLY REGISTRATIONS	2017/18	2018/19
JULY	4	4
AUGUST	15	8
SEPTEMBER	10	5
OCTOBER	5	7
NOVEMBER	8	0
DECEMBER	5	23
JANUARY	1	13
FEBRUARY	0	5
MARCH	22	5
<b>TOTAL SUPPLIERS</b>	<b>1096</b>	<b>868</b>
VALID REGISTRATION	227	242
TAX CLEARANCES EXPIRED	869	626
INACTIVE SUPPLIERS REMOVED		
CENTRAL SUPPLIER DATABASE REGISTRATIONS	813	848
REGISTRATIONS PER AREA		
BREDASDORP	255	197
STRUISBAAI	38	25
NAPIER	21	7
WAENHUISKRANS	6	3
ELIM	9	5
OUTSIDE CAM	767	631

Table 3: Supplier Database

##### 4.2 Procurement Plan

The Procurement Plan for the 2018/19 financial year updated as at 31 March 2019. (Annexure A)

## 5. Acquisition Management

### 5.1 Procurement Statistics

The procurement statistics (as per collaborator) for the month of March 2019.

Estimated Value Interval (R)	Total Count of Requisitions	Total Amount (R) of Requisition Orders
0 - 200	9	1 419,70
201 - 2000	123	121 967,03
2001 - 30 000	92	891 935,93
30 001 - 100 000	16	832 609,03
100 001 - 200 000	6	699 382,59
200 001 and up	3	1 392 045,70

Table 4: Requisitions per Threshold

REQUISITIONS PER DEPARTMENT	MARCH 2019		YTD SUMMARY	
	TOTAL NO	TOTAL VALUE	TOTAL NO	TOTAL VALUE
Finance and IT Management	10	R77 819,25	50	R1 354 494,88
Infrastructure Services	21	R210 759,21	176	R4 933 354,80
Management Services	16	R73 710,02	95	R496 535,43
Office of the MM: Administration	0	R0,00	2	R4 156,00
Office of the MM: Council and Executive Administration	1	R16 859,00	13	R66 857,78
Office of the MM: HR and Organisational Development	1	R1 170,53	13	R163 734,20
Office of the MM: Socio and Economic Services	9	R10 842,01	31	R57 529,15
Office of the MM: Strategic and Risk Compliance Services	4	R5 815,40	22	R103 901,96
	62	R396 975,42	402	R7 180 564,20

Table 5: Requisitions per Department

Top 10 Commodities Per Family Name					
Top 10 - Quantity			Top 10 - Total Price		
Family Name	Quantity Required	Total Price	Family Name	Quantity Required	Total Price
Utilities	161169	1617903,82	Nonresidential building construction services	373	1010527,26
Electrical wire and cable and harness	37533	2876609,67	Medical diagnostic imaging and nuclear medicine products	5	299635,18
Electrical equipment and components and supplies	8454	2199383,23	Heavy construction services	1	221533,52
Paper products	6499	273931,21	Industrial pumps and compressors	2	176335,81
Personal safety and protection	5868	812514,47	Management advisory services	11	171619,97
Office supplies	5172	81990,6	Software	1	165000
Janitorial equipment	4640	962234,67	Heavy construction machinery and equipment	162	161754
Building and facility maintenance and repair services	4536	1042115,4	Specialized trade construction and maintenance services	43	137040,25
Roads and landscape	4260	664115,57	Building and facility maintenance and repair services	492	127320,7
Marketing and distribution	4000	95879,52	Utilities	13871	126237,43

Table 6: Top 10 Commodities



REQUISITION TENDER SPENDING PER SUPPLIER		
Supplier Name	Total Count of Requisitions	Total Amount (R) of Requisition Orders
2ACS SERVICES	1	43 265,30
AD DIEDERICKS CONSTRUCTION	1	75 642,03
ALTRON TMT	2	13 639,00
ANESTA KRUGER	1	1 358,00
BIDVEST OFFICE	6	5 613,15
BIDVEST PAPERPLUS	1	6 854,00
BLAIZEPOINT TRADING 99	1	3 984,75
BREDASDORP TRAVEL	5	13 813,00
BRIGHT IDEA PROJECTS 322	2	77 925,00
CAPE AGULHAS CIVILS	3	105 915,00
CAPRICHEM SACCS	1	3 426,71
COASTAL AND ENVIRONMENTAL SERVICES	1	121 686,86
CTE WATER TECH	1	56 534,00
IKAPA RETICULATION AND FLOW	1	59 137,80
IKUSASA CHEMICALS	2	189 766,01
INTEGRAL LABORATORIES	1	27 099,75
LAKEY VERVOER	5	4 565,00
LAST SAMURAI PROPERTY HOLDINGS 2	1	5 198,00
LM DANIELS TRADING	1	60 000,00
LUCOR CONSTRUCTION	3	62 845,20
METSI CHEM IKAPA	1	17 388,00
NASIONALE SEE EN SAND INSTITUUT	2	126 500,00
PARKERSON THOMAS TECHNOLOGIES	11	48 595,40
REZAAN CUPIDO	1	6 000,00
RICTS HOLDINGS	4	1 377 673,60
STARTUNE	2	31 856,79
TAKE NOTE TRADING 245	1	55 947,50
TERTIUS LOUW LOODGIETERS	9	10 309,65
TOSAS	1	3 982,34
TRACKOS PROJECTS	1	45 172,00
WILFRED RAYMOND SIMONS	9	44 401,20
WILMAN GRONDVERSKUIWING	1	71 691,00

Table 7: Requisition – Tender spending

## 5.2 Tender Management

The following awards were made by the BAC.

AWARDS	01-Mar-18		01-Mar-19	
	Number	Amount	Number	Amount
Competitive Bids	0	R 0,00	6	R 10 588 125,94
Formal Written Quotations	0	R 0,00	4	R 257 240,00
Deviation In Terms Of Part 18.6.3 Of The SCMPOS	0	R 0,00	0	R 0,00
Sale Of Erven	0	R 0,00	0	R 0,00
Extensions / Amendment Of Contracts In Terms Of Part 20.14 Of The SCMPOS	0	R 0,00	0	R 0,00
Procurement In Terms Scm Regulation 32	0	R 0,00	0	R 0,00
Number of Disputes, Complaints, Enquiries and Objections Received	0		0	

Table 8: Awards by BAC

The following is a summary of competitive bids and formal written quotations that were advertised during the month of March:

DESCRIPTION	01-Mrt-18 Number	01-Mrt-19 Number
Competitive Bids	9	4
Formal Written Quotations	8	2
Sale Of Erven	0	0

Table 9: Bids Advertised

The advertisement of bids and publication of awards on the e-Tender Publication Portal is additional to the requirement specified in the SCM Regulation 22 (1) (a) which must be complied with by all municipalities and municipal entities. This initiative supports government's drive to improve access to government business opportunities, reduce red tape and duplication of administrative effort in doing business with the state designed to improve the use of technology across all spheres of government.

