

Cape Agulhas Municipality



KAAP AGULHAS MUNISIPALITEIT
CAPE AGULHAS MUNICIPALITY
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QUARTERLY REPORT: SUPPLY CHAIN MANAGEMENT

**3rd QUARTER: 1 JANUARY 2021 - 31
MARCH 2021**

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1. Purpose of Report

The accounting officer must, within 10 days of the end of each quarter, submit a report on the implementation of the supply chain management policy to the mayor. The purpose is to report to the Mayor in terms of section 6(3) of the Supply Chain Management Regulations on the implementation of the Supply Chain Management Policy for the second quarter from **1 January 2021 - 31 March 2021**, in order to strengthen Council's oversight role.

2. Implementation of Supply Chain Management Policy

The Supply Chain Management Policy was revised and adopted by Council in December 2019 to fully comply with the SCM Regulations. The SCM Policy has been reviewed by incorporating the legislative amendments and recommendations by the Auditor-General and Provincial Treasury to give effect to the compliance aspect.

This will enable the Supply Chain Management Unit (SCMU) to further streamline procedures and processes to promote more efficient and effective service delivery to all internal and external stakeholders.

3. Committees

The bid committees are established and are fully functioning according to Council's SCM Policy and the SCM Regulations. The committees are listed below:

- Bid Specification Committee (BSC)
- Bid Evaluation Committee (BEC)
- Bid Adjudication Committee (BAC)

a. Bid Committee Meetings

The following table details the number of bid committee meetings held for the 3rd quarter of the 2020/21 financial year:

Bid Specification Committee	Bid Evaluation Committee	Bid Adjudication Committee
7	6	7

Table 1.: Bid Committee Meetings

The attendance figures of members of the bid specification committee are as follows:

Members	Percentage attendance
There are no permanent members on the Bid Specification Committee. Members are allocated dependent on the type of bid	100%

Table 2.: Attendance of members of bid specification committee

The attendance figures of members of the bid evaluation committee are as follows:

Member	Percentage attendance
There are no permanent members on the Bid Evaluation Committee. Members are allocated dependent on the type of bid	100%

Table 3.: Attendance of members of bid evaluation committee

The attendance figures of members of the bid adjudication committee are as follows:

Member	Percentage attendance
H Van Biljon (Director: Finance & ITC Services)	71.43%
S Stanley (Manager: Budget & Treasury Office)	57.14%
H Kröhn Director: Management Services)	42.86%
A Jacobs (Director: Infrastructure Services)	85.71%
N Mhlati-Musewe (Div. Head: Human Resources)	57.14%
T Stone (Div. Head: Strategic, Planning & Administration Services)	100%
R Sefoor (Manager Supply Chain & Fleet Management)	85.71%

Table 4.: Attendance of members of bid adjudication committee

The percentages as indicated above include the attendance of those officials appointed in the position of a bid committee member.

In terms of Part 12.1.9 of the SCMPOS, repeated failure to attend meetings without valid reasons for three consecutive meetings shall result in the matter being reported to the Accounting officer for action.

b. Awards Made by the Bid Adjudication Committee 3rd quarter of the 2020/21 financial year)

The following awards were made by the BAC.

AWARDS	1 st Quarter 1 July – 30 September 2020		2 nd Quarter 1 October – 31 December 2020		3 rd Quarter 1 January – 31 March 2021		Year to Date 1 July 2020 – 30 June 2021	
	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Competitive Bids	12	R 17 883 605,42	3	R 5 958 160,00	12	R 22 666 338,57	27	R 46 508 103,99
Formal Written Quotations	7	R 497 355,00	6	R 425 034,63	6	R 641 042,60	19	R 1 563 432,23
Deviation In Terms Of Part 18.6.3 Of The SCMPOS	0	R 0,00	0	R 0,00	0	R 0,00	0	R 0,00
Sale Of Erven	0	R 0,00	0	R 0,00	0	R 0,00	0	R 0,00
Extentions / Amendment Of Contracts In Terms Of Part 20.14 Of The SCMPOS	2	R 373 036,93	1	R 493 418,14	2	R 1 448 876,85	5	R 2 315 331,92
Procurement In Terms Scm Regulation 32	0	R 0,00	0	R 0,00	0	R 0,00	0	R 0,00
Number of Disputes, Complaints, Enquiries and Objections Received	1		3		2		6	

Table 5.: Awards for the 3rd quarter of 2020/21

**KWARTAAL VERSLAG IN TERME VAN SCM REGULASIE 5(4) JANUARIE 2021 - MAART 2021 / REPORT IN TERMS OF SCM REGULATION 5(4) - JANUARY 2021 - MARCH 2021
TENDERS & FORMAL WRITTEN QUOTATIONS AWARDED TO THE BIDDER SCORING THE HIGHEST POINTS IN TERMS OF THE SUPPLY CHAIN MANAGEMENT REGULATIONS**

NO	TENDER NR	VOTE NR	DEPARTMENT	DIVISION	DESCRIPTION	SUCCESSFUL TENDERER	BEE POINTS AWARDED	CONTRACT AMOUNT	EXTENSION AMOUNT	VAT	RESOLUTION NR	DATE OF AWARD	BEE CONTRIBUTION LEVEL
TENDERS													
1	SCM14/2020/21	075050 100105	INFRASTRUCTURE SERVICES	ROADS & STORMWATER	THE REPAIR AND RESEAL OF ROADS IN BREDASDORP (PHASE 2)	CAPE AGULHAS CIVILS	18/20	R1 888 829,00	R 0,00	IN	T2/2021	2020/01/13	2
2	SCM18/2020/21	014041 080000	MANAGEMENT SERVICES	PUBLIC SERVICES	REPAIRS & MAINTENANCE OF AIR CONDITIONERS FOR A PERIOD OF 3 YEARS	GANSBAAL AIRCON AND REFRIGERATION CC	12/20	R43 240,00	R 0,00	IN	T10/2021	2021/02/05	4
3	SCM19/2020/21	014041 080000	MANAGEMENT SERVICES	PUBLIC SERVICES	SERVICE OF FIRE EXTINGUISHERS FOR A PERIOD OF 3 YEARS	HERMANUS EXTINGUISHER SERVICES CC	0/20	R76 810,80	R 0,00	IN	T11/2021	2021/02/05	0
4	SCM22/2020/21	014043 102000	MANAGEMENT SERVICES	PUBLIC SERVICES	LAUNDRY & IRONING SERVICES FOR A PERIOD OF 3 YEARS	AE NEETHLING T/A SOAPY MOMENTS	12/20	R164 121,80	R 0,00	IN	T12/2021	2021/02/05	4
APPOINTMENT OF PROFESSIONAL SERVICE PROVIDERS FOR CIVIL ENGINEERING SERVICES FOR A PERIOD OF 3 YEARS													
5	SCM16/2020/21		INFRASTRUCTURE SERVICES	INFRASTRUCTURE	CIVIL ENGINEERING SERVICES	1. PSP CONSULTING PTY LTD	20/20	R1 003 145,00	R 0,00	IN	T16/2021	2021/02/24	1
						2. ROADS & HIGHWAYS A BUSINESS UNIT OF DIGITAL INDUSTRIES PTY LTD	20/20	R1 006 940,00	R 0,00	IN	T16/2021	2021/02/24	1
						3. WEC-CONSULT PTY LTD	20/20	R1 162 535,00	R 0,00	IN	T16/2021	2021/02/24	1
STRUCTURAL SERVICES						1. PSP CONSULTING PTY LTD	20/20	R659 065,00	R 0,00	IN	T17/2021	2021/02/24	1
						2. WEC-CONSULT PTY LTD	20/20	R865 260,00	R 0,00	IN	T17/2021	2021/02/24	1
SOLID WASTE						3. INGEROP SOUTH AFRICA PTY LTD	20/20	R1 085 496,50	R 0,00	IN	T17/2021	2021/02/24	1
						1. INGEROP SOUTH AFRICA PTY LTD	20/20	R1 831 087,50	R 0,00	IN	T18/2021	2021/02/24	1
						2. JG AFRIKA PTY LTD	20/20	R1 977 195,00	R 0,00	IN	T18/2021	2021/02/24	1
						3. JPCE PTY LTD	20/20	R2 055 119,00	R 0,00	IN	T18/2021	2021/02/24	1

NO	TENDER NR	VOTE NR	DEPARTMENT	DIVISION	DESCRIPTION	SUCCESSFUL TENDERER	BEE POINTS AWARDED	CONTRACT AMOUNT	EXTENSION AMOUNT	VAT	RESOLUTION NR	DATE OF AWARD	BEE CONTRIBUTION LEVEL
6	SCM24/2020/21	013060 319000	FINANCE & ICT SERVICES	ICT SERVICES	ICT ACCESS NETWORK AND VOIP SERVICES FOR A PERIOD OF 3 YEARS	TWK COMMUNICATIONS PTY LTD	6/20	R6 117 388,72	R 0,00	IN	T21/2021	2021/03/10	6
7	SCM27/2020/21	072521 201001	OFFICE OF MM	STRATEGIC SERVICES	ACCESS ROAD, PARKING AND WALKWAYS - ANENE BOOYSEN PARK	AMANDLAGCF CONSTRUCTION CC	20/20	R1 332 738,45	R 0,00	IN	T22/2021	2021/03/10	1
8	SCM28/2020/21	072521 201001	OFFICE OF MM	STRATEGIC SERVICES	SUPPLY, DELIVERY & INSTALLATION OF OUTDOOR GYM EQUIPMENT IN BREDASDORP	BLACK MUSHROOM PTY LTD	20/20	R349 800,00	R 0,00	IN	T23/2021	2021/03/10	1
9		074042 331001	MANAGEMENT SERVICES	PUBLIC SERVICES									
10	SCM26/2020/21		INFRASTRUCTURE SERVICES	WATER & SANITATION	SUPPLY & DELIVERY OF CONCRETE TOILETS TO BREDASDORP	FUTI CONSTRUCTION	20/20	R180 550,00	R 0,00	IN	T28/2021	2021/03/17	1
11	SCM29/2020/21	072521 201001	INFRASTRUCTURE SERVICES	STRATEGIC SERVICES	CONSTRUCTION OF A 5-A-SIDE SOCCER FIELD - ANENE BOOYSEN PARK	ALERT DEVELOPMENTS PTY LTD	20/20	R728 499,70	R 0,00	IN	T25/2021	2021/03/17	1
12	SCM25/2020/21	012530 326000	OFFICE OF MM	HUMAN RESOURCES	APPOINTMENT OF A SERVICES PROVIDER FOR TTRAINING FOR FIRST AID LEVEL 1-3 & FIREFIGHTING	ELIZMA GOLTZ CC T/A SAFE TECH	0/20	R138 517,10	R 0,00	IN	T30/2021	2021/03/31	0
								R 22 666 338,57	R 0,00				
SALE OF ERVEN													
1					NONE			R 0,00	R 0,00				
tender in terme van scm regulasie 32 / procurement in terms scm regulation 32													
					NONE			R 0,00	R 0,00				
afwykings van die beleid, goedgekeur in terme van regulasie 36 (1) (scm regulasies) / deviations from the policy, approved in terms of SCM regulation 36(1)													
1					NONE			R 0,00	R 0,00				

