

# Cape Agulhas Municipality



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## **MONTHLY PERFORMANCE REPORT - SECTION 71 31 AUGUST 2016**

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## **1. Council Resolution**

### **To The Executive Mayor**

In accordance with Section 71(1) of the Municipal Finance Management Act, I submit the required statement on the state of Cape Agulhas Municipality's budget implementation and the financial state of the municipality's affairs reflecting the particulars up until the end of January 2016.

Section 54(1) of the MFMA requires the Mayor of a municipality to take certain actions on the receipt of this report to ensure that the approved budget is implemented in accordance with the projections contained in the Service Delivery and Budget Implementation Plan.

### **Recommendations**

- The content of the report and supporting documentation for period ending **31 August 2016** is noted.
- It be noted that the directors ensure that the budget is implemented in accordance with the Service Delivery and Budget Implementation Plan projections and in accordance with the approved budget;
- It be noted that any material variances will receive remedial or corrective steps.

### **QUALITY CERTIFICATE SIGNED AT THE END OF THE DOCUMENT**

**Mr D O'Neill**  
**Municipal Manager**

**Date: 14 September 2016**

## **2. INTRODUCTION**

### **2.1 PURPOSE**

The purpose of this report is to comply with section 71 of the MFMA and the requirements as promulgated in Government Gazette No 32141 of 17 April 2009 (Municipal budgeting and reporting requirements).

### **2.2 STRATEGIC OBJECTIVE**

“To comply with MFMA priorities as well as MFMA implementation plan”

### **2.3 BACKGROUND**

Section 71 of the MFMA and Section 28 of Government Notice 32141 dated 17 April 2009, regarding the “Local Government: Municipal Finance Management Act 2003 Municipal Budget and Reporting Regulations” necessitate that specific financial particulars be reported on and in the format prescribed, hence this report to meet legislative compliance.

“Section 52(d) of the MFMA states that, the executive mayor of a municipality must within 30 days of the end of each quarter submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

However section 71 of the MFMA states that, the accounting officer of a municipality must by no later than **10 working days after the end of each month** submit to the mayor of the municipality and the relevant treasury a statement in the prescribed format on the implementation of the municipality’s approved budget”.

“Section 28 of the Government Notice 32141, the monthly budget statement of a municipality must be in the format specified in Schedule C and include all required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168(1) of the Act”.

Section 54 of the MFMA requires the Mayor to consider the Section 71 report and take appropriate action to ensure that the approved budget is implemented in accordance with the SDBIP.

### 3. MAYOR'S REPORT

The Budget and Reporting regulations become effective during April 2009 and the municipality is obliged to report in the prescribed format to National & Provincial Treasury, the Executive Mayor and council accordingly.

Although the Cape Agulhas Municipality is fully compliant in respect of the monthly budget report to council, effective from March 2014, the quality of the report in terms of its completeness and usefulness for council decision making still needs improvement which will be addressed as an ongoing process.

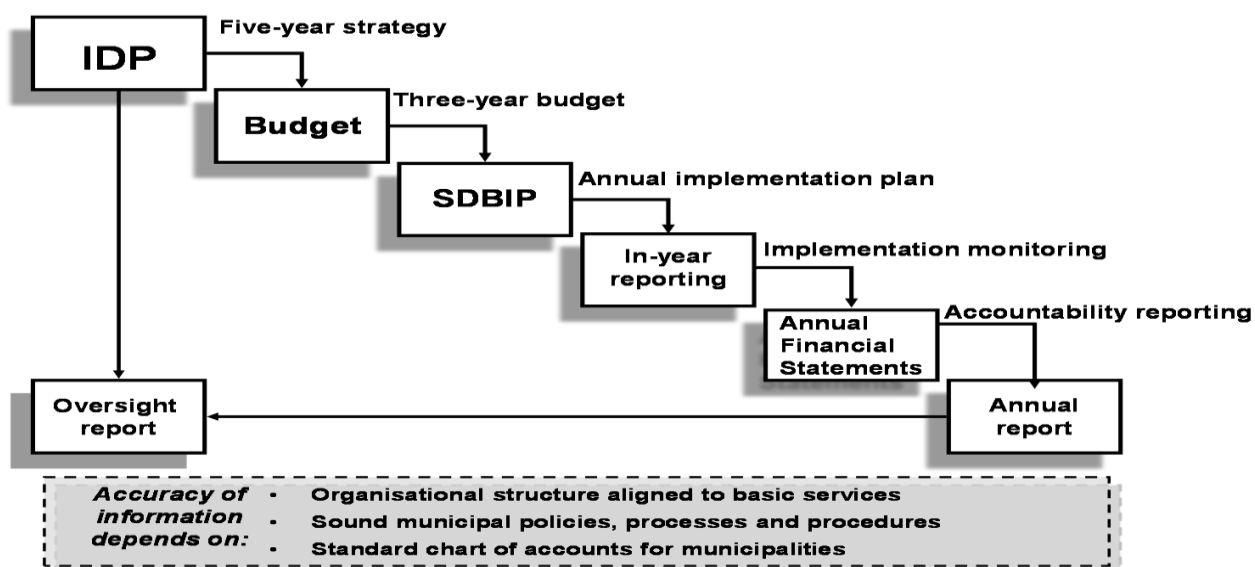
#### 3.1 Budget Process:

