



KAAP AGULHAS MUNISIPALITEIT  
CAPE AGULHAS MUNICIPALITY  
U MASIPALA WASECAPE AGULHAS

**NOTULE VAN 'N ALGEMENE RAADSVERGADERING GEHOU OM 14:00 OP DINSDAG  
26 AUGUSTUS 2014 IN DIE MUNISIPALE RAADSAAL TE BREDASDORP**

**MINUTES OF A GENERAL COUNCIL MEETING HELD ON TUESDAY, 26 AUGUST 2014 AT  
14:00 IN THE MUNICIPAL COUNCIL CHAMBERS, BREDASDORP**

**RAADSLEDE**

Me E Marthinus	Speaker
Mnr R G Mitchell	Uitvoerende Burgemeester
Mnr D Jantjies	Uitvoerende Onder-Burgemeester
Mnr R Mokotwana	Lid van die Uitvoerende Burgemeesterskomitee
Me P Atyhosi	Raadslid
Mnr D Burger	Raadslid
Mnr A Coetzee	Raadsheer
Mnr W October	Raadslid
Mnr J Nieuwoudt	Raadsheer

**AMPTENARE**

Mnre D O'Neill	Munisipale Bestuurder
Mnr S Ngwevu	Direkteur: Korporatiewe Dienste
Mnr H Van Biljon	Direkteur: Finansiële Dienste
Mnr J Daniels	nms Direkteur: Siviele Ingenieursdienste
Mnr K Mrali	Direkteur: Gemeenskapsdienste
Mnr S Cooper	nms. Asst. Direkteur: Elektries
Mnr B Hayward	Bestuurder: Stads- en Streeksbeplanning
Mnr M Moelich	Korporatiewe Dienste
Mnr B Swart	Interne Ouditeur (vanaf 14:45)

**1. OPENING**

Die Speaker heet die teenwoordiges welkom en Rdh Nieuwoudt open die vergadering met gebed.

**2. AANSOEKE OM VERLOF TOT AFWESIGHEID**

Geen

3. **NOTULES VAN VORIGE VERGADERINGS VOORGELê VIR BEKRAGTIGING**

3.1 **NOTULE VAN ALGEMENE RAADSVERGADERING GEHOU OP:**

3.1.1 29 Julie 2014

**BESLUIT164 /2014**

Die Notule word as korrek en volledig bekragtig.

4. **NOTULES VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE VERGADERINGS OOR  
BESLUIE DEUR HOM GENEEM SAAM MET DIE BURGEMEESTERSKOMITEE**

4.1 **NOTULES VAN UBK VERGADERINGS GEHOU OP:**

4.1.1 28 Julie 2014

4.1.2 29 Julie 2014 en 29 Julie 2014 (In Komitee)

4.1.3 05 Augustus 2014

4.1.4 15 Augustus 2014

**BESLUIT165 /2014**

Raad neem kennis van die bogenoemde UBK notules.

5. **NOTULES VAN KOMITEE VERGADERINGS VOORGELê VIR KENNISNAME**

5.1 **WYKSKOMITEE VERGADERINGS GEHOU OP:**

5.1.1 WYK 1 : 22 Julie 2014

5.1.2 WYK 2 : 28 Julie 2014

5.1.3 WYK 3 : 22 Julie 2014

5.1.4 WYK 4 : 22 Julie 2014

5.1.5 WYK 5 : 23 Julie 2014

5.2 **TENDER KOMITEE VERGADERINGS GEHOU OP:**

5.2.1 30 Julie 2014

5.3 **LDC KOMITEE VERGADERING GEHOU OP:**

5.3.1 15 Julie 2014

5.3.2 11 Augustus 2014

5.4 **ARBEIDSFORUM VERGADERINGS GEHOU OP:**

5.4.1 18 September 2013

5.4.2 21 Oktober 2013 en 24 Oktober 2013 (spes)

5.4.3 12 November 2013 en 22 November 2013 (spes)

**BESLUIT166 /2014**

Raad neem kennis van die bogenoemde notules.

**6. SAKE VOORTSPRUITEND UIT NOTULES**

- Raad 29 Julie 2014 (Punt 10.1.3. – Oudit- en Prestasieouditkomitee)  
*MB rapporteer dat 'n volledige verslag sal volg i.s. (iii) die monitering en nie-nakoming van die SDBIP*
- Raad 29 Julie 2014 (Punt 11.4. – Payment of Lump Sum Pension)  
*Volledige ondersoek is steeds aan die gang om te bepaal of soortgelyke gevalle nog bestaan.*

**BESLUIT167 /2014**

Dat de Raad kennis neem.

**7. VERKLARINGS EN/OF MEDEDELINGS DEUR DIE VOORSITTER****7.1 BRIEWE VAN DANK**

Geen

**7.2 FUNKSIES VIR DIE MAAND**

Geen

**7.3 AANWYS VAN AFGEVAARDIGDES: SALGA PROVINCIAL ASSEMBLY**

(Aangeheg op bladsy 1)

**BESLUIT168 /2014**

Dat die Burgemeester, Speaker en die Munisipale Bestuurder die SALGA vergadering namens die raad sal bywoon.

**8. VERKLARINGS EN/OF MEDEDELINGS DEUR DIE UITVOERENDE BURGEMEESTER**

Reeds afgehandel tydens voorafgaande UBK vergadering.

**9. ONDERHOUDE MET AFGEVAARDIGDES EN/OF ANDER BESOEKE****9.1 Plastic Impact Containers: Wheelie Bins**

Janine Charters en Lance Kallis spreek die raad toe. They refer to their Company's profile and products. The products include Pre-waste bins, pole bins, bulk containers and Azteca (a recycle bank bin). She mentions that the Wheelie Bins are 100% recyclable and that they normally buy it back from their clients after 10-15 years. They talk about the different payment options and renting, as well as the Compactor trucks that are available.

**BESLUIT169 /2014**

- (i) Dat die Raad kennis neem.
- (ii) Dat 'n volledige verslag aan die Raad voorgelê word vir oorweging.

