

# Cape Agulhas Municipality



KAAP AGULHAS MUNISIPALITEIT  
CAPE AGULHAS MUNICIPALITY  
U MASIPALA WASECAPE AGULHAS

## **MONTHLY REPORT SUPPLY CHAIN & FLEET MANAGEMENT 31 AUGUST 2019**

## TABLE OF CONTENTS

1. Introduction.....	3
2. Background.....	3
3. Personnel.....	3 - 4
4. Demand Management.....	4
4.1 Supplier Data Base.....	4 - 5
4.2 Procurement Plan.....	5
5. Acquisition Management.....	5
5.1 Procurement Statistics.....	5 - 6
5.2 Tender Management.....	7
5.3 Bid Committees.....	7 - 8
6. Stores Management.....	8
7. Other Matters.....	8
7.1 Deviations.....	8 - 11
7.2 SCM Reg 16 ( c).....	12
7.3 CIDB Report.....	13 - 14
8. Fleet Management.....	15 - 22
9. Conclusion & Sign-off.....	23
10. ANNEXURE A: OVERSPEEDING REPORT.....	1 - 2
11. ANNEXURE B: PROCUREMENT PLAN.....	1 - 9
12. ANNEXURE C: DEVIATIONS & SCM REG 16C & 17 C.....	1 - 2
13. ANNEXURE D: BIDS AWARDED.....	1 - 2

## 1. INTRODUCTION

The main objective of supply chain management is to implement a system that is fair; equitable; competitive; transparent; cost-effective to ensure best value for money by applying the highest possible ethical standards; and to promote local economic development.

## 2. BACKGROUND

The Act on Local Government : Municipal Finance Management Act, 2003 , Chapter 11 , the Municipal Supply Chain Management Regulations , as published in the Government Gazette on 30 May 2005 and the Council 's Supply Chain Management Policy as adopted on 30 March 2017 states that several reports must be submitted to the Council , accounting Officer and the Chief Financial officer. In order to create a transparent image to all processes in the Supply Chain Management Division, a full report is submitted to the Council .

## 3. PERSONNEL

### 3.1 Productivity / Efficiency

Attendance trends within the Supply Chain Management Section as summarized below:

	Management	Supervisory	Clerical
<b>NUMBER OF MEMBERS</b>	1	3	8
Annual Leave	0	5	2
Sick Leave	0	0	9
Courses / Seminar	0	0	0
Overtime	1,5	0	1,5
Meetings	0	0	0
Family Responsibility Leave	0	0	0
Study	0	0	0
Maternity Leave	0	0	0
Union Matters	0	0	0
Absent	0	0	0
Special Annual Leave	0	0	0
No. of Workdays Attended	19,5	58	155,5
Total Workdays	21	63	168
Percentage attendance per Group	93%	92%	93%
Average	92%		
	Management	Supervisory	Clerical
<b>NUMBER OF MEMBERS</b>	1	3	8
Approved Overtime	00:40	04:05	05:24
Overtime x 1.5	00:40	04:05	02:35
Overtime x 2,0	0	0	02:49
Unapproved Overtime	22:23	26:22	38:24
Standby Allowance	0	0	00:00
Total No. of Overtime hours	23:03	06:27	19:48
Total Normal Workhours	150:29	468:28	1192:01

Table 1: Staff Attendance



### 3.2 Training & Development

The following personnel members are currently enrolled for SCM related studies:

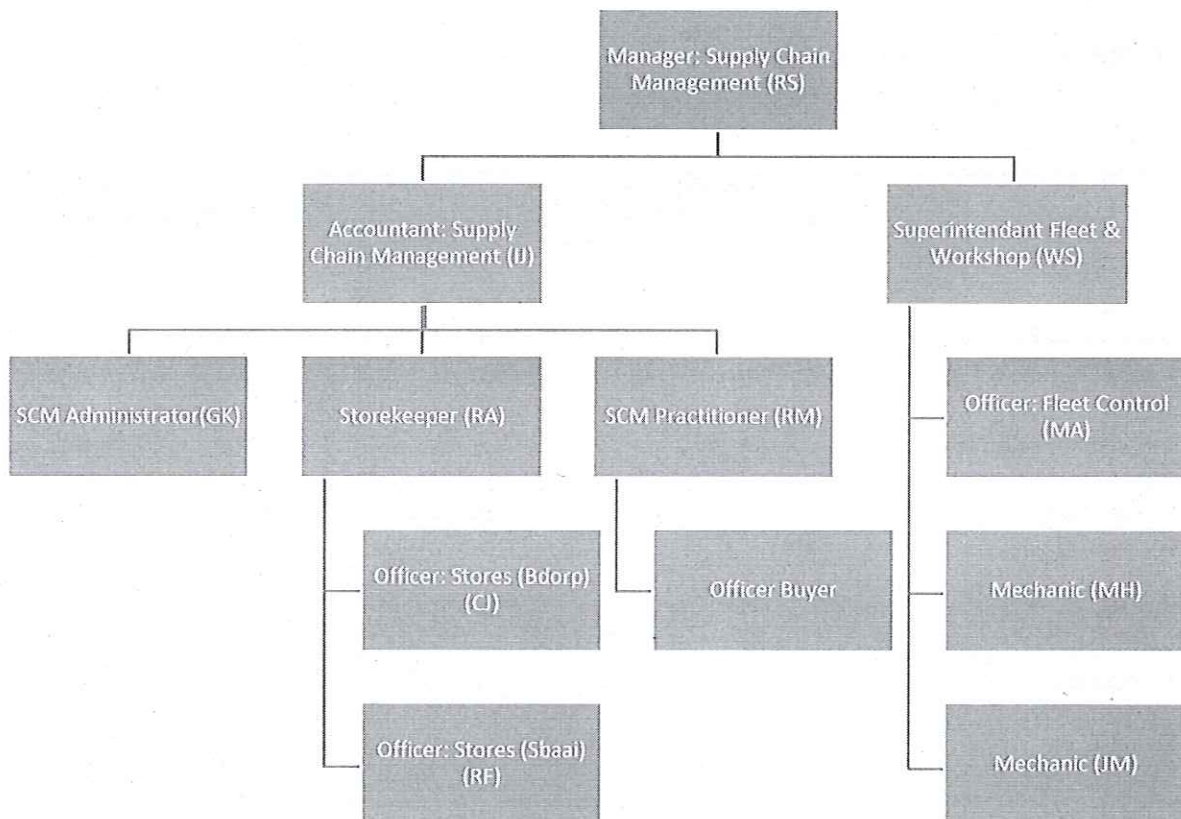
POST	Qualification	Institution
SCM Practitioner	Diploma NQF6: Public Supply Chain Management	Southern Business School

Table 2: Staff Training

### 3.3 SCM Structure

In terms of Paragraph 7 of the Municipal Supply Chain Management Regulations, the municipality must establish a Supply Chain Management Unit (SCMU) to implement its policy. The SCMU must operate under the direct supervision of the Chief Financial Officer (CFO) or may be delegated to an official in terms of Section 82 of the MFMA.

During the reporting period the staff complement that performed the duties and functions in terms of the SCM policy were as follows:



## 4. Demand Management

### 4.1 Supplier Database

In terms of SCM Reg14(1)(a), the supply chain management policy must instruct the accounting officer to keep a list of accredited prospective providers for goods and services that must be used for the procurement requirements of the municipality through written or verbal quotations and formal written price quotations.

With effect from 1 July 2016, Municipalities and Municipal Entities are required to utilize the Central Supplier Database System as mandatory requirement as part of



listing criteria for accrediting prospective provider in line with Section 14(1)(b) of the Municipal Supply Chain Management Regulations.

REGISTRATION ON SUPPLIER DATABASE		
MONTHLY REGISTRATIONS	2018/19	2019/20
JULY	4	9
AUGUST	8	5
<b>TOTAL SUPPLIERS</b>	<b>918</b>	<b>931</b>
VALID REGISTRATION	203	147
TAX CLEARANCES EXPIRED	715	784
CENTRAL SUPPLIER DATABASE REGISTRATIONS	897	909
REGISTRATIONS PER AREA		
BREDASDORP	206	211
STRUISBAAL	28	29
NAPIER	8	8
WAENHUISKRANS	4	4
ELIM	5	6
OUTSIDE CAM	662	673

Table 3: Supplier Database

#### 4.2 Procurement Plan

The Procurement Plan for the 2019/20 financial year updated as at 31 August 2019. (Annexure B)

### 5. Acquisition Management

#### 5.1 Procurement Statistics

The procurement statistics (as per collaborator) for the month of August 2019.

Estimated Value Interval (R)	Total Count of Requisitions	Total Amount (R) of Requisition Orders
0 - 200	9	1 273,31
201 - 2000	126	132 015,40
2001 - 30 000	110	1 398 266,12
30 001 - 100 000	13	855 241,40
100 001 - 200 000	1	100 041,09
200 001 and up	1	200 100,00

Table 4: Requisitions per Threshold

REQUISITIONS PER DEPARTMENT	AUGUST 2019		YTD SUMMARY	
	TOTAL NO	TOTAL VALUE	TOTAL NO	TOTAL VALUE
Finance and IT Management	1	R1 484,67	2	R2 022,57
Infrastructure Services	8	R192 740,66	16	R391 694,21
Management Services	18	R81 855,25	37	R157 980,82
Office of the MM: Administration	0	R0,00	2	R3 392,00
Office of the MM: Council and Executive Administration	0	R0,00	1	R2 088,00
Office of the MM: HR and Organisational Development	0	R0,00	3	R15 884,07
Office of the MM: Socio and Economic Services	3	R26 086,50	8	R68 951,93
Office of the MM: Strategic and Risk Compliance Services	2	R176 696,35	6	R182 167,25
**	32	R478 863,43	75	R824 180,85

Table 5: Requisitions per Department

\*\* This total excludes vehicle related expenditure

## Top 10 Commodities Per Family Name

Top 10 - Quantity			Top 10 - Total Price		
Family Name	Quantity Required	Total Price	Family Name	Quantity Required	Total Price
Utilities	204407	2082030,98	Containers and storage	2108	930248,71
Electrical wire and cable and harness	37536	2881305,17	Non-residential building construction services	963	638577,21
Specialized educational services	22502	36900	Heavy construction machinery and equipment	501	554268,81
Marketing and distribution	15606	133687,41	Management advisory services	39	314054,93
Electrical equipment and components and supplies	12813	2406422,87	Industrial pumps and compressors	16	154861,7
Paper products	11479,02	445303,76	Paints and primers and finishes	1558	149335,93
Refuse disposal and treatment	8940,5	3544415,57	Hand tools	578	139329,17
Building and facility maintenance and repair services	8851	1563354,14	Electrical equipment and components and supplies	1712	116885,49
Office supplies	6658	115597,14	Utilities	11045	105056,77
Personal safety and protection	6640	853464	Building and facility maintenance and repair services	176	100198,65