Section 53(1)(a) of the MFMA stipulates that the Executive Mayor of the Municipality must provide general political guidance over the budget process and the priorities that must guide the preparation of a budget.

The flowchart on the budget process basically reflecting three different processes in the budget cycle at the same time, namely:

- o Reporting on the previous year budget;
- o Current year budget implementation; and
- o Preparation of the new financial year's budget (including the budget estimates for the two outer financial years)

The municipal planning and budget cycle processes consist of the following:



For the month under review that is the period of January 2016 the following MFMA related activities was successfully complete as per legislative requirements:

**August 2016**

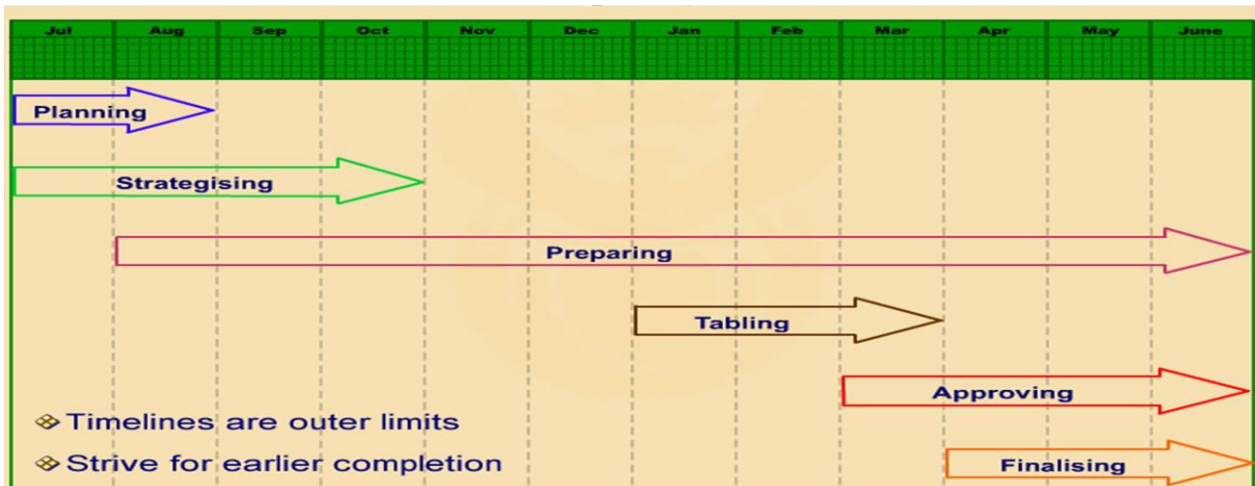
- All section 71 MFMA reporting was complete and submitted.
- Implementation of the Budget as approved by Council
- The IDP / Budget process plan was finalized and tabled to Council.
- The Draft annual Financial Statements was compiled and submitted to the Auditor General as required.
- Budget verification 2016/17 MTREF process was complete and the municipality verified the budgeted information in terms of the National Treasury verification processes.

Item 3.4 MFMA Implementation Oversight also provides a summary of the legislative requirements with specific reference to the year-to-date performance up until **August 2016**.

**Budget planning process 2017/2018**

The budget implementation plan was required to be legislatively tabled to Council before the 31<sup>st</sup> of August in terms of the Municipal Finance Management Act, 56 of 2003. The timetable was tabled on the 30<sup>th</sup> of August and monitoring and updating of the Budget process is required. This will be communicated with the FMR report of September 2016 as to the changes to the current table.