10. **ITEMS NA DIE RAAD VERWYS VIR OORWEGING****Bladsy: Agenda**

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14.	<b>OORWEGING VAN DRINGENDE MOSIES</b>	
15.	<b>VERSLAG DEUR MUNISIPALE BESTUURDER OOR DIE UITVOERING VAN RAADSBESLUIE</b>	
16.	<b>IN-KOMITEE VERSLAE</b>	
	Die In-Komitee agenda word as 'n aparte dokument gemerk "In-Komitee" versprei.	
17.	<b>SLUITING</b>	

## 8. VERKLARINGS EN/OF MEDEDELINGS DEUR DIE UITVOERENDE BURGEMEESTER

### 8.1 KAAP AGULHAS MEGA SPORT CLASSIC (VOET VAN AFRIKA MARATHON, MTB ENDURO, TOP 10 ATHLETICS, SPORT EXPO) (BM.)

#### DOEL VAN VERSLAG

Om oorweging te skenk aan finansiële bydrae tot die 2014 Mega Sport Classic, wat insluit die Voet van Afrika Marathon, MTB Enduro, Top 10 Athletics & Sport Expo.

#### AGTERGROND

Die Voet van Afrika bestaan reeds vir 36 jaar en het sinoniem geword met Bredasdorp en die Overberg. Ander groot bemarkingsgeleenthede vir ons pragtige omgewing is items soos Agri Megaweek, en 2 nuwe kalendergebeurtenisse met groot besigheidspotensiaal, nl. "Cape Floral Kingdom Expo", en die "Tip of Africa Endurance Race".

Die geleentheid vind plaas op 17-19 Oktober 2014 te Mega Park, Bredasdorp.

Kaap Agulhas Munisipaliteit het in 2009, 2010 en 2011 as hoofborg opgetree.

Groot getalle atlete van reg oor die land, besoek hierdie uitsoek geleentheid om deel te neem aan een van die moordenste 42.2 km, 21.1km, 10km asook aan die 4km toontjie. Die marathon het ook al verskeie toekennings van Boland Atletiek en SAA ontvang.

- |           |     |   |
|-----------|-----|---|
| VERSOEK:  | (1) | 'n kontant bydrae   |
|           | (2) | Beskikbaarstelling van Kaap Agulhas Munisipaliteit se kundigheid, personeel en fasiliteite. (KAM se hoof-uitgawe is oortyd vir Siviele dienste, Verkeersdepartement en wetstoepassing.) |
| Voordele: | (1) | Bemaking van die hele KAM-omgewing  |
|           | (2) | Geweldige finansiële inspuiting in die hele gemeenskap (Skole, kleuterskole, jeugraad, sportklubs, ens)   |
|           | (3) | Geweldige finansiële inspuiting vir ekonomies-sukkelende-sakeondernemings soos gastehuse, restaurante, motordiens-stasies, winkels ens.   |

#### FINANSIËLE IMPLIKASIE

Dat 'n bydrae uit die "Donasies en/of Bemaking" gemaak word.

#### BESTUURANBEVELING

- (i) Dat die Raad 'n bedrag oorweeg vir die 2014 Mega Sport Classic.
- (ii) Dat ingevolge Art 67(1)(a) (iii) van die MFMA terugvoer gegee word vanaf die Voet van Afrika-komitee.
- (iii) Dat die Mega Sport Classic voorsiening maak vir gratis deelname aan die Toontjie wedloop deur 1 000 skoliere.
- (iv) Dat die Raad 'n nie-finansiële bydrae lewer deur sy personeel, toerusting en fasiliteite gratis beskikbaar te stel vir die geleentheid, binne perke.

#### UITVOERENDE BURGEMEESTERSKOMITEE: BESLUIT BK157 /2014

- (i) Dat die Bestuursaanbeveling aanvaar word. / That Management recommendation be accepted.
- (ii) Dat die UBK R 50 000 voorstel uit die "Bemarkingsfonds" van 2014/2015
- (iii) Dat die naam "Kaap Agulhas" tot die naam "Mega Sport Classic" toegevoeg word.
- (iv) Dat die aangeleentheid na die Raad verwys word vir oorweging.

**BESLUIT170/2014**

- (i) Dat R 50 000 uit die “Bemarkingsfonds” goedgekeur word, op voorwaarde dat die fondse soos volg verdeel word, nl (1) R15 000 vir die Voet van Afrika, (2) R15 000 vir die MTB Enduro, (3) R15 000 vir die Top 10 Atletiek, (4) en R5 000 vir die Sport Expo.
- (ii) Dat ingevolge Art 67(1)(a) (iii) van die MFMA terugvoer gegee word vanaf die Voet van Afrika-komitee.
- (iii) Dat die Mega Sport Classic voorsiening maak vir gratis deelname van 1 000 laerskool leerders aan die Toontjie-wedloop.
- (iv) Dat die naam “Kaap Agulhas” tot die naam “Mega Sport Classic” toegevoeg word
- (v) Dat die Raad ‘n nie-finansiële bydrae lewer deur sy personeel, toerusting en fasiliteite binne perke gratis beskikbaar te stel vir die geleentheid.

**10. ITEMS NA DIE RAAD VERWYS VIR OORWEGING****10.1 TEGNIËSE DIENSTE / TECHNICAL SERVICES****10.1.1 2013 GROEN- & BLOUDRUPPEL ASSESSERING UITKOMSTE – DTD (16/1/7/5), ALLE WYKE  
2013 GREEN & BLUE DROP PROGRESS ASSESSMENT OUTCOMES – DTS (16/1/7/5), ALL WARDS****DOEL VAN VERSLAG/PURPOSE OF REPORT**

Om die Raad in te lig rakende die uitkomste van die Blou en Groen Druppel assessering vir 2013. (Aangeheg op bladsy 2 – 11).

*To give feedback to Council regarding the outcome of the Blue and Green Drop Assessment for 2013. (Attached on page 2 – 11).*

**AGTERGROND/BACKGROUND**

In November 2012 a full Green Drop Assessment of CAM Waste Water Treatment Works for the period 1 July 2011 to 30 June 2012 was done. Four systems were assessed, namely Bredasdorp, Napier, Struisbaai and Waenhuiskrans.

On the Blue Drop side only a risk assessment in the form of Progress Assessment Tool (PAT) was done on water quality compliance data, information and actions for the period 1 January 2012 to 31 December 2012. A PAT was done on 10 systems, namely Arniston, Bredasdorp, Elim fountain, L'Agulhas, Napier, Spanjaardskloof, Struisbaai, Suiderstrand, Protem and Klipdale.

The regulatory impression with regard to Green Drop on page 8 of the Green Drop Report reads as follows: “the Cape Agulhas showed a marked improvement in their Green Drop score since 2011.” Two areas highlighted in the report, that would have improved the mark to above 70%, were: effluent quality and risk abatement planning not being implemented.