### 5.3 Bid Committees

The bid committees for the 2018/19 financial year were established and are fully functioning according to Council's SCM Policy and the SCM Regulations. The committees are listed below:

- Bid Specification Committee (BSC)
- Bid Evaluation Committee (BEC)
- Bid Adjudication Committee (BAC)

The following members will serve on the Bid Adjudication Committee for the 2018-2019 financial year:

- Director Financial & Information Management (Chairperson)
- Director Community Services
- Director Infrastructure Services
- Divisional Head: Strategic, Planning & Administration Services
- Divisional Head: Social & Economic Services (vacant)
- Divisional Head: Human Resources & Organisation Development Services
- Manager: Budget & Treasury
- Manager SCM & Fleet (SCM Advise & Administrative Support)

The attendance figures of members of the bid adjudication committee are as follows:						
BAC MEETING DATES	Director Finance & ITC Services	Manager Budget & Treasury Office	Director Management Services	Div Head :Human Resources	Div Head:Strategic, Planning & Administration	Director Infrastructure Services
4 March 2019	X	-	vacant	X	X	X
18 March 2019	X	X	vacant	X	X	-
<b>Meetings Attended</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>1</b>
Percentage Attendance	100%	50%	vacant	100%	100%	50%

Table 10: Attendance of members of bid adjudication committee

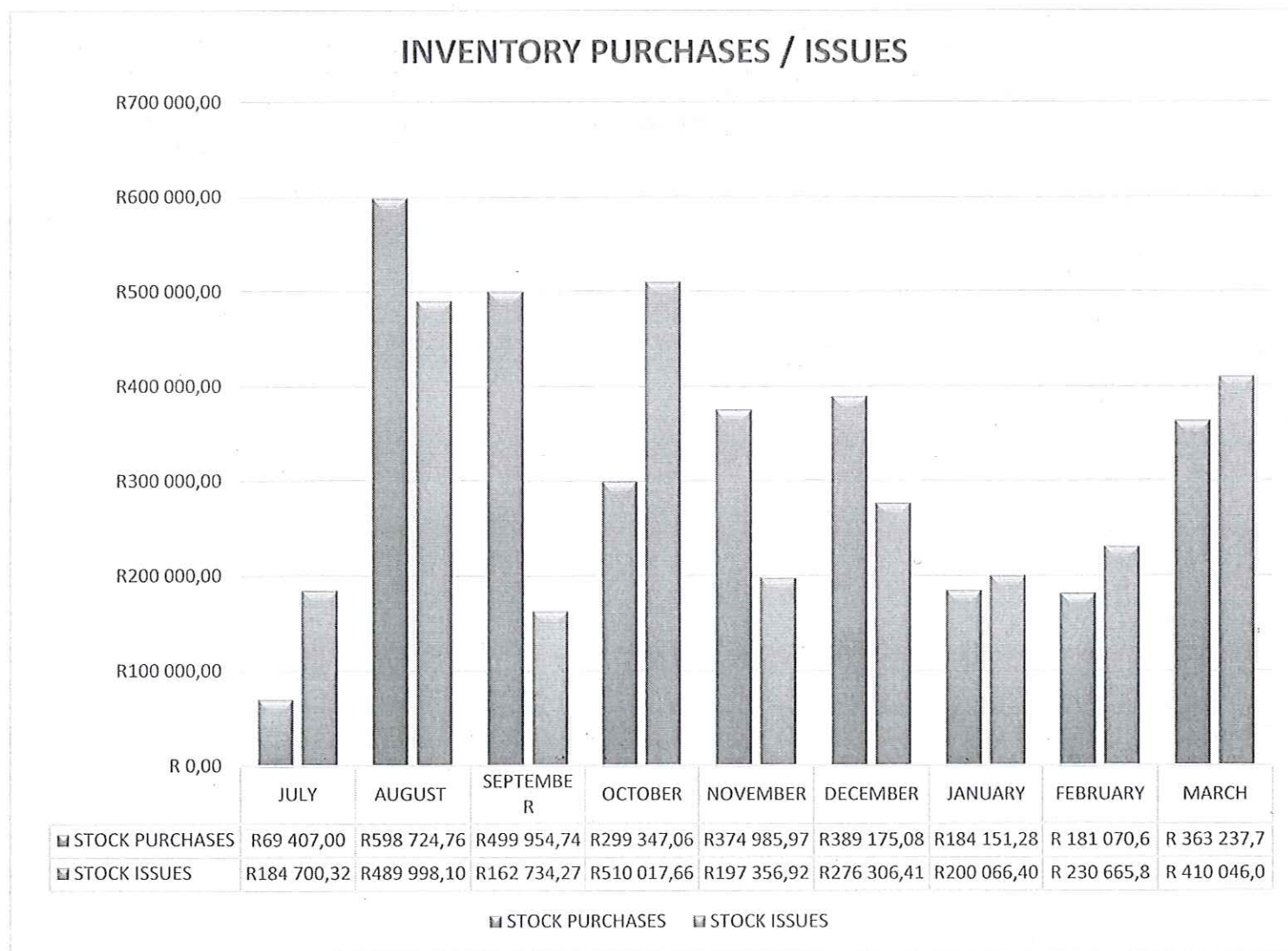


## 6. Stores Management

As at 31 March 2019 the value of stock at the municipal stores amounted to:

	OPENING VALUE	PURCHASES VALUE	ISSUES VALUE	BALANCE VALUE
Store A – Bredasdorp Stores	R 1 399 736,10	R 323 217,43	-R 388 129,24	R 1 334 824,29
Store B – Electrical Stores	R 106 470,00	R 0,00	R 0,00	R 106 470,00
Store C – Struisbaai Stores	R 133 558,21	R 40 020,31	-R 21 916,77	R 151 661,75
<b>Total value of stock</b>	<b>R 1 639 764,31</b>	<b>R 363 237,74</b>	<b>-R 410 046,01</b>	<b>R 1 592 956,04</b>

Table 11: Stock movement



## 7. Other Matters

### 7.1 Deviations

The following table provides a summary of deviations approved for the month of March 2019:

Deviations from Minor Breaches of the Supply Chain Management Policy (SCM Regulations 36 (1) (a), (i) (ii), (iii), (iv)&(v))				
	MARCH 2018		MARCH 2019	
THRESHOLD	RANDVALUE	NUMBER	RANDVALUE	NUMBER
BELOW R30 000	R 89 524.55	7	R 25 611.11	2
ABOVE R30 000	R56 213.00	1	R189 795.80	2
ABOVE R200 000	R 0.00	0	R 0.00	0
<b>TOTAL</b>	<b>R145 737.55</b>	<b>8</b>	<b>R215 406.91</b>	<b>4</b>