*Table 6: Top 10 Commodities*

REQUISITION TENDER SPENDING PER SUPPLIER		
Supplier Name	Total Count of Requisitions	Total Amount (R) of Requisition Orders
2ACS SERVICES	1	43 265,30
ABERDARE CABLES	1	1 230,00
AFG FLUID CONTROL	1	20 769,00
ANESTA KRUGER	2	5 249,00
ARB ELECTRICAL WHOLESALERS	3	55 692,00
BIDVEST OFFICE	7	6 500,64
BLAIZEPOINT TRADING 99	3	10 753,95
BREDASDORP TRAVEL	10	37 241,00
CAPE AGULHAS CIVILS	4	393 176,09
CAPRICHEM SACCs	2	39 628,91
COENRAAD ADOLF HANEKOM	1	86 985,00
CONLOG	2	61 376,00
DELTA BUILT ENVIRONMENT CONSULTANTS	2	41 297,98
DEMOCRATIC PACKAGING	1	97 635,00
DP TRUCK HIRE	6	224 825,00
ELITE INVESTHOLD	1	15 945,90
FANTASTIC INVESTMENTS 456 CC	2	2 445,00
GANSBAAI AIRCON AND REFRIGERATION	1	5 183,11
IKAPA RETICULATION AND FLOW	1	13 998,30
IKUSASA CHEMICALS	1	97 531,77
INTEGRAL LABORATORIES	2	42 727,62
LAST SAMURAI PROPERTY HOLDINGS 2	1	27 209,00
METSI CHEM IKAPA	1	17 388,00
MUCH ASPHALT	1	6 599,16
OTTO SIGNS	1	23 552,00
PARKERSON THOMAS TECHNOLOGIES	10	29 228,78
QUANTRA CONSULTING SA	1	12 099,70
RISE SECURITY SERVICES	1	31 020,49
SOUTHERN AMBITION 1281	1	27 488,45
STARTUNE	8	183 306,52
TERTIUS LOUW LOODGIETERS	2	11 637,61
THE BUSINESS ZONE 25	1	1 495,00
WCC CABLES	1	5 464,80
WILFRED RAYMOND SIMONS	5	4 568,00
WILMAN GRONDVERSKUIWING	3	129 641,22
ZONART LABOUR DISTRIBUTION	1	23 460,00

*Table 7: Requisition – Tender spending*



## 5.2 Tender Management

The following awards were made by the BAC. (ANNEXURE D)

AWARDS	01-Aug-18		01-Aug-19	
	Number	Amount	Number	Amount
Competitive Bids	3	R 242 900.70	2	R1 266 725.00
Formal Written Quotations	0	R 0,00	1	R 160 850.50
Deviation In Terms Of Part 18.6.3 Of The SCMPOS	0	R 0,00	0	R 0,00
Sale Of Erven	1	R 59 800,00	0	R 0,00
Extensions / Amendment Of Contracts In Terms Of Part 20.14 Of The SCMPOS	0	R 0,00	0	R 0.00
Procurement In Terms Scm Regulation 32	1	Rates	0	R 0,00
Number of Disputes, Complaints, Enquiries and Objections Received	0		0	

Table 8: Awards by BAC

The following is a summary of competitive bids and formal written quotations that were advertised during the month of August:

DESCRIPTION	01-Aug-18 Number	01-Aug-19 Number
Competitive Bids	10	6
Formal Written Quotations	0	3
Sale Of Erven	0	0

Table 9: Bids Advertised

The advertisement of bids and publication of awards on the e-Tender Publication Portal is additional to the requirement specified in the SCM Regulation 22 (1) (a) which must be complied with by all municipalities and municipal entities. This initiative supports government's drive to improve access to government business opportunities, reduce red tape and duplication of administrative effort in doing business with the state designed to improve the use of technology across all spheres of government.

## 5.3 Bid Committees

The bid committees for the 2019/20 financial year were established and are fully functioning according to Council's SCM Policy and the SCM Regulations. The committees are listed below:

- Bid Specification Committee (BSC)
- Bid Evaluation Committee (BEC)
- Bid Adjudication Committee (BAC)

The following members will serve on the Bid Adjudication Committee for the 2019-2020 financial year:

- Director Financial & Information Management (Chairperson)
- Director Community Services
- Director Infrastructure Services
- Divisional Head: Strategic, Planning & Administration Services
- Divisional Head: Social & Economic Services (vacant)
- Divisional Head: Human Resources & Organisation Development Services
- Manager: Budget & Treasury
- Manager SCM & Fleet (SCM Advise & Administrative Support)



The attendance figures of members of the bid adjudication committee are as follows:						
BAC MEETING DATES	Director Finance & ITC Services	Manager Budget & Treasury Office	Director Management Services	Div Head Human Resources	Div Head: Strategic, Planning & Administration	Director Infrastructure Services
4 August 2019	X	X	X	-	X	-
<b>Meetings Attended</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>
Percentage Attendance	100%	100%	100%	0%	100%	0%

Table 10: Attendance of members of bid adjudication committee

## 6. Stores Management

As at 31 August 2019 the value of stock at the municipal stores amounted to:

	OPENING VALUE	PURCHASES VALUE	ISSUES VALUE	BALANCE VALUE
Store A – Bredasdorp Stores	R 1 542 197,31	R 598 240,82	-R 775 312,71	R 1 365 125,42
Store B – Electrical Stores	R 102 375,00	R 0,00	R 0,00	R 102 375,00
Store C – Struisbaai Stores	R 89 415,57	R 48 748,25	-R 16 002,44	R 122 161,38
<b>Total value of stock</b>	<b>R 1 733 987,88</b>	<b>R 646 989,07</b>	<b>-R 791 315,15</b>	<b>R 1 589 661,80</b>

Table 11: Stock movement

## 7. Other Matters

### 7.1 Deviations

The following table provides a summary of deviations approved for the month of August 2019: **(ANNEXURE C)**

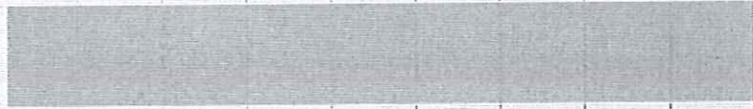
Deviations from Minor Breaches of the Supply Chain Management Policy (SCM Regulations 36 (1) (a), (i) (ii), (iii), (iv)&(v))				
	AUGUST 2018		AUGUST 2019	
THRESHOLD	RANDVALUE	NUMBER	RANDVALUE	NUMBER
BELOW R30 000	R 97 647.45	3	R 0.00	0
ABOVE R30 000	R209 018.25	2	R 0.00	0
ABOVE R200 000	R 0.00	0	R 0.00	0
<b>TOTAL</b>	<b>R 306 665.70</b>	<b>5</b>	<b>R 0.00</b>	<b>0</b>

Table 12: Deviations per threshold

Deviations from Minor Breaches of the Supply Chain Management Policy (SCM Regulations 36 (1) (a), (i) (ii), (iii), (iv)&(v))				
	AUGUST 2019		YEAR TO DATE	
	RAND VALUE	NUMBER	RAND VALUE	NUMBER
36 (1) (a) (i): Emergency	R -	0	R -	0
36 (1) (a) (ii): Sole Provider	R -	0	R -	0
36 (1) (a) (iii): Special Works of art	R -	0	R -	0
36 (1) (a) (iv): Animals for zoos	R -	0	R -	0
36 (1) (a) (v): Impractical or Impossible	R -	0	R 17 689.75	2
<b>TOTAL</b>	<b>R -</b>	<b>0</b>	<b>R 17 689.75</b>	<b>2</b>

Table 13: Deviations Summary

## Deviations Below R30 000 AUGUST 2019



Rand Value

		JUL 19	AUG 19	SEP 19	OCT 19	NOV 19	JUN 20
■ RANDVALUE	■ NUMBER	R 17 689,75	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
		2	0	0	0	0	0

Month

■ RANDVALUE ■ NUMBER



# Deviations Above R30 000 - AUGUST 2019

Rand Value

	JUL 19	AUG 19	SEP 19	OCT 19	NOV 19	JUN 20	R 0,00	D
■ RANDVALUE	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00	D
■ NUMBER	0	0	0	0	0	0	0	0

Month

■ RANDVALUE ■ NUMBER



# Deviations Above R200 000 AUGUST 2019

	JUL 19	AUG 19	SEP 19	OCT 19	NOV 19	JUN 20
R 1,00						
R 0,90						
R 0,80						
R 0,70						
R 0,60						
R 0,50						
R 0,40						
R 0,30						
R 0,20						
R 0,10						
R 0,00						
■ RANDVALUE	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
■ NUMBER	0	0	0	0	0	0
	Month					