NO	TENDER NR	VOTE NR	DEPARTMENT	DIVISION	DESCRIPTION	SUCCESSFUL TENDERER	BEE POINTS AWARDED	CONTRACT AMOUNT	EXTENSION AMOUNT	VAT	RESOLUTION NR	DATE OF AWARD	BEE CONTRIBUTION LEVEL
uitbreiding van kontrak in terme van SCMPOS Part 20.14 & mfma circular 62 / extension of contract in terms of SCMPOS Part 20.14													
1	Q15/2020/21	013051 096000	INFRASTRUCTURE SERVICES	ELECTRICAL & MECHANICAL SERVICES	REMANUFACTURE OF A NISSAN FE6B ENGINE (T51/2021)	NORTHERN MOTOR SERVICES T/A NORTHERN MOTOR ENGINEERS	2/20	R187 730,20	R 11 376,85	IN	T20/2021	2021/03/10	8
2	SCM13/2019/20	075031 131001 075031 131003	INFRASTRUCTURE SERVICES	WATER & SEWERAGE	UPGRADING OF THE WASTEWATER TREATMENT WORKS IN BREDASDORP	KHUBEKA CONSTRUCTION	18/20	R 35 200 632,44	R 1 437 500,00	IN	T31/2021	2021/03/31	2
									R 0,00	R 1 448 876,85			
FORMEELGESKREWE KWOTASIES / FORMAL WRITTEN QUOTATIONS													
1	Q12/2020/21	012523 143000	STRATEGIC, PLANNING & ADMIN	TOWN PLANNING	APPOINTMENT OF A SERVICE PROVIDER TO CONDUCT A FRESHWATER ASSESSMENT	LUHLAZA ADVISORY AND CONSULTING PTY LTD	20/20	R80 270,00	R 0,00	IN	T3/2021	2020/01/13	1
2	Q14/2020/21	075060 126007	INFRASTRUCTURE SERVICES	ELECTRICAL & MECHANICAL SERVICES	SUPPLY AND INSTALL FENCING FOR 2X GENERATORS	MAMALI ENGINEERING SERVICES PTY LTD	20/20	R85 520,00	R 0,00	IN	T4/2021	2020/01/13	1
3	Q15/2020/21	013051 096000	INFRASTRUCTURE SERVICES	ELECTRICAL & MECHANICAL SERVICES	REMANUFACTURE OF A NISSAN FE6B ENGINE	NORTHERN MOTOR SERVICES T/A NORTHERN MOTOR ENGINEERS	2/20	R187 730,20	R 0,00	IN	T5/2021	2020/01/13	8
4	Q17/2020/21	072541 101002 072521 216001	STRATEGIC, PLANNING & ADMIN		SUPPLY AND INSTALLATION OF EXTRACTOR CANOPIES WITH FILTERS AND FANS FOR FOOD CONTAINERS	CKPS Pty Ltd	20/20	R150 585,00	R 0,00		T7/2021 & T8/2021	2020/01/20	1
5	Q21/2020/21	012523 144000	OFFICE OF THE MM	TOWN PLANNING	PREPARING OF THE FRESH- AND GROUNDWATER IMPACT ASSESSMENT FOR FARM 260, ERF 515 & 34, ARNISTON/WAENHUISKRANS	LUHLAZA ADVISORY AND CONSULTING (PTY) LTD	20/20	R86 912,40	R 0,00		T27/2021	2021/03/17	1
6	Q20/2020/21	012523 144000	OFFICE OF THE MM	TOWN PLANNING	PREPARING OF SITE DEVELOPMENT PLAN: ERF 329 WAENHUISKRANS	URBAN CONCEPT ARCHITECTS PTY LTD	18/20	R50 025,00	R 0,00	IN	T32/2021	2021/03/31	2
									R 641 042,60	R 0,00			

4. Awards Made by the Accounting Officer

A bid awarded by the Accounting Officer in terms of Section 144 MFMA 56 of 2003 is as follows:

Bid number	Title of bid	Directorate and section	Value of bid awarded
n/a			

Table 6.: Awards made by Accounting Officer

5. Deviation from Normal Procurement Processes

The following table provides a summary of deviations approved for the 3rd quarter of the 2020/21 financial year:

Number of deviations	Value of deviations
Deviations for amounts below R30 000:	
10	R75 049.11
Deviations for amounts above R30 000:	
2	R85 342.00
Deviations for amounts above R200 000:	
0	R0.00

Table 7.: Summary of deviations 3rd quarter of 2020/21

Deviations from Minor Breaches of the Supply Chain Management Policy (SCM Regulations 36 (1) (a), (i) (ii), (iii), (iv)&(v))	JANUARY 2021	FEBRUARY 2021	MARCH 2021
Deviations below R30 000			
36 (1) (a) (i): Emergency	R -	R 3 750,00	R -
36 (1) (a) (ii): Sole Provider	R 22 195,00	R -	R -
36 (1) (a) (iii): Special Works of art	R -	R -	R -
36 (1) (a) (iv): Animals for zoos	R -	R -	R -
36 (1) (a) (v): Impractical or Impossible	R 9 444,75	R 22 809,26	R 16 850,10
BELOW R30 000	R 31 639,75	R 26 559,26	R 16 850,10
Deviations above R30 000			
36 (1) (a) (i): Emergency	R -	R -	R -
36 (1) (a) (ii): Sole Provider	R -	R -	R -
36 (1) (a) (iii): Special Works of art	R -	R -	R -
36 (1) (a) (iv): Animals for zoos	R -	R -	R -
36 (1) (a) (v): Impractical or Impossible	R -	R 85 342,00	R -
ABOVE R30 000	R0,00	R85 342,00	R0,00
Deviations above R200 000			
36 (1) (a) (i): Emergency	R -	R -	R -
36 (1) (a) (ii): Sole Provider	R -	R -	R -
36 (1) (a) (iii): Special Works of art	R -	R -	R -
36 (1) (a) (iv): Animals for zoos	R -	R -	R -
36 (1) (a) (v): Impractical or Impossible	R -	R -	R -
ABOVE R200 000	R0,00	R0,00	R0,00
TOTAL SUMMARISED DEVIATIONS:			
36 (1) (a) (i): Emergency	R0,00	R3 750,00	R0,00
36 (1) (a) (ii): Sole Provider	R22 195,00	R0,00	R0,00
36 (1) (a) (iii): Special Works of art	R0,00	R0,00	R0,00
36 (1) (a) (iv): Animals for zoos	R0,00	R0,00	R0,00
36 (1) (a) (v): Impractical or Impossible	R9 444,75	R108 151,26	R16 850,10
TOTAL AMOUNT OF DEVIATIONS APPROVED	R31 639,75	R111 901,26	R16 850,10

Table 8.: Summary of deviations for 3rd quarter of 2020/21

Deviations from Minor Breaches of the Supply Chain Management Policy (SCM Regulations 36 (1) (a), (i) (ii), (iii), (iv)&(v))			1st Quarter 1 July – 30 September 2020	2nd Quarter 1 October – 31 December 2020	3rd Quarter 1 January – 31 March 2021
Deviations below R30 000	YTD 2019/20	YTD 2020/21			
36 (1) (a) (i): Emergency	R45 336,71	R3 750,00	R0,00	R0,00	R3 750,00
36 (1) (a) (ii): Sole Provider	R48 724,25	R52 095,00	R29 900,00	R0,00	R22 195,00
36 (1) (a) (iii): Special Works of art	R0,00	R0,00	R0,00	R0,00	R0,00
36 (1) (a) (iv): Animals for zoos	R0,00	R0,00	R0,00	R0,00	R0,00
36 (1) (a) (v): Impractical or Impossible	R214 025,38	R262 457,49	R171 505,00	R41 848,38	R49 104,11
BELOW R30 000	R308 086,34	R318 302,49	R201 405,00	R41 848,38	R75 049,11
Deviations above R30 000					
36 (1) (a) (i): Emergency	R363 266,45	R85 267,33	R85 267,33	R0,00	R0,00
36 (1) (a) (ii): Sole Provider	R0,00	R0,00	R0,00	R0,00	R0,00
36 (1) (a) (iii): Special Works of art	R0,00	R0,00	R0,00	R0,00	R0,00
36 (1) (a) (iv): Animals for zoos	R0,00	R0,00	R0,00	R0,00	R0,00
36 (1) (a) (v): Impractical or Impossible	R752 848,73	R214 184,00	R0,00	R128 842,00	R85 342,00
ABOVE R30 000	R1 116 115,18	R299 451,33	R85 267,33	R128 842,00	R85 342,00
Deviations above R200 000					
36 (1) (a) (i): Emergency	R1 853 669,75	R0,00	R0,00	R0,00	R0,00
36 (1) (a) (ii): Sole Provider	R0,00	R0,00	R0,00	R0,00	R0,00
36 (1) (a) (iii): Special Works of art	R0,00	R0,00	R0,00	R0,00	R0,00
36 (1) (a) (iv): Animals for zoos	R0,00	R0,00	R0,00	R0,00	R0,00
36 (1) (a) (v): Impractical or Impossible	R0,00	R0,00	R0,00	R0,00	R0,00
ABOVE R200 000	R1 853 669,75	R0,00	R0,00	R0,00	R0,00
TOTAL SUMMARISED DEVIATIONS:					
36 (1) (a) (i): Emergency	R2 262 272,91	R89 017,33	R85 267,33	R0,00	R3 750,00
36 (1) (a) (ii): Sole Provider	R48 724,25	R52 095,00	R29 900,00	R0,00	R22 195,00
36 (1) (a) (iii): Special Works of art	R0,00	R0,00	R0,00	R0,00	R0,00
36 (1) (a) (iv): Animals for zoos	R0,00	R0,00	R0,00	R0,00	R0,00
36 (1) (a) (v): Impractical or Impossible	R966 874,11	R476 641,49	R171 505,00	R170 690,38	R134 446,11
TOTAL AMOUNT OF DEVIATIONS APPROVED	R3 277 871,27	R617 753,82	R286 672,33	R170 690,38	R160 391,11

Table 9.: Breakdown of deviations – year to date

6. Reporting of Awards above R100 000

In terms of MFMA Circular 34, all awards above R100 000 must be reported to Provincial and National Treasury within 15 days of the end of each month. The following awards were reported during the 3rd quarter of the 2020/21 financial year.

Contract Identifier	Commodity Description	Supplier	BEE Status	Source Method	Contract Value	Lowest Acceptable Bid Value	Premium Paid Value	Expansion Value
T2/2021	THE REPAIR AND RESEAL OF ROADS IN BREDASDORP (PHASE 2) - SCM14/2020/21	CAPE AGULHAS CIVILS CC	Level 2	Competitive Bidding	R 1 888 829,00	R 1 888 829,00		-
T5/2021	REMANUFACTURE OF A NISSAN FE6B ENGINE - Q15/2020/21	NORTHERN MOTOR SERVICES T/A NORTHERN MOTOR ENGINEERS	Level 8	Formal Written Quotation	R 187 730,20	R 187 730,20		-
T7/2021	SUPPLY AND INSTALLATION OF EXTRACTOR CANOPIES WITH FILTERS AND FANS FOR FOOD CONTAINERS - Q17/2020/21	CKPS Pty Ltd	Level 1	Formal Written Quotation	R 150 585,00	R 150 585,00		-
T12/2021	LAUNDRY & IRONING SERVICES FOR A PERIOD OF 3 YEARS - SCM22/2020/21	AE NEETHLING T/A SOAPY MOMENTS	Level 4	Competitive Bidding	R 164 121,80	R 164 121,80	-	-

Contract Identifier	Commodity Description	Supplier	BEE Status	Source Method	Contract Value	Lowest Acceptable Bid Value	Premium Paid Value	Expansion Value
T16/2021	APPOINTMENT OF PROFESSIONAL SERVICE PROVIDERS FOR CIVIL ENGINEERING SERVICES FOR A PERIOD OF 3 YEARS (CIVIL ENGINEERING SERVICES) - <u>SCM16/2020/21</u>	1. PSP CONSULTING PTY LTD	Level 1	Competitive Bidding	R 1 003 145,00	R 1 003 145,00	-	-
T16/2021	APPOINTMENT OF PROFESSIONAL SERVICE PROVIDERS FOR CIVIL ENGINEERING SERVICES FOR A PERIOD OF 3 YEARS (CIVIL ENGINEERING SERVICES) - <u>SCM16/2020/21</u>	2. ROADS & HIGHWAYS A BUSINESS UNIT OF DIGITAL INDUSTRIES PTY LTD	Level 1	Competitive Bidding	R 1 006 940,00	R 1 003 145,00	R 3 795,00	-
T16/2021	APPOINTMENT OF PROFESSIONAL SERVICE PROVIDERS FOR CIVIL ENGINEERING SERVICES FOR A PERIOD OF 3 YEARS (CIVIL ENGINEERING SERVICES) - <u>SCM16/2020/21</u>	3. WEC-CONSULT PTY LTD	Level 1	Competitive Bidding	R 1 162 535,00	R 1 003 145,00	R 159 390,00	-
T17/2021	APPOINTMENT OF PROFESSIONAL SERVICE PROVIDERS FOR CIVIL ENGINEERING SERVICES FOR A PERIOD OF 3 YEARS (STRUCTURAL SERVICES) - <u>SCM16/2020/21</u>	1. PSP CONSULTING PTY LTD	Level 1	Competitive Bidding	R 659 065,00	R 659 065,00	-	-
T17/2021	APPOINTMENT OF PROFESSIONAL SERVICE PROVIDERS FOR CIVIL ENGINEERING SERVICES FOR A PERIOD OF 3 YEARS (STRUCTURAL SERVICES) - <u>SCM16/2020/21</u>	2. WEC-CONSULT PTY LTD	Level 1	Competitive Bidding	R 865 260,00	R 659 065,00	R 206 195,00	-
T17/2021	APPOINTMENT OF PROFESSIONAL SERVICE PROVIDERS FOR CIVIL ENGINEERING SERVICES FOR A PERIOD OF 3 YEARS (STRUCTURAL SERVICES) - <u>SCM16/2020/21</u>	3. INGEROP SOUTH AFRICA PTY LTD	Level 1	Competitive Bidding	R 1 085 496,50	R 659 065,00	R 426 431,50	-
T18/2021	APPOINTMENT OF PROFESSIONAL SERVICE PROVIDERS FOR CIVIL ENGINEERING SERVICES FOR A PERIOD OF 3 YEARS (SOLID WASTE) - <u>SCM16/2020/21</u>	1. INGEROP SOUTH AFRICA PTY LTD	Level 1	Competitive Bidding	R 1 831 087,50	R 1 831 087,50	-	-
T18/2021	APPOINTMENT OF PROFESSIONAL SERVICE PROVIDERS FOR CIVIL ENGINEERING SERVICES FOR A PERIOD OF 3 YEARS (SOLID WASTE) - <u>SCM16/2020/21</u>	2. JG AFRIKA PTY LTD	Level 1	Competitive Bidding	R 1 977 195,00	R 1 831 087,50	R 146 107,50	-
T18/2021	APPOINTMENT OF PROFESSIONAL SERVICE PROVIDERS FOR CIVIL ENGINEERING SERVICES FOR A PERIOD OF 3 YEARS (SOLID WASTE) - <u>SCM16/2020/21</u>	3. JPCE PTY LTD	Level 1	Competitive Bidding	R 2 055 119,00	R 1 831 087,50	R 224 031,50	-