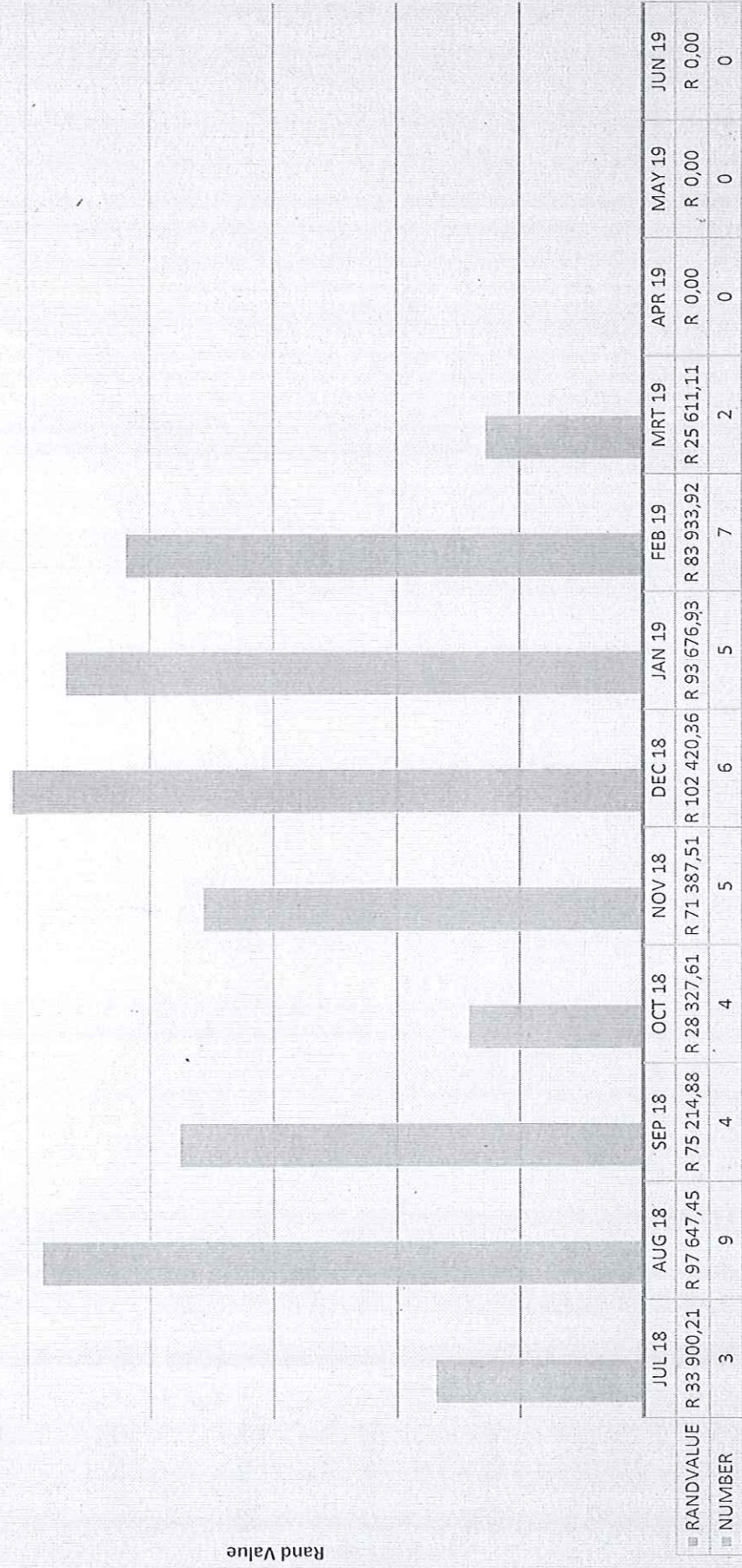
Table 12: Deviations per threshold

Deviations from Minor Breaches of the Supply Chain Management Policy (SCM Regulations 36 (1) (a), (i) (ii), (iii), (iv)&(v))				
	MARCH 2019		YEAR TO DATE	
	RAND VALUE	NUMBER	RAND VALUE	NUMBER
36 (1) (a) (i): Emergency	R189 795.80	2	R509 699.72	8
36 (1) (a) (ii): Sole Provider	R3 749.00	1	R1 067 615.92	25
36 (1) (a) (iii): Special Works of art	R0.00	0	R0,00	0
36 (1) (a) (iv): Animals for zoos	R0.00	0	R0,00	0
36 (1) (a) (v): Impractical or Impossible	R21 862.11	1	R610 835.84	25
<b>TOTAL</b>	<b>R 215 406.91</b>	<b>4</b>	<b>R2 188 151.48</b>	<b>58</b>