The regulatory impression with regard to Blue Drop on page 8 of the Blue Drop Report reads as follows: “Cape Agulhas Local Municipality indicated improvement in all 10 systems.” The report highlights that special consideration must be given to risk management and process controlling that should comply with Draft Regulation 17 requirements.

The problem with regard to these Blue and Green Drop assessments is that these results were earmarked to be released in June 2013 at the Water Summit in Sun City. Unfortunately it was withdrawn and not released, leaving municipalities clueless of DWA impressions regarding the

Blue and Green Drop shortcomings as assessed and what needs to be improved for the next assessments.

In fact the 2014 assessments were already done on 3 to 5 February 2014 and the previous assessments' results were only released June 2014.

Regardless of the above the following actions were implemented:

- Appointment of temporary Process Controllers and placing the position on the organogram to comply with Regulation 17
- Revision of Water Safety Plans (WSP)
- A new PMU official was appointed as previous officials resigned
- Allocating capital in 2014/2015 budget for Water Treatment Works
- Increase microbiological and chemical sampling
- Develop a Waste Water Risk Abatement Plan (W<sub>2</sub>RAP) with the help of SALGA, who appointed Imanti Water as service provider.

#### **FINANSIËLE IMPLIKASIES/FINANCIAL IMPLICATIONS**

- Appointment of Process Controllers
- Implement Water Safety Plans (WSP) & Waste Water Risk Abatement Plan (W<sub>2</sub>RAP)
- Implementation of Asset Management Maintenance (Capital outlay)

#### **AANBEVELINGS/RECOMMENDATIONS**

Dat die Raad kennis neem van die 2013 Verslag en dat die 2014 assessering reeds in Februarie 2014 plaasgevind het. Die uitslae word later hierdie jaar verwag.

*That Council take note of the 2013 Report and that the 2014 assessment was done in February 2014 that will be released later this year.*

#### **AANBEVELING: PUBLIEKE WERKE KOMITEE / RECOMMENDATION: PUBLIC WORKS COMMITTEE**

Dat die Bestuursaanbeveling aanvaar word. / *That Management's recommendation be accepted.*

#### **BESLUIT171 /2014**

Dat die aanbeveling van die Publieke Werke Komitee aanvaar word.

## 10.2 **MUNISIPALE BESTUURDER / MUNICIPAL MANAGER**

### 10.2.1 **HERSIENING VAN DIE BEGROTINGS- EN GOP PROSES VIR 2014/2015 FINANSIËLE JAAR (MB)**

#### **DOEL VAN VERSLAG**

Om oorweging te gee aan die tydskedule vir 2014/2015 finansiële jaar wat in ag geneem moet word vir die samestelling van die 2015/2016 hersiende GOP van Kaap Agulhas Munisipaliteit. (Aangeheg op bladsy 12 – 14).

#### **AGTERGROND**

Die Raad het reeds 'n 3de Generasie GOP opgestel en aanvaar ingevolge Artikel 25 van die Munisipale Stelsels Wet (32 van 2000), maar die Wet vereis ook dat die GOP jaarliks hersien word. Hierdie is die 3de rondte hersiening van die 2012-2017 GOP.

Artikel 28 van die Munisipale Stelsels Wet (32 van 2000) bepaal dat...(1) *Elke munisipale raad binne 'n voorgeskrewe periode na die begin van sy termyn 'n geskrewe proses moet aanvaar wat die beplanning, opstel, aanvaarding en hersiening van die GOP rig en lei.*

Artikel 29 gaan verder en bepaal dat...

- (i) *die plaaslike gemeenskap gekonsulteer word om hul ontwikkelings behoeftes en prioriteite te bepaal*

Artikel 21(1) van die MFMA, bepaal soos volg:

*“Die burgemeester van 'n munisipaliteit moet -*

*die prosesse vir die hersiening van die munisipaliteit se geïntegreerde ontwikkelingsplan koördineer ten einde te verseker dat die hersienings van die geïntegreerde ontwikkelingsplan en begrotingsverwante beleidsdokumente onderling verenigbaar en geloofwaardig is;*

- (b) *ten minste 10 maande voor die aanvang van die begrotingsjaar 'n tydrooster in die munisipale raad ter tafel lê wat sleutel-tydsgrense uitstip vir -*

- (i) *die jaarlikse hersiening van die-*

- (aa) *die geïntegreerde ontwikkelingsplan ingevolge artikel 34 van die Wet op Munisipale Stelsels;*

### **WETLIKE VEREISTES**

Artikels 25, 28 & 29 van die Munisipale Stelsels Wet (32 van 2000)

Artikel 21(1)(b) van die MFMA, Wet 56 van 2003.

### **BESTUURSAANBEVELING**

Dat die aangehegte tydskedule van aktiwiteite vir die hersiening van die 2015-2016 GOP vir die 2014/2015 finansiële jaar aanvaar word en aan die gemeenskap en ander rolspelers gekommunikeer word.

### **AANBEVELING: FINANSIËLE- EN KORPORATIEWE DIENSTE KOMITEE / RECOMMENDATION: FINANCE AND CORPORATIVE SERVICES COMMITTEE**

Dat die Bestuursaanbeveling aanvaar word. / *That Management's recommendation be accepted.*

### **BESLUIT172/2014**

Dat die aanbeveling van die Finansiële- en Korporatiewe Dienste Komitee aanvaar word.

## 10.2.2 **KAAP AGULHAS MUNISIPALITEIT: STRATEGIESE RISIKO ANALISE VIR 2014/15 (MB)**

### **DOEL VAN VERSLAG**

Om die resultaat van die munisipaliteit se strategiese risiko analise, die voorgestelde aksieplan en die gewysigde risikobestuurbeleid en –strategie en implementeringsplan aan die raad voor te lê vir oorweging. (Aangeheg op bladsy 115 – 198).

### **AGTERGROND**

Die munisipaliteit het fondse vanaf die Provinsiale Tesourie ontvang om 'n risiko analise deur 'n onafhanklike diensverskaffer te laat doen t.o.v. die 2014/15 finansiële jaar. Die privaat



ouditfirma KPMG is vir hierdie doel aangestel om die strategiese analise te doen. Gedurende Junie en Julie 2014 is verskeie werkwinkels met die Raad en bestuur gehou en die resultaat is in 'n verslag aan die munisipaliteit voorgelê. Hierdie verslag is op 5 Augustus 2014 met die Raad bespreek en is daar ook 'n konsep aksieplan saamgestel om die risiko's aan te spreek.