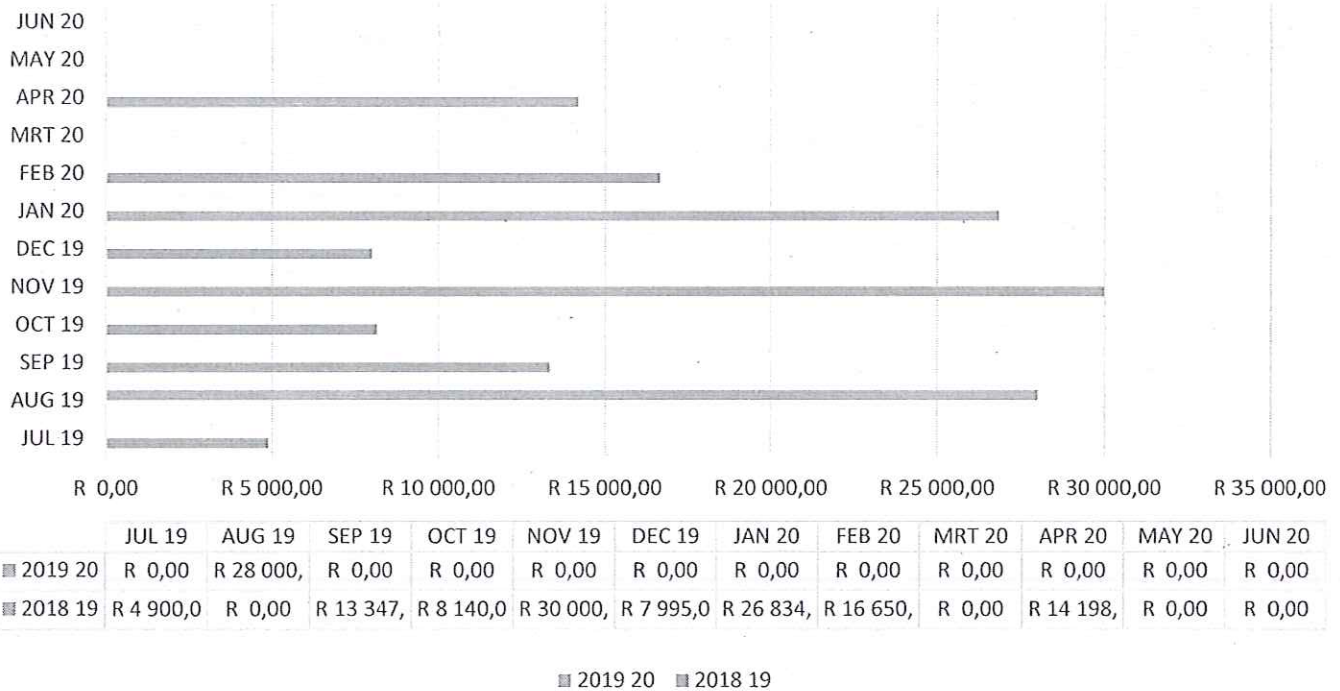
Rand Value

**7.2 Written Quotations awarded without obtaining three quotations (SCM Regulations 16 (c)) & 17 (c))**

In terms of SCM Regulations 16 (c), if it is not possible to obtain at least three quotations, the reasons must be recorded and reported quarterly to the accounting officer or another official designated by the accounting officer.

Written Quotations awarded without obtaining three quotations (SCM Regulations 16 (c)) & 17 (c) - 1 July 2019 - 30 June 2020				
MONTH	2018/19 Financial year		2019/20 Financial year	
	RANDVALUE	NUMBER	RANDVALUE	NUMBER
JUL 19	R 4 900,00	1	R 0,00	0
<b>AUG 19</b>	<b>R 0,00</b>	<b>0</b>	<b>R 28 000,00</b>	<b>2</b>
SEP 19	R 13 347,78	2	R 0,00	0
OCT 19	R 8 140,00	2	R 0,00	0
NOV 19	R 30 000,00	1	R 0,00	0
DEC 19	R 7 995,00	2	R 0,00	0
JAN 20	R 26 834,05	1	R 0,00	0
FEB 20	R 16 650,00	2	R 0,00	0
MRT 20	R 0,00	0	R 0,00	0
APR 20	R 14 198,82	1	R 0,00	0
MAY 20	R 0,00	0	R 0,00	0
JUN 20	R 0,00	0	R 0,00	0
	<b>R 122 065,65</b>	<b>12</b>	<b>R 28 000,00</b>	<b>2</b>

(SCM Regulations 16 (c)) & 17 (c))



### 7.3 Construction Industry Development Board (CIDB)

The following table provides a report in terms of CIDB Regulation 18(1)(June 2004) - for the month of August 2019:

Tenders Advertised And Not Closed							
cidb Reference Number	Tender Number	Description	Status	Date Advertised	Date Closed	Awarded	Change Request Status
100058946	SCM13-2019-20	The Upgrading of the existing Wastewater Treatment Works in Bredasdorp. The project entails the UPGRADING OF THE WASTEWATER TREATMENT WORKS IN BREDASDORP to provide adequate and efficient treatment facilities to treat sewage generated in Bredasdorp and surrounding areas. The proposal includes the construction of a new inlet works, new raw sewage pump station, lining of overflow pond, extension and modification of the existing aeration basin to treat 1.6 M <sup>3</sup> /d ADWF, a new 2 M <sup>3</sup> /d ADWF biological reactor, a new 17m secondary settling tank, a new chlorine contact channel and laboratory room extension to the existing office building.	Advertised	2019/08/13	2019/09/20	No	N/A
Tenders Closed and Not Awarded							
cidb Reference Number	Tender Number	Description	Status	Date Advertised	Date Closed	Awarded	Change Request Status
100058210	SCM6/2019/20	REFURBISHMENT OF BREDASDORP TRAFFIC DEPARTMENT VEHICLE INSPECTION PIT	Advertised	2019/07/11	2019/08/08	No	N/A
100058598	SCM9/2019/20	THE UPGRADING OF RDP ROADS IN BREDASDORP (PHASE 2)	Advertised	2019/07/29	2019/08/30	No	N/A



ACTIVE CONTRACTS							
cldb Ref No	Contract Number	Title	Description	Status	Change Request Status	Date Awarded	Date of practical completion
100106753	SCM36/2018/19	THE EQUIPING OF BOREHOLES IN NAPIER AND SUIDERSTRAND	THE EQUIPING OF BOREHOLES IN NAPIER AND SUIDERSTRAND	Awarded		2019/05/15 00:00	-
100105582	SCM37/2018/19	RESEAL OF RAODS	RESEAL OF ROADS	Awarded		2019/04/17 00:00	N/A
100104445	SCM24/2018/19	UPGRADING OF ROADS	THE UPGRADING OF RDP ROADS IN BREDASDORP	Awarded		2019/03/18 00:00	-
100056289	SCM30/2015/16	EXTENTION OF THUSONG CENTRE, PHASE 2	EXTENTION OF THE THUSONG CENTRE IN BREDASDORP	Awarded		2016/03/11 00:00	
100006984	SCM20/2012/13	WATER TREATMENT: ARNISTON AND SUIDERSTRAND	Water Treatment at Arniston and Suidersstrand	Awarded		2013/02/20 00:00	
CONTRACTS WHERE PRACTICAL COMPLETION HAS BEEN REGISTERED							
cldb Ref No	Contract Number	Title	Description	Status	Change Request Status	Date Awarded	Date of practical completion
100092642	SCM13-2018-19	UPGRADING OF TIDAL POOLS IN L'AGULHAS	UPGRADING OF TIDAL POOLS IN L'AGULHAS	Awarded		2018/05/28 00:00	2019/01/18 00:00
100101606	SCM19/2018/19	REPLACEMENT OF WATERMAIN	REPLACEMENT OF WATERMAIN IN DORPSIG STREET, BREDASDORP	Awarded		2018/12/19 00:00	2019/06/19 00:00
CONTRACTS THAT ARE CANCELLED							
cldb Ref No	Contract Number	Title	Description	Status	Date Advertised	Date Closed	Awarded

## 8. Fleet Management

### 8.1 Condition of Vehicle checks done per Department

#### SOLID WASTE / REFUSE REMOVAL

Nissan UD40 – CS 10674 - 156936 Km – 30 August 2019:

- Prop Shaft Centre bearings & U-joints needs replacement & balancing;

Nissan UD40 – CS 10671 –No Km Reading – 30 August 2019:

- Odometer not working;

Nissan UD40 – CS 14815 - 127984 Km – 30 August 2019:

- Alternator not charging;

Nissan Cabstar 40 – CS 2336 – 289929 Km – 30 August 2019:

- New engine block number to be verified at SAPD & ENATIS;

Cat Front Loader 924F – CS 6105 - 17943Hrs – 30 August 2019:

- Radiator Leakage & Hydraulic leakage on lift & tilt levers;

Nissan UD80 Compactor – CS 7008 - 252445 Km – 30 August 2019:

- New tyres to be replaced in a months' time;

Ford Bantam 130i – CS 8922 -230671 Km – 30 August 2019:

- Cylinder head to be removed – excessive smoke (valves & valve guides);

Tata Novus V3 Compactor – CS 18639 - 22300 Km – 30 August 2019:

- Good running condition;

Mesh Trailer – CS 11281 – 30 August 2019:

- Floor board rusted;

Laski Mobile Chipper Machine – CS 8690 2019:

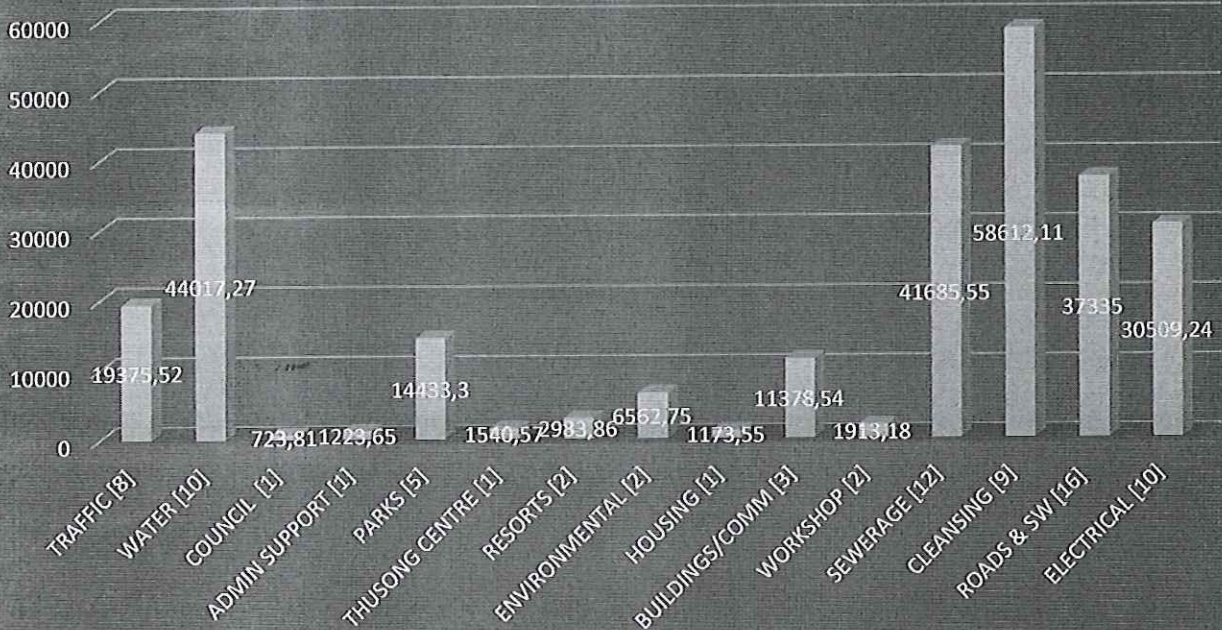
- Needs battery – for light duty chipping purposes only;