Table 13: Deviations Summary



# Deviations Below R30 000 MARCH 2019



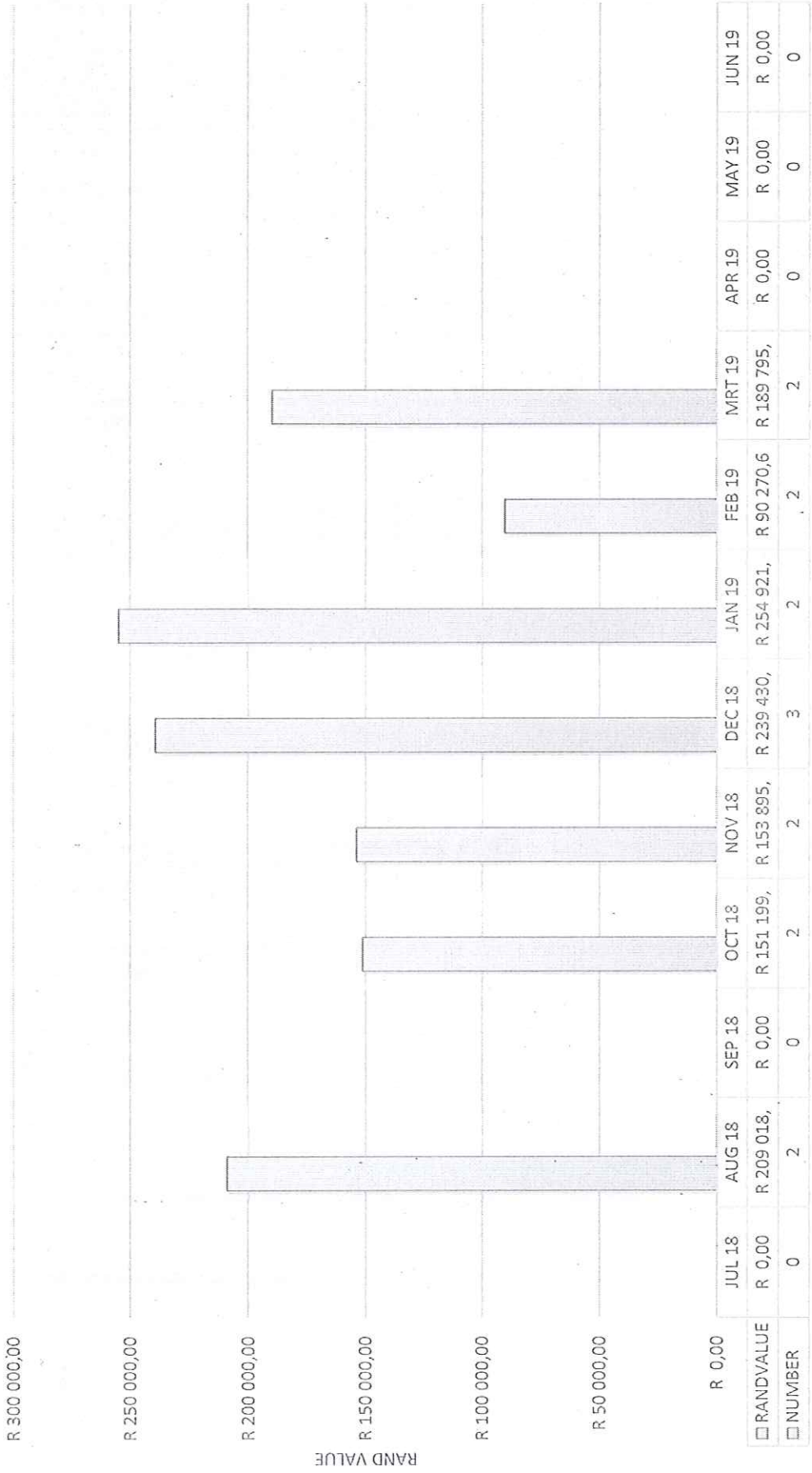
Rand Value

■ RANDVALUE ■ NUMBER

Month

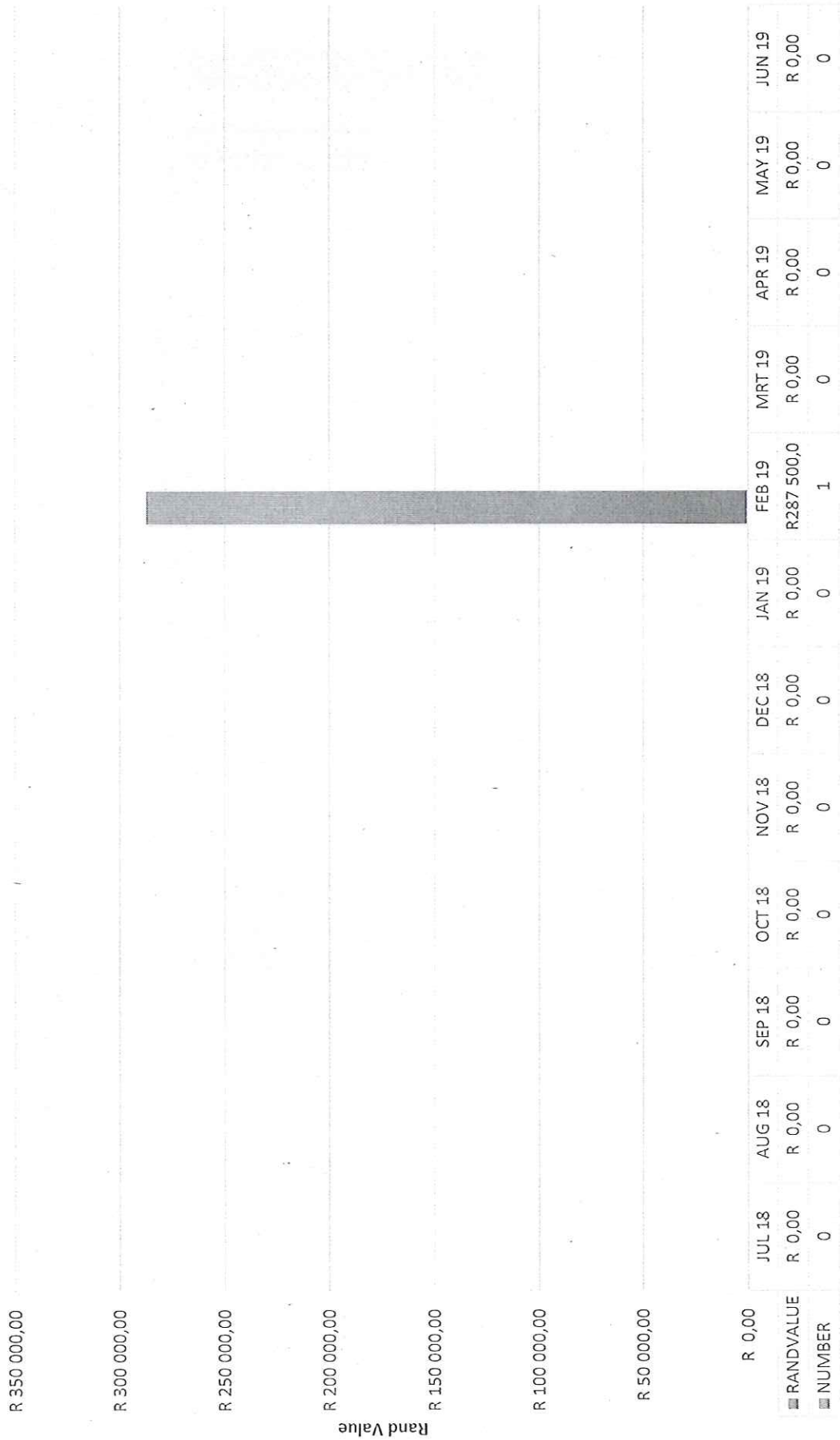


# Deviations Above R30 000 - MARCH 2019

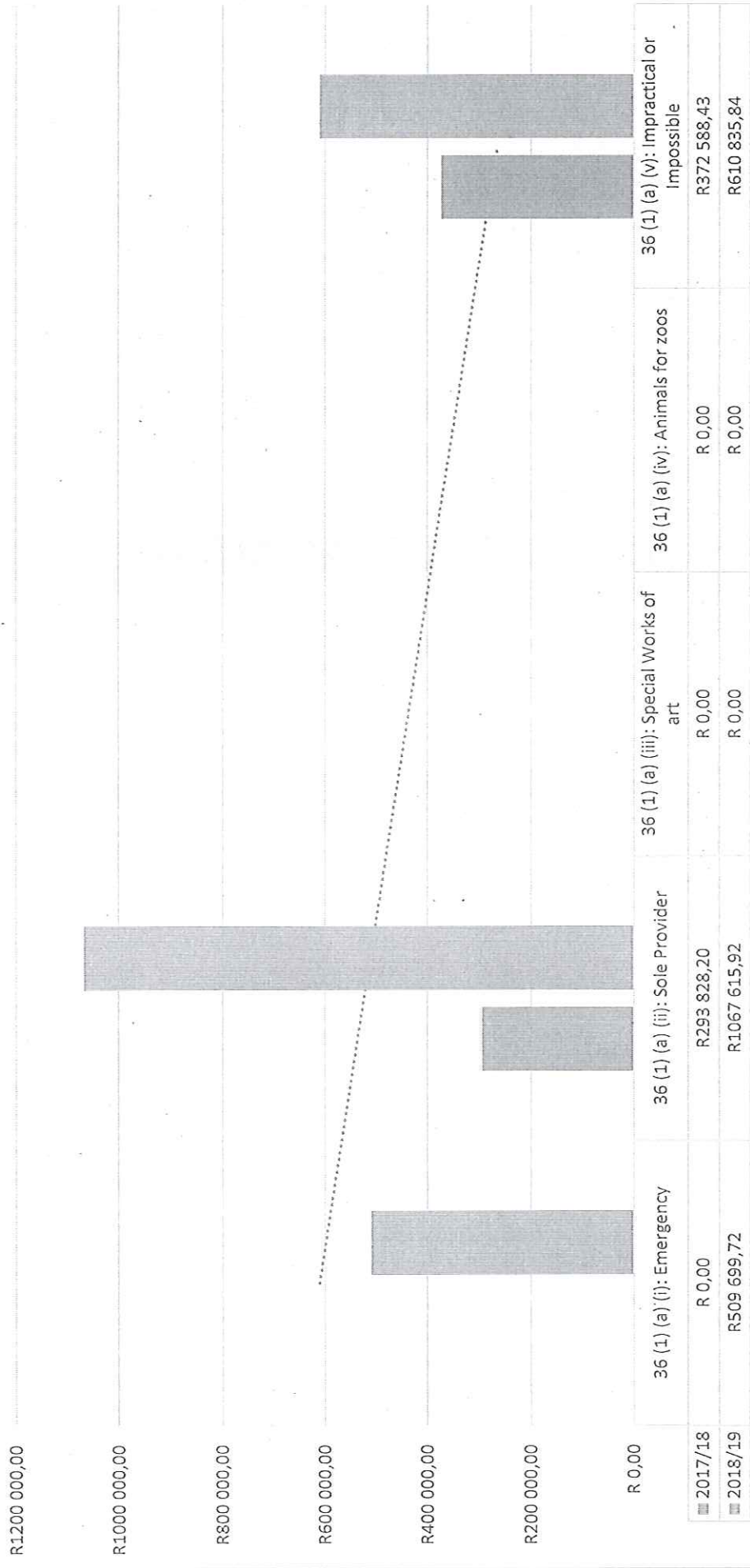


RANDVALUE
  NUMBER

# Deviations Above R200 000 MARCH 2019



Deviations: YTD 2017/18 vs 2018/19



Legend: 2017/18 (solid bar), 2018/19 (dotted line)