Die Risikobestuurs Beleid en –Strategie is dieselfde tyd ook hersien en 'n aantal wysigings is aangebring om aan te pas by die jongste verwickelinge in die bedryf en om die risiko aptyt aan te pas na aanleiding van die munisipaliteit se aanpassing van die risiko gradering puntstelsel.

Die volgende dokumente word nou aan die Raad voorgelê vir oorweging:

- KPMG se verslag oor die strategiese risiko analise, insluitende die risiko resultate en registers;
- Voorgestelde gekombineerde aksieplan gegrond op die Raad en Bestuur se individuele risiko registers;
- Gewysigde Risikobestuurs Beleid; en
- Gewysigde Risikobestuur Strategie en implementerings Plan.

#### **PERSONEEL IMPLIKASIES**

Geen.

#### **FINANSIËLE IMPLIKASIES**

Moontlike effek op die 2014/15 aansuiweringsbegroting en buitejare begrotings.

#### **WETLIKE IMPLIKASIES**

Nakoming van wetgewing en riglyne rondom risiko bestuur.

#### **BESTUURSAANBEVELING**

1. Dat die KPMG verslag, risiko resultate en onderskeie risikoregisters aanvaar word.
2. Dat die voorgestelde aksieplan aanvaar en geïmplementeer word.
3. Dat die gewysigde Risikobestuurs Beleid en –Strategie en Implementeringsplan aanvaar word.

#### **BESLUIT173 /2014**

Dat die Bestuursaanbeveling aanvaar word.

### 10.3 **GEMEENSKAPSDIENSTE / COMMUNITY SERVICES**

#### 10.3.1 **PAYMENT OF AN OUTSTANDING INVOICE: KIOSK RENOVATING**

##### **PURPOSE**

Purpose of the report is to inform and request Council to make payment of an outstanding invoice to the contractor, Mr V Valentine for work done at the "Kiosk" Building.

##### **BACKGROUND**

In the previous financial year 2012/2013 Council requested tenders for the conversion of the old Post Office Building into employee Kiosk, the project was under the Local Economic Development Unit.

The tender was awarded to Mr V Valentine with clear specifications. However, mid-way into the project it was discovered that the building did not have sufficient electricity supply as electricity was disconnected from the Bredasdorp Magistrate Offices. The contractor proceeded with the connection and installation of electricity from the Community Services Department. An invoice was delivered from the contractor after the retention funds has been released in 2014 (see attached on page 15 - 18).

### **FINANCIAL IMPLICATIONS**

Considering Municipal Financial Management Act (MFMA 56, 2003), Cape Agulhas Supply Chain Management Policy and also the tender specifications, this work was not part of the specifications however the work was completed.

The value of the work done is R5 152.80.

### **LEGAL IMPLICATIONS**

The contractor is pestering officials who were involved with the project for payment and is threatening to take legal action

### **MANAGEMENT RECOMMENDATION**

- i) Due to the time expired that Council not consider paying this outstanding amount.

### **AANBEVELING: GEMEENSKAPSDIENSTE KOMITEE / COMMUNITY SERVICES COMMITTEE**

- (i) Do not support management recommendation.
- (ii) Refer back to Community Services Department for full investigation and reporting to Council.

### **BESLUIT174/2014**

Dat die aanbeveling van die Gemeenskapsdienste Komitee aanvaar word.

## 10.3.2 **NATIONAL SPATIAL PLANNING AND LAND USE MANAGEMENT ACT, 2013 (SPLUMA) UPDATE (15/5/R - MTRP) (ALL WARDS)**

### **PURPOSE**

Council take note of the latest development relating to the implementation of the National Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013)(SPLUMA); Department of Environmental Affairs and Development Planning's (the Department) concerns surrounding the content of the recently published proposed SPLUMA Regulations; and impact the proposed SPLUMARegulations will have on the respective municipal processes to adopt Municipal Land Use Planning Bylaws in terms of the Municipal Systems Act, 2000 (Act 32 of 2000).

### **BACKGROUND**

The Department of Environmental Affairs and Development Planning would like to extend its thanks and appreciation to all our Municipal Planning colleagues and Municipal Councillors for the cooperation provided with the process of getting the proposed land use planning bylaws advertised for public comment in the respective municipalities. The level of cooperation and the team-work displayed is indicative of how the Western Cape land use planning fraternity has matured over the last 3 years.

The Department of Environmental Affairs and Development Planning would like to re-iterate that it remains convinced that the approach adopted by the Western Cape Government is constitutionally correct. The adopted approach requires all municipalities within the Western Cape to develop and adopt municipal land use planning bylaws as the most important part of the land use planning regulatory regime created by the framework legislation of SPLUMA and the Western Cape Land Use Planning Act, 2014 (Act 3 of 2014)(LUPA).

To this end, the Department of Environmental Affairs and Development Planning has been assisting, advising and guiding Municipalities in this process based on the best available information gained during regular engagements with the National Development of Rural Development and Land Reform (NDRD&LR).

The approach adopted by the Department of Environmental Affairs and Development Planning has continuously been communicated to the NDRD&LR and the understanding has always been that the Western Cape, and its Municipalities, would be exempted from the regulations in terms of SPLUMA.

### **SPLUMA IMPLEMENTATION DATE**

As indicated in previous Departmental Circulars (Circular EADP0015/2014), the NDRD&LR plans to implement SPLUMA on 1 September 2014.

The Department of Environmental Affairs and Development Planning is not aware of any communication from the NDRD&LR indicating that the 1 September 2014 implementation date has been changed. As such, the Department must continue to work on the assumption that SPLUMA will be implemented on 1 September 2014.

In the above regard, the Western Cape Minister of Local Government, Environmental Affairs and Development Planning, Minister Anton Bredell, has officially requested the National Minister of RD&LR to delay the implementation of SPLUMA in the Western Cape to 1 February 2015 (refer to Annexure A on page 19 - 23). No response has, as yet, been received in regard to this request.

### **THE IMPLICATIONS OF THE PROPOSED SPLUMA REGULATIONS**

On 4 July 2014 the proposed SPLUMA Regulations were published for public comment. The closing date for comment is 4 September 2014.

The content of the proposed SPLUMA Regulations is, in the opinion of the Department of Environmental Affairs and Development Planning, problematic because it goes counter to the approach adopted by the Western Cape Government. While the Department of Environmental Affairs and Development Planning intends to submit detailed comments to the NDRD&LR on the proposed SPLUMA regulations the following aspects need to be highlighted at this point in time.