## 8.2 Fuel Account Summary

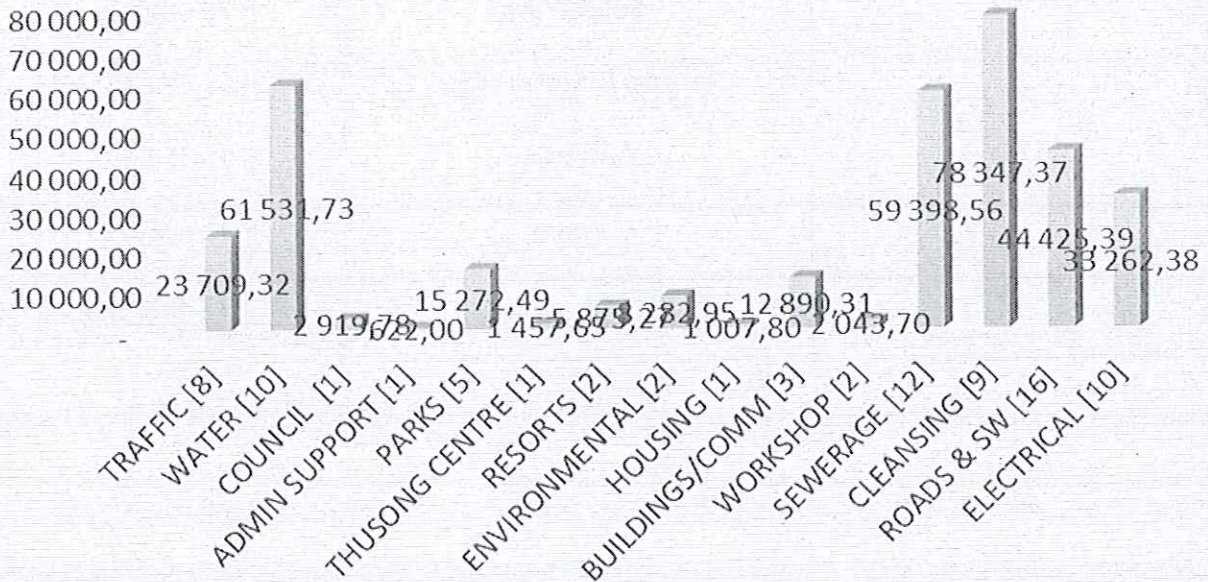
MONTHLY FUEL CARD SYSTEM RECON					
CAPE AGULHAS MUNICIPALITY					
30-Aug-19					
DEPARTMENT	COST CENTRE	FUEL	OIL	FEES	GRAND TOTAL
TRAFFIC [8]	01 4021 2830 00	19 375,52		530,72	19 906,24
WATER [10]	01 5020 2830 10	44 017,27	-	978,26	44 995,53
COUNCIL [1]	01 2010 2830 00	723,81	-	49,88	773,69
ADMIN SUPPORT [1]	01 2524 2830 00	1 223,65	-	46,20	1 269,85
PARKS [5]	01 4042 2830 00	14 433,30	-	352,62	14 785,92
THUSONG CENTRE [1]	01 2540 2830 00	1 540,57	-	57,69	1 598,26
RESORTS [2]	01 4043 2830 00	2 983,86	-	131,08	3 114,94
ENVIRONMENTAL [2]	01 4023 2830 00	6 562,75	-	162,78	6 725,53
HOUSING [1]	01 4030 2830 00	1 173,55	-	46,60	1 220,15
BUILDINGS/COMM [3]	01 4041 2830 00	11 378,54	-	257,13	11 635,67
WORKSHOP [2]	01 3051 2830 00	1 913,18	-	52,14	1 965,32
SEWERAGE [12]	01 5030 2830 10	41 685,55	-	935,63	42 621,18
CLEANSING [9]	01 5040 2830 00	58 612,11	-	1 089,69	59 701,80
ROADS & SW [16]	01 5050 2830 10	37 335,00	-	932,60	38 267,60
ELECTRICAL [10]	01 5060 2830 10	30 509,24	-	667,68	31 176,92
	<b>TOTAL FUEL =</b>	<b>273 467,90</b>	<b>0,00</b>	<b>6 290,70</b>	<b>R 279 758,60</b>



### FUEL USAGE - AUGUST 2019



### FUEL USAGE - JULY 2019



### 8.3 Monthly Acquisitions – Fleet management

#### DEPARTMENTAL ACQUISITION SUMMARY

<u>DIRECTORATE</u>	<u>DEPARTMENT</u>	<u>AMOUNT</u>
FINANCE -SCM	Workshop	R 7 713,41
INFORMATION TECHNOLOGY	IT	R 24 002,00
ADMIN SUPPORT	Admin	R 1 206,93
COMMUNITY SERVICES	Buildings & Commonage	R 4 027,35
	Parks	R 9 361,69
	Resorts	R 1 350,57
	Social Development / Thusong	-
	Housing	-
	Traffic	R 8 473,64
	Environmental	R 3 522,72
INFRASTRUCTURE	Electrical	R 44 184,53
	Solid Waste	R 70 082,80
	Streets & Storm Water	R 51 694,16
	Sewerage	R 15 552,81
	Water	R 31 595,49
	<b><u>TOTAL</u> =</b>	<b><u>R 272 948,10</u></b>



### 8.4 Traffic Fines Register

TRAFFIC FINE REGISTER										
REGISTRATION NR	NOTICE NUMBER	DATE OF OFFENCE	TIME OF OFFENCE	PLACE / ROAD OF OFFENCE	SPEED ZONE	SPEED	FINE AMOUNT	PAYMENT DATE	DRIVER	
CS4591	CA/81/093580/728	22-Dec-18	10:40	B/DORP - STRUISBAAI	100	111	R 200,00	03-Feb-19	J. September	
CS4580	11/04453/728/009645	31-Oct-18	11:38	BREDASDORP			R 700,00	04-Jan-19	B. MAKABA	PAID Parking in loading zone Shown to Mr Swart by Mr January and ignored by driver
CS8922	CA/81/100034/728	25-Jan-19	11:04	B/DORP - STRUISBAAI	100	120	R 600,00	28-Feb-19	W.P. SWART	Results of representation is that driver should pay full amount
CS15640	CA/81/108956/728	27-Mar-19	15:52	B/DORP - STRUISBAAI	60	71	R 200,00	11-May-19	M. WILLIAMS	No driver identified yet, and no log sheets received
CS4570	CA/81/112962/728	03-May-19	15:55	B/DORP - STRUISBAAI	60	72	R 200,00	17-Jun-19		
CS8922	CA/81/114517/728	24-May-19	11:48	B/DORP - STRUISBAAI	60	73	R 200,00	07-Jul-19	W.P. SWART	
CS5241	CA/81/118382/728	09-Jul-19	15:52	RECREATION STREET	60	76	R 400,00	14-Aug-19	E. BUIJS	Representation
CS13901	CA/81.120560/728	07-Aug-19	15:33	LONGSTREET B/DORP	60	76	R 400,00	13-Sep-19		Representation

AARTO Legislation – Problematic scenario with speed fines for Proxyholder of CAM



### 8.5 Workshop Operational & Summary Report

FLEET AND WORKSHOP OPERATIONAL & SUMMARY REPORT		JULY '19	AUGUST '19
<u>DESCRIPTION</u>			
<u>WORKSHOP OPERATIONS</u>			
VEHICLES SERVICED		5	4
INHOUSE - VEHICLE REPAIRS DONE		9	16
VEHICLES TO EXTERNAL SUPPLIERS		1	0
SMALL PLANT MACHINERY		1	1
SDBIP VEHICLE CHECKS DONE		10	10
CAPITAL PROJECTS		Yes	Yes
ROADWORTHY TESTS		0	0
RW CERTIFICATES ISSUED		0	0
RW TEST FAILED		0	0
SMALL PLANT FUEL		No Figure	R 15 129,93
VEHICLE'S FUEL BILL - Monetary Value (Actual)		R 351 046,70	R 273 467,90
LOCAL ACQUISITIONS - Monetary Value		R 88 880,41	R 272 948,10
VEHICLE ACCIDENTS REPORTED		1	0
SPEED FINES RECEIVED		1	1
<u>COMMENTS</u>			
	Several Jobs were delayed due to problems with Phoenix/Vesta Accounting Program incorporating the Adjustment budget & Updates		
	The rollback truck (Breakdown truck) project is a necessity		
	<i>Progress Report - Nissan UD40 CS 6134 - New engine fitted &amp; Electrical//Stolen Wiring repaired - New tyres to be fitted and next will be roadworthy test</i>		
	<i>2 x TOOLBOXES, Spanner sets &amp; Loose items: Toolboxes delivered - awaiting loose items with inventory list before distribution</i>		
<u>CAPITAL PROJECTS</u>			
<u>SAFETY &amp; RISK</u>			
	Compressors needs pressure vessels tested - Not all suppliers keen to register on CSD		
	Workshop vehicle lifts are Load tested		
<u>CONDITION OF VEHICLES</u>			
	Canopies of vehicles needs attention: Lavi's Canopies as well as Trucks Steel Canopies		
	Several vehicles bakkies & trucks in different departments needs some panel beating & re-spray work		
<u>STAFF MATTERS</u>			
	2 x EPWP workers have been appointed on a 12 month contract basis to assist mechanics with their respective daily tasks		

## **8.6 Fleet Management - General**

### **8.6.1 ACCIDENT REPORT:**

No accidents has been reported for the month of August 2019.

### **8.6.2 OVER SPEEDING REPORT:**

Drivers are in general still ignoring the speeding limit inside our towns, which are 60Km/h zones all over. (Annexure A)

There is a significant change in driving behaviour on our open roads.

### **8.6.3 TRACKING SYSTEM:**

Ford Ranger CS 1483 –Unit to be repaired / replaced;  
Pilot Electrical department with Blue ID Keys - Shortly;  
Sim cards to be swopped on above mentioned visit.