Following the Budget Process Timeline in respect of the budget year under review:



## **Budget process and submissions for the 2016/2017 financial year.**

The budget process was finalized and the Budget 2016/17 was tabled within the legislative due dates as required. Implementation of the budget is in process and monitoring on a continuous basis is ongoing and communicated in the Financial Management Report in terms of Section 71 of the MFMA on a monthly basis.

### **3.2 Monthly Reporting:**

Monthly financial reporting as per DoRA and MFMA requirements to Council, National & Provincial Departments and other stakeholders have been adequately adhered to for the month under review.

Financial services is in the process of initiating the mSCOA implementation process. mSCOA is the new Standard Chart of Accounts legislated for implementation during July 2017.

Numerous information and planning sessions is required and more information will be communicated with the monthly reporting processes.

Provincial Treasury is also monitoring the Implementation plan of the municipality and numerous communication in terms of the processes is underway to ensure compliance.

### **3.3 Financial Statements for the Year-ended 30 June 2016**

The financial statements was submitted to the Auditor General on the 31<sup>st</sup> of August as required. The auditors is in the process of auditing the financial statements. This process is ongoing and will be finalized when the audit is concluded per legislative due dates.

### **3.4 MFMA Implementation Oversight:**

Council's progress on the implementation of the MFMA proceeds according to set targets and due dates determined for a low capacity municipality. A comprehensive oversight report on the progress of implementation and compliance per MFMA requirements is attached as **Annexure "A"** to this report.

#### **4. Executive Summary**

The following table summarizes the overall position on the capital and operating budgets.

<b>000</b>	<b>Capital Budget</b>	<b>Operational Expenditure</b>	<b>Operational Revenues</b>
Budget	24,632	297,385	290,530
Budget to date (YTD)	1,989	49,564	71,201
Year to date (YTD)	642	40,031	63,269
Variance to SDBIP	1,347	9,533	7,933
YTD % Variance to SDBIP	-67.74%	-19.23%	-11.14%
% of Annual Budget	2.60%	13.46%	21.78%

#### **Capital Expenditure**

The Capital Budget approved totals R24,63m. The spending of the Capital budget will be monitored by finance on a monthly basis, and a Memorandum and workshop will be scheduled with all the functional managers, to ensure spending occurred according to the Procurement Plan approved by Management.

The total spent to date totals R642k for the period ending 31 August 2016. Commitments for the period totals R2.38m, that is capital expenditure that's in the process of being finalised and payment should be done within the next reporting month. This will significantly improve the spending of the capital budget.

#### **Operational Expenditure**

Operational spending totals R40,03m of a budget of R297.39m. That totals a spending of 13.46% of the budget.

Continuous monitoring and reporting of the Budget will be implemented by the Finance department to ensure administration execute the budgeted mandate and the IDP objectives as identified are achieved.

#### **Operational Revenues**

Operational revenues totals R63.27m of a budget of R290.53m. That represents a 21.78% performance year to date ending 31 August 2016.

The bulk of these revenues contributes to the Property rates levied during July for the rates assessments. This is done in terms of the Property rates act. The majority of these rates is collectable until the end of October yearly. This also correlates to the increase in Debtors outstanding and the low debtor's collection rate recorded.

Finance will monitor the implementation of the budget on a continuous basis to ensure successful implementation of the budget.