- a. The proposed SPLUMA Regulations overlaps, and in some instances contradicts, the Standard Draft Municipal Land Use Planning By-law proposed by the Department; and
- b. The proposed SPLUMA Regulations does not contain a clause that allows municipalities to be exempted from the SPLUMA regulations, if they have adopted a municipal land use planning bylaw which is in accord with the SPLUMA principle Act.

The absence of the above mentioned exemption clause puts at risk the approach adopted by the Western Cape Government and its Municipalities to adopt municipal land use planning by-laws.

**THE PROPOSED WAY FORWARD**

Taking the above into consideration the Department of Environmental Affairs and Development Planning proposes the following way forward.

Municipal officials are requested to inform their respective Councils' of the developments contained in this communication. The Department of Environmental Affairs and Development Planning will further communicate this information through the Western Cape Municipal Managers Forum on 11 August 2014.

Municipalities are requested NOT to submit their municipal land use planning by-law to your respective Council's for final adoption until further clarity on the proposed SPLUMA Regulations can be obtained.

Municipalities are requested to continue with their SPLUMA and LUPA readiness programmes.

The Department of Environmental Affairs and Development Planning is continuing to develop the guidelines and pro-forma templates and application forms despite the uncertainty detailed above.

Municipalities are to provide the Department of Environmental Affairs and Development Planning with comments received through the advertisement of the Municipal Land Use Planning Bylaws. This will enable the Department to refine the Standard Draft Municipal Land Use Planning Bylaw.

Municipalities are urged to critically review the proposed SPLUMA Regulations. As indicated above, the Department intends to submit detailed comment to NDRD&LR. These comments will be made available to all Municipalities for their information and support. If any Municipality intends providing comment on the proposed SPLUMA Regulations, they are urged to forward these to the Department for its information.

**CONCLUSION**

While this turn of events is unfortunate, it would be irresponsible for the Department of Environmental Affairs and Development Planning to advise municipalities to proceed with the final adoption of their municipal planning bylaws knowing that certain adjustments may be necessary as a result of the finalisation of the SPLUMA Regulations, a process the Department nor municipalities have no control over.

**MANAGEMENT RECOMMENDATION**

Council take note of the following:

- The latest development relating to the implementation of the National Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013)(SPLUMA);
- Department of Environmental Affairs and Development Planning's (the Department) concerns surrounding the content of the recently published proposed SPLUMA Regulations;
- Impact the proposed SPLUMA Regulations will have on the respective municipal processes to adopt Municipal Land Use Planning Bylaws in terms of the Municipal Systems Act, 2000 (Act 32 of 2000); and
- The Municipal Readiness Report attached as Annexure B on page 24 - 27.

**AANBEVELING: GEMEENSKAPSDIENSTE KOMITEE / COMMUNITY SERVICES COMMITTEE**

Dat die Bestuursaanbeveling aanvaar word. / *That Management's recommendation be accepted.*

**BESLUIT175/2014**

Dat die aanbeveling van die Gemeenskapsdienste Komitee aanvaar word.

## 10.4 **KORPORATIEWE DIENSTE / CORPORATE SERVICES**

### 10.4.1 **STANDARD OPERATING PROCEDURES (ICT)**

#### **PURPOSE OF REPORT**

To inform Management and get approval for various business processes relating to ICT within Cape Agulhas Municipality.

#### **BACKGROUND**

Standard Operating Procedures (SOP) set a standard in which all officials can refer to when attending to various business procedures.

This is also are very relevant in the case of ICT and therefore a few basic SOP's has been drafted for approval relating to some ICT related procedures.

This include the following:

- 3<sup>rd</sup> party access Application - **Addendum A** (page 28 – 32)
- User Application - **Addendum B** (page 33 – 36)
- User Access Review - **Addendum C** (page 37 – 39)
- Password Change Request - **Addendum D** (page 40 – 42)

This will not only affect the IT Department of the Municipality but will also become relevant for all Departments using various ICT resources and Municipal Information Systems.

#### **FINANCIAL IMPLICATIONS**

None

#### **STAFF IMPLICATIONS**

All employees

#### **LEGISLATIVE REQUIREMENTS**

- AG Audit Guidelines
- Municipal Corporate Governance of Information and Communication Technology Policy Framework

#### **MANAGEMENT RECOMMENDATION**

To approve the various SOP's.

#### **AANBEVELING: FINANSIËLE- EN KORPORATIEWE DIENSTE KOMITEE / RECOMMENDATION: FINANCE AND CORPORATIVE SERVICES COMMITTEE**

Dat die Bestuursaanbeveling aanvaar word. / *That Management's recommendation be accepted.*

**BESLUIT176/2014**

Dat die aanbeveling van die Finansiële- en Korporatiewe Dienste Komitee aanvaar word.

10.4.2 **SYSTEM CHANGE CONTROL (ICT)****PURPOSE OF REPORT**

To inform Management and get approval for a formal System Change Control process and form.

**BACKGROUND**

Projects and system changes are often plagued by "scope creep." Changes made without review can result in delays in schedules, increased costs, or cause late issues to arise. Our aim is to make sure the impact of any proposed change to the systems we use are thoroughly understood, carefully considered and formally captured.

Change control is also important considering the fact that our systems are integrated on one level or another, therefore different role players needs to be informed of changes being made to any of our systems.

Therefore we drafted the document available in **Addendum E** (page 43 – 44) to manage this process.

**FINANCIAL IMPLICATIONS**

None

**STAFF IMPLICATIONS**

All employees

**LEGISLATIVE REQUIREMENTS**

- AG Audit Guidelines
- Municipal Corporate Governance of Information and Communication Technology Policy Framework

**MANAGEMENT RECOMMENDATION**

To approve the formal System change Control process and form

**AANBEVELING: FINANSIËLE- EN KORPORATIEWE DIENSTE KOMITEE / RECOMMENDATION: FINANCE AND CORPORATIVE SERVICES COMMITTEE**

Dat die Bestuursaanbeveling aanvaar word. / *That Management's recommendation be accepted.*

**BESLUIT177/2014**

Dat die aanbeveling van die Finansiële- en Korporatiewe Dienste Komitee aanvaar word.

**10.4.3 ICT POLICIES (ICT)****PURPOSE OF REPORT**

To inform the Committee of the revered ICT Policies

**BACKGROUND**

In the ICT Steering Committee meeting of 13 March 2014, ICT Steering Committee decision 14/2014, various ICT Policies has been recommended by this Committee to be sent to the Unions for discussion.

This has been completed in July 2014 and hereby we will sent the IT Policy and Notebook / Laptop Policy to Council in September 2014 for approval.