### **8.6.4 SPEEDFINE REGISTER:**

Only one speed fine received during the month of August – Applied for representation;

Still awaiting results for fines - applied for representation;

### **8.6.5 OTHER:**

Nissan UD70 Water tanker CS 2623 – Engine needs to be repaired - Overheating  
Driver Professional Driver Permits – Several Licences have been updated in our file

AARTO Legislation – Problematic scenario with speed fines for Proxyholder of CAM



8.6.6 VEHICLE LOGSHEETS & INSPECTION FORMS SUBMITTED :

DEPARTMENT	VEHICLE	INSPECT	LOGSHEET	DEPARTMENT	VEHICLE	INSPECT	LOGSHEET
ADMIN	CS 9208	Auction	Auction	INFRASTRUCTURE			
	CS 17557	<input type="checkbox"/>	<input type="checkbox"/>	ROADS & S/W			
COUNCIL					CS 1296	<input type="checkbox"/>	<input type="checkbox"/>
	CS 15752	<input type="checkbox"/>	<input type="checkbox"/>		CS 2623	<input type="checkbox"/>	<input type="checkbox"/>
ELECTRICAL					CS 3522	<input type="checkbox"/>	<input type="checkbox"/>
	CS 10716	<input type="checkbox"/>	<input type="checkbox"/>		CS 3958	Auction	Auction
	CS 10797	<input type="checkbox"/>	<input type="checkbox"/>		CS 4302	<input type="checkbox"/>	<input type="checkbox"/>
	CS 10808	<input type="checkbox"/>	<input type="checkbox"/>	301617Km	CS 5192	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	CS 1483	<input type="checkbox"/>	<input type="checkbox"/>		CS 5705	<input type="checkbox"/>	<input type="checkbox"/>
	CS 15050	<input type="checkbox"/>	<input type="checkbox"/>		CS 5811	<input type="checkbox"/>	<input type="checkbox"/>
	CS 15641	<input type="checkbox"/>	<input type="checkbox"/>		CS 6957	<input type="checkbox"/>	<input type="checkbox"/>
	CS 4267	<input type="checkbox"/>	<input type="checkbox"/>		CS 9018	<input type="checkbox"/>	<input type="checkbox"/>
	CS 4687	<input type="checkbox"/>	<input type="checkbox"/>		CS 10206	<input type="checkbox"/>	<input type="checkbox"/>
	CS 6959	<input type="checkbox"/>	<input type="checkbox"/>		CS 10778	<input type="checkbox"/>	<input type="checkbox"/>
COMMUNITY					CS 16702	<input type="checkbox"/>	<input type="checkbox"/>
BUILDINGS					CS 18829	Auction	Auction
	CS 3262	<input type="checkbox"/>	<input type="checkbox"/>		CS 19281	<input type="checkbox"/>	<input type="checkbox"/>
	CS 4592	<input type="checkbox"/>	<input type="checkbox"/>		CS 14438	<input type="checkbox"/>	<input type="checkbox"/>
	CS 8620	<input type="checkbox"/>	<input type="checkbox"/>	171034Km	CS 4424	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
HOUSING				CLEANSING			
	CS 7670	<input type="checkbox"/>	<input type="checkbox"/>		CS 2336		
PARKS					CS 6105	<input type="checkbox"/>	<input type="checkbox"/>
	CS 13761	<input type="checkbox"/>	<input type="checkbox"/>	252289Km	CS 7008	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	CS 8583	<input type="checkbox"/>	<input type="checkbox"/>		CS 10671	<input type="checkbox"/>	<input type="checkbox"/>
	CS 10208	<input type="checkbox"/>	<input type="checkbox"/>		CS 10674	<input type="checkbox"/>	<input type="checkbox"/>
	CS 17548	<input type="checkbox"/>	<input type="checkbox"/>		CS 8922	<input type="checkbox"/>	<input type="checkbox"/>
	CS 9538	<input type="checkbox"/>	<input type="checkbox"/>		CS 14815	<input type="checkbox"/>	<input type="checkbox"/>
RESORTS				22119Km	CS 18639	<input type="checkbox"/>	<input checked="" type="checkbox"/>
175210Km	CS 1209	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	SEWERAGE			
118549Km	CS 8618	<input type="checkbox"/>	<input checked="" type="checkbox"/>		CS 1442	<input type="checkbox"/>	<input type="checkbox"/>
TRAFFIC					CS 1577	<input type="checkbox"/>	<input type="checkbox"/>
	CS 4836	<input type="checkbox"/>	<input type="checkbox"/>		CS 2352	<input type="checkbox"/>	<input type="checkbox"/>
	CS 5241	<input type="checkbox"/>	<input type="checkbox"/>		CS 3180	<input type="checkbox"/>	<input type="checkbox"/>
	CS 5245	<input type="checkbox"/>	<input type="checkbox"/>	133899Km	CS 4397	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	CS 8623	<input type="checkbox"/>	<input type="checkbox"/>		CS 13759	<input type="checkbox"/>	<input type="checkbox"/>
	CS 13901	<input type="checkbox"/>	<input type="checkbox"/>	196934Km	CS 15642	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	CS 13908	<input type="checkbox"/>	<input type="checkbox"/>	93483Km	CS 17182	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	CS 13295	<input type="checkbox"/>	<input type="checkbox"/>	WATER			
ENVIRONMENTAL					CS 6134	<input type="checkbox"/>	<input type="checkbox"/>
	CS 8446	<input type="checkbox"/>	<input type="checkbox"/>		CS 4581	<input type="checkbox"/>	<input type="checkbox"/>
	CS 13450	<input type="checkbox"/>	<input type="checkbox"/>	231192Km	CS 4591	<input type="checkbox"/>	<input checked="" type="checkbox"/>
THUSONG					CS 2455	<input type="checkbox"/>	<input type="checkbox"/>
	CS 12069	<input type="checkbox"/>	<input type="checkbox"/>		CS 6974	Auction	Auction
WORKSHOP					CS 4524	<input type="checkbox"/>	<input type="checkbox"/>
	CS 1101	Auction	Auction		CS 4570	<input type="checkbox"/>	<input type="checkbox"/>
94154Km	CS 13753	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	242628Km	CS 4580	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
					CS 15640	<input type="checkbox"/>	<input type="checkbox"/>
					CS 15643	<input type="checkbox"/>	<input type="checkbox"/>
					CS 13736	<input type="checkbox"/>	<input type="checkbox"/>
					CS 18497	<input type="checkbox"/>	<input type="checkbox"/>
			Aug-19				Aug-19




## 9. Conclusion & Sign Off

The Supply Chain Management Unit is continuously improving its processes and procedures in order to ensure that Council receive value for money in terms of demand and acquisition management.

I hereby certified that the above information is correct.

  
.....  
R. SEFFOOR  
MANAGER SCM  
Date: 11/9/2019

  
.....  
PJ VAN BILJON  
DIRECTOR: FINANCIAL SERVICES  
Date: 11/09/2019

  
.....  
DGI O'NEILL  
MUNICIPAL MANAGER  
Date: 11/09/19

ANNEXURE A: OVERSPEEDING REPORT – AUGUST 2019

VEHICLE	DESCRIPTION	REG	START DATE	END DATE	DISTANCE	DURATION	VALUE	SITE	EVENT
11561	Ford Bantam (vin24568)	CS8922	2019-08-06 12:49:55	2019-08-06 12:51:09	1,6	00:01:14	83	Refuse Removal	60km/h Struisbaai
11534	TOYOTA HILUX	CS4570	2019-08-02 19:08:34	2019-08-02 19:09:35	1,4	00:01:01	84	Water	60km/h Struisbaai
11689	Nissan Tida	CS13901	2019-08-09 15:47:30	2019-08-09 15:48:54	2,8	00:01:24	156	Traffic + Law Enforce	Over speeding
11688	Nissan NP300 LDV	CS13736	2019-08-13 13:01:29	2019-08-13 13:02:04	1,2	00:00:35	115	Water	100km/h Bredarsdorp - Struisbaai / Arniston
11688	Nissan NP300 LDV	CS13736	2019-08-13 13:02:28	2019-08-13 13:03:40	1,2	00:01:12	116	Water	100km/h Bredarsdorp - Struisbaai / Arniston
11688	Nissan NP300 LDV	CS13736	2019-08-13 13:03:52	2019-08-13 13:04:51	1,2	00:00:59	115	Water	100km/h Bredarsdorp - Struisbaai / Arniston
11688	Nissan NP300 LDV	CS13736	2019-08-13 13:05:02	2019-08-13 13:05:54	1,6	00:00:52	123	Water	100km/h Bredarsdorp - Struisbaai / Arniston
11561	Ford Bantam (vin24568)	CS8922	2019-08-17 9:47:05	2019-08-17 9:48:43	2,3	00:01:38	97	Refuse Removal	60km/h Struisbaai
11561	Ford Bantam (vin24568)	CS8922	2019-08-17 9:57:04	2019-08-17 9:59:36	3,6	00:02:32	98	Refuse Removal	60km/h Struisbaai
11561	Ford Bantam (vin24568)	CS8922	2019-08-19 12:12:17	2019-08-19 12:13:46	2,9	00:01:29	119	Refuse Removal	100km/h Bredarsdorp - Struisbaai / Arniston
11589	Nissan UD	CS19281	2019-08-21 9:55:16	2019-08-21 9:56:11	1,4	00:00:55	99	Streets + S/W	Over speeding
11589	Nissan UD	CS19281	2019-08-21 10:07:32	2019-08-21 10:08:46	2,1	00:01:14	106	Streets + S/W	Over speeding
11589	Nissan UD	CS19281	2019-08-21 10:22:57	2019-08-21 10:23:53	1,5	00:00:56	101	Streets + S/W	Over speeding
11589	Nissan UD	CS19281	2019-08-21 11:20:39	2019-08-21 11:22:02	2,4	00:01:23	110	Streets + S/W	Over speeding