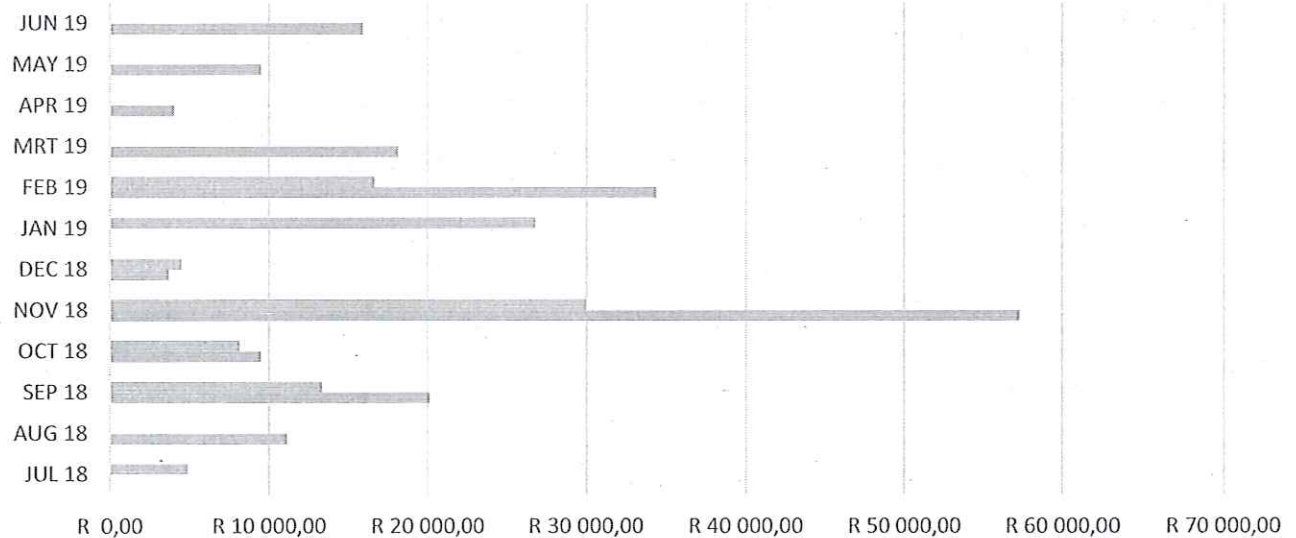


## 7.2 Written Quotations awarded without obtaining three quotations (SCM Regulations 16 (c)) & 17 (c)

In terms of SCM Regulations 16 (c), if it is not possible to obtain at least three quotations, the reasons must be recorded and reported quarterly to the accounting officer or another official designated by the accounting officer.

Written Quotations awarded without obtaining three quotations (SCM Regulations 16 (c)) & 17 (c) - 1 July 2018 - 30 June 2019				
MONTH	2017/18 Financial year		2018/19 Financial year	
	RANDVALUE	NUMBER	RANDVALUE	NUMBER
JUL 18	R 0,00	0	R 4 900,00	1
AUG 18	R 11 116,00	3	R 0,00	0
SEP 18	R 20 120,00	3	R 13 347,78	2
OCT 18	R 9 479,46	2	R 8 140,00	2
NOV 18	R 57 342,00	3	R 30 000,00	1
DEC 18	R 3 700,00	1	R 4 500,00	1
JAN 19	R 0,00	0	R 26 834,05	1
FEB 19	R 34 399,00	2	R 16 650,00	2
MRT 19	R 18 126,25	1	R 0,00	0
APR 19	R 4 048,92	1	R 0,00	0
MAY 19	R 9 500,00	1	R 0,00	0
JUN 19	R 15 900,00	1	R 0,00	0
<b>TOTAL</b>	<b>R 183 731,63</b>	<b>18</b>	<b>R 104 371,83</b>	<b>10</b>

(SCM Regulations 16 (c)) & 17 (c)



	JUL 18	AUG 18	SEP 18	OCT 18	NOV 18	DEC 18	JAN 19	FEB 19	MRT 19	APR 19	MAY 19	JUN 19
■ 2018 19	R 4 900,	R 0,00	R 13 347	R 8 140,	R 30 000	R 4 500,	R 26 834	R 16 650	R 0,00	R 0,00	R 0,00	R 0,00
■ 2017 18	R 0,00	R 11 116	R 20 120	R 9 479,	R 57 342	R 3 700,	R 0,00	R 34 399	R 18 126	R 4 048,	R 9 500,	R 15 900

■ 2018 19 ■ 2017 18

### 7.3 Construction Industry Development Board (CIDB)

The following table provides a report in terms of CIDB Regulation 18(1)(June 2004) - for the month of March 2019:

CIDB REFERENCE NUMBER	TENDER NUMBER	DESCRIPTION	STATUS	DATE ADVERTISED	DATE CLOSED	AWARDED	CHANGE REQUEST STATUS
<b>TENDERS ADVERTISED AND NOT CLOSED</b>							
100054482	SCM36/2018/19	THE EQUIPING OF BOREHOLES IN NAPIER AND SUIDERSTRAND	Advertised	2019/03/08	2019/04/02	No	N/A
100054483	SCM37/2018/19	RESEAL OF ROADS	Advertised	2019/03/08	2019/04/02	No	N/A
<b>TENDERS CLOSED AND NOT AWARDED</b>							
100053874	SCM 27-2018/19	THE CONSTRUCTION OF WATER, SEWER AND ROADS SERVICES FOR 22 LIGHT INDUSTRIAL ERVEN IN STRUISBAAI	Advertised	2019/02/15	2019/03/08	No	N/A
<b>ACTIVE CONTRACTS</b>							
CIDB REF NO	CONTRACT NUMBER	TITLE	DESCRIPTION	STATUS	CHANGE REQUEST STATUS	DATE AWARDED	DATE OF PRATICAL COMPLETION
100053217	SCM24/2018/19	THE UPGRADING OF RDP ROADS IN BREDASDORP	THE UPGRADING OF RDP ROADS IN BREDASDORP	Awarded		2019/03/18 00:00:00	
100101606	SCM19/2018/19	REPLACEMENT OF WATERMAIN	REPLACEMENT OF WATERMAIN IN DORPSIG STREET, BREDASDORP	Awarded		2018/12/19 00:00	
100056289	SCM30/2015/16	EXTENTION OF THUSONG CENTRE, PHASE 2	EXTENTION OF THE THUSONG CENTRE IN BREDASDORP	Awarded		2016/03/11 00:00	
100006984	SCM20/2012/13	WATER TREATMENT: ARNISTON AND SUIDERSTRAND	Water Treatment at Arniston and Suiderstrand	Awarded		2013/02/20 00:00	
<b>CONTRACTS WHERE PRACTICAL COMPLETION HAS BEEN REGISTERED</b>							
100093651	SCM21-2017-18	PAVING OF SIDEWALKS IN L'AGULHAS	PAVING OF SIDEWALKS IN L'AGULHAS, APPROXIMATELY 800M OF SIDEWALKS AND KERKS, AS WELL AS APPROXIMATELY 9 CONCRETE PIPE CULVERTS (600MM DIAMETER) DEPENDING ON TENDER PRICES.	Awarded		2018/06/22 00:00	2018/11/19 00:00:00
100092642	SCM13-2018-19	UPGRADING OF TIDAL POOLS IN L'AGULHAS	UPGRADING OF TIDAL POOLS IN L'AGULHAS	Awarded		2018/05/28 00:00	2019/01/18 00:00
100090878	SCM18-2017-18	BUILDING OF BATHROOMS	The Building of Bathrooms in Bredasdorp, Napier, Struisbaai and Aniston.	Awarded		2018/04/26 00:00	2018/11/20 00:00
100092423	SCM23/2017/18	ESTABLISHMENT OF SERVER ROOM	ESTABLISHMENT OF SERVER ROOM IN NAPIER	Awarded		2018/05/30 00:00	2018/11/02 00:00

## 8. Fleet Management

### 8.1 Condition of Vehicle checks done per Department

#### TRAFFIC, LAW ENFORCEMENT & ENVIRONMENTAL DEPARTMENTS

Nissan Tida Sedan CS 13901 – 135357Km – 29 March 2019:

- Next Service: ;
- Rear Tyres needs replacement – 185/65 x 15;

Nissan Tida Sedan CS 13908 – 133130Km – 29 March 2019:

- Rear tyres needs replacement 185/65 x 15;

Nissan Tida Sedan CS 5241 -177385Km – 29 March 2019:

- Good running condition;

Nissan Tida Sedan CS 5245 – 221246Km – 29 March 2019:

- Rear tyres needs replacement 185/65 x 15;