**FINANCIAL IMPLICATIONS**

None

**STAFF IMPLICATIONS**

All employees using ICT Services and devices

**LEGISLATIVE REQUIREMENTS**

- AG Audit Guidelines
- Municipal Corporate Governance of Information and Communication Technology Policy Framework

**MANAGEMENT RECOMMENDATION**

That the policies be approved.

**AANBEVELING: FINANSIËLE- EN KORPORATIEWE DIENSTE KOMITEE / RECOMMENDATION: FINANCE AND CORPORATIVE SERVICES COMMITTEE**

Dat die Bestuursaanbeveling aanvaar word. / *That Management's recommendation be accepted.*

**BESLUIT178/2014**

Dat die aanbeveling van die Finansiële- en Korporatiewe Dienste Komitee aanvaar word.

**10.5 FINANSIËLE DIENSTE / FINANCE SERVICES****10.5.1 MAANDVERSLAG: VOORSIENINGSKANAALBESTUUR VIR DIE MAAND GEëINDIG 31 JULIE 2014 (5/27 - DFD) (GEEN WYKE)****DOEL VAN VERSLAG**

Om kennis te gee van:

1. Toekennings gemaak aan verskaffers van dienste en goedere ingevolge die Voorsieningskanaalbestuur Regulasies en Beleid en.
2. Tersaaklike verslae ingevolge die Voorsieningskanaalbestuur Regulasies en Beleid.

**AGTERGROND**

Die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003, Hoofstuk 11, die Munisipale Voorsieningskanaalbestuur Regulasies, soos afgekondig in die Staatskoerant op 30 Mei 2005 en die Raad se Voorsieningskanaalbestuur Bestuursbeleid soos aanvaar op 26 Junie 2014 bepaal dat verskeie verslae aan die Rekenpligtige beampte en die Hoof Finansiële Beampte voorgelê moet word. Ten einde 'n deursigtige beeld aan alle prosesse in die Voorsieningskanaalbestuursafdeling te skep, word 'n volledige verslag aan die Raad voorgelê.

**BESTUURSAANBEVELING**

Die ondergenoemde verslae soos aangeheg op bladsy 45 – 85 word voorgelê vir kennisname:

1. Kleinkas Aankope (Regulasies 15(d)) : Kennisname
2. Finale toekennings gemaak bo R30 000 (Regulasies 5(4)) : Kennisname
3. Verslag: Nasionale Tesourie: Kontrakte bo R100 000 : Kennisname
4. Afwyking: Voorsieningskanaal Bestuursbeleid onder R30 000 (Regulasies 16(c). 17(c): Kennisname
5. Afwyking: Voorsieningskanaal Bestuursbeleid bo R30 000 (Regulasies 5(3), 5(4)(a) & (b)): Kennisname
6. Finale toekennings (alle toekennings) : Kennisname
7. Artikel 45 toekennings : Kennisname
8. Aantal registrasies van verskaffers op databasis : Kennisname

**AANBEVELING: FINANSIËLE- EN KORPORATIEWE DIENSTE KOMITEE /  
RECOMMENDATION: FINANCE AND CORPORATIVE SERVICES COMMITTEE**

Dat die Bestuursaanbeveling aanvaar word. / *That Management's recommendation be accepted.*

**BESLUIT179/2014**

Dat die aanbeveling van die Finansiële- en Korporatiewe Dienste Komitee aanvaar word.

**10.5.2 JAARLIKSE BATEOPNAME: 2013/2014 BOEKJAAR (DFD)****DOEL VAN VERSLAG**

Om oorweging te skenk vir die afskrywing van roerende bates, wat nie opgespoor kon word tydens jaarlikse bateopname, asook items wat nie meer voldoen aan die minimum vlak van dienslewering.

**AGTERGROND**

Gedurende die boekjaar 2013/2014 was daar items gevind wat nie aan die minimum vlak van dienslewering vereistes voldoen nie en as uitgedien verklaar is. Verskeie bate is ook nie tydens die bateopname gevind nie.

Aangeheg as bylae is die lys van roerende bates wat afgeskryf moet word.

Bylaag A – Uitgediende voorraad - boekjaar 2013/2014 (bladsy 86 – 88)

Bylaag B – Bates nie gevind tydens opname – boekjaar 2013/2014 (bladsy 89)

**WETLIKE IMPLIKASIE**

Ingevolge Wet 56 van 2003 (MFMA), Artikel 14



**FINANSIËLE IMPLIKASIE**

Aangehegte lys van items ter waarde van R 90 954.48, wat 'n persentasie van 0.0067% teenoor die totale bates is, kon nie gevind word nie.

**BESTUURSAANBEVELING**

Dat alle roerende bates (soos op aangehegte lyste) afgeskryf moet word.

**BESLUIT180/2014**

Dat die Bestuursaanbeveling aanvaar word.

**10.5.3 OUDIT AKSIEPLAN 2012/13 (OPCAR): MAANDELIKSE VORDERING – JULIE 2014****DOEL VAN VERSLAG**

Oorweging van die vordering met die goedgekeurde 2012/13 Oudit bevindinge aksieplan (OPCAR) soos en met 30 Julie 2014. (Aangeheg op bladsy 90 – 114).

**AGTERGROND**

Na aanleiding van die Ouditeur-Generaal se oudit op die 2012/13 finansiële jaar is daar sekere leemtes uitgewys wat aangespreek moet word. Hierdie bevindinge is in die oudit bevindinge aksieplan opgeneem en bepaalde regstellende stappe is bepaal om die bevindinge aan te spreek. Die vordering word ook aan die Oudit- en Prestasieouditkomitee voorgelê en word ook op 'n gereelde grondslag met die Ouditeur-Genraal bespreek. Die vordering met die plan word ook op 'n kwartaallikse grondslag aan die Wes-Kaapse Provinsiale Tesourie voorgelê. Die verslag wat hierby aangeheg is, is 'n aanduiding van die vordering wat met hierdie aksieplan gemaak is tot en met 30 Julie 2014. Daar is nog enkele items onafgehandel wat gekoppel is aan die opstel van die 2013/14 finansiële state.

**PERSONEEL IMPLIKASIES**

Geen

**FINANSIËLE IMPLIKASIES**

Geen

**BESTUURSAANBEVELING**

Oorweging, bespreking en aanvaarding van die munisipaliteit se vordering insake die implementering van die Oudit Aksieplan voortspruitend uit die bevindinge van die Ouditeur-Generaal vir die 2012/13 finansiële jaar.