Contract Identifier	Commodity Description	Supplier	BEE Status	Source Method	Contract Value	Lowest Acceptable Bid Value	Premium Paid Value	Expansion Value
T21/2021	ICT ACCESS NETWORK AND VOIP SERVICES FOR A PERIOD OF 3 YEARS - <u>SCM24/2020/21</u>	TWK COMMUNICATIONS PTY LTD	Level 6	Competitive Bidding	R 6 117 388,72	R 6 117 388,72	-	-
T22/2021	ACCESS ROAD, PARKING AND WALKWAYS - ANENE BOOYSEN PARK - <u>SCM27/2020/21</u>	AMANDLAGCF CONSTRUCTION CC	Level 1	Competitive Bidding	R 1 332 738,45	R 1 171 815,50	R 160 922,95	-
T23/2021	SUPPLY, DELIVERY & INSTALLATION OF OUTDOOR GYM EQUIPMENT IN BREDASDORP - <u>SCM28/2020/21</u>	BLACK MUSHROOM PTY LTD	Level 1	Competitive Bidding	R 349 800,00	R 349 800,00	-	-
T28/2021	SUPPLY & DELIVERY OF CONCRETE TOILETS TO BREDASDORP - <u>SCM26/2020/21</u>	FUTI CONSTRUCTION	Level 1	Competitive Bidding	R 180 550,00	R 180 550,00	-	-
T25/2021	CONSTRUCTION OF A 5-A-SIDE SOCCER FIELD – ANENE BOOYSEN PARK - <u>SCM29/2020/21</u>	ALERT DEVELOPMENTS PTY LTD	Level 1	Competitive Bidding	R 728 499,70	R 728 499,70	-	-
T30/2021	APPOINTMENT OF A SERVICES PROVIDER FOR TTRAINING FOR FIRST AID LEVEL 1-3 & FIREFIGHTING - <u>SCM25/2020/21</u>	ELIZMA GOLTZ CC T/A SAFE TECH	Non-Compliant Contributor	Competitive Bidding	R 138 517,10	R 138 517,10	-	-
Total					R 22 884 602,97	R 21 557 729,52	R 1 326 873,45	-

Table 10.: Reporting on bids above R100 000

Detailed Report				
BEE Level	Total Contracts	Total Current Contract Value	Total Lowest Acceptable Bid Value	Total Premium Paid Value
Level 1	14	R 14 388 016,15	R 13 061 142,70	R 1 326 873,45
Level 2	1	R 1 888 829,00	R 1 888 829,00	-
Level 4	1	R 164 121,80	R 164 121,80	-
Level 6	1	R 6 117 388,72	R 6 117 388,72	-
Level 8	1	R 187 730,20	R 187 730,20	-
Non-Compliant Contributor	1	R 138 517,10	R 138 517,10	-
Total	19	R 22 884 602,97	R 21 557 729,52	R 1 326 873,45

Table 11.: Summary of BBBEE spending on bids

7. Logistics Management

Inventory levels are set at the start of each financial year. These levels are set for normal operations. In the event that special projects are being launched by departments, such information is not communicated timely to the Stores section in order for them to gear them to order stock in excess of the normal levels.

Internal controls are in place to ensure that goods and service that are received are certified by the responsible person, which is in line with the general conditions of contract.

Regular checking of the condition of stock is performed. Quarterly stock counts are performed at which surpluses, deficits, damaged and redundant stock items are identified and reported to Council.

As at **31 March 2021** the value of stock at the municipal stores amounted to:

	OPENING VALUE	PURCHASES VALUE	ISSUES VALUE	BALANCE VALUE
Store A – Bredasdorp Stores	R 1 401 760,21	R 201 785,12	-R 324 939,85	R 1 278 605,48
Store B – Electrical Stores	R 102 375,00	R 0,00	R 0,00	R 102 375,00
Store C – Struisbaai Stores	R 154 645,60	R 36 465,99	-R 41 460,62	R 149 650,97
Total value of stock	R 1 658 780,81	R 238 251,11	-R 366 400,47	R 1 530 631,45

Table 12.: Stock value as at 31 March 2021

8. Procurement Plan

One of the functions of SCM is to ensure that goods, works or services are delivered to the right place, in the right quantity, with the right quality, at the right cost and the right time in a normal procurement environment.

In order to fulfill the above function the SCM unit, together with the end-user, must apply strategic sourcing principles to determine the optimum manner in which to acquire goods, works or services. Subsequent to this the plan is updated on a regular basis and distributed to the user departments in order to ensure that they spend their budgets effectively, efficiently and economically.

9. Procurement Statistics

The following is a summary of the procurement statistics for the 3rd quarter of 2020/21 financial year.

REQUISITION ORDER TOTALS for the period from 1/1/2021 to 3/31/2021		
Estimated Value Interval (R)	Total Count of Requisitions	Total Amount (R) of Requisition Orders
0 - 200	43	5 509,67
201 - 2000	502	530 669,50
2001 - 30 000	273	3 042 539,99
30 001 - 100 000	63	3 300 370,25
100 001 - 200 000	25	3 246 678,76
200 001 and up	14	9 033 414,27

Table 13.: Requisition order Totals

Requisitions per Department	January 2021		February 2021		March 2021		YTD Summary	
	Total No	Total Value	Total No	Total Value	Total No	Total Value	Total No	Total Value
Finance and IT Management	36	R741 424,66	116	R438 570,15	147	R1 369 219,14	299	R2 549 213,95
Infrastructure Services	78	R4 219 999,68	95	R2 654 539,87	97	R7 226 603,16	270	R14 101 142,71
Management Services	67	R186 222,55	87	R239 637,40	114	R599 157,95	268	R1 025 017,90
Office of the MM: Administration	1	R221,10	1	R732,60	4	R27 988,34	6	R28 942,04
Office of the MM: Council and Executive Administration	4	R5 184,27	3	R60 873,26	7	R30 002,22	14	R96 059,75
Office of the MM: HR and Organisational Development	0		4	R50 386,26	5	R45 375,99	9	R95 762,25
Office of the MM: Socio and Economic Services	6	R71 947,52	4	R120 642,25	11	R90 979,23	21	R283 569,00
Office of the MM: Strategic and Risk Compliance Services	13	R78 649,40	23	R262 273,90	20	R162 953,42	56	R503 876,72
Totals	205	R5 303 649,18	333	R3 827 655,69	405	R9 552 279,45	943	R18 683 584,32

Table 14.: Departmental Requisition Statistics

All Requests Description	January 2021		February 2021		March 2021		YTD Summary	
	Total No	Total Value	Total No	Total Value	Total No	Total Value	Total No	Total Value
Orders Processed	201	R5 258 663,41	320	R3 715 489,79	373	R9 442 057,27	894	R18 416 210,47
Requests Processed	202	R5 259 658,30	326	R3 803 070,11	388	R9 515 077,74	916	R18 577 806,15
Requests/Orders Cancelled	1	R994,89	0		0		1	R994,89

Table 15.: Requisition Statistics

Top 10 Commodities per Area		
CAPE AGULHAS AREA		
Family Name	Total Spent	Qty Required
Heavy construction services	<u>619152,38</u>	5
Nonresidential building construction services	<u>250928,25</u>	210
Earth and stone	<u>246829,54</u>	1475
Heavy construction machinery and equipment	<u>225600,86</u>	309
Transportation components and systems	<u>191089,12</u>	148
Transportation repair or maintenance services	<u>155377,51</u>	78
Security and personal safety	<u>140334,5</u>	76
Development finance	<u>119905,81</u>	1
Building and facility maintenance and repair services	<u>95193,74</u>	233
Material handling machinery and equipment	<u>91655,12</u>	1232
TOTAL	2 136 066,83	3767
OVERBERG DISTRICT AREA		
Family Name	Total Spent	Qty Required
Nonresidential building construction services	<u>410573</u>	518
Laboratory and scientific equipment	<u>166854,65</u>	38
Utilities	<u>142191,06</u>	13224
Audio and visual presentation and composing equipment	<u>28350</u>	1
Advertising	<u>15357</u>	23
Transportation repair or maintenance services	<u>8050</u>	1
Refuse disposal and treatment	<u>6000</u>	1
Material handling machinery and equipment	<u>5750</u>	10
Transportation services equipment	<u>4691,76</u>	1
Transportation components and systems	<u>2891,1</u>	1
TOTAL	790 708,57	13818
WESTERN CAPE AREA		
Family Name	Total Spent	Qty Required
Nonresidential building construction services	<u>4609267,14</u>	353
Heavy construction services	<u>1132939,27</u>	7
Electrical wire and cable and harness	<u>957375,88</u>	2907
Electrical equipment and components and supplies	<u>863467,81</u>	4573
Management advisory services	<u>639305,16</u>	8
Power generation	<u>567755</u>	1
Laboratory and scientific equipment	<u>334664,46</u>	432
Fitness equipment	<u>314820</u>	3
Utilities	<u>272214,11</u>	25306
Transportation repair or maintenance services	<u>267015,58</u>	16
TOTAL	9 958 824,41	33606

OTHER: COUNTRY WIDE		
Family Name	Total Spent	Qty Required
Permanent buildings and structures	493700	1
Manufacturing technologies	457470	8
Measuring and observing and testing instruments	382435,6	1380
Software	230736	2
Exterior finishing materials	85520	2
Management advisory services	80270	1
Paints and primers and finishes	57153,38	202
Electrical equipment and components and supplies	53611,6	338
Electrical wire and cable and harness	50310,51	801
Storage	39100	1
TOTAL	1 930 307,09	2736

Table 16.: Top 10 Commodities per Area

10. Awards to close family members of persons in the service of the state

In terms of Supply Chain Management Regulation 45, awards to close family members of persons in the service of the state must disclose particulars of awards of more than R2000 in the Annual Financial Statements. The following bids were awarded to a person who is family members of a person in the services of the state:

NO.	SCM PROCESS FOLLOWED	BESKRYWING/ DESCRIPTION	AWARDED TO	RELATIONSHIP	Name Of Person in service of the state	AMOUNT PAID AS AT 31 DECEMBER 2020
1	FORMAL WRITTEN QUOTATION	PAVING OF WAENHUISKRANS SPORTSGROUND (RETENTIONS)	DIEDERICKS CONSTRUCTION	BROTHER OF CAM OFFICIAL MR. J DIEDERICKS	MR. J DIEDERICKS	R 6 606,55
2	DIRECT	PAUPER BARIALS	ADONAI FUNERAL HOME	BROTHER OF CAM OFFICIAL MR. D FREDERICKS	MR. D FREDERICKS	R 15 750,00
3	3 QUOTES	SOUND FOR THE STREET MARKET - LED OFFICE	SR LEONARD	SIBLING OF CAM OFFICIAL MS ZABER DE KLERK	MS. ZABER DE KLERK	R 2 000,00
4	3 QUOTES	SOUND FOR THE STREET MARKET - LED OFFICE	SR LEONARD	SIBLING OF CAM OFFICIAL MS ZABER DE KLERK	MS. ZABER DE KLERK	R 2 000,00
5	3 QUOTES	CATERING	ENID BENETHA MARIE ATKINS (MAAA0775952)	PARENT OF CAM OFFICIAL MS. Tirzah Atkins	MS. Tirzah Atkins	R 0,00
6	3 QUOTES	REFRESHMENTS	SHOPRITE CHECKERS (CHECKERS BREDASDORP)	MANAGERS SPOUSE, CAM OFFICIAL MS E ZIEFF	MS E ZIEFF	R 42 650,66
						R 81 082,21