## 5. In year Budget Statement Tables

WC033 Cape Agulhas - Table C1 Monthly Budget Statement Summary - M02 August									
Description	2015/16	Budget Year 2016/17							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	49,899	54,671	-	2,226	29,070	31,892	(2,821)	-9%	54,671
Service charges	125,191	138,723	-	11,332	22,262	23,121	(858)	-4%	138,723
Investment revenue	1,970	1,900	-	140	216	317	(101)	-32%	1,900
Transfers recognised - operational	36,704	60,025	-	27	9,640	10,004	(364)	-4%	60,025
Other own revenue	22,001	23,280	-	1,244	2,080	3,880	(1,800)	-46%	23,280
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>235,765</b>	<b>278,599</b>	<b>-</b>	<b>14,968</b>	<b>63,269</b>	<b>69,213</b>	<b>(5,944)</b>	<b>-9%</b>	<b>278,599</b>
Employee costs	94,828	101,847	-	7,568	15,258	16,974	(1,716)	-10%	101,847
Remuneration of Councillors	3,760	4,786	-	376	682	798	(116)	-15%	4,786
Depreciation & asset impairment	11,269	10,888	-	1	1	1,815	(1,814)	-100%	10,888
Finance charges	7,682	8,527	-	-	59	1,421	(1,363)	-96%	8,527
Materials and bulk purchases	70,052	75,101	-	8,359	16,549	12,517	4,032	32%	75,101
Transfers and grants	1,619	1,783	-	126	396	297	99	33%	1,783
Other expenditure	68,709	94,454	-	4,509	7,086	15,742	(8,656)	-55%	94,454
<b>Total Expenditure</b>	<b>257,918</b>	<b>297,385</b>	<b>-</b>	<b>20,938</b>	<b>40,031</b>	<b>49,564</b>	<b>(9,533)</b>	<b>-19%</b>	<b>297,385</b>
<b>Surplus/(Deficit)</b>	<b>(22,153)</b>	<b>(18,786)</b>	<b>-</b>	<b>(5,970)</b>	<b>23,238</b>	<b>19,649</b>	<b>3,589</b>	<b>18%</b>	<b>(18,786)</b>
Transfers recognised - capital	12,675	11,931	-	337	337	1,989	(1,651)	-83%	11,931
Contributions & Contributed assets	736	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>(8,742)</b>	<b>(6,855)</b>	<b>-</b>	<b>(5,633)</b>	<b>23,575</b>	<b>21,637</b>	<b>1,938</b>	<b>9%</b>	<b>(6,855)</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	<b>(8,742)</b>	<b>(6,855)</b>	<b>-</b>	<b>(5,633)</b>	<b>23,575</b>	<b>21,637</b>	<b>1,938</b>	<b>9%</b>	<b>(6,855)</b>
<b>Capital expenditure &amp; funds sources</b>									
<b>Capital expenditure</b>	<b>22,512</b>	<b>24,632</b>	<b>-</b>	<b>219</b>	<b>642</b>	<b>2,941</b>	<b>(2,300)</b>	<b>-78%</b>	<b>24,632</b>
Capital transfers recognised	13,271	11,931	-	(27)	396	1,989	(1,593)	-80%	11,931
Public contributions & donations	659	-	-	-	-	-	-	-	-
Borrowing	2,930	3,750	-	-	-	625	(625)	-100%	3,750
Internally generated funds	5,652	8,951	-	246	246	1,492	(1,246)	-84%	8,951
<b>Total sources of capital funds</b>	<b>22,512</b>	<b>24,632</b>	<b>-</b>	<b>219</b>	<b>642</b>	<b>4,105</b>	<b>(3,464)</b>	<b>-84%</b>	<b>24,632</b>
<b>Financial position</b>									
Total current assets	36,147	36,476	-	-	36,476	-	-	-	36,476
Total non current assets	407,739	420,592	-	-	420,592	-	-	-	420,592
Total current liabilities	29,573	32,755	-	-	32,755	-	-	-	32,755
Total non current liabilities	113,568	121,002	-	-	121,002	-	-	-	121,002
<b>Community wealth/Equity</b>	<b>300,746</b>	<b>303,312</b>	<b>-</b>	<b>-</b>	<b>303,312</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>303,312</b>
<b>Cash flows</b>									
Net cash from (used) operating	10,930	7,316	-	(795)	27,371	610	(26,762)	-4389%	7,316
Net cash from (used) investing	(22,118)	(24,627)	-	(219)	(642)	(2,052)	(1,411)	69%	(24,627)
Net cash from (used) financing	2,329	3,376	-	-	-	281	281	100%	3,376
<b>Cash/cash equivalents at the month/year end</b>	<b>9,975</b>	<b>5,806</b>	<b>-</b>	<b>-</b>	<b>32,536</b>	<b>18,580</b>	<b>(13,956)</b>	<b>-75%</b>	<b>(8,129)</b>
<b>Debtors &amp; creditors analysis</b>									
	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
<b>Debtors Age Analysis</b>									
Total By Income Source	33,986	897	803	675	562	468	3,394	6,758	47,544
<b>Creditors Age Analysis</b>									
Total Creditors	2,303	-	-	-	-	-	-	-	2,303

The table provides a high level summary of council's financial performance – operating & capital, financial position, cash flows, debtors and creditors age analysis which reflecting in more detail as from table C2 onwards.