**BESLUIT181/2014**

Dat die Bestuursaanbeveling aanvaar word.

## 11. DRINGENDE SAKE DEUR DIE MUNISIPALE BESTUURDER

### 11.1. RECOVERING OF AND / OR WRITING OFF UNAUTHORISED, IRREGULAR OR FRUITLESS AND WASTEFUL EXPENDITURE IN RESPECT OF THE 2012/13 & 2013/14 FINANCIAL YEARS

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#### Purpose of the report:

The purpose of this report is to investigate any unauthorized, irregular or fruitless and wasteful expenditure that have been incurred by Council in respect of the 2012/13 & 2013/14 financial year for approval and / or to be written off.

#### Background Information:

In terms of section 32(1) of the MFMA any political office-bearer or official of a municipality is liable for unauthorized expenditure if:-

- An office-bearer knowingly or after having been advised by the accounting officer that the expenditure is likely to result in unauthorized expenditure, instructed an official of the municipality to incur the expenditure;
- The accounting officer deliberately or negligently incurred unauthorized expenditure, subject to subsection (3) whereby the accounting officer has informed the Council in writing that the expenditure is likely to be unauthorized, irregular or fruitless and wasteful expenditure;
- Any political office-bearer or official deliberately or negligently committed, made or authorized an irregular expenditure; or
- Any political office-bearer or official deliberately or negligently made or authorized a fruitless and wasteful expenditure.

Furthermore section 32(2) of the MFMA prescribes that a municipality must recover unauthorized, irregular or fruitless and wasteful expenditure from the person liable for that expenditure unless the expenditure-

- (a) in the case of unauthorized expenditure, is-
  - (i) authorized in an adjustment budget; or
  - (ii) certified by the municipal council, after investigation by a council committee, as irrecoverable and written off by the council; and
- (b) in the case of irregular or fruitless and wasteful expenditure, is, after investigation by a council committee, certified by the council as irrecoverable and written off by the council.

Following a list of identified unauthorized, irregular, fruitless and wasteful expenditure that have been incurred in respect of the 2012/13 & 2013/14 financial years for investigation by council and / or MPAC in order to either recover or certify as irrecoverable and write off.

- Unauthorised operating & capital in respect of the 2012/13 financial year
- Unauthorised operating & capital in respect of the 2013/14 financial year
- Irregular expenditure in respect of the 2013/14 financial

**2012/13: Unauthorised Expenditure Operating**

<b>Vote</b>	<b>Actual 2012/13</b>	<b>Budget 2012/13</b>	<b>Variance 2012/13</b>	<b>Unauthorised 2012/13</b>
Budget & Treasury	24 826 839	21 294 022	3 532 817	3 532 817
Corporate Services	20 380 295	14 863 124	5 517 171	5 517 171
Electricity	56 684 420	55 479 532	1 204 888	1 204 888
<b>Total:</b>				<b>10 254 875</b>

**2012/13: Unauthorised Expenditure Capital**

<b>Vote</b>	<b>Actual 2012/13</b>	<b>Budget 2012/13</b>	<b>Variance 2012/13</b>	<b>Unauthorised 2012/13</b>
Budget & Treasury	627 941	410 000	217 941	217 941
Corporate Services	295 765	266 500	29 265	29 265
Public Safety	513 276	510 000	3 276	3 276
Road Transport	8 358 163	6 636 988	1 721 175	1 721 175
Waste Water Management	9 113 372	5 525 439	3 587 933	3 587 933
Waste Water	10 773 265	1 035 000	9 738 265	9 738 265
<b>Total:</b>				<b>15 297 854</b>

Main reason for the unauthorized operating expenditure is due to under budgeting for non-cash items such as impairment in respect of Employee Benefits, Debtors, etc.

The unauthorized expenditure relating to significant capital items are mainly due ad hoc provincial grants received after the adjustment budget been submitted to council for approval by the end of January 2013.

Systems and procedures will be implemented as an ongoing mechanism to improve the quality of a realistic budget based on previous and current year's expenditure performance.

**2013/14: Unauthorised Expenditure Operating**

	2014 R (Actual)	2014 R (Budget)	2014 R (Variance)	2014 R (Unauthorised)
<b><u>Unauthorised expenditure current year - operating</u></b>				
Executive and Council	37 339 414	50 587 150	(13 247 736)	-
Budget and Treasury Office	27 409 665	24 854 044	2 555 621	2 555 621
Corporate Services	16 687 894	14 833 056	1 854 838	1 854 838
Community and Social Services	12 416 184	12 394 462	21 722	21 722
Sport and Recreation	6 973 472	8 089 754	(1 116 282)	-
Public Safety	6 569 357	6 235 852	333 505	333 505
Road Transport	10 571 624	9 943 159	628 465	628 465
Electricity	61 517 069	61 246 351	270 718	270 718
Water	11 910 934	11 744 466	166 468	166 468
Waste Water Management	6 895 429	6 633 271	262 158	262 158
Waste Management	11 901 717	10 152 811	1 748 906	1 748 906
Environmental Protection	398 037	512 123	(114 086)	-
Other	2 312 897	2 318 928	(6 031)	-
	<b>212 903 691</b>	<b>219 545 427</b>	<b>(6 641 736)</b>	<b>7 842 400</b>

**2013/14: Unauthorised Expenditure Capital**

	2014 R (Actual)	2014 R (Budget)	2014 R (Variance)	2014 R (Unauthorised)
<b><u>Unauthorised expenditure current year - capital</u></b>				
Executive and Council	167 611	-	167 611	167 611
Budget and Treasury Office	832 859	450 000	382 859	382 859
Corporate Services	2 553	7 000	(4 447)	-
Community and Social Services	6 665 874	5 815 993	849 881	849 881
Sport and Recreation	1 179 433	1 251 000	(71 567)	-
Road Transport	9 459 395	9 691 975	(232 580)	-
Electricity	4 164 812	2 035 000	2 129 812	2 129 812
Water	45 098	100 000	(54 902)	-
Waste Water Management	8 150 410	6 775 125	1 375 285	1 375 285
Waste Management	2 501 355	213 500	2 287 855	2 287 855
	<b>33 169 399</b>	<b>26 339 593</b>	<b>6 829 806</b>	<b>7 193 303</b>

The unauthorized operating expenditure mainly refers to the following non-cash and other cash related items per expenditure category such as Debt Impairment, Depreciation & Asset Impairment, Bulk Purchases, Contracted Services and other expenditure.

