

## CAPE AGULHAS MUNICIPALITY

### FORMAL WRITTEN QUOTATION: APPOINTMENT OF A SERVICES PROVIDER TO CONDUCT A COMPREHENSIVE ASSESSMENT

The Cape Agulhas Municipality is seeking the assistance of a highly skilled and experienced service provider to conduct a comprehensive assessment on the following:

1. Assessment of impact the Administrative Adjudication of Road Traffic offences (Aarto) with regards to income and expenditure, operations, Human Resource and other related matters at Cape Agulhas Municipality.
2. Assessment of the motor vehicle registration and K53 units within the Cape Agulhas traffic department to further improve the service delivery to the community of CAM.

Tender documents are available from **Me G Koopman** at telephone number 028-425 5500 during office hours or email at [geraldinek@capeagulhas.gov.za](mailto:geraldinek@capeagulhas.gov.za).  
**A non-refundable deposit of R100** is payable for each set of documents issued.

Technical enquiries may be directed to **Ms M Saptou** at telephone number 028 425 5500.

Sealed tender, marked "**Quotation Nr: Q15/2019/20 APPOINTMENT OF A SERVICES PROVIDER TO CONDUCT A COMPREHENSIVE ASSESSMENT**", must be placed in the tender box at the Municipal Offices, 1 Dirkie Uys Street, Bredasdorp or posted to reach the Municipal Manager, Cape Agulhas Municipality, PO Box 51, Bredasdorp, 7280 not later than 12:00 on **Friday, 28 February 2020** after which it will be opened in public. Tenders may only be submitted on the prescribed official document.

The 80/20 preferential procurement system, as stated in the Cape Agulhas Municipal Procurement Policy, will be used when considering tenders. The **two stage bidding** process will be followed in evaluating this tender. Firstly it will be evaluated for functionality and thereafter for price and preference.

A Tax Compliance status pin as issued by the South African Revenue Service, must be submitted together with the tender.

Council reserves the right not to accept the lowest or any tender. No faxes or E-mails will be accepted.

**DGI O'NEILL (AMM)  
MUNICIPAL MANAGER  
PO BOX 51  
BREDASDORP  
7280**

**2020-02-14**