Table 17.: Direct: Awards to Close family members in service of the state - CAM

Nr	SCM PROCESS FOLLOWED	Tender Description	Tenderer	Relationship to person in service of the state	Name Of Person in service of the state	EXPENDITURE TO DATE
1	TENDERS	PLANT HIRE FOR CONSTRUCTION PURPOSES, THE CONSTRUCTION OF WATER & ROAD SERVICES FOR LIGHT INDUSTRIAL ERVEN IN STRUISBAAI, REPAIR OF ROAD SURFACES IN BREDASDORP, STRUISBAAI, ARNISTON & NAPIER	CAPE AGULHAS CIVILS	MS. TL DU TOIT SPOUSE OF DH DU TOIT, DIRECTOR IN CAPE AGULHAS CIVILS IS IN SERVICE OF THE DEPARTMENT OF HEALTH	MS. TL DU TOIT	R1 919 542,71
2	TENDERS & QUOTATIONS	COMPUTER ACCESSORIES & STATIONERY	CANFRED COMPUTERS T/A PREMIUM COMPUTERS & STATIONERS SWELLENDAM	MR. N EKSTEEN, PARENT OF BOTH SHAREHOLDERS/DIRECTORS OF PREMIUM COMPUTERS & STATIONERS SWELLENDAM IS IN SERVICE OF DENEL OTR	MR. N EKSTEEN	R 30 835,00

Nr	SCM PROCESS FOLLOWED	Tender Description	Tenderer	Relationship to person in service of the state	Name Of Person in service of the state	EXPENDITURE TO DATE
3		SAFEGUARDING OF RECEPTION AREA AT STRUISBAAI RESORT	DC ZEEMAN T/A ALUMINIUM DESIGNS	V ZEEMAN(SPOUSE) OF OWNER IS IN SERVICES OF THE STATE (OVERBERG DISTRICT MUNICIPALITY	MS. V ZEEMAN	R 3 040,00
4	SCM1-2018-19	ITEM 9-12 ANNUAL STORE STOCK & SERVICES	IKAPA RETICULATION & FLOW	SPOUSE OF DIRECTOR IS EMPLOYED BY WESTERN CAPE EDUCATION DEPARTMENT (ATHLONE SCHOOL FOR THE BLIND)	MS. SFA DAVIDS	R206 203,04
5	SCM1-2018-19	ITEM 9-12 & 13 ANNUAL STORE STOCK & SERVICES	DEMOCRATIC PACKAGING CC	SPOUSE OF DIRECTOR V VAN DER HEEVER IS A TEACHER WCED	MS. V VAN DER HEEVER	R261 533,00
6	SCM1-2018-19	ITEM 18 ANNUAL STORE STOCK & SERVICES	PISTON POWER CHEMICALS CC	NADIRA ANDHEE, WIFE OF UJUSH ANDHEE(DIRECTOR) IS EMPLOYED AS AN EDUCATOR IN KZN	MS. NADIRA ANDHEE	R 8 625,00
7	SCM2-2019-20	FINANCIAL SERVICES – UNBUNDLING OF INFRASTRUCTURE ASSET ACCORDING TO GRAP 17 FOR A PERIOD OF 3 YEARS	MUBESKO AFRICA PTY LTD	MS JANINE NIEHAUS SPOUSE OF SENIOR MANAGER HENDRI NIEHAUS IS IN SERVICE OF NORTHERN CAPE DEPARTMENT OF HEALTH & MS LIEZLE SPOUSE OF MANAGER BART SAAIMAN IS IN SERVICE OF WESTERN CAPE DEPARTMENT OF EDUCATION	MS. J NIEHAUS & MS. L SAAIMAN	R 425 053,37
8	SCM9-2020-21	SUPPLY, INSTALL & COMMISSION OF 10 STANDBY GENERATORS	UKHETO PROJECTS PTY LTD	MS CELESTE SEPTEMBER SPOUSE, CHILD OR PARENT IN SERVICE OF CITY OF CAPE TOWN TRAFFIC DEPARTMENT & MS PRISCILLA VOS IN SERVICES OF SAPD	MS C SEPTEMBER & MS P VOS	R2 348 180,40
9	SCM27-2020-21	ACCESS ROAD, PARKING AND WALKWAYS - ANENE BOOYSEN PARK	AMANDLA GCF CONSTRUCTION CC	JOHN EMANUEL JACOBS (BROTHER-IN-LAW) - NATIONAL GOVERNMENT EMPLOYMENT & LABOUR, UNITA FRAZENBURG (SISTER) - NATIONAL GOVERNMENT DEED OFFICE KIMBERLY, EBEN FRAZENBURG (BROTHER)- WC GOVERNMENT, EDUCATION - EERSTE RIVIER HS, JAQUELINE FRAZENBURG (SISTER) - WC GOVERNMENT, EDUCATION - KLEINVLEI HS, BRYAN FRAZENBURG (BROTHER) - CITY OF CAPE TOWN - TRAFFIC DEPARTMENT	JOHN EMANUEL JACOBS, UNITA FRAZENBURG , EBEN FRAZENBURG, JAQUELINE FRAZENBURG, BRYAN FRAZENBURG	R 0,00
10		SCM16-2020-21	APPOINTMENT OF PROFESSIONAL SERVICES PROVIDERS FOR CIVIL ENGINEERING SERVICES(SOLID WASTE)	JPCE PTY LTD	SPOUSE OF JORINA MINNIE - CITY OF CAPE TOWN - OPERATIONS CENTRE AND SYSTEMS INTEGRATION	R 0,00
						R 6 421 401.77

Table 18.: Indirect: Awards to Close family members in service of the state – State Departments

11. Monitoring of Contracts & Performance

The monitoring and performance of contracts are not done continuously and problems are not promptly addressed. However, the administration and management thereof will receive the necessary attention for improvement.

Performance Management on Contracts per Department

Contract Nr	Contract Name	Supplier	Vote Nr	Director	Contract Champion	Overall Service Delivery	Overall Impression	Overall Quality	Will you use the service Provider again	Reason	Review Financial Year	Review Month
Budget and Treasury												
T97/2019	TENDER: SCM2/2019/20 FINANCIAL SERVIC - UNBUNDLING OF INFRASTRUCTURE ASSET ACCORDING TO GRAP 17 FOR A PERIOD OF 3 YEARS	MUBESKO AFRICA (PTY) LTD	013010144000	HANNESV	HANNESV	4 - Above Average	4 - Above Average	4 - Above Average	Yes	Unbundling completed as per the set time frame with high standard and quality of the work delivered	2020/ 2021	January
T97/2019	TENDER: SCM2/2019/20 FINANCIAL SERVIC - UNBUNDLING OF INFRASTRUCTURE ASSET ACCORDING TO GRAP 17 FOR A PERIOD OF 3 YEARS	MUBESKO AFRICA (PTY) LTD	013010144000	HANNESV	HANNESV	3 - Average	3 - Average	3 - Average	Yes	Although the COVID 19 lockdown regulations do have an impact on the output of service delivery, its still continues according to the planned target dates and arrangements made	2020/ 2021	February
Inkomste												
T101/2016	TENDER: TRANSPORTATION OF CASH (SCM12-2016-17)	QINISEKA SECURITY CC	1303115000000	HANNESV	DAWID	4 - Above Average	4 - Above Average	4 - Above Average	Yes	above average	2020/ 2021	January
T2/2017	TENDER: PRINTING AND DISTRIBUTION OF MUNICIPAL ACCOUNTS (SCM11/2016/17)	CAB HOLDING PTY LTD	13031129200000	HANNESV	DAWID	4 - Above Average	4 - Above Average	4 - Above Average	Yes	above average	2020/ 2021	January
T101/2016	TENDER: TRANSPORTATION OF CASH (SCM12-2016-17)	QINISEKA SECURITY CC		HANNESV	DAWID	4 - Above Average	4 - Above Average	4 - Above Average	Yes	above average	2020/ 2021	January
T2/2017	TENDER: PRINTING AND DISTRIBUTION OF MUNICIPAL ACCOUNTS (SCM11/2016/17)	CAB HOLDING PTY LTD		HANNESV	DAWID	4 - Above Average	4 - Above Average	4 - Above Average	Yes	above average	2020/ 2021	January
IT												
253203	Trackos Professional Services Agreement	Trackos Projects (PTY) Ltd	013060086000 013060086000	HANNESV	WILLEMV	5 - Excellent	5 - Excellent	5 - Excellent	Yes	Excellent service	2020/ 2021	January
T112/2018	TENDER: ICT SUPPORT SERVICES (SCM25-2017-18)	Deon Ferrier and Associates	013060144000	HANNESV	WILLEMV	5 - Excellent	5 - Excellent	5 - Excellent	Yes	Excellent service	2020/ 2021	January
T90/2019	TENDER: SCM34-2018-19 MULTI ACCESS NETWORK, SERVICES AND COMPONENT	MATTER INDUSTRIES (PTY) LTD	013060144000	HANNESV	WILLEMV	5 - Excellent	5 - Excellent	5 - Excellent	Yes	Excellent service and support	2020/ 2021	January

Contract Nr	Contract Name	Supplier	Vote Nr	Director	Contract Champion	Overall Service Delivery	Overall Impression	Overall Quality	Will you use the service Provider again	Reason	Review Financial Year	Review Month
T90/2019	TENDER: SCM34-2018-19 MULTI ACCESS NETWORK, SERVICES AND COMPONENT	MATTER INDUSTRIES (PTY) LTD		HANNESV	WILLEMV	5 - Excellent	5 - Excellent	5 - Excellent	Yes	Excellent service	2020/ 2021	January
T112/2018	TENDER: ICT SUPPORT SERVICES (SCM25-2017-18)	Deon Ferrier and Associates	013060144000	HANNESV	WILLEMV	5 - Excellent	5 - Excellent	5 - Excellent	Yes	Excellent service and support	2020/ 2021	March
T90/2019	TENDER: SCM34-2018-19 MULTI ACCESS NETWORK, SERVICES AND COMPONENT	MATTER INDUSTRIES (PTY) LTD	013060144000	HANNESV	WILLEMV	4 - Above Average	4 - Above Average	4 - Above Average	Yes	Matter Industries stick to set and agreed timelines.	2020/ 2021	March
T112/2018	TENDER: ICT SUPPORT SERVICES (SCM25-2017-18)	Deon Ferrier and Associates		HANNESV	WILLEMV	5 - Excellent	5 - Excellent	5 - Excellent	Yes	Excellent service and support	2020/ 2021	February
T90/2019	TENDER: SCM34-2018-19 MULTI ACCESS NETWORK, SERVICES AND COMPONENT	MATTER INDUSTRIES (PTY) LTD		HANNESV	WILLEMV	4 - Above Average	4 - Above Average	4 - Above Average	Yes	Very happy with value add and they are sticking to set timelines.	2020/ 2021	February
Office: Finance												
T30/2016	TENDER: GENERAL AND SUPPLEMENTARY VALUATION OF PROPERTIES FOR THE PERIOD 2017 TILL 2021 (SCM22-2015-16)	DDP VALUERS PTY LTD	00	HANNESV	DAWID	3 - Average	3 - Average	3 - Average	No	average	2020/ 2021	January
T30/2016	TENDER: GENERAL AND SUPPLEMENTARY VALUATION OF PROPERTIES FOR THE PERIOD 2017 TILL 2021 (SCM22-2015-16)	DDP VALUERS PTY LTD	00	HANNESV	DAWID	3 - Average	3 - Average	3 - Average	No	average	2020/ 2021	January
T30/2016	TENDER: GENERAL AND SUPPLEMENTARY VALUATION OF PROPERTIES FOR THE PERIOD 2017 TILL 2021 (SCM22-2015-16)	DDP VALUERS PTY LTD		HANNESV	DAWID	3 - Average	3 - Average	3 - Average	No	average	2020/ 2021	January
T30/2016	TENDER: GENERAL AND SUPPLEMENTARY VALUATION OF PROPERTIES FOR THE PERIOD 2017 TILL 2021 (SCM22-2015-16)	DDP VALUERS PTY LTD	00	HANNESV	DAWID	3 - Average	3 - Average	3 - Average	No	average	2020/ 2021	January
T30/2016	TENDER: GENERAL AND SUPPLEMENTARY VALUATION OF PROPERTIES FOR THE PERIOD 2017 TILL 2021 (SCM22-2015-16)	DDP VALUERS PTY LTD	00	HANNESV	DAWID	3 - Average	3 - Average	3 - Average	No	Average - diens het ietwat verbeter onder nuwe bestuur	2020/ 2021	March
T30/2016	TENDER: GENERAL AND SUPPLEMENTARY VALUATION OF PROPERTIES FOR THE PERIOD 2017 TILL 2021 (SCM22-2015-16)	DDP VALUERS PTY LTD	00	HANNESV	DAWID	3 - Average	3 - Average	3 - Average	No	average - Diens het ietwat verbeter	2020/ 2021	March
T30/2016	TENDER: GENERAL AND SUPPLEMENTARY VALUATION OF PROPERTIES FOR THE PERIOD 2017 TILL 2021 (SCM22-2015-16)	DDP VALUERS PTY LTD		HANNESV	DAWID	3 - Average	3 - Average	3 - Average	No	average - Diens et ietwat verbeter	2020/ 2021	March