Ford Ikon Sedan CS 8623 – 244531Km – 29 March 2019:

- Rear tyres needs replacement 185/65 x 15;

Ford Ranger LCV CS 4836 – 223380Km – 29 March 2019:

- Canopy door hinges needs replacement & Licence disc to be renewed;

VW Polo Sedan CS 13295 – 50846Km – 29 March 2019:

- Good running condition;

Nissan 1 Tonner LCV CS 13450 -104371Km – 29 March 2019:

- Next Service due shortly - on 105 000Km;

Ford Bantam LCV CS 8446 – 289659Km 29 March 2019:

Repair of front brakes, discs, front wheel bearings & engine oil leaks in progress;

Koisk Trailers CS 8160 & CS 5469 – 29 March 2019:

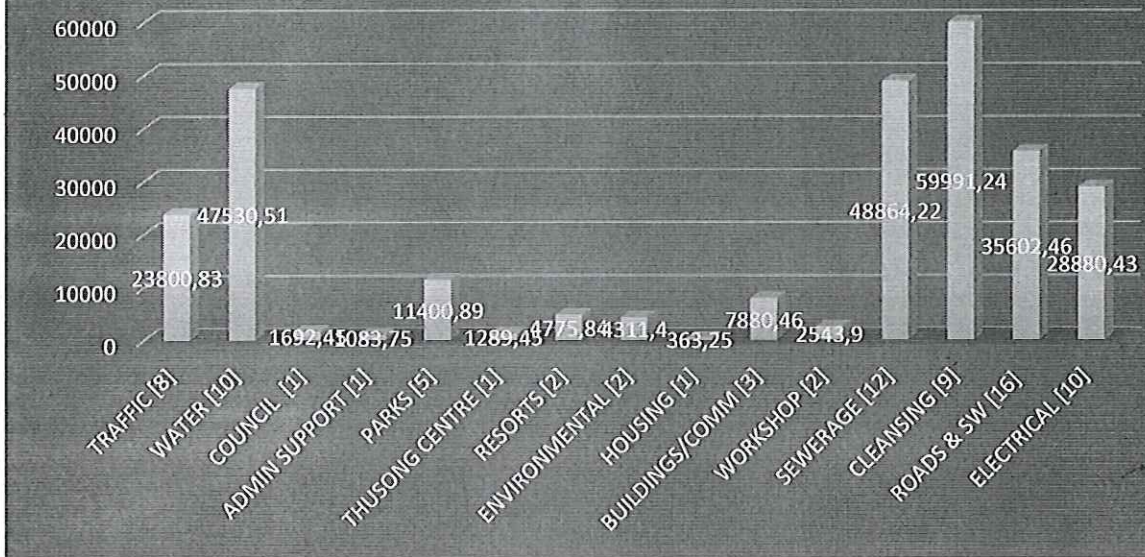
- New mobile antenna's fitted;



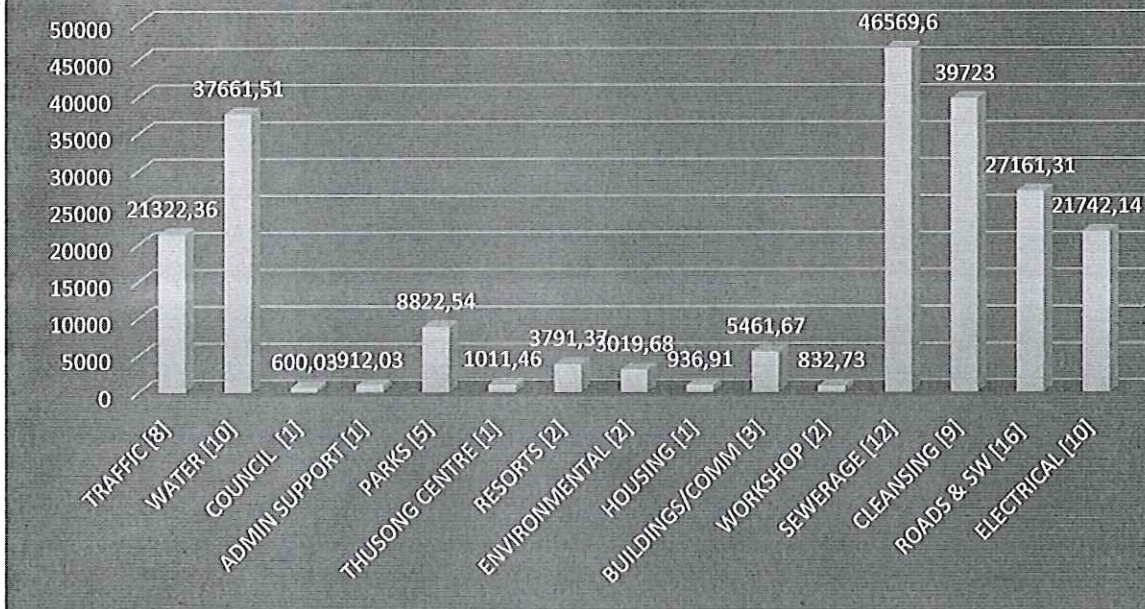
## 8.2 Fuel Account Summary

MONTHLY FUEL CARD SYSTEM RECON					
CAPE AGULHAS MUNICIPALITY					
29-Mar-19					
DEPARTMENT	COST CENTRE	FUEL	OIL	FEES	GRAND TOTAL
TRAFFIC [8]	01 4021 2830 00	23 800,83		569,35	24 370,18
WATER [10]	01 5020 2830 10	47 530,51	-	905,21	48 435,72
COUNCIL [1]	01 2010 2830 00	1 692,45	-	60,98	1 753,43
ADMIN SUPPORT [1]	01 2524 2830 00	1 083,75	-	45,42	1 129,17
<i>Corporate Services</i>	<i>CS 9208</i>		-	28,08	28,08
PARKS [5]	01 4042 2830 00	11 400,89	-	297,88	11 698,77
THUSONG CENTRE [1]	01 2540 2830 00	1 289,45	-	54,22	1 343,67
RESORTS [2]	01 4043 2830 00	4 775,84	-	136,10	4 911,94
ENVIRONMENTAL [2]	01 4023 2830 00	4 311,40	-	111,67	4 423,07
HOUSING [1]	01 4030 2830 00	363,25	-	38,59	401,84
BUILDINGS/COMM [3]	01 4041 2830 00	7 880,46	-	193,64	8 074,10
WORKSHOP [2]	01 3051 2830 00	2 543,90	-	55,83	2 599,73
SEWERAGE [12]	01 5030 2830 10	48 864,22	-	894,51	49 758,73
CLEANSING [9]	01 5040 2830 00	59 991,24	-	884,86	60 876,10
ROADS & SW [16]	01 5050 2830 10	35 602,46	-	870,78	36 473,24
ELECTRICAL [10]	01 5060 2830 10	28 880,43	-	606,09	29 486,52
	<b>TOTAL FUEL =</b>	<b>280 011,08</b>	<b>0,00</b>	<b>5 753,21</b>	<b>R 285 764,29</b>

### FUEL USAGE - MARCH 2019



### FUEL USAGE - FEB 2019





### 8.3 Monthly Acquisitions – Fleet management

#### DEPARTMENTAL ACQUISITION SUMMARY

<u>DIRECTORATE</u>	<u>DEPARTMENT</u>	<u>AMOUNT</u>
FINANCE -SCM	Workshop	-
MANAGEMENT SERVICES	Buildings & Commonage	R 736,00
	Parks	R 4 067,04
	Resorts	R 545,29
	Social Development / Thusong	R 2197,95
	Housing	-
	Traffic	R 10 961,06
	Environmental	R 2 600,63
INFRASTRUCTURE	Electrical	R 2 321,86
	Solid Waste	R 38 816,00
	Streets & Storm Water	R 14 067,48
	Sewerage	R 41 697,42
	Water	R 6 029,30
	<b><u>TOTAL</u> =</b>	<b><u>R 123 540,03</u></b>