Whilst the main reason for unauthorized capital expenditure refers to an incorrect classification of a capital project as operating relating to electricity, under budget in respect of the Thusong Centre and ad hoc provincial grants received after the adjustment budget been submitted to council for approval by the end of January 2014.

In order to adhere to applicable legislation and to avoid similar cases to be repeated in future, appropriate procedure and internal budget controls have been identified for implementation as from the 2014/15 financial year. Council have adopted a new budget & virement policy effective from 1st July 2014 whereby virements has drastically been amended to ensure strict budget control and oversight from council's point of view. Recommend regular workshops with council / senior management in respect of newly adopted policies and / or understanding of the monthly section 71 budget reports.

**2013/14: Irregular Expenditure**

1 JULY 201 TO 30 JUNE 2014

PERIOD	CHEQUE/ EFT NO	PAYEE	DESCRIPTION	AMOUNT CONSIDERED CONSIDERED AS IRREGULAR EXPENDITURE	REASON FOR IRREGULAR EXPENDITURE
2013/14	NA	Nic Rose Computers Trading CC T/A Premium Computers	Provision and supply of Computer Equipment / Stationary	247 063,60	N Eksteen is a shareholder of n Nic Rose Computers Trading CC t/a Premium Computers whilst he is in employment of the state as communicated by Provincial Treasury - Denel SOC LTD t/a Denel Overberg
2013/14	NA	FZ & Z Construction	Construction work at the Thusong Centre	525 474,55	Tender T13/2013 - Thusong Dienste Sentrum (SCM 30 2012/13) has been extended with more than 20% as prescribed in terms of the SCM policy and / or Treasury guidelines
			<b>TOTAL:</b>	<b>772 538,15</b>	

System and procedures have been identified for implementation aligned with the newly approved Supply Chain Management policy effective from the 1<sup>st</sup> July 2014.

**Legal Implication:**

Non-compliance if not adhere to the prescripts as stipulated per above mentioned legislation.

**Financial Implication:**

In terms of the prescribed legislation a Council must recover any unauthorized, irregular or fruitless and wasteful expenditure deliberately or negligently incurred by a political office-bearer or official of the municipality for which he / she will be held liable after a thorough investigation been completed.

The Municipal Manager, in consultation with the Director: Finance, recommends as follows:

**MANAGEMENT RECOMMENDATIONS**

1. Council considers the report on unauthorized, irregular, fruitless and wasteful expenditure for the 2012/13 & 2013/14 financial year for recovery or certification as irrecoverable and written off.
2. Council promptly informs the MEC for local government and Auditor-General in writing of the unauthorized, irregular, fruitless and wasteful expenditure incurred by the municipality for the periods under review inclusive of the council resolution on the outcome of finding.
3. Council request the Chief Financial Officer in terms of the approved policy on unauthorized, irregular, fruitless and wasteful expenditure to report promptly on a monthly basis as prescribed.

**BESLUIT182/2014**

That Management's recommendation be accepted.

15. **ONAFGEHANDELDE RAADSBESLUIT**

Besluit Nr	Onderwerp	Verkorte Besluit	Vordering	Verantwoordelike persoon
9/2012	TASK Job Evaluation Committee	(i) Support establishment of TASK Job Evaluation Committee on District Level. (ii) One trained official from each municipality be part of the TASK Job Evaluation Committee (iii) The matter be referred to the Local Labour Forum.	<b>Verwys na 2014/2015 begroting.</b>	BMH
187/2012	Readiness to comply with National Treasury's competency requirements for core managerial and occupational competencies	(i) Council through a resolution make a commitment that the required training will be completed within 18 months of the deadline of 1 January 2013. (ii) That DCS be tasked with the responsibility of making sure that all cases of special merit are submitted to National Treasury before the deadline. (iii) Council be provided with monthly reports.	<b>Opleiding vind deurlopend plaas en vordering word aan Nasionale Tesourie gegee op die datum wat hulle vir ons gegee het - Word nou verleng tot September 2015.</b>	DKD
291/2012	Verhuring gedeelte meentgrond, Napier: Vierfontein Boerdery (7/1/3/1)	(i) Volstaan met besluit 153/2011 geneem op 31 Augustus 2011, met die weglating van (ix). (ii) Beswaarmaker dienooreenkomstig in kennis stel. (ii) Dat 'n opskortende voorwaarde gestel word m.b.t. nie-nakoming van die 40% swartbemaagtigingsgroep, soos gemoniteer deur LED.		LED/MB
107/2013	Konsep hersiening van PEO Strategie	Dat die eerste hersiene konsep van die Plaaslike Ekonomiese Ontwikkeling Strategie aanvaar en adverteer word vir publieke deelname.	<b>Reeds deur Provinsie goedgekeur. Strategie moet totaal herskryf word in 2013 - gebaseer op werklike ekonomiese feite. Aanbeveel dat tyd en geld nie verder op huidige strategie spandeer word nie en dat dit goedgekeur word.</b>	DGD
149/2013	Identifisering van projek vir erf 2139, Bdorp	(i) Fasiliteite as 'n "shelter" bedryf word. (ii) Dat Departement Maatskaplike Dienste die Raad adviseer rondom die bestaande behoeftes. (iii) Dat opsie 1 uitgevoer word.	<b>Aangeleentheid dien weer voor die Raad.</b>	BMO
160/2013	Amiston abalone sea cage and hatchery	Aangeleentheid terugverwys vir verdere ondersoek deur die MB asook alle regsaspekte en daarna weer aan die Raad voorgelê word.	<b>Voorlegging tydens Junie Raadsvergadering.</b>	MB
252/2013	Standard Operational Procedure: Recruitment of short term casual employees	Dat die aangeleentheid oorstaan vir bespreking tydens die Raad se strategiese sessie in Oktober 2013.	<b>Voorgestelde beleid sal saam met ander beleidsdokumente aan die Raad voorgelê word.</b>	MB
15/2014	Aftree-Oord, Bredasdorp (B1148)	Mark analise gedoen word ten einde beste voorstel te adverteer.	<b>Kwotasies dui dat mark analise nagenoeg R70 000 kan beloop - Verwys na 2014/2015 begroting.</b>	BSSB

**BESTUURSAANBEVELING**

Dat die Raad kennis neem van die onafgehandelde Raadsbesluite.

**BESLUIT183/2014**

Dat die Bestuursaanbeveling aanvaar word.

Hierna verdaag die vergadering, om oor te gaan na In-Komitee.

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**SPEAKER**

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**DATUM**