Contract Nr	Contract Name	Supplier	Vote Nr	Director	Contract Champion	Overall Service Delivery	Overall Impression	Overall Quality	Will you use the service Provider again	Reason	Review Financial Year	Review Month
Electrical Services												
T4/2021	FORMAL WRITTEN QUOTATION: Q14-2020-21 SUPPLY AND INSTALL FENCING FOR 2X GENERATORS	MAMALI ENGINEERING SERVICES (PTY) LTD		ABDULAZIZ JA	STEVEC	5 - Excellent	5 - Excellent	5 - Excellent	Yes	Great service and quality	2020/2021	February
T506/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 15: GENERAL	PATCH INDUSTRIAL SUPPLIS AND CONSULTING (PTY) LTD	N/A	ABDULAZIZ JA	STEVEC	5 - Excellent	5 - Excellent	5 - Excellent	Yes	Great service	2020/2021	March
T502/2019	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 15: GENERAL	TAKE NOTE TRADING 245 CC T/A UNIVERSAL TRADING	N/A	ABDULAZIZ JA	STEVEC	5 - Excellent	5 - Excellent	5 - Excellent	Yes	Great service	2020/2021	March
T492/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 13: PRE-PAID METERS	ONTEC SYSTEMS (PTY) LTD	N/A	ABDULAZIZ JA	STEVEC	5 - Excellent	5 - Excellent	5 - Excellent	Yes	Great service	2020/2021	March
T490/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 13: PRE-PAID METERS	LANDIS AND GYR PTY LTD	N/A	ABDULAZIZ JA	STEVEC	1 - Poor	1 - Poor	1 - Poor	No	They were removed from the tender panel for poor performance	2020/2021	March
T487/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 12: STREETLIGHTS	VE MANAGEMENT SERVICES (PTY) LTD	N/A	ABDULAZIZ JA	STEVEC	5 - Excellent	5 - Excellent	4 - Above Average	Yes	Great service	2020/2021	March
T468/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 7: HT FUSES	ZONART LABOUR DISTRIBUTION (PTY) LTD	N/A	ABDULAZIZ JA	STEVEC	5 - Excellent	5 - Excellent	5 - Excellent	Yes	Good service	2020/2021	March
T465/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 6: RING MAIN UNITS VACUUM/SF6	LUCY ELECTRIC SA (PTY) LTD	N/A	ABDULAZIZ JA	STEVEC	4 - Above Average	4 - Above Average	4 - Above Average	Yes	Long lead times	2020/2021	March
T464/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 5: OVERHEAD LINE HARDWARE	ARB ELECTRICAL WHOLESALERS (PTY) LTD	N/A	ABDULAZIZ JA	STEVEC	5 - Excellent	5 - Excellent	5 - Excellent	Yes	Great service	2020/2021	March
T461/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 4: PINE POLES	WCC CABLES (PTY) LTD	N/A	ABDULAZIZ JA	STEVEC	3 - Average	3 - Average	3 - Average	Yes	Tender	2020/2021	March
T459/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 3: KIOSKS	ALLEGIANCE DISTRIBUTION PTY LTD	N/A	ABDULAZIZ JA	STEVEC	5 - Excellent	5 - Excellent	5 - Excellent	Yes	Tender	2020/2021	March
T456/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 1: ELECTRICAL CABLES	ABERDARE CABLES PTY LTD	N/A	ABDULAZIZ JA	STEVEC	4 - Above Average	4 - Above Average	4 - Above Average	Yes	Tender	2020/2021	March

Contract Nr	Contract Name	Supplier	Vote Nr	Director	Contract Champion	Overall Service Delivery	Overall Impression	Overall Quality	Will you use the service Provider again	Reason	Review Financial Year	Review Month
T87/2019	TENDER: SCM41/2018/19 SUPPLY, INSTALLATION AND MANAGEMENT OF A STS COMPLIANT PREPAYMENT ELECTRICITY VENDING SYSTEM FOR A PERIOD OF 3 YEARS	ONTEC SYSTEMS (PTY) LTD	013020254000	ABDULAZIZ JA	STEVEC	5 - Excellent	5 - Excellent	5 - Excellent	Yes	Great backup to a great platform	2020/ 2021	March
T87/2019	TENDER: SCM41/2018/19 SUPPLY, INSTALLATION AND MANAGEMENT OF A STS COMPLIANT PREPAYMENT ELECTRICITY VENDING SYSTEM FOR A PERIOD OF 3 YEARS	ONTEC SYSTEMS (PTY) LTD		ABDULAZIZ JA	STEVEC	5 - Excellent	5 - Excellent	5 - Excellent	Yes	Great service on a great platform	2020/ 2021	March
T492/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 13: PRE-PAID METERS	ONTEC SYSTEMS (PTY) LTD		ABDULAZIZ JA	STEVEC	5 - Excellent	5 - Excellent	5 - Excellent	Yes	Great service	2020/ 2021	March
T506/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 15: GENERAL	PATCH INDUSTRIAL SUPPLIS AND CONSULTING (PTY) LTD		ABDULAZIZ JA	STEVEC	5 - Excellent	5 - Excellent	5 - Excellent	Yes	Great product and great service	2020/ 2021	March
T468/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 7: HT FUSES	ZONART LABOUR DISTRIBUTION (PTY) LTD		ABDULAZIZ JA	STEVEC	4 - Above Average	5 - Excellent	5 - Excellent	Yes	Good service	2020/ 2021	March
T459/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 3: KIOSKS	ALLEGIANCE DISTRIBUTION PTY LTD		ABDULAZIZ JA	STEVEC	5 - Excellent	4 - Above Average	5 - Excellent	Yes	Tender	2020/ 2021	March
T461/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 4: PINE POLES	WCC CABLES (PTY) LTD		ABDULAZIZ JA	STEVEC	3 - Average	3 - Average	3 - Average	Yes	Tender	2020/ 2021	March
T490/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 13: PRE-PAID METERS	LANDIS AND GYR PTY LTD		ABDULAZIZ JA	STEVEC	1 - Poor	1 - Poor	1 - Poor	No	Removed from tender panel for poor performance	2020/ 2021	March
T502/2019	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 15: GENERAL	TAKE NOTE TRADING 245 CC T/A UNIVERISAL TRADING		ABDULAZIZ JA	STEVEC	5 - Excellent	5 - Excellent	5 - Excellent	Yes	Good service	2020/ 2021	March
T464/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 5: OVERHEAD LINE HARDWARE	ARB ELECTRICAL WHOLESALERS (PTY) LTD		ABDULAZIZ JA	STEVEC	5 - Excellent	5 - Excellent	5 - Excellent	Yes	Tender	2020/ 2021	March
T456/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 1: ELECTRICAL CABLES	ABERDARE CABLES PTY LTD		ABDULAZIZ JA	STEVEC	4 - Above Average	4 - Above Average	4 - Above Average	Yes	Tender	2020/ 2021	March
T487/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 12: STREETLIGHTS	VE MANAGEMENT SERVICES (PTY) LTD		ABDULAZIZ JA	STEVEC	5 - Excellent	5 - Excellent	5 - Excellent	Yes	good service	2020/ 2021	March
T465/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 6: RING MAIN UNITS VACUUM/SF6	LUCY ELECTRIC SA (PTY) LTD		ABDULAZIZ JA	STEVEC	4 - Above Average	4 - Above Average	4 - Above Average	Yes	Tender	2020/ 2021	March

Contract Nr	Contract Name	Supplier	Vote Nr	Director	Contract Champion	Overall Service Delivery	Overall Impression	Overall Quality	Will you use the service Provider again	Reason	Review Financial Year	Review Month
Fleet Management												
T42/2018	TENDER: SCMS-2018-19 SUPPLY, FITMENT AND REPAIRS OF TYRES	FANTASTIC INVESTMENTS 456 T/A HI-Q BREDASDORP	N/A	HANNESV	WILLIAMS	5 - Excellent	4 - Above Average	4 - Above Average	Yes	Good Services Rendered	2020/ 2021	January
T41/2018	TENDER: SCMS-2018-19 SUPPLY, FITMENT AND REPAIRS OF TYRES	IMVUSA TRADING 1411 CC T/A AJ TYRES	N/A	HANNESV	WILLIAMS	5 - Excellent	4 - Above Average	4 - Above Average	Yes	Good services rendered	2020/ 2021	January
T43/2018	TENDER: SCMS-2018-19 SUPPLY, FITMENT AND REPAIRS OF TYRES	SOETMUIS VIER BK T/A KWIK N GO	N/A	HANNESV	WILLIAMS	5 - Excellent	4 - Above Average	4 - Above Average	Yes	Good Services Rendered	2020/ 2021	January
T43/2018	TENDER: SCMS-2018-19 SUPPLY, FITMENT AND REPAIRS OF TYRES	SOETMUIS VIER BK T/A KWIK N GO		HANNESV	WILLIAMS	5 - Excellent	4 - Above Average	4 - Above Average	Yes	Good service rendered	2020/ 2021	January
T41/2018	TENDER: SCMS-2018-19 SUPPLY, FITMENT AND REPAIRS OF TYRES	IMVUSA TRADING 1411 CC T/A AJ TYRES		HANNESV	WILLIAMS	5 - Excellent	4 - Above Average	4 - Above Average	Yes	Good service rendered	2020/ 2021	January
T42/2018	TENDER: SCMS-2018-19 SUPPLY, FITMENT AND REPAIRS OF TYRES	FANTASTIC INVESTMENTS 456 T/A HI-Q BREDASDORP		HANNESV	WILLIAMS	5 - Excellent	4 - Above Average	4 - Above Average	Yes	Good service rendered	2020/ 2021	January
T43/2018	TENDER: SCMS-2018-19 SUPPLY, FITMENT AND REPAIRS OF TYRES	SOETMUIS VIER BK T/A KWIK N GO	N/A	HANNESV	WILLIAMS	5 - Excellent	5 - Excellent	5 - Excellent	Yes	Good Services Rendered	2020/ 2021	March
T42/2018	TENDER: SCMS-2018-19 SUPPLY, FITMENT AND REPAIRS OF TYRES	FANTASTIC INVESTMENTS 456 T/A HI-Q BREDASDORP	N/A	HANNESV	WILLIAMS	5 - Excellent	5 - Excellent	5 - Excellent	Yes	Good Services Rendered	2020/ 2021	March
T41/2018	TENDER: SCMS-2018-19 SUPPLY, FITMENT AND REPAIRS OF TYRES	IMVUSA TRADING 1411 CC T/A AJ TYRES	N/A	HANNESV	WILLIAMS	5 - Excellent	5 - Excellent	5 - Excellent	Yes	Good Services Rendered	2020/ 2021	March
Roads and Stormwater												
T27/2018 + T28/2018	SCM1-2018-19 ANNUAL STORE STOCK AND SERVICES - ITEM 6 STORM WATER PIPES	ROCLA (PTY) LTD	N/A	ABDULAZIZ JA	DEONW	3 - Average	3 - Average	3 - Average	Yes	did not make use of this supplier	2020/ 2021	January
T120/2018	SCM1-2018-19 ANNUAL STORE STOCK AND SERVICES - ITEM 5 BITUMEN PRODUCTS	DP TRUCK HIRE	N/A	ABDULAZIZ JA	DEONW	3 - Average	3 - Average	3 - Average	Yes	did not make us of this supplier	2020/ 2021	January
T120/2018	SCM1-2018-19 ANNUAL STORE STOCK AND SERVICES - ITEM 5 BITUMEN PRODUCTS	DP TRUCK HIRE		ABDULAZIZ JA	DEONW	3 - Average	3 - Average	3 - Average	Yes	did not make use of this supplier	2020/ 2021	January
T27/2018 + T28/2018	SCM1-2018-19 ANNUAL STORE STOCK AND SERVICES - ITEM 6 STORM WATER PIPES	ROCLA (PTY) LTD		ABDULAZIZ JA	DEONW	4 - Above Average	4 - Above Average	4 - Above Average	Yes	good quality products	2020/ 2021	January