WC033 Cape Agulhas - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M02 August

Description	Ref	2015/16	Budget Year 2016/17							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>Revenue - Standard</b>										
<i><b>Governance and administration</b></i>		71,591	77,523	-	1,861	37,860	12,921	24,940	193%	77,523
Executive and council		13,298	15,373	-	(722)	8,181	2,562	5,618	219%	15,373
Budget and treasury office		56,281	59,673	-	2,513	29,506	9,946	19,560	197%	59,673
Corporate services		2,013	2,477	-	70	174	413	(239)	-58%	2,477
<i><b>Community and public safety</b></i>		28,130	51,738	-	729	1,225	8,623	(7,398)	-86%	51,738
Community and social services		5,083	6,148	-	32	82	1,025	(943)	-92%	6,148
Sport and recreation		5,564	6,601	-	275	464	1,100	(636)	-58%	6,601
Public safety		10,814	10,889	-	422	679	1,815	(1,136)	-63%	10,889
Housing		6,669	28,100	-	-	-	4,683	(4,683)	-100%	28,100
Health		-	-	-	-	-	-	-	-	-
<i><b>Economic and environmental services</b></i>		12,468	12,324	-	443	508	2,054	(1,546)	-75%	12,324
Planning and development		12,468	12,324	-	443	508	2,054	(1,546)	-75%	12,324
Road transport		-	-	-	-	-	-	-	-	-
Environmental protection		-	-	-	-	-	-	-	-	-
<i><b>Trading services</b></i>		136,987	148,946	-	12,272	24,012	24,824	(812)	-3%	148,946
Electricity		90,247	97,118	-	8,144	15,784	16,186	(403)	-2%	97,118
Water		21,853	23,929	-	1,762	3,555	3,988	(433)	-11%	23,929
Waste water management		9,577	10,487	-	956	1,858	1,748	110	6%	10,487
Waste management		15,311	17,412	-	1,410	2,815	2,902	(87)	-3%	17,412
<i><b>Other</b></i>	4	-	-	-	-	-	-	-	-	-
<b>Total Revenue - Standard</b>	2	249,176	290,530	-	15,305	63,606	48,422	15,184	31%	290,530
<b>Expenditure - Standard</b>										
<i><b>Governance and administration</b></i>		73,623	76,133	-	5,010	9,682	12,689	(3,007)	-24%	76,133
Executive and council		16,783	18,465	-	1,055	3,117	3,077	40	1%	18,465
Budget and treasury office		38,328	37,298	-	1,743	3,013	6,216	(3,204)	-52%	37,298
Corporate services		18,512	20,370	-	2,213	3,552	3,395	157	5%	20,370
<i><b>Community and public safety</b></i>		42,504	66,770	-	2,612	5,031	11,128	(6,097)	-55%	66,770
Community and social services		12,612	13,917	-	1,071	2,240	2,320	(80)	-3%	13,917
Sport and recreation		9,033	9,822	-	712	1,234	1,637	(403)	-25%	9,822
Public safety		12,822	13,456	-	712	1,328	2,243	(914)	-41%	13,456
Housing		8,037	29,575	-	117	229	4,929	(4,700)	-95%	29,575
Health		-	-	-	-	-	-	-	-	-
<i><b>Economic and environmental services</b></i>		21,895	26,114	-	1,729	3,001	4,352	(1,351)	-31%	26,114
Planning and development		7,899	9,807	-	747	1,240	1,634	(394)	-24%	9,807
Road transport		13,373	15,657	-	955	1,711	2,609	(898)	-34%	15,657
Environmental protection		622	651	-	26	50	108	(58)	-54%	651
<i><b>Trading services</b></i>		119,896	128,368	-	11,587	22,317	21,395	922	4%	128,368
Electricity		80,204	86,009	-	8,976	17,733	14,335	3,398	24%	86,009
Water		14,912	15,207	-	1,107	1,985	2,534	(549)	-22%	15,207
Waste water management		8,889	9,549	-	649	1,130	1,592	(462)	-29%	9,549
Waste management		15,891	17,603	-	855	1,469	2,934	(1,465)	-50%	17,603
<i><b>Other</b></i>		-	-	-	-	-	-	-	-	-
<b>Total Expenditure - Standard</b>	3	257,918	297,385	-	20,938	40,031	49,564	(9,533)	-19%	297,385
<b>Surplus/ (Deficit) for the year</b>		(8,742)	(6,855)	-	(5,633)	23,575	(1,142)	24,718	-2164%	(6,855)

Explanation for any deviation in excess of 10% will be provided as part of an ongoing process to ensure that information is relevant and useful for council's decision making. (Table SC 1 have reference)

No material variances in terms of the projected expenditure in respect of the financial year under review. Expenditure will materialise according to planned activity.

