

CAPE AGULHAS MUNICIPALITY

**FORMAL WRITTEN QUOTATION: FACILITATION OF STRATEGIC PLANNING
SESSION AND DEVELOPMENT A FIVE- YEAR STRATEGIC INSTITUTIONAL
PLAN THAT WILL FORM THE BASIS OF A NEW 5TH GENERATION
INTEGRATED DEVELOPMENT PLAN.**

The Cape Agulhas Municipality requires the services of a highly skilled and experienced service provider for the facilitation of strategic planning session and development a strategic five- year institutional plan that will form the basis of a new 5th generation integrated development plan.

Tender documents are available from **Me G Koopman** at telephone number 028-425 5500 during office hours or email at geraldinek@capeagulhas.gov.za. The document can also be downloaded from the municipal website: www.capeagulhas.gov.za free of charge. **A non-refundable deposit of R150** is payable for each set of documents issued (hard copies).

Technical enquiries may be directed to **Ms Tracey Stone** at telephone number 028 425 5500 or email at traceys@capeagulhas.gov.za.

Sealed quotations, marked "**Quotation Nr: Q19/2021/22 FACILITATION OF STRATEGIC PLANNING SESSION AND DEVELOPMENT A FIVE- YEAR INSTITUTIONAL PLAN THAT WILL FORM THE BASIS OF A NEW 5TH GENERATION INTEGRATED DEVELOPMENT PLAN**" must be placed in the tender box at the Municipal Offices, 1 Dirkie Uys Street, Bredasdorp or posted to reach the Municipal Manager, Cape Agulhas Municipality, PO Box 51, Bredasdorp, 7280 not later than **12:00 on Friday, 28 January 2022** after which it will be opened in public. Tenders may only be submitted on the prescribed official document.

The 80/20 preferential procurement system, as stated in the Cape Agulhas Municipal Procurement Policy, will be used when considering tenders. The **two-stage bidding** process will be followed in evaluating this tender. Firstly, it will be evaluated for functionality and thereafter for price and preference.

A Tax Compliance status pin as issued by the South African Revenue Service, must be submitted together with the tender.

Council reserves the right not to accept the lowest or any tender. No faxes or e-mails will be accepted.

**EO PHILLIPS
MUNICIPAL MANAGER
PO BOX 51
BREDASDORP
7280**

2022-01-21