Contract Nr	Contract Name	Supplier	Vote Nr	Director	Contract Champion	Overall Service Delivery	Overall Impression	Overall Quality	Will you use the service Provider again	Reason	Review Financial Year	Review Month
T132/2018	SCM1-2018-19 ANNUAL STORE STOCK AND SERVICES - ITEM 5 BITUMEN PRODUCTS	TOSAS (PTY) LTD	N/A	ABDULAZIZ JA	DEONW	4 - Above Average	4 - Above Average	4 - Above Average	Yes	products of high quality	2020/ 2021	January
T136/2019	TENDER: SCM15-2019-20 THE CONSTRUCTION OF WATER AND ROAD SERVICES FOR LIGHT INDUSTRIAL ERVEN IN STRUISBAAI	CAPE AGULHAS CIVILS CC		ABDULAZIZ JA	DEONW	4 - Above Average	4 - Above Average	4 - Above Average	Yes	work is on high standard	2020/ 2021	January
T136/2019	TENDER: SCM15-2019-20 THE CONSTRUCTION OF WATER AND ROAD SERVICES FOR LIGHT INDUSTRIAL ERVEN IN STRUISBAAI	CAPE AGULHAS CIVILS CC		ABDULAZIZ JA	DEONW	4 - Above Average	3 - Average	4 - Above Average	Yes	work is on high standard	2020/ 2021	February
T2/2021	TENDER: SCM14-2020-21 THE REPAIR AND RESEAL OF ROADS IN BREDASDORP (PHASE 2)	CAPE AGULHAS CIVILS CC		ABDULAZIZ JA	DEONW	3 - Average	3 - Average	3 - Average	Yes	The contractor does work on a high standard.	2020/ 2021	February
T27/2018 + T28/2018	SCM1-2018-19 ANNUAL STORE STOCK AND SERVICES - ITEM 6 STORM WATER PIPES	ROCLA (PTY) LTD	N/A	ABDULAZIZ JA	DEONW	4 - Above Average	4 - Above Average	4 - Above Average	Yes	Good quality products. No products purchased during March 2021.	2020/ 2021	March
T132/2018	SCM1-2018-19 ANNUAL STORE STOCK AND SERVICES - ITEM 5 BITUMEN PRODUCTS	TOSAS (PTY) LTD	N/A	ABDULAZIZ JA	DEONW	4 - Above Average	4 - Above Average	4 - Above Average	Yes	Good quality products.	2020/ 2021	March
T120/2018	SCM1-2018-19 ANNUAL STORE STOCK AND SERVICES - ITEM 5 BITUMEN PRODUCTS	DP TRUCK HIRE	N/A	ABDULAZIZ JA	DEONW	3 - Average	3 - Average	3 - Average	Yes	No products purchased during March 2021.	2020/ 2021	March
T206/2018	SCM1-2018-19 ANNUAL STORE STOCK AND SERVICES - ITEM 5 BITUMEN PRODUCTS	PNB CIVILS	N/A	ABDULAZIZ JA	DEONW	4 - Above Average	4 - Above Average	4 - Above Average	Yes	Products are of good quality.	2020/ 2021	February
T132/2018	SCM1-2018-19 ANNUAL STORE STOCK AND SERVICES - ITEM 5 BITUMEN PRODUCTS	TOSAS (PTY) LTD		ABDULAZIZ JA	DEONW	4 - Above Average	4 - Above Average	4 - Above Average	Yes	Products are of good quality.	2020/ 2021	February
T120/2018	SCM1-2018-19 ANNUAL STORE STOCK AND SERVICES - ITEM 5 BITUMEN PRODUCTS	DP TRUCK HIRE		ABDULAZIZ JA	DEONW	3 - Average	3 - Average	3 - Average	Yes	No items purchased during Feb 2021.	2020/ 2021	February
T27/2018 + T28/2018	SCM1-2018-19 ANNUAL STORE STOCK AND SERVICES - ITEM 6 STORM WATER PIPES	ROCLA (PTY) LTD		ABDULAZIZ JA	DEONW	4 - Above Average	4 - Above Average	4 - Above Average	Yes	No items purchased during Feb 2021.	2020/ 2021	February
T206/2018	SCM1-2018-19 ANNUAL STORE STOCK AND SERVICES - ITEM 5 BITUMEN PRODUCTS	PNB CIVILS		ABDULAZIZ JA	DEONW	3 - Average	3 - Average	3 - Average	Yes	Products are good quality.	2020/ 2021	February
T2/2021	TENDER: SCM14-2020-21 THE REPAIR AND RESEAL OF ROADS IN BREDASDORP (PHASE 2)	CAPE AGULHAS CIVILS CC		ABDULAZIZ JA	DEONW	3 - Average	3 - Average	3 - Average	Yes	Work is satisfactory.	2020/ 2021	March

Contract Nr	Contract Name	Supplier	Vote Nr	Director	Contract Champion	Overall Service Delivery	Overall Impression	Overall Quality	Will you use the service Provider again	Reason	Review Financial Year	Review Month
Solid Waste and Landfill												
T106/2018	TENDER: PROCESSING OF RECYCLED MATERIALS IN CAPE AGULHAS AREA (SCM6-2018-19)	R CUPIDO	015040144000	ABDULAZIZ JA	WALTERL	3 - Average	3 - Average	3 - Average	Yes	Tender	2020/ 2021	January
T107/2018	TENDER: TRANSPORT SERVICE FOR CONTAINERISED WASTE FROM PUBLIC DROP-OFF'S AND OPEN SPACES AT STRUISBAAI, WAENHUISKRANS, NAPIER AND BREDASDORP TO BREDASDORP LANDFILL (SCM7-2018-19)	DP TRUCK HIRE	015040148000	ABDULAZIZ JA	WALTERL	3 - Average	3 - Average	3 - Average	Yes	Tender	2020/ 2021	January
T51/2020	TENDER:SCM39-2019-20 DRILLING OF GROUNDWATER MONITORING BOREHOLES AT THE BREDASDORP SOLID WASTE DISPOSAL SITE	SENZOYSTIX (PTY) LTD		ABDULAZIZ JA	WALTERL	3 - Average	3 - Average	3 - Average	Yes	Tender	2020/ 2021	January
T106/2018	TENDER: PROCESSING OF RECYCLED MATERIALS IN CAPE AGULHAS AREA (SCM6-2018-19)	R CUPIDO		ABDULAZIZ JA	WALTERL	3 - Average	3 - Average	3 - Average	Yes	Tender	2020/ 2021	January
T107/2018	TENDER: TRANSPORT SERVICE FOR CONTAINERISED WASTE FROM PUBLIC DROP-OFF'S AND OPEN SPACES AT STRUISBAAI, WAENHUISKRANS, NAPIER AND BREDASDORP TO BREDASDORP LANDFILL (SCM7-2018-19)	DP TRUCK HIRE	015040148000	ABDULAZIZ JA	WALTERL	3 - Average	3 - Average	3 - Average	Yes	Tender	2020/ 2021	January
T106/2018	TENDER: PROCESSING OF RECYCLED MATERIALS IN CAPE AGULHAS AREA (SCM6-2018-19)	R CUPIDO	015040144000	ABDULAZIZ JA	WALTERL	3 - Average	3 - Average	3 - Average	Yes	Tender	2020/ 2021	January
T106/2018	TENDER: PROCESSING OF RECYCLED MATERIALS IN CAPE AGULHAS AREA (SCM6-2018-19)	R CUPIDO	015040144000	ABDULAZIZ JA	WALTERL	2 - Below Average	3 - Average	2 - Below Average	Yes	Tender	2020/ 2021	February
T106/2018	TENDER: PROCESSING OF RECYCLED MATERIALS IN CAPE AGULHAS AREA (SCM6-2018-19)	R CUPIDO	015040144000	ABDULAZIZ JA	WALTERL	2 - Below Average	2 - Below Average	2 - Below Average	Yes	Tender	2020/ 2021	January
T107/2018	TENDER: TRANSPORT SERVICE FOR CONTAINERISED WASTE FROM PUBLIC DROP-OFF'S AND OPEN SPACES AT STRUISBAAI, WAENHUISKRANS, NAPIER AND BREDASDORP TO BREDASDORP LANDFILL (SCM7-2018-19)	DP TRUCK HIRE	015040148000	ABDULAZIZ JA	WALTERL	2 - Below Average	3 - Average	3 - Average	Yes	Tender	2020/ 2021	January
T106/2018	TENDER: PROCESSING OF RECYCLED MATERIALS IN CAPE AGULHAS AREA (SCM6-2018-19)	R CUPIDO		ABDULAZIZ JA	WALTERL	3 - Average	3 - Average	2 - Below Average	Yes	Tender	2020/ 2021	February

Contract Nr	Contract Name	Supplier	Vote Nr	Director	Contract Champion	Overall Service Delivery	Overall Impression	Overall Quality	Will you use the service Provider again	Reason	Review Financial Year	Review Month
Water and Sanitation												
T2/2020	TENDER SCM13-2019-20 UPGRADING OF THE WASTEWATER TREATMENT WORKS IN BREDASDORP	KHUBEKA CONSTRUCTION		ABDULAZIZ JA	SHANEW	4 - Above Average	4 - Above Average	4 - Above Average	Yes	Good quality work delivered	2020/ 2021	March
T54/2020	TENDER:SCM20-2019-20 MAINTENANCE CONTRACT OF MECHANICAL AND ELECTRICAL EQUIPMENT FOR WATER AND SANITATION INFRASTRUCTURE AT CAPE AGULHAS MUNICIPALITY FOR A PERIOD ENDING 30 JUNE 2022	HIDRO-TECH SYSTEMS (PTY) LTD		ABDULAZIZ JA	SHANEW	4 - Above Average	4 - Above Average	4 - Above Average	Yes	Good work and speedy response	2020/ 2021	March
Public Services												
T12/2020	TENDER: SCM24-2019-20 RENDERING OF SANITARY BINS TO THE CAPE AGULHAS MUNICIPALITY FOR A PERIOD OF 3 YEARS	BIDVEST STEINER		HANNESV	MYBURGHB	3 - Average	3 - Average	3 - Average	Yes	lewer diens waarvoor gevra is.	2020/ 2021	January
T24/2020	FORMAL WRITTEN QUOTATION:Q9-2019-20 PAVING AT WHK SPORTSGROUND	AD DIEDERICKS CONSTRUCTION		HENDRIKK	MYBURGHB	3 - Average	3 - Average	3 - Average	Yes	Projek suksesvol afgehandel.	2020/ 2021	January
T12/2020	TENDER: SCM24-2019-20 RENDERING OF SANITARY BINS TO THE CAPE AGULHAS MUNICIPALITY FOR A PERIOD OF 3 YEARS	BIDVEST STEINER		HANNESV	MYBURGHB	3 - Average	3 - Average	3 - Average	Yes	Happy with service	2020/ 2021	March
Strategic Services												
T139/2020	FORMAL WRITTEN QUOTATION: Q16-2020-21 FACILITATION OF STRATEGIC SESSION AND DEVELOPMENT OF SHORT-TERM IMPLEMENTATION PLAN	ULTIMATE PROCUREMENT SOLUTIONS T/A ULTIMATE CREDIT SOLUTIONS		EBENP	TRACEYS	3 - Average	3 - Average	3 - Average	Yes	The service provider did an excellent summary of proceedings and facilitated well but I was not fully satisfied with implementation plan	2020/ 2021	January

Contract Nr	Contract Name	Supplier	Vote Nr	Director	Contract Champion	Overall Service Delivery	Overall Impression	Overall Quality	Will you use the service Provider again	Reason	Review Financial Year	Review Month
Town Planning												
T121/2019	TENDER: SCM3-2019-20 ENVIRONMENTAL IMPACT ASSESSMENT - STRUISBAAI NOORD CEMETERY	INFINITY ENVIRONMENTAL		DEANO	TRACEYS	4 - Above Average	4 - Above Average	4 - Above Average	Yes	The project has been delayed multiple times due to Covid as well as the need for specialist studies. No fault of the service provider. They have been of great assistance. In constant communication.	2020/ 2021	January
T84/2019	TENDER: SCM40/2018/19 PROFESSIONAL SERVICES - To Design A Site Development Plan For A Taxi Interchange In Bredasdorp	DELTA BUILD ENVIRONMENTAL CONSULTANTS (PTY) LTD		DEANO	TRACEYS	4 - Above Average	4 - Above Average	4 - Above Average	Yes	They provided a very good product and a good referral was given	2020/ 2021	January
T83/2019	TENDER: SCM40/2018/19 PROFESSIONAL SERVICES - Development Economist To Investigate The Feasibility Of The Struisbaai Plein	DELTA BUILD ENVIRONMENTAL CONSULTANTS (PTY) LTD		DEANO	TRACEYS	4 - Above Average	4 - Above Average	4 - Above Average	Yes	Very good product delivered	2020/ 2021	January
T93/2018	TENDER: SCM32/2018/19 PROFESSIONAL SERVICES - PLANNING, SURVEY, ENVIRONMENTAL, ENGINEERING AND ARCHITECTURAL SERVICES TO DEVELOP THE WAENHUISKRANS NODE BEHIND THE RESORT.	AURECON SOUTH AFRICA (PTY) LTD		DEANO	TRACEYS	4 - Above Average	4 - Above Average	4 - Above Average	Yes	The project has been delayed multiple times due to Covid as well as the need for specialist studies. No fault of the service provider. They have been of great assistance. In constant communication.	2020/ 2021	January

12. Staffing issues

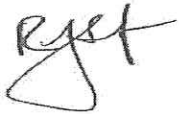
The staff component of the Supply Chain Management unit is as follows:

- Manager Supply Chain Management
- Accountant Supply Chain Management
- Supply Chain Management Practitioner
- Supply Chain Management: Administrator
- Supply Chain Management: Buyer (1)
- Storekeeper
- Stores Clerk (x 2)
- Finance Intern

13. Conclusion

The Supply Chain Management Unit is continuously improving its processes and procedures in order to ensure that Council receive value for money in terms of demand and acquisition management.