WC033 Cape Agulhas - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M02 August

Vote Description	Ref	2015/16	Budget Year 2016/17							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue by Vote</b>										
Vote 1 - Executive and Council	1	13,298	15,373	-	(722)	8,181	3,843	4,337	112.9%	15,373
Vote 2 - Budget and Treasury Office		56,281	59,673	-	2,513	29,506	14,918	14,588	97.8%	59,673
Vote 3 - Corporate Services		2,802	3,369	-	148	316	842	(526)	-62.4%	3,369
Vote 4 - Community and Social Services		28,130	51,738	-	729	1,225	12,934	(11,709)	-90.5%	51,738
Vote 5 - Sport and Recreation		-	-	-	-	-	-	-	-	-
Vote 6 - Public Safety		-	-	-	-	-	-	-	-	-
Vote 7 - Road Transport		-	-	-	-	-	-	-	-	-
Vote 8 - Electricity		90,247	97,118	-	8,144	15,784	24,279	(8,496)	-35.0%	97,118
Vote 9 - Water		-	-	-	-	-	-	-	-	-
Vote 10 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 11 - Waste Management		-	-	-	-	-	-	-	-	-
Vote 12 - Environmental Protection		-	-	-	-	-	-	-	-	-
Vote 13 - Other		-	-	-	-	-	-	-	-	-
Vote 14 - Infrastructure		58,419	63,260	-	4,494	8,594	15,815	(7,221)	-45.7%	63,260
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
<b>Total Revenue by Vote</b>	2	<b>249,176</b>	<b>290,530</b>	<b>-</b>	<b>15,305</b>	<b>63,606</b>	<b>72,633</b>	<b>(9,027)</b>	<b>-12.4%</b>	<b>290,530</b>
<b>Expenditure by Vote</b>										
Vote 1 - Executive and Council	1	16,783	18,465	-	1,055	3,117	4,616	(1,499)	-32.5%	18,465
Vote 2 - Budget and Treasury Office		38,328	37,298	-	1,743	3,013	9,325	(6,312)	-67.7%	37,298
Vote 3 - Corporate Services		23,656	25,944	-	2,726	4,405	6,486	(2,081)	-32.1%	25,944
Vote 4 - Community and Social Services		43,126	67,421	-	2,638	5,081	16,855	(11,774)	-69.9%	67,421
Vote 5 - Sport and Recreation		-	-	-	-	-	-	-	-	-
Vote 6 - Public Safety		-	-	-	-	-	-	-	-	-
Vote 7 - Road Transport		-	-	-	-	-	-	-	-	-
Vote 8 - Electricity		80,204	86,009	-	8,976	17,733	21,502	(3,770)	-17.5%	86,009
Vote 9 - Water		-	-	-	-	-	-	-	-	-
Vote 10 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 11 - Waste Management		-	-	-	-	-	-	-	-	-
Vote 12 - Environmental Protection		-	-	-	-	-	-	-	-	-
Vote 13 - Other		-	-	-	-	-	-	-	-	-
Vote 14 - Infrastructure		55,821	62,248	-	3,801	6,683	15,562	(8,879)	-57.1%	62,248
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
<b>Total Expenditure by Vote</b>	2	<b>257,918</b>	<b>297,385</b>	<b>-</b>	<b>20,938</b>	<b>40,031</b>	<b>74,346</b>	<b>(34,315)</b>	<b>-46.2%</b>	<b>297,385</b>
<b>Surplus/ (Deficit) for the year</b>	2	<b>(8,742)</b>	<b>(6,855)</b>	<b>-</b>	<b>(5,633)</b>	<b>23,575</b>	<b>(1,714)</b>	<b>25,289</b>	<b>-1475.7%</b>	<b>(6,855)</b>

Explanation for any deviation in excess of 10% will be provided as part of an ongoing process to ensure that information is relevant and useful for council's decision making.

Section 71(1)(g) of the MFMA requires that the Accounting Officer must, when necessary, provide explanation of –

- Any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;
- Any material variances from the service delivery and budget implementation plan; and
- Any remedial or corrective steps taken or to be taken to ensure that the projected revenue and expenditure remain within the municipality's approved budget.