### 8.4 Traffic Fines Register

REGISTRATION NR	NOTICE NUMBER	DATE OF OFFENCE	TIME OF OFFENCE	PLACE / ROAD OF OFFENCE	SPEED ZONE	SPEED	FINE AMOUNT	PAYMENT DATE	DRIVER	Results	RE-DIRECTED
CS8446		04-Nov-17				71	R 200,00	28-Dec-17			
CS13736		02-Nov-17				82	R 600,00	28-Dec-17			
CS13753	BA/45631/801/092174	15-Mar-18	12:09	JAKES GERWEL DR & CAPE AFLATS FREEWAY (R300), MITCHELS PLAIN	60	72	R 200,00	14-May-18	W.P. SWART		22-Oct-18
CS4580	CA/81/051646/728	30-Nov-17	09:10	LONGSTREET B/DORP	60	73	R 200,00	14-Jan-18	B. MAKABA		22-Oct-18
CS15641	CA/81/051682/728	30-Nov-17	08:42	B/DORP - STRUISBAAI	100	112	R 200,00	14-Jan-18	B. WYNGAARD	21-Feb-18 PAID	
CS8922	CA/81/052055/728	06-Dec-17	15:26	B/DORP - STRUISBAAI	60	72	R 200,00	14-Jan-18	W.P. SWART		22-Oct-18
CS17182	CA/81/052693/728	11-Dec-17	13:51	B/DORP - STRUISBAAI	60	83	R 300,00	03-Feb-18	P. JOUMAT		22-Oct-18
CS13753	YW/80/115123/908	13-Mar-18	15:48	BOKKIESKOP GRABOUW	60	78	R 400,00	04-May-18	M. HOLTZHAUZEN		22-Oct-18
CS8623	CA/81/062485/728	15-Mar-18	15:01	LONGSTREET B/DORP	60	79	R 400,00	26-Apr-18	Metsy Motors	R 200,00 PAID	
CS15640	CA/81/062506/728	15-Mar-18	11:24	B/DORP - STRUISBAAI	60	76	R 400,00	26-Apr-18		R 200,00	22-Oct-18
CS8620	CA/81/064891/728	04-Apr-18	15:40	LONGSTREET B/DORP	60	73	R 200,00	01-Jun-18	S. Tibani	R 200,00 PAID	
CS4424	TW/80/124551/908	10-Apr-18	12:12	BOKKIESKOP GRABOUW	60	74	R 200,00	27-May-18	G. LE ROUX		22-Oct-18
CS12069	SW/80/283992/674	14-Sep-18	12:48	SWELLENGREBEL	100	115	R 400,00	27-Oct-18	A. ADAMS	Representation	
CS8922	CA/81/077406/728	30-Aug-18	15:31	B/ DORP - STRUISBAAI	100	134	R 1 000,00	18-Oct-18	W.P. SWART		
			Nov-18								
CS4836	CA/81/083745/728	12-Oct-18	16:22	B/DORP - STRUISBAAI	100	115	R 400,00	01-Dec-18	M. GABRIELS	Representation	
CS4581	CA/082256/728	11-Oct-18	09:55	B/DORP - STRUISBAAI	60	78	R 400,00	03-Dec-18	C. ARENDS		
CS7670	CA/083623/728	05-Oct-18	14:24	B/DORP - STRUISBAAI	60	73	R 200,00	01-Dec-18	H. BEHR		
			18-Dec								
CS12069	OV/80/318014/720	02-Nov-18	15:03	Franskraal (Gansbaai)	80	95	R 400,00	26-Dec-18	S. Mguni	Received in December	Emailed to Sibongile in January 2019
			Jan-19								
CS4591	CA/81/093580/728	22-Dec-18	10:40	B/DORP - STRUISBAAI	100	111	R 200,00	03-Feb-19	J. September		
CS4580	11/044453/728/009645	31-Oct-18	11:38	BREDASDORP			R 700,00	04-Jan-19	B. MAKABA	PAID	Parking in loading zone
			Feb-19								
CS8922	CA/81/100034/728	25-Jan-19	11:04	B/DORP - STRUISBAAI	100	120	R 600,00	28-Feb-19	W.P. SWART		Shown to Mr Swart by Mr January and ignored by driver



### 8.5 Workshop Operational & Summary Report

DESCRIPTION	JUN'18	JUL'18	AUG'18	SEPT'18	OCT'18	NOV'18	DEC'18	JAN'19	FEB'19	MARCH '19
WORKSHOP OPERATIONS										
VEHICLES SERVICED	2	0	9	6	3	1	1	5	1	3
INHOUSE - VEHICLE REPAIRS DONE	7	12	7	7	9	10	13	10	11	9
VEHICLES TO EXTERNAL SUPPLIERS	0	1	0	0	0	1	0	0	0	1
SMALL PLANT MACHINERY	0	0	1	2	1	1	0	0	0	1
SDBIP VEHICLE CHECKS DONE	10	10	10	10	10	10	10	10	10	10
CAPITAL PROJECTS	NONE	NONE	NONE	NONE	NONE	NONE	NONE	NONE	NONE	NONE
ROADWORTHY TESTS	1	0	0	2	2	5	0	4	3	2
RW CERTIFICATES ISSUED	1	0	0	2	2	5	0	3	3	1
RW TEST FAILED								1		1
SMALL PLANT FUEL	No Figure	R 10 456,23	R 4 900,05	R 7 882,21	R 15 044,27	R 11 376,05	R 9 944,35	R 4 138,74	R 5 052,79	
VEHICLE'S FUEL BILL - Monetary Value	No Figure	R 247 643,84	R 336 728,42	R 7 882,21	R 302 142,99	R 318 277,18	R 323 762,79	R 258 366,49	R 219 568,34	R 280 011,08
LOCAL ACQUISITIONS - Monetary Value	R 110 616,17	R 67 144,80	R 91 229,64	R 217 748,42	268 173,68	318 607,67	R 394 423,73	R 205 704,00	R 246 741,00	R 123 540,03
VEHICLE ACCIDENTS REPORTED	0	0	0	0	1	0	0	0	0	0
SPEED FINES RECEIVED	0	0	0	0	2	3	1	2	1	0

COMMENTS
Several Jobs were delayed due to problems with Phoenix/Vesta Accounting Program incorporating the Adjustment budget & Updates
The rollback truck (Breakdown truck) project is a necessity
NO CAPITAL PROJECTS FOR THIS [2018-19] FINANCIAL YEAR
Compressors needs pressure vessels tested - Not all suppliers keen to register on CSD
Workshop vehicle lifts are Load tested
Canopies of vehicles needs attention: Lav's Canopies as well as Trucks Steel Canopies
Several vehicles bakkies & trucks in different departments needs some panel beating & re-spray work
Desparately need 2 x workers / assistants positions inside the workshop on a permanent basis - Artisans cannot work together on jobs - Highly unproductive!!!
VEHICLE'S FUEL BILL

## 8.6 Fleet Management - General

### 8.6.1 ACCIDENTS

No accidents nor incidents has been reported for the month of March 2019.

#### OVER SPEEDING REPORT:

Drivers are in general ignoring the speeding limit inside our towns, which are 60Km/h zones all over.

*There is a slight problem with the over speeding reports, which are attended to.*

*Electrical Department: Toyota Dyna CS 10797 – Tracking Unit very old and needs replacement.*

#### SPEEDFINE REGISTER:

No speed fines received for the month of March;

Still awaiting results for fines - applied for representation;

1 Speed fine being received for the month of February and shown to the driver-

Speed fine register remain unchanged – for the month of March 2019.