VEHICLE	DESCRIPTION	REG	START DATE	END DATE	DISTANCE	DURATION	VALUE	SITE	EVENT
11589	Nissan UD	CS19281	2019-08-21 11:22:57	2019-08-21 11:23:57	1,7	00:01:00	107	Streets + S/W	Over speeding
11589	Nissan UD	CS19281	2019-08-21 12:18:16	2019-08-21 12:25:10	11,6	00:06:54	106	Streets + S/W	Over speeding
11589	Nissan UD	CS19281	2019-08-21 15:18:09	2019-08-21 15:21:10	4,9	00:03:01	100	Streets + S/W	Over speeding
11589	Nissan UD	CS19281	2019-08-21 16:03:47	2019-08-21 16:05:17	2,4	00:01:30	105	Streets + S/W	Over speeding
11589	Nissan UD	CS19281	2019-08-21 16:43:10	2019-08-21 16:46:44	6,5	00:03:34	117	Streets + S/W	Over speeding
11589	Nissan UD	CS19281	2019-08-21 16:48:54	2019-08-21 16:52:51	7,2	00:03:57	114	Streets + S/W	Over speeding
11589	Nissan UD	CS19281	2019-08-21 16:54:28	2019-08-21 16:55:39	2,2	00:01:11	118	Streets + S/W	Over speeding
11589	Nissan UD	CS19281	2019-08-21 16:59:13	2019-08-21 17:00:11	1,8	00:00:58	111	Streets + S/W	Over speeding
11589	Nissan UD	CS19281	2019-08-21 17:02:34	2019-08-21 17:04:00	2,6	00:01:26	113	Streets + S/W	Over speeding
11589	Nissan UD	CS19281	2019-08-21 17:08:39	2019-08-21 17:10:55	3,9	00:02:16	115	Streets + S/W	Over speeding
11689	Nissan Tida	CS13901	2019-08-22 10:18:24	2019-08-22 10:19:52	2,6	00:01:28	122	Traffic + Law Enforce	100km/h Bredarsdorp - Struisbaai / Arniston
11373	FORD RANGER	CS15640	2019-08-28 14:38:12	2019-08-28 14:39:17	1,5	00:01:05	88	Water	60km/h Struisbaai
11373	FORD RANGER	CS15640	2019-08-28 14:54:25	2019-08-28 14:55:57	2,3	00:01:32	96	Water	60km/h Struisbaai
12506	NISSAN UD85	CS17182	2019-08-23 18:14:37	2019-08-23 18:15:24	1,4	00:00:47	118	Sewerage	Over speeding
12506	NISSAN UD85	CS17182	2019-08-23 18:17:26	2019-08-23 18:19:12	3,1	00:01:46	112	Sewerage	Over speeding
12506	NISSAN UD85	CS17182	2019-08-23 18:21:07	2019-08-23 18:24:11	5,7	00:03:04	121	Sewerage	Over speeding
12506	NISSAN UD85	CS17182	2019-08-23 19:09:26	2019-08-23 19:11:38	3,8	00:02:12	113	Sewerage	Over speeding



ANNEXURE B

ANNUAL PROCUREMENT PLAN 2019/20	ConfigCode	FUNDING SOURCE	BUDGET 2019/20	STATUS	Tender / Formal Written Quotation EXISTING tender, exemption, quotations	EXPECTED SPECS DATE	ACTUAL SPECS DATE	ACTUAL ADVERT DATE	ACTUAL CLOSING DATE	ACTUAL EVALUATION DATE	EXPECTED COMPLETION DATE
<u>Council Support</u>	20/10										
Cupboard - Cnr Europa	072010050004	CRR	R3 300,00	AWARDED	formal written quotation	2019/04/18	2019/04/25	2019/05/03	2019/05/03	2019/05/28	2019/08/30
<b>TOTAL</b>			<b>R3 300,00</b>								
<u>Municipal Manager</u>	25/10										
Laminating machine (A3)		CRR	R3 000,00		quotation						2019/08/30
Desk	072510045103	CRR	R1 000,00	AWARDED	formal written quotation	2019/04/18	2019/04/25	2019/05/03	2019/05/17	2019/05/28	2019/08/30
Table (x2)	072510045104	CRR	R2 500,00	AWARDED	quotation	2019/04/18	2019/04/25	2019/05/03	2019/05/17	2019/05/28	2019/08/30
<b>TOTAL</b>			<b>R6 500,00</b>								
<u>Strategic Services</u>	25/21										
RSEP (DPLG) - Led Construction (Buildings / Kiosk)	072521015001	PROV	R1 000 000,00		IN CONSTRUCTION	2018/19					2020/05/30
Television screens- municipal buildings	072521045001	CRR	R3 000,00		quotations	2019/04/25					2019/09/30
Camera with Accessories	072521045113	CRR	R40 000,00	OUTSTANDING	formal written quotation	2019/04/25					2019/09/30
Office Chair	072521045114	CRR	R3 000,00	AWARDED	formal written quotation	2019/04/18					2019/08/30
Cupboard	072521045115	CRR	R2 000,00	AWARDED	formal written quotation	2019/04/18	2019/04/25	2019/05/03	2019/05/17	2019/05/28	2019/08/30
Visitors Chairs	072521045116	CRR	R4 000,00	AWARDED	quotation	2019/04/18					2019/08/30
<b>TOTAL</b>			<b>R1 052 000,00</b>								



ANNUAL PROCUREMENT PLAN 2019/20	ConfigCode	FUNDING SOURCE	BUDGET 2019/20	STATUS	Tender / Formal Written Quotation EXISTING tender, exemption, quotations	EXPECTED SPECS DATE	ACTUAL SPECS DATE	ACTUAL ADVERT DATE	ACTUAL CLOSING DATE	ACTUAL EVALUATION DATE	EXPECTED COMPLETION DATE
<u>Administration</u>	25/24										
Chairs	072524045108	CRR	R4 000,00	AWARDED	formal written quotation	2019/04/18	2019/04/25	2019/05/03	2019/05/17	2019/05/28	2019/08/30
TOTAL			R4 000,00								
<u>Human Resources</u>	25/30										
Organisational Development											
Big Capacity Urn	072530050004	CRR	R2 500,00		quotations						2019/07/31
White Board	072530050005	CRR	R1 500,00		existing tender	2018/19					2019/07/31
TOTAL			R4 000,00								
<u>Tourism / Led</u>	25/41										
Airconditioners x4	072541050001	CRR	R70 000,00	BAC	formal written quotation	2019/04/25	2019/07/23	2019/08/02	2019/08/16	2019/08/27	2019/09/30
TOTAL			R70 000,00								
<u>Revenue Management</u>	30/20										
Office Chairs (x7)	073020116004	CRR	R18 000,00	AWARDED	formal written quotation	2019/04/18	2019/04/25	2019/05/03	2019/05/17	2019/05/28	2019/08/30
Steel cabinet 4 drawers (X2)	073020045101	CRR	R4 000,00	AWARDED		2019/04/18					2019/08/30
Note counter (cashiers)			R2 000,00								
TOTAL			R24 000,00								
<u>Workshop</u>	30/51										
Toolboxes	07305118001	CRR	R10 000,00	COMPLETED	quotations						2019/08/16
TOTAL			R10 000,00								



ANNUAL PROCUREMENT PLAN 2019/20	ConfigCode	FUNDING SOURCE	BUDGET 2019/20	STATUS	Tender / Formal Written Quotation EXISTING tender, exemption, quotations	EXPECTED SPECS DATE	ACTUAL SPECS DATE	ACTUAL ADVERT DATE	ACTUAL CLOSING DATE	ACTUAL EVALUATION DATE	EXPECTED COMPLETION DATE
<b>ICT Unit</b>	<b>30/60</b>										
Projectors x3	073060116007	CRR	R21 000,00	AWARDED		2019/05/15					2019/10/31
Replacement Laptops	073060216021	CRR	R45 000,00	AWARDED	tender	2019/05/15					2019/10/31
UPS small (Offices)	073060040101	CRR	R30 000,00	AWARDED	tender	2019/05/31					2019/10/31
Rack mount UPS	073060045101	CRR	R15 000,00	AWARDED	tender	2019/05/31	2019/06/20	2019/07/12	2019/08/06	2019/08/22	2019/10/31
External HDD	073060116009	CRR	R10 500,00	AWARDED	tender	2019/05/31					2019/10/31
Switch Cabinet (x2)	073060116011	CRR	R7 500,00	AWARDED	tender	2019/05/31					2019/10/31
New PC's	073060040001	CRR	R45 000,00	AWARDED	tender	2019/05/31					2019/10/31
Two Way Radios	073060116014	CRR	R29 000,00			2019/05/31					2019/10/31
Smart city project	073060055002	CRR	R900 000,00	AWARDED	existing tender	2018/19					2021/05/31
Smart city project 2	073060055001	FMG	R1 550 000,00	AWARDED	existing tender	2018/19					2021/05/31
Small tools	073060116031	CRR	R2 000,00		quotation	as and when needed					2019/09/30
<b>TOTAL</b>			<b>R2 655 000,00</b>								
<b>Protection Services</b>	<b>40/20</b>										
Replacement LDV (Environmental Protection)	074020060101	VEH/FIN	R265 000,00	BEC	tender	2019/05/03	2019/08/01	2019/08/08	2019/08/30		2019/12/13
<b>TOTAL</b>			<b>R265 000,00</b>								
<b>Traffic &amp; Law Enforcement</b>	<b>40/21</b>										
Vehicles: x1 Sedan Replacement (Traffic/Law Enforcement)	074021060102	VEH/FIN	R200 000,00	BEC	tender	2019/05/03	2019/08/01	2019/08/08	2019/08/30		2019/12/13
<b>TOTAL</b>			<b>R200 000,00</b>								



ANNUAL PROCUREMENT PLAN 2019/20	ConfigCode	FUNDING SOURCE	BUDGET 2019/20	STATUS	Tender / Formal Written Quotation EXISTING tender, exemption, quotations	EXPECTED SPECS DATE	ACTUAL SPECS DATE	ACTUAL ADVERT DATE	ACTUAL CLOSING DATE	ACTUAL EVALUATION DATE	EXPECTED COMPLETION DATE
<u>Traffic Licencing</u>	40/22										
Note Counter	074022050001	CRR	R3 000,00		quotations	2019/05/31					2019/08/30
Hydraulic Play Detector plates	074022055005	Donation	R130 000,00	OUTSTANDING	formal written quotations	2019/05/31					2019/09/30
Buildings - Renovation of reception area (Entrance)	074022216003	CRR	R100 000,00	OUTSTANDING							
Renovating of Vehicle testing area	074022205101	CRR	R35 000,00	OUTSTANDING							
<b>TOTAL</b>			<b>R268 000,00</b>								
<u>Environmental Services</u>	40/23										
Animal Control project - Fencing etc.	074023014001	CRR	R50 000,00	BAC	formal written quotations	2019/05/31	2019/07/23	2019/08/16	2019/08/30	2019/09/10	2019/09/30
<b>TOTAL</b>			<b>R50 000,00</b>								
<u>Housing</u>	40/30										
Chair (x2)	074030045109	CRR	R2 000,00	AWARDED	formal written	2019/04/18					2019/08/30
Desk	074030045117	CRR	R2 500,00	AWARDED	quotation	2019/04/18	2019/04/25	2019/05/03	2019/05/17	2019/05/28	2019/08/30
<b>TOTAL</b>			<b>R4 500,00</b>								
<u>Public Services</u>	40/40										
Office Equipment / Furniture	074040116002	CRR	R20 000,00	AWARDED	formal written quotation	2019/04/18	2019/04/25	2019/05/03	2019/05/17	2019/05/28	2019/08/30
<b>TOTAL</b>			<b>R20 000,00</b>								