It is hereby certified that the above information is correct.



.....
RJ SEFOOR

MANAGER SCM

Date: 7/4/21



.....
PJ VAN BILJON

DIRECTOR: FINANCIAL SERVICES

Date: 07/04/2021



.....
EO PHILLIPS

MUNICIPAL MANAGER

Date: 22.04.2021



.....
PJ SWART

EXECUTIVE MAYOR

Date:



KAAP AGULHAS MUNICIPALITEIT
CAPE AGULHAS MUNICIPALITY
U MASIPALA WASECAPE AGULHAS

CAPE AGULHAS MUNICIPALITY

IMPLEMENTATION OF SYSTEM – SUPPLY CHAIN MANAGEMENT

SECTION 6 OF SCM POLICY: OVERSIGHT ROLE OF COUNCIL OVER THE IMPLEMENTATION OF SCM POLICY

PERIOD: 1 JANUARY 2021 – 31 MARCH 2021

5/27 Reports

REG. NO.	CRYPTIC DESCRIPTION OF POWER OF DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
3(1)(a)	Prepare and submit a draft supply chain management policy complying with regulation 2 to the council of the municipality for adoption.	Accounting Officer	Chief Financial Officer	YES	SCM policy & amendments adopted by council on 8 December 2020.
3(1)(b)	Review at least annually the implementation of the policy.	Accounting Officer	Chief Financial Officer	YES	Policy was updated to comply with National Treasury norms & standards.
3(1)(c)	Submit when considered necessary, proposals of amendment of the policy of the council.	Accounting Officer	Chief Financial Officer	YES	SCM policy & amendments adopted by council on 8 December 2020.
3(2)(a)	Make use of any Treasury guidelines determining standards for municipal supply chain management policies, and submit to the council that guidelines standard or modified version therefore, as a draft policy.	Accounting Officer	Chief Financial Officer	YES	SCM policy & amendments adopted by council on 8 December 2020.
3(2)(b)	Ensure that a draft policy submitted to council that differs from the guideline standard complies with Regulation 2.	Accounting Officer	Chief Financial Officer	YES	SCM policy & amendments adopted by council on 8 December 2020.
3(1)(c)	Report any deviation from the guideline standard to the National Treasury and relevant provincial treasury	Accounting Officer	Chief Financial Officer	YES	No deviations from National Treasury guidelines
3(4)	Must, in terms of section 62(1)(f)(iv) take all reasonable steps to ensure that the municipality has and implements a supply chain management policy as set out in Regulation 2.	Accounting Officer	Chief Financial Officer	YES	SCM policy & amendments adopted by council on 8 December 2020.
5(2)(a)	Make a final award above R10 million (VAT included).	Municipal Council	Accounting Officer (after considering recommendation Of Bid Adjudication Committee)	YES	May not be sub-delegated.
5(2)	Make a final award above R200 000(VAT included), but not exceeding R10 million (VAT included).	Municipal Council	Accounting Officer	YES	Bid Adjudication Committee meets every second week and/or as needed.
5(2)	Make a final award not exceeding R200 000(VAT included) including the appointment of consultants	Municipal Council	Accounting Officer	YES	Bid Adjudication Committee meets every second week and/or as needed.

REG. NO.	CRYPTIC DESCRIPTION OF POWER OF DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
5(3)	Submit to the officials referred to in subsection (4) within five days of the end of each month a written report containing particulars of each final award, except procurements made out of petty cash, made during that month, including – (a) the amount of the award; (b) the name of the person to whom the award was made; (c) the reason why the award was made to that person; and		Chief Financial Officer	YES	Reported on monthly basis to CFO, MM & Council
6(1)	Maintain oversight over the implementation of the supply chain management policy	Municipal Council	Power By Council	YES	Reported to Executive mayoral committee 27 August 2020
6(2)(a)(i)	Submit a report to council within 30 days of the end of each financial year on the implementation of the supply chain management policy of the municipality.	Accounting Officer	Chief Financial Officer	YES	Reported to Executive mayoral committee 27 August 2020
6(3)	Submit a report to the mayor of the municipality within ten days of each quarter on the implementation of the supply chain management policy.	Accounting Officer	Chief Financial Officer	YES	Report to Executive Mayoral Committee <ul style="list-style-type: none"> • 1st quarter – 8 December 2020 • 2nd quarter – • 3rd quarter - • 4th quarter –
7(1)	Establish a supply chain management unit.	Municipal Council	Chief Financial Officer	YES	2 x Stores officials, 5 SCM Officials, 1 Finance Intern
12(2)(a)	Allow the Accounting Officer to low, but not to increase, the different threshold values specified in subregulation(1). Direct that:	Accounting Officer	Chief Financial Officer	YES	
12(2)(b)	(i) written quotation be obtained for any specified procurement of a transaction value higher than R2000; (ii) formal written price quotation be obtained for any specific procurement of a transaction value higher than R30 000, or (iii) a competitive bidding process be followed for any specific procurement of a transaction value higher than R200 000.	Accounting Officer	Chief Financial Officer	YES	The SCM unit is responsible for procurement within these thresholds

REG. NO.	CRYPTIC DESCRIPTION OF POWER OF DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
14(1)(a)(i)	Keep a list of accredited prospective providers of goods and services that must be used for the procurement requirements of the municipality through written quotations and formal written price quotations.	Accounting Officer	Chief Financial Officer	YES	Advertising on the website & local newspapers – 2 March 2021
14(1)(a)	Invite prospective providers of goods and services at least once a year through newspaper commonly circulating locally, the website of the municipality	Accounting Officer	Chief Financial Officer	YES	Advertising on the website
14(1)(b)	Specify the listing criteria for accredited prospective providers.	Accounting Officer	Chief Financial Officer	YES	A list of criteria is on the municipal website
14(1)(c)	Disallow the listing of any prospective provider whose name appears on the National Treasury's database as a person prohibited from doing business with the public sector.	Municipal Council	Accounting Officer	YES	Check as part of tender evaluation process
14(2)	Update the list of prospective providers at least quarterly to include any additional prospective providers and any new commodities or types of services.	Municipal Council	Chief Financial Officer	YES	Monthly Update of database.
16(c)	If it is not possible to obtain at least three written quotations, record and report quarterly to the accounting officer, or another official designated by the accounting officer, the reasons for this.	Accounting Officer	Chief Financial Officer	YES	
16(d)	Record the name of potential providers requested to provide written quotation with their quoted prices.	Accounting Officer	Chief Financial Officer		
17(1)(c)i	Record the reasons for not obtaining at least three formal written price quotations.	Accounting Officer	Chief Financial Officer		
17(1)(c)ii	Approve the recorded reasons for not obtaining at least three written price quotations.	Chief Financial Officer	Manager: Supply Chain Management		Reported on monthly base to CFO and MM
17(1)(d)	Record the names of the potential formal written price quotation providers and their written quotations.	Accounting Officer	Chief Financial Officer		
17(2)	Report to the CFO within three days at the end of the month on any approvals given during that month by that the designed official referred to in sub-regulation (1)(c).	Chief Financial Officer	Manager: Supply Chain Management		
18(b)	Must promote ongoing competition amongst providers, including by inviting providers to submit quotations on a rotation basis, when using the list of accredited prospective providers.	Accounting Officer	Chief Financial Officer	YES	Rotation is done via Memorandum
18(c)	Must take all reasonable steps to ensure that the procurement of goods and services through written	Accounting Officer	Chief Financial Officer	YES	Has controls and procedures in place to combat abuse

REG. NO.	CRYPTIC DESCRIPTION OF POWER OF DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	quotations or formal written price quotations is not abused.				Standard Operating Procedures (SOP's) have been drafted
18(d)	Notify the Accounting Officer or CFO in writing on a monthly basis of all written quotations and formal written price quotations accepted by the official acting in terms of a sub-delegation.	Chief Financial Officer	Manager: Supply Chain Management	YES	reported monthly
22(2)	Determine a closure date for submission of bids which is less than the 30 or 21 day requirement, but only if such shorter period can be justified on the grounds of urgency or emergency or any exceptional case where it is impractical or impossible to follow the official procurement process.	Accounting Officer	Relevant Department	YES	Closing date for submission of bids are 21 days, if shorter period is required, the relevant department must provide reasons in writing
23(c)	(i) record in a register all bids received in time; (ii) make the register available for public inspection (iii) publish the entries in the register and the bid results on the website of the municipality.	Accounting Officer	Manager: Supply Chain Management	YES	Has a tender register in place where received tenders are recorded in, as well as website.
24(1)	Negotiate the final terms of a contract with bidders identified through a competitive bidding process as preferred bidders, provided that such negotiation – (a) does not allow any preferred bidder a second or unfair opportunity; (b) is not to the detriment of any other bidder; and (c) does not lead to a higher price than the bid submitted. Minutes of such negotiations must be kept.	Accounting Officer	Relevant Department	YES	
26(b)	Appoint the members of the bid specification, evaluation and adjudication committees, taking into account Section 117 of the MFMA.	Accounting Officer		YES	Bid specification & evaluation committee members from different departments. Bid adjudication committee is fixed and chaired by CFO
26(1)(c)	Appoint a neutral or independent observer to a bid specification, evaluation or adjudication committee for an attendance and oversight process when this is appropriate for ensuring fairness and promoting transparency.	Accounting Officer		Yes	
26(3)	Apply the committee system to formal written price quotations.	Accounting Officer	Chief Financial Officer	YES	Above R30 000
27(1)	Compile specifications for the procurement of goods and services by the municipality.	Accounting Officer	Bid Specifications Committee	YES	Not to be sub-delegated

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27(2)(g)	Approve specifications compiled by the bid specification committee prior to publication of the invitation for bids.	Accounting Officer	Accounting officer	YES	The specifications are accompanied with the minutes of the meeting. Meeting are held on an ad hoc basis
28(1)(a)	Evaluate bids in accordance with – (i) the specifications for a specific procurement ; and (ii) the points system as must be set out in the supply chain management policy of the municipality in terms of Regulation 27(2)(f) and a prescribed in terms of the Preferential Procurement Policy Framework Act.	Bid Evaluation Committee	Bid Evaluation Committee	YES	Meetings are held on an ad hoc basis
28(1)(b)	Evaluate each bidder's ability to execute the contract.	Bid Evaluation Committee	Bid Evaluation Committee	YES	Not to be sub-delegated
28(1)(c)	Check in respect of the recommended bidder whether municipal rates and taxes and municipal service charges are not in arrears.	Bid Evaluation Committee	Bid Evaluation Committee	YES	Has a screening list that has to be completed
28(1)(d)	Submit to the adjudication committee a report and recommendations regarding the award of the bid or any other related matter.	Bid Evaluation Committee	Bid Evaluation Committee	YES	Not to be sub-delegated
29(1)(a)	Consider the report and recommendations of the bid evaluation committee where the award value exceeds R200 000 (VAT incl).	Accounting Officer	Bid Adjudication Committee	YES	Not to be sub-delegated.
29(1)(b)(i)	For bids above R10 million, the SCMBAC will make recommendation to the Municipal Manager to make the final award.	Accounting Officer		YES	Not to be sub-delegated
29(1)(b)(ii)	Make another recommendation to the accounting officer on how to proceed with the relevant procurement.	Bid Adjudication Committee	Bid Adjudication Committee	YES	Not to be sub-delegated
29(3)	Appoint the chairperson of the bid adjudication committee.	Accounting Officer	Chief Financial Officer	YES	In terms of paragraph 7.7.3 (CFO)