### 8.6.2 VEHICLES NOT CURRENTLY IN USE (REASONS)

The following vehicles are currently either not in use or have mechanical problems

<u>CS 1101</u>	Nissan 1400 LDV: Vehicle needs panel beating / body repair work done all over. It also has a fuel leakage and causing excessive fumes. Currently not in use and stationary in the workshop.
<u>CS 18829</u>	This truck's engine is unserviceable and is stationary in Struisbaai since last year already and can be written off or services terminated
<u>CS 6974</u>	This digger-loader's engine is unserviceable and is stationary in the Napier stores for almost two years now. The engine can be repaired but it also has some extensive body repair to be done on the cab section too. I will advise to terminate this machine also.
<u>CS 3958</u>	This Mahindra tractor has got major transmission/gearbox problems and no dealership in Cape and surroundings are able to find parts for this tractor as it is a product, which is imported from India. Several dealerships are sitting with the same problem. I will also advise termination.
<u>CS 9208</u>	Toyota Conquest has got engine problems and not in use at all - Terminate



8.6.2 VEHICLE LOGSHEETS & INSPECTION FORMS SUBMITTED :


DEPARTMENT	VEHICLE	INSPECT	LOGSHEET	DEPARTMENT	VEHICLE	INSPECT	LOGSHEET
ADMIN	CS 9208	<i>Auction</i>	<i>Auction</i>	INFRASTRUCTURE			
	CS 17557	<input type="checkbox"/>	<input type="checkbox"/>	ROADS & S/W			
COUNCIL					CS 1296	<input type="checkbox"/>	<input type="checkbox"/>
	CS 15752	<input type="checkbox"/>	<input type="checkbox"/>		CS 2623	<input type="checkbox"/>	<input type="checkbox"/>
ELECTRICAL					CS 3522	<input type="checkbox"/>	<input type="checkbox"/>
	CS 10716	<input type="checkbox"/>	<input type="checkbox"/>		CS 3958	<i>Auction</i>	<i>Auction</i>
	CS 10797	<input type="checkbox"/>	<input type="checkbox"/>		CS 4302	<input type="checkbox"/>	<input type="checkbox"/>
	CS 10808	<input type="checkbox"/>	<input type="checkbox"/>	297454Km	CS 5192	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	CS 1483	<input type="checkbox"/>	<input type="checkbox"/>		CS 5705	<input type="checkbox"/>	<input type="checkbox"/>
	CS 15050	<input type="checkbox"/>	<input type="checkbox"/>	129267KM	CS 5811	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	CS 15641	<input type="checkbox"/>	<input type="checkbox"/>		CS 6957	<input type="checkbox"/>	<input type="checkbox"/>
	CS 4267	<input type="checkbox"/>	<input type="checkbox"/>		CS 9018	<input type="checkbox"/>	<input type="checkbox"/>
	CS 4687	<input type="checkbox"/>	<input type="checkbox"/>		CS 10206	<input type="checkbox"/>	<input type="checkbox"/>
	CS 6959	<input type="checkbox"/>	<input type="checkbox"/>		CS 10778	<input type="checkbox"/>	<input type="checkbox"/>
COMMUNITY BUILDINGS					CS 16702	<input type="checkbox"/>	<input type="checkbox"/>
	CS 3262	<input type="checkbox"/>	<input type="checkbox"/>		CS 18829	<i>Auction</i>	<i>Auction</i>
	CS 4592	<input type="checkbox"/>	<input type="checkbox"/>		CS 19281	<input type="checkbox"/>	<input type="checkbox"/>
	CS 8620	<input type="checkbox"/>	<input type="checkbox"/>		CS 14438	<input type="checkbox"/>	<input type="checkbox"/>
HOUSING					CS 4424	<input type="checkbox"/>	<input type="checkbox"/>
	CS 7670	<input type="checkbox"/>	<input type="checkbox"/>	CLEANSING			
PARKS					CS 2336		
	CS 13761	<input type="checkbox"/>	<input type="checkbox"/>	17510Hrs	CS 6105	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	CS 8583	<input type="checkbox"/>	<input type="checkbox"/>		CS 7008	<input type="checkbox"/>	<input type="checkbox"/>
	CS 10208	<input type="checkbox"/>	<input type="checkbox"/>		CS 10671	<input type="checkbox"/>	<input type="checkbox"/>
	CS 17548	<input type="checkbox"/>	<input type="checkbox"/>		CS 10674	<input type="checkbox"/>	<input type="checkbox"/>
	CS 9538	<input type="checkbox"/>	<input type="checkbox"/>		CS 8922	<input type="checkbox"/>	<input type="checkbox"/>
RESORTS					CS 14815	<input type="checkbox"/>	<input type="checkbox"/>
167426Km	CS 1209	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	17350Km	CS 18639	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	CS 8618	<input type="checkbox"/>	<input type="checkbox"/>	SEWERAGE			
TRAFFIC					CS 1442	<input type="checkbox"/>	<input type="checkbox"/>
223323Km	CS 4836	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		CS 1577	<input type="checkbox"/>	<input type="checkbox"/>
177314Km	CS 5241	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		CS 2352	<input type="checkbox"/>	<input type="checkbox"/>
221195Km	CS 5245	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		CS 3180	<input type="checkbox"/>	<input type="checkbox"/>
24442Km	CS 8623	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		CS 4397	<input type="checkbox"/>	<input type="checkbox"/>
135259Km	CS 13901	<input checked="" type="checkbox"/>	<input type="checkbox"/>		CS 13759	<input type="checkbox"/>	<input type="checkbox"/>
133065Km	CS 13908	<input checked="" type="checkbox"/>	<input type="checkbox"/>	193738Km	CS 15642	<input checked="" type="checkbox"/>	<input type="checkbox"/>
50846Km	CS 13295	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		CS 17182	<input type="checkbox"/>	<input type="checkbox"/>
ENVIRONMENTAL				WATER			
	CS 8446	<input type="checkbox"/>	<input type="checkbox"/>		CS 6134	<input type="checkbox"/>	<input type="checkbox"/>
104313Km	CS 13450	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	196037Km	CS 4581	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
THUSONG				216298Km	CS 4591	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	CS 12069	<input type="checkbox"/>	<input type="checkbox"/>		CS 2455	<input type="checkbox"/>	<input type="checkbox"/>
WORKSHOP					CS 6974	<i>Auction</i>	<i>Auction</i>
	CS 1101	<i>Auction</i>	<i>Auction</i>		CS 4524	<input type="checkbox"/>	<input type="checkbox"/>
	CS 13753	<input checked="" type="checkbox"/>	<input type="checkbox"/>		CS 4570	<input type="checkbox"/>	<input type="checkbox"/>
				229151Km	CS 4580	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
					CS 15640	<input type="checkbox"/>	<input type="checkbox"/>
					CS 15643	<input type="checkbox"/>	<input type="checkbox"/>
					CS 13736	<input type="checkbox"/>	<input type="checkbox"/>
					CS 18497	<input type="checkbox"/>	<input type="checkbox"/>
DEPARTMENT	VEHICLE	INSPECT	LOGSHEET	DEPARTMENT	VEHICLE	INSPECT	LOGSHEET
			Mar-19				Mar-19

## 9. Conclusion & Sign Off

The Supply Chain Management Unit is continuously improving its processes and procedures in order to ensure that Council receive value for money in terms of demand and acquisition management.

I hereby certified that the above information is correct.

  
.....  
RJ SEEDOR  
MANAGER SCM  
Date: 4/4/2019

  
.....  
PJ VAN BILJON  
DIRECTOR: FINANCIAL SERVICES  
Date: 04/04/2019

  
.....  
DGI O'NEILL  
MUNICIPAL MANAGER  
Date: 04/04/19