ANNUAL PROCUREMENT PLAN 2019/20	ConfigCode	FUNDING SOURCE	BUDGET 2019/20	STATUS	Tender / Formal Written Quotation EXISTING tender, exemption, quotations	EXPECTED SPECS DATE	ACTUAL SPECS DATE	ACTUAL ADVERT DATE	ACTUAL CLOSING DATE	ACTUAL EVALUATION DATE	EXPECTED COMPLETION DATE
<u>Traffic Licencing</u>	40/22										
Note Counter	074022050001	CRR	R3 000,00		quotations	2019/05/31					2019/08/30
Hydraulic Play Detector plates	074022055005	Donation	R130 000,00	OUTSTANDING	formal written quotations	2019/05/31					2019/09/30
Buildings - Renovation of reception area (Entrance)	074022216003	CRR	R100 000,00	OUTSTANDING							
Renovating of Vehicle testing area	074022205101	CRR	R35 000,00	OUTSTANDING							
<b>TOTAL</b>			<b>R268 000,00</b>								
<u>Environmental Services</u>	40/23										
Animal Control project - Fencing etc.	074023014001	CRR	R50 000,00	BAC	formal written quotations	2019/05/31	2019/07/23	2019/08/16	2019/08/30	2019/09/10	2019/09/30
<b>TOTAL</b>			<b>R50 000,00</b>								
<u>Housing</u>	40/30										
Chair (x2)	074030045109	CRR	R2 000,00	AWARDED	formal written quotation	2019/04/18	2019/04/25	2019/05/03	2019/05/17	2019/05/28	2019/08/30
Desk	074030045117	CRR	R2 500,00	AWARDED		2019/04/18					2019/08/30
<b>TOTAL</b>			<b>R4 500,00</b>								
<u>Public Services</u>	40/40										
Office Equipment / Furniture	074040116002	CRR	R20 000,00	AWARDED	formal written quotation	2019/04/18	2019/04/25	2019/05/03	2019/05/17	2019/05/28	2019/08/30
<b>TOTAL</b>			<b>R20 000,00</b>								



<b>Building and Commonage</b>		<b>40/41</b>																	
Extention of safeguarding office - Napier Office	074041010101	CRR	R60 000,00	BEC	formal written quotations	2019/04/19 as and when needed	2019/08/08	2019/08/16	2019/09/06	2019/09/10	2019/11/15	2020/05/31							
Airconditioners (Replacement)	074041216005	CRR	R30 000,00		formal written quotation														
Vacuum Cleaner	074041116002	CRR	R6 500,00		quotations														
ONS HUIS - wash basins & Taps at 9 rooms	074041021001	CRR	R60 000,00		existing tender														
Fencing - Simunye / Tussen treine	074041213001	CRR	R76 400,00	ADVERTISED	formal written quotations	2019/05/06	2019/09/03	2019/09/13	2019/10/04	2019/11/31	2019/11/31	2019/11/31							
Napier Ablutions - Old Clinic	074041215002	E/LOAN	R500 000,00	OUTSTANDING	tender	2019/05/31				2019/12/15	2019/12/15	2019/12/15							
PIT - Traffic Department	074041203002	CRR	R613 000,00	BEC	tender	2019/06/14	2019/06/20	2019/07/12	2019/08/08	2019/09/30	2019/09/30	2019/09/30							
<b>TOTAL</b>			<b>R1 345 900,00</b>																
<b>Parks &amp; Sport Facilities</b>		<b>40/42</b>																	
2 x FS450 Brushcutter	074042216001	CRR	R25 300,00		quotations	2019/07/01				2019/07/31	2019/07/31	2019/07/31							
MS382 Chainsaw	074042018001	CRR	R12 000,00		quotations	2019/07/01				2019/07/31	2019/07/31	2019/07/31							
Upgrade Hockey Field Nets	074042231005	CRR	R30 000,00		formal written quotation	2019/07/01				2019/08/31	2019/08/31	2019/08/31							
Beautification of entrance to towns	074042216003	CRR	R300 000,00		tender														
Playpark - Public Open spaces	074042112004	CRR	R300 000,00	AWARDED	tender	2019/04/30	2019/06/20	2019/07/12	2019/08/06	2019/08/08	2019/10/31	2019/10/31							
Sport facility - Waenhuiskrans (MIG Funding)	074042231004	MIG	R249 531,00		tender														
Construction - Soccer Field (Napier)	074042231023	CRR	R1 200 000,00		existing tender														
200 Stiplek Wooden Pavillian - Struisbaai	07402231024	CRR	R150 000,00	AWARDED	formal written quotation		2019/06/20	2019/07/12	2019/07/26	2019/08/08	2019/11/29	2019/11/29							
Grass cutter (new)	074042000000	CRR	R150 000,00	BAC			2019/07/30	2019/08/02	2019/08/16	2019/09/10									
<b>TOTAL</b>			<b>R2 416 831,00</b>																



ANNUAL PROCUREMENT PLAN 2019/20	ConfigCode	FUNDING SOURCE	BUDGET 2019/20	STATUS	Tender / Formal Written Quotation EXISTING tender, exemption, quotations	EXPECTED SPECS DATE	ACTUAL SPECS DATE	ACTUAL ADVERT DATE	ACTUAL CLOSING DATE	ACTUAL EVALUATION DATE	EXPECTED COMPLETION DATE
	40/43										
<b>Beaches &amp; Holiday resort</b>											
Ablution facility - Suiderstrand	074043116012	CRR	R500 000,00	ADVERTISED	tender	2019/05/31	2019/09/03	2019/09/13	2019/10/04		2019/11/15
Safeguarding of Receptionist area (L Agulhas)	074043212101	CRR	R125 500,00	BSC	formal written quotation	2019/04/30	2019/08/08	2019/08/16	2019/09/06	2019/09/10	2019/10/31
Upgrading of Ablution facilities (Resorts / Camping sites)	074043212007	CRR	R50 000,00		formal written quotation	as and when needed					
Beach Wheelchair (Blue Flag Beach)	074043231001	CRR	R50 000,00	no quotations received	formal written quotation	2019/04/30	2019/04/25	2019/05/03	2019/05/17		2019/09/13
<b>TOTAL</b>			<b>R725 500,00</b>								
<b>Director: Engineering</b>	50/10										
Chairs / Furniture	075010045110	CRR	R8 400,00	AWARDED	formal written quotation	2019/04/18	2019/04/25	2019/05/03	2019/05/17	2019/05/28	2019/08/30
<b>TOTAL</b>			<b>R8 400,00</b>								
<b>Water: Distribution</b>	50/20										
FMSG - Bulk Water meters	075020135102	FMSG	R500 000,00	BEC	tender	2019/05/10	2019/07/23	2019/08/02	2019/09/04		2020/03/30
Equipment for boreholes in Napier and Suiderstrand	075020131002	E/LOAN	R500 000,00	AWARDED	existing tender	done					2019/10/31
Replace old Water Mains	075020135101	E/LOAN	R1 000 000,00		tender	2019/06/21					2020/03/31
Replacement LDV CS15640	075020121012	VEH/FIN	R270 000,00	BEC	tender	2019/05/03					2019/12/13
Replacement LDV CS4397	075020121013	VEH/FIN	R270 000,00	BEC	tender	2019/05/03	2019/08/02	2019/08/08	2019/08/30		2019/12/13
Replacement LDV CS4580	075020121014	VEH/FIN	R270 000,00	BEC	tender	2019/05/03					2019/12/13
Airconditioners - Office		CRR	R20 000,00	BAC	Quotations		2019/07/23	2019/08/02	2019/08/16	2019/08/27	
Water network (move) Train tracks		CRR	R200 000,00								
<b>TOTAL</b>			<b>R3 030 000,00</b>								



ANNUAL PROCUREMENT PLAN 2019/20	ConfigCode	FUNDING SOURCE	BUDGET 2019/20	STATUS	Tender / Formal Written Quotation EXISTING tender, exception, or quotations	EXPECTED SPECS DATE	ACTUAL SPECS DATE	ACTUAL ADVERT DATE	ACTUAL CLOSING DATE	ACTUAL EVALUATION DATE	EXPECTED COMPLETION DATE
<b>Sewerage Services</b>	<b>50/30</b>										
Sewerage Truck	075030060002	VEH/FIN	R1 500 000,00	BEC	tender	2019/05/03	2019/08/01	2019/08/08	2019/08/30		2020/03/30
Grass cutter SB		CRR	R15 000,00		Quotes						
<b>TOTAL</b>			<b>R1 515 000,00</b>								
<b>Sewerage Services: Treatment</b>	<b>50/31</b>										
Rehab Waste Water Treatm Works	075031131001	MIG	R5 122 018,00	ADVERTISED	tender	2019/09/27		2019/08/16	2019/09/20		2021/03/31
Rehab Waste Water Treatm Works	075031131003	E/LOAN	R9 000 000,00	ADVERTISED	tender	2019/09/27					2021/03/31
<b>TOTAL</b>			<b>R14 122 018,00</b>								
<b>Solid Waste</b>	<b>50/41</b>										
Wheellie Bins	075041045007	E/LOAN	R700 000,00	AWARDED	existing tender	2018/19					2019/10/30
Land Fill Compliance	075041150001	E/LOAN	R850 000,00		tender						2020/05/30
<b>TOTAL</b>			<b>R1 550 000,00</b>								
<b>Streets Stormwater</b>	<b>50/50</b>										
Struisbay Industrial services (Roads / Stormwater)	075050211020	E/LOAN	R3 000 000,00		existing tender	done					2020/04/30
Reseal of Roads CAM / Master plan	075050211010	CRR	R1 000 000,00		existing tender	done					2020/02/28
SIDEWALKS SBAAI/LA (Main Road)	075050111009	CRR	R500 000,00	ADVERTISED	tender	2019/06/21					2019/12/06
Sidewalks - Bredasdorp (Parkstreet)	075050100101	CRR	R250 000,00	ADVERTISED	tender	2019/06/21	2019/08/27	2019/09/06	2019/09/27		2020/03/30
Sidewalks - Struisbay (1st avenue)	075050100102	CRR	R100 000,00	ADVERTISED	tender	2019/06/21					2020/03/30
Upgrade road (SBN camping site)	075050100104	CRR	R1 500 000,00	cancelled	tender	2019/06/21					2020/03/20
Upgrade Suiderstrand Road	075050211009	CRR	R700 000,00	Annual Tenders	tender	2019/06/21					2019/11/29