REG. NO.	CRYPTIC DESCRIPTION OF POWER OF DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
29(5)(a)	<p>If a bid adjudication committee decides to award a bid other than the one recommended by the bid evaluation committee, the bid adjudication committee must prior to awarding the bid –</p> <p>(i) check in respect of the preferred bidder whether that bidder's municipal rates and taxes and municipal service charges are not in arrears; and</p> <p>(ii) notify the accounting officer.</p>	Accounting Officer	Bid Adjudication Committee	YES	Not to be sub-delegated
29(5)(b)	<p>(i) After due consideration of the reasons for the deviation, ratify or reject the decision of the bid adjudication committee referred to in Regulation 29(5)(a); and</p> <p>(ii) If the decision of the bid adjudication committee is rejected, refer the decision of the adjudication committee back to that committee for reconsideration.</p>	Accounting Officer	Accounting Officer	YES	Reason are submitted in writing
29(6)	Refer any recommendation made by the evaluation committee or adjudication committee back to that committee for reconsideration of the recommendation.	Accounting Officer	Accounting Officer	YES	n/a
29(7)	Comply with Section 114 of the MFMA within ten working days.	Accounting Officer	Accounting Officer	YES	No tender was awarded in terms of section 114 of the MFMA
31(1)	Request the State Information Technology Agency (SITA) to assist the municipality with the acquisition of IT related goods or services through a competitive bidding process.	Accounting Officer	Manager: Supply Chain Management	YES	IT section is responsible for the purchasing of IT equipment for the municipality
31(2)	Enter into a written agreement to regulate the services rendered by, and the payments made to, SITA.	Accounting Officer	Manager ITC Services	YES	IT Official is responsible
31(3)	<p>Notify SITA together with a motivation of the IT needs of the municipality if –</p> <p>(a) the transaction value of IT related goods or services required by the municipality in any financial year will exceed R50 million (VAT incl); or</p> <p>(b) the transaction value of a contract to be procured by the municipality whether for one or more years exceeds R50 million.</p>	Accounting Officer	Manager ITC Services	YES	IT Official is responsible

REG. NO.	CRYPTIC DESCRIPTION OF POWER OF DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
31(4)	Submit to the Council, the National Treasury, the relevant provincial treasury and the Auditor General the SITA comments and the reasons for rejecting or not following such comments if the municipality disagrees with SITA's comments.	Accounting Officer	Manager ITC Services	YES	IT Official is responsible
32(1)	To procure goods or services for the municipality under a contract secured by another organ of state, but only if – (a) the contract has been secured by that organ of state by means of a competitive bidding process applicable to that organ of state; (b) the municipality has no reason to believe that such contract was not validly procured; (c) there are demonstrable discounts or benefits for the municipality; and (d) that other organ of state and the provider have consented to such procurement in writing.	Accounting Officer	Chief Financial Officer	YES	No awards
35(1)	Procure consulting services above the value of R200 000 (VAT incl) provided that any Treasury guidelines in respect of consulting services are taken into account when such procurements are made.	Accounting Officer	Bid Adjudication Committee	YES	
35(4)	Ensure that copyright in any document produced, and the patent rights or ownership in any plant, machinery, thing, system or process designed or devised, by a consultant in the course of the consultancy service is vested in the municipality.	Municipal Council	Relevant Department	YES	

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36(1)(a)	<p>Dispense with the official procurement processes established by the policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only –</p> <p>(i) in an emergency;</p> <p>(ii) if such goods or services are produced or available from a single provider only;</p> <p>(iii) for the acquisition of special worker of art or historical objects where specifications are difficult to compile;</p> <p>(iv) acquisition of animals or zoos; or</p> <p>(v) in any other exceptional case where it is impractical or impossible to follow the official procurement processes.</p>	Accounting Officer	Chief Financial Officer	YES	reported on monthly to CFO and MM quarterly to Council
36(1)(b)	Ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties, which are purely of a technical nature.	Accounting Officer	Chief Financial Officer	YES	
36(2)	Record the reasons for any deviations in terms of Regulations 36(1)(a) and (b); and Report them to the next meeting of the Council and include as a note to the annual financial statements.	Accounting Officer	Chief Financial Officer	YES	
37(2)	Decide to consider an unsolicited bid but only if –	Municipal Council	Accounting Officer	YES	
	(a) the product or service offered is a demonstrably or proven unique innovative concept;				
	(b) the product or service will be exceptionally beneficially to, or have exceptional cost advantages for, the municipality;				
	(c) the person who made the bid is the sole provider of the product or service; and				
	(d) the reasons for not going through the normal bidding processes are found to be sound by the accounting officer.				
37(4)	Submit written comments received pursuant to Regulation 37(3), including any responses from the unsolicited bidder to the National Treasury and the relevant provincial treasury for comment.	Municipal Council	Accounting Officer	YES	

REG. NO.	CRYPTIC DESCRIPTION OF POWER OF DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
37(5)	Consider the unsolicited bid.	Bid Adjudication Committee	Bid Adjudication Committee	YES	Not to be sub-delegated
37(5)	Award the bid or make recommendations to the accounting officer depending on the delegations to the adjudication committee.	Accounting Officer or Adjudication Committee	Bid Adjudication Committee for bids up to R10 million (VAT incl) and Accounting Officer for bids above R10 million (VAT incl) after consideration of Bid recommendation of Bid Adjudication Committee	YES	Not to be sub-delegated
37(7)	Take into account where considering an unsolicited bid – (i) any comments submitted by the public; and any written comments and recommendations of the National Treasury or the relevant provincial treasury.	Bid Adjudication Committee	Bid Adjudication Committee	NO	No unsolicited bids was accepted
37(8)	Submit to the Auditor General, the relevant provincial treasury and the National Treasury the reasons for rejecting or not following any recommendations of the National Treasury or provincial treasury in regard to the unsolicited bid.	Accounting Officer	Chief Financial Officer	N/A	No unsolicited bids was accepted
38(1)(a)	Take all reasonable steps to prevent abuse of the supply chain management system.	Accounting Officer	Chief Financial Officer	YES	The National Treasury Code of Conduct has been educated to municipal staff at various formal and informal meetings n/a
38(1)(b)	Investigate any allegations against an official or other role player of fraud, corruption, favoritism, unfair or irregular practices or failure to comply with the supply chain management policy, and when justified – (i) take appropriate steps against such official or other role player; or report any alleged criminal conduct to the South African Police Service.	Accounting Officer	Chief Financial Officer	YES	
38(1)(c)	Check the National Treasury's database prior to awarding any contract to ensure that no recommended bidder, or any of its directors, is listed as a person prohibited from doing business with the public sector.	Accounting Officer	Manager: Supply Chain Management	YES	Checked as part of Evaluation process

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38(1)(d)	<p>Reject any bid from a bidder –</p> <p>(i) if any municipal rates and taxes or municipal service charges owed by that bidder or any directors to the municipality are in arrears for more than three months;</p> <p>(ii) who during the last five years has failed to perform satisfactorily on a previous contract with the municipality or any other organ of state after written notice was given to that bidder that performance was unsatisfactory.</p>	Accounting Officer	Chief Financial Officer	YES	Checked as part of Evaluation process
38(1)(e)	<p>Reject a recommendation for the award of a contract if the recommended bidder, or any of its directors, has committed a corrupt or fraudulent act in competing for the particular contract.</p>	Accounting Officer		YES	n/a
38(1)(f)	<p>Cancel a contract awarded to a person if –</p> <p>the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract; or</p> <p>(i) an official or other role player committed any corrupt or fraudulent act during the bidding process or the execution of the contract that benefited that person.</p>	Accounting Officer	Manager: Supply Chain Management	YES	n/a
38(1)(g)	<p>Reject the bid of any bidder if that bidder or any of its directors –</p> <p>(i) has abused the supply chain management system of the municipality or has committed any improper conduct in relation to such system;</p> <p>(ii) has been convicted for fraud or corruption during the last five years.</p> <p>(iii) has willfully neglected or reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or</p> <p>(iv) has been listed in the Register for Tender Defaulters in terms of Section 29 of the Prevention and Combating of Corrupt Activities Act (No. 12 of 2004).</p>	Accounting Officer	To all relevant delegates within the SCM unit	YES	n/a

REG. NO.	CRYPTIC DESCRIPTION OF POWER OF DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLE- MENTED	COMMENTS
40(1)	The Supply chain policy must provide for an effective system of disposal management for the disposal or letting of assets, including unserviceable, redundant or obsolete assets, subject to sections 14&90 of MFMA	Municipal Council		YES	Municipality has to follow the Asset Transfer Regulations published by National Treasury, with effective date of 1 September 2008 on local authorities. Has amended the SCM policy.
40(2) a	A Supply Chain management policy must specify the ways in which assets may be disposed of, including by – (i) Transferring the asset to another organ of state in terms of a provision of the MFMA enabling the transfer of assets (ii) Transferring the asset to another organ of state at market related value or, when appropriate, free of charge (iii) Selling the asset (iv) Destroying the asset	Municipal Council		YES	Refer to Land Disposal Policy
40(2) b	Stipulate that – (i) Immoveable property may be sold only at market related prices except when public interest or the plight of the poor demands otherwise (ii) movable assets may be sold either by way of written price quotations, a competitive bidding process, auction or at market related prices, whichever is the most advantageous to the municipality in the case of the free disposal of computer equipment, the Provincial Department of Education must first be approached to indicate within 30 days whether any of the local schools are interested in the equipment (iv) in the case of the disposal of firearms, the National Conventional Arms Control Committee has approved any sale or donation of firearms to any person or institution within or outside the Republic	Municipal Council		YES	Refer to Land Disposal Policy

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40(2) c	Provide that – (i) immovable property is let at market related rates except when the public interest or the plight of the poor demands otherwise (ii) all fees, charges, rates, tariffs, scales of fees or other charges relating to the letting of immovable property are annually reviewed	Municipal Council		YES	Municipality has to follow the Asset Transfer Regulations published by National Treasury, with effective date of 1 September 2008 on local authorities. Refer to Land Disposal Policy
40(2) d	Ensure that where assets are traded in for other assets, the highest possible trade-in is negotiated	Municipal Council		YES	Refer to Land Disposal Policy
41(1)	A Supply chain management policy must provide for an effective system of risk management for the identification, consideration and avoidance of potential risks in the supply chain management system	Accounting Officer	Chief Financial Officer	YES	
42	Performance management	Accounting Officer	Chief Financial Officer	YES	Monthly reporting
43(2)	Check with SARS whether a person's tax matters are in order before making an award to such person.	Municipal Council	Manager: Supply Chain Management	YES	Supplier's tax compliance Pins are continuously verified on SARS-e-filing and CSD Compliance
45	Disclose in the notes to the annual financial statements of the municipality particulars of any award of more than R2,000 to a person who is a spouse, child or parent of a person in the service of the state, or has been in the service of the state in the previous twelve months, including – (a) the name of that person; (b) the capacity in which that person is in the service of the state; and (c) the amount of the award.	Municipal Council	Chief Financial Officer	YES	Details to be submitted to the CFO
44(3)(a)	Keep a register of all declarations in terms of Regulation 46(2)(d) and (e).	Accounting Officer	Manager: Supply Chain Management	YES	Declarations were completed by SCM officials as well as the user departments
46(3)(b)	Ensure that declarations from the accounting officer in terms of Regulation 46(2)(d) and (e) are recorded in the register.	Mayor	Chief Financial Officer	YES	Declarations are kept electronically at SCM section
46(5)	Adopt the National Treasury's code of conduct for supply chain management practitioners and other role players involved in supply chain management.	Municipal Council	Accounting Officer	YES	Code of conduct was issued to all user departments as well as SCM officials

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47(2)	Report any alleged contravention of Regulation 47(1) to the National Treasury for considering whether the offending person, and any representative or intermediate through which such person is alleged to have acted, should be listed in the National Treasury's database of persons prohibited from doing business with the public sector.	Accounting Officer	Chief Financial Officer	YES	
48	Disclose to the National Treasury and the relevant provincial treasury any sponsorship promised, offered or granted to the municipality whether directly or through a representative or intermediate, by any person who is – (a) a provider or prospective provider of goods or services to the municipality; or (b) a recipient or prospective recipient of goods disposed or to be disposed, of by the municipality.	Accounting Officer	Manager: Supply Chain Management	YES	Refer to amended SCMPS
50(1)	Appoint an independent and impartial person to assist in the resolution of disputes and to deal with objections, complaints or queries as described more fully in Regulation 50(1).	Accounting Officer	Bid Appeals Committee	YES	
50(3)	Responsible to assist the person appointed in terms of Regulation 50(1) to perform his or her functions effectively.	Accounting Officer	Accounting Officer	YES	