WC033 Cape Agulhas - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M02 August										
Description	Ref	Budget Year 2016/17								
		2015/16 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue By Source</b>										
Property rates		49,899	54,671		2,226	29,070	31,892	(2,821)	-9%	54,671
Property rates - penalties & collection charges		-	-		-	-	-	-		-
Service charges - electricity revenue		86,845	95,198		8,016	15,594	15,866	(272)	-2%	95,198
Service charges - water revenue		19,132	22,393		1,479	3,005	3,732	(727)	-19%	22,393
Service charges - sanitation revenue		7,368	7,528		720	1,428	1,255	174	14%	7,528
Service charges - refuse revenue		11,846	13,604		1,118	2,235	2,267	(33)	-1%	13,604
Service charges - other		-	-		-	-	-	-		-
Rental of facilities and equipment		6,680	7,664		321	647	1,277	(630)	-49%	7,664
Interest earned - external investments		1,970	1,900		140	216	317	(101)	-32%	1,900
Interest earned - outstanding debtors		800	876		100	204	146	58	40%	876
Dividends received		-	-		-	-	-	-		-
Fines		8,651	8,538		149	333	1,423	(1,090)	-77%	8,538
Licences and permits		330	347		34	58	58	0	1%	347
Agency services		1,309	1,374		185	185	229	(44)	-19%	1,374
Transfers recognised - operational		36,704	60,025		27	9,640	10,004	(364)	-4%	60,025
Other revenue		4,182	4,481		456	653	747	(93)	-13%	4,481
Gains on disposal of PPE		50	-		-	-	-	-		-
<b>Total Revenue (excluding capital transfers and contributions)</b>		<b>235,765</b>	<b>278,599</b>	<b>-</b>	<b>14,968</b>	<b>63,269</b>	<b>69,213</b>	<b>(5,944)</b>	<b>-9%</b>	<b>278,599</b>
<b>Expenditure By Type</b>										
Employee related costs		94,828	101,847		7,568	15,258	16,974	(1,716)	-10%	101,847
Remuneration of councillors		3,760	4,786		376	682	798	(116)	-15%	4,786
Debt impairment		7,498	7,400		-	-	1,233	(1,233)	-100%	7,400
Depreciation & asset impairment		11,269	10,888		1	1	1,815	(1,814)	-100%	10,888
Finance charges		7,682	8,527		-	59	1,421	(1,363)	-96%	8,527
Bulk purchases		70,052	75,101		8,359	16,549	12,517	4,032	32%	75,101
Other materials		-	-		-	-	-	-		-
Contracted services		7,933	10,778		453	512	1,796	(1,284)	-72%	10,778
Transfers and grants		1,619	1,783		126	396	297	99	33%	1,783
Other expenditure		53,277	76,276		4,056	6,574	12,713	(6,138)	-48%	76,276
Loss on disposal of PPE		-	-		-	-	-	-		-
<b>Total Expenditure</b>		<b>257,918</b>	<b>297,385</b>	<b>-</b>	<b>20,938</b>	<b>40,031</b>	<b>49,564</b>	<b>(9,533)</b>	<b>-19%</b>	<b>297,385</b>
<b>Surplus/(Deficit)</b>		<b>(22,153)</b>	<b>(18,786)</b>	<b>-</b>	<b>(5,970)</b>	<b>23,238</b>	<b>19,649</b>	<b>3,589</b>	<b>0</b>	<b>(18,786)</b>
Transfers recognised - capital		12,675	11,931		337	337	1,989	(1,651)	(0)	11,931
Contributions recognised - capital		736	-		-	-	-	-		-
Contributed assets		-	-		-	-	-	-		-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>		<b>(8,742)</b>	<b>(6,855)</b>	<b>-</b>	<b>(5,633)</b>	<b>23,575</b>	<b>21,637</b>			<b>(6,855)</b>
Taxation		-	-		-	-	-	-		-
<b>Surplus/(Deficit) after taxation</b>		<b>(8,742)</b>	<b>(6,855)</b>	<b>-</b>	<b>(5,633)</b>	<b>23,575</b>	<b>21,637</b>			<b>(6,855)</b>
Attributable to minorities		-	-		-	-	-	-		-
<b>Surplus/(Deficit) attributable to municipality</b>		<b>(8,742)</b>	<b>(6,855)</b>	<b>-</b>	<b>(5,633)</b>	<b>23,575</b>	<b>21,637</b>			<b>(6,855)</b>
Share of surplus/ (deficit) of associate		-	-		-	-	-	-		-
<b>Surplus/ (Deficit) for the year</b>		<b>(8,742)</b>	<b>(6,855)</b>	<b>-</b>	<b>(5,633)</b>	<b>23,575</b>	<b>21,637</b>			<b>(6,855)</b>

Explanation for any deviation in excess of 10% will be provided as part of an ongoing process to ensure that information is relevant and useful for council's decision making. (Table SC 1 have reference)