ANNUAL PROCUREMENT PLAN 2019/20	ConfigCode	FUNDING SOURCE	BUDGET 2019/20	STATUS	Tender / Formal Written Quotation EXISTING tender, exception, quotations	EXPECTED SPECS DATE	ACTUAL SPECS DATE	ACTUAL ADVERT DATE	ACTUAL CLOSING DATE	ACTUAL EVALUATION DATE	EXPECTED COMPLETION DATE
Bdorp RDP - Upgrade Roads	075050100103	MIG	R3 719 538,00	BEC	existing tender	2019/06/21	2019/07/23	2019/08/02	2019/08/30		2021/05/31
Air conditioners (X2)	075050050101	CRR	R16 000,00	BAC	formal written quotation	2019/05/03	2019/07/23	2019/08/02	2019/08/16	2019/08/27	2019/09/30
Bomag (X1)	075050055002	CRR	R250 000,00	BEC	formal written quotation	Done	2019/07/23	2019/08/02	2019/08/23	2019/09/10	2019/12/30
RSEP (DPLG) - Pedestrian Bridge (Ou Meuleweg)		PROV	R800 000,00			2019/12/31					2020/06/30
<b>TOTAL</b>			R11 835 538,00								
<b>Electricity services</b>	<b>50/60</b>										
Replace Med/Low Volt Overheadlines	075060211008	E/LOAN	R593 476,00		existing tender	completed					2020/05/31
Change Transformers Minisubs	075060211002	CRR	R503 000,00		existing tender	completed					2020/05/31
Electrification - Informal Set	075060111006	CRR	R121 570,00		existing tender	completed					2020/05/31
OFFICE FURNITURE - White Boards	075060045008	CRR	R3 000,00		existing tender	completed					2020/03/30
Airconditioners X1	075060050001	CRR	R9 500,00	BAC	formal written quotation	2019/05/03	2019/07/23	2019/08/02	2019/08/16	2019/08/27	2019/09/30
Tools	075060116007	CRR	R25 400,00		quotations	2019/05/03					2019/12/31
Cable Locator	075060116011	CRR	R126 800,00		quotations	2019/07/31					2019/12/31
Quality of Supply Meters	075060055004	CRR	R95 000,00		tender	2019/07/31					2019/12/31
Master plan *Bredasdorp	075060045001	E/LOAN	R720 000,00		existing tender	completed					2020/05/30
Master plan *Struisbaai	075060050006	CRR	R500 000,00		existing tender	completed					2020/05/30
Master plan *L'Agulhas	075060126103	CRR	R470 000,00		existing tender	completed					2020/05/30
Master plan *Napier	075050111008	CRR	R1 000 000,00		existing tender	completed					2020/05/30
Master plan *Waenhuiskrans / Arniston	075060231005	CRR	R930 000,00		existing tender	completed					2020/05/30



ANNUAL PROCUREMENT PLAN 2019/20	ConfigCode	FUNDING SOURCE	BUDGET 2019/20	STATUS	Tender / Formal Written Quotation EXISTING tender, exception, quotations	EXPECTED SPECS DATE	ACTUAL SPECS DATE	ACTUAL ADVERT DATE	ACTUAL CLOSING DATE	ACTUAL EVALUATION DATE	EXPECTED COMPLETION DATE
Generator	075060055005	E/LOAN	R350 000,00	OUTSTANDING	tender	2019/07/31					2019/12/31
Thermal Imager	075060055002	CRR	R92 000,00	OUTSTANDING	formal written quotation	2019/07/31					2019/12/31
<b>TOTAL</b>			<b>R5 539 746,00</b>								
<u>Electricity Services: Street Lights</u>	<b>50/61</b>										
Street Lights - New	075061111005	CRR	R298 606,00		existing tender	completed					2020/05/30
<b>TOTAL</b>			<b>R298 606,00</b>								
<u>Building Control</u>	<b>50/70</b>										
High Back Chair	075070045111	CRR	R3 400,00	AWARDED	formal written quotation	2019/04/18	2019/04/25	2019/05/03	2019/05/17	2019/05/28	2019/08/30
Cupboard	075070050007	CRR	R1 500,00	AWARDED		2019/04/18					2019/08/30
<b>TOTAL</b>			<b>R4 900,00</b>								
<u>Air Quality</u>	<b>50/71</b>										
Air Quality Measuring equipment	075071055009	CRR	R120 000,00	ADVERTISED	formal written quotation	2019/04/18	2019/08/27	2019/09/06	2019/09/20		2019/08/30
Sensors (replacement)	075071055010	CRR	R60 000,00	ADVERTISED	formal written quotation	2019/04/18					2019/08/30
<b>TOTAL</b>			<b>R180 000,00</b>								
<b>TOTAL</b>			<b>R47 208 739,00</b>								



# ANNEXURE C

1. Goedkoopste 2. Ander 3. Tender									
*DEVIATIONS ABOVE R30 000 MUST BE APPROVED BY THE MM AND MUST BE SUBMITTED ON AN OFFICIAL DEVIATION FORM.									
REQUISITION NR	COLLAB REF NR	NAME OF SUPPLIER	QUOTES RECEIVED	AWARD	REASON / DESCRIPTION	DEVIATION APPROVED BY	REQUISITION APPROVED BY	AMOUNT	AMOUNT
		NONE							
1. Goedkoopste 2. Ander 3. Tender									
*DEVIATIONS ABOVE R30 000 MUST BE APPROVED BY THE MM AND MUST BE SUBMITTED ON AN OFFICIAL DEVIATION FORM.									
REQUISITION NR	COLLAB REF NR	NAME OF SUPPLIER	QUOTES RECEIVED	AWARD	REASON / DESCRIPTION	DEVIATION APPROVED BY	REQUISITION APPROVED BY	AMOUNT	AMOUNT
		NONE							
1. Goedkoopste / Cheapest 2. Ander / Other 3. Tender									
*DEVIATIONS ABOVE R30 000 MUST BE APPROVED BY THE MM AND MUST BE SUBMITTED ON AN OFFICIAL DEVIATION FORM.									
REQUISITION NR	COLLAB REF NR	NAME OF SUPPLIER	REASON / DESCRIPTION	DEVIATION APPROVED BY	REQUISITION APPROVED BY	DEVIATION APPROVED BY	REQUISITION APPROVED BY	AMOUNT	AMOUNT
		NONE							0,00



Written Quotations awarded without obtaining three quotations (SCM Regulations 16 (c) & 17 (c) AUGUST 2019

REQUISITION NR	COLLAB REF NR	NAME OF SUPPLIER	QUOTES RECEIVED	AMOUNT	REQUISITION APPROVED BY	DEVIATION APPROVED BY	REQUISITION APPROVED BY	AMOUNT
2019/08/14								
93301	312705	SILVER SOLUTIONS	2800,00	SILVER SOLUTIONS	2. 16C : CATERING FOR SUBWESTERN CAPE HEALTH& SAFETY FORUM, 15-16/08/'19. ENID ATKINS NOT AVAILABLE FOR DELIVERY.		GMB	2400,00
		ENID ATKINS	2400,00					
		LEKKER VERBY	3700,00					
91851	312990	BREDASDORP WELDING	25600,00	BREDASDORP WELDING	2. AFWYKING- REGULASIE 16{C} - DRIE KWOTASIES IS AANGEVRA.SLEGS 2 IS TERUG ONTVANG.HERSTELWERK STRUISBAAI STOOR.B/DORP WELDING EN MBC HERSTELWERK HET KWOTEER	GMB-14/08/2019	BPD	25600,00
		MBC HERSTELWERK	27705,80					
		S. HENDRIKS(WELDNET)	NIE KWOTEER					28000,00

# ANNEXURE D

## KAAP AGULHAS MUNISIPALITEIT / CAPE AGULHAS MUNICIPALITY



### VERSLAG IN TERME VAN SCM REGULASIE 5(4) AUGUSTUS 2019 / REPORT IN TERMS OF SCM REGULATION 5(4) - AUGUST 2019

### TENDERS EN FORMEEL GESKREWE KWOTASIES TOEGEKEN AAN DIE TENDERAAR WIE DIE HOOGSTE PUNTE BEHAAL IN TERME VAN DIE VOORKEUR VERKRYGINGS REGULASIES

### TENDERS & FORMAL WRITTEN QUOTATIONS AWARDED TO THE BIDDER SCORING THE HIGHEST POINTS IN TERMS OF THE SUPPLY CHAIN MANAGEMENT REGULATIONS

NO.	TENDER NR	VOTE NR	DEPARTMENT	DIVISION	DESCRIPTION	SUCCESSFUL TENDERER	BEE POINTS AWARDED	CONTRACT AMOUNT	VAT	RESOLUTI ON NR	DATE OF AWARD	BEE CONTRIBUTION LEVEL
<b>TENDERS</b>												
1	SCM1/2019/20	013010144000	FINANCE & ICT SERVICES	BUDGET & TREASURY	FINANCIAL MANAGEMENT & ACCOUNTING SERVICES FOR A PERIOD OF 3 YEARS	SIYANDA BUSINESS SOLUTIONS	12/20	R 634 225,00	IN	T96/2019	2019/08/07	4
2	SCM2/2019/20	013010144000	FINANCE & ICT SERVICES	BUDGET & TREASURY	FINANCIAL SERVICES - UNBUNDLING OF INFRASTRUCTURE ASSET ACCORDING TO GRAP 17 FOR A PERIOD OF 3 YEARS	MUBESKO AFRICA PTY LTD	0/20	R 632 500,00	IN	T97/2019	2019/08/07	0
<b>SALE OF ERVEN</b>												
					NONE							
								R 0,00				
<b>tender in terme van scm regulasie 32 / procurement in terms scm regulation 32</b>												
					NONE							
								R 0,00				



NO.	TENDER NR	VOTE NR	DEPARTMENT	DIVISION	DESCRIPTION	SUCCESSFUL TENDERER	BEE POINTS AWARDED	CONTRACT AMOUNT	VAT	RESOLUTI ON NR	DATE OF AWARD	BEE CONTRIBUTION LEVEL
afwykings van die beleid, goedgekeur in terme van regulasie 36 (1) (scm regulasies) / deviations from the policy, approved in terms of SCM regulation 36(1)												
1					NONE			R 0,00				
uitbreiding van kontrak in terme van SCMPOS Part 20.14 & mime circular 62 / extension of contract in terms of SCMPOS Part 20.14												
					NONE			R 0,00				
FORMEEL GESKREWE KWOTASIES / FORMAL WRITTEN QUOTATIONS												
	Q1/2019/20				SUPPLY & DELIVERY OF OFFICE FURNITURE	PARKERSON THOMAS TECHNOLOGIES CC T/A OFFICETECH	20/20	R160 850,50	IN	T95/2019	2019/08/07	1
1												
								R 160 850,50				