**WC033 Cape Agulhas - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M02 August**

Vote Description	Ref	2015/16	Budget Year 2016/17							Full Year Forecast
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	
<b>R thousands</b>	1									
<b>Multi-Year expenditure appropriation</b>	2									
Vote 1 - Executive and Council		-	-	-	-	-	-	-	-	-
Vote 2 - Budget and Treasury Office		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	80	-	-	-	13	(13)	-100%	80
Vote 4 - Community and Social Services		1,200	-	-	-	-	-	-	-	-
Vote 5 - Sport and Recreation		-	-	-	-	-	-	-	-	-
Vote 6 - Public Safety		-	-	-	-	-	-	-	-	-
Vote 7 - Road Transport		-	-	-	-	-	-	-	-	-
Vote 8 - Electricity		-	-	-	-	-	-	-	-	-
Vote 9 - Water		-	-	-	-	-	-	-	-	-
Vote 10 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 11 - Waste Management		-	-	-	-	-	-	-	-	-
Vote 12 - Environmental Protection		-	-	-	-	-	-	-	-	-
Vote 13 - Other		-	-	-	-	-	-	-	-	-
Vote 14 - Infrastructure		1,350	300	-	-	-	50	(50)	-100%	300
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
<b>Total Capital Multi-year expenditure</b>	4,7	<b>2,550</b>	<b>380</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>63</b>	<b>(63)</b>	<b>-100%</b>	<b>380</b>
<b>Single Year expenditure appropriation</b>	2									
Vote 1 - Executive and Council		8	520	-	-	-	87	(87)	-100%	520
Vote 2 - Budget and Treasury Office		28	419	-	3	3	70	(67)	-96%	419
Vote 3 - Corporate Services		1,633	2,278	-	(36)	50	380	(330)	-87%	2,278
Vote 4 - Community and Social Services		6,233	3,423	-	6	6	571	(565)	-99%	3,423
Vote 5 - Sport and Recreation		-	-	-	-	-	-	-	-	-
Vote 6 - Public Safety		-	-	-	-	-	-	-	-	-
Vote 7 - Road Transport		-	-	-	-	-	-	-	-	-
Vote 8 - Electricity		3,966	3,640	-	176	176	607	(431)	-71%	3,640
Vote 9 - Water		-	-	-	-	-	-	-	-	-
Vote 10 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 11 - Waste Management		-	-	-	-	-	-	-	-	-
Vote 12 - Environmental Protection		-	-	-	-	-	-	-	-	-
Vote 13 - Other		-	-	-	-	-	-	-	-	-
Vote 14 - Infrastructure		8,094	13,971	-	70	407	1,164	(757)	-65%	13,971
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
<b>Total Capital single-year expenditure</b>	4	<b>19,962</b>	<b>24,252</b>	<b>-</b>	<b>219</b>	<b>642</b>	<b>2,878</b>	<b>(2,236)</b>	<b>-78%</b>	<b>24,252</b>
<b>Total Capital Expenditure</b>		<b>22,512</b>	<b>24,632</b>	<b>-</b>	<b>219</b>	<b>642</b>	<b>2,941</b>	<b>(2,300)</b>	<b>-78%</b>	<b>24,632</b>
<b>Capital Expenditure - Standard Classification</b>										
<b>Governance and administration</b>		<b>1,668</b>	<b>3,298</b>	<b>-</b>	<b>(24)</b>	<b>63</b>	<b>550</b>	<b>(487)</b>	<b>-89%</b>	<b>3,298</b>
Executive and council		8	520	-	-	-	87	(87)	-100%	520
Budget and treasury office		28	419	-	3	3	70	(67)	-96%	419
Corporate services		1,633	2,358	-	(27)	60	393	(333)	-85%	2,358
<b>Community and public safety</b>		<b>7,433</b>	<b>3,423</b>	<b>-</b>	<b>6</b>	<b>6</b>	<b>571</b>	<b>(565)</b>	<b>-99%</b>	<b>3,423</b>
Community and social services		5,411	1,453	-	-	-	242	(242)	-100%	1,453
Sport and recreation		1,524	1,941	-	6	6	324	(318)	-98%	1,941
Public safety		333	29	-	-	-	5	(5)	-100%	29
Housing		165	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		<b>4,962</b>	<b>9,737</b>	<b>-</b>	<b>61</b>	<b>398</b>	<b>1,623</b>	<b>(1,225)</b>	<b>-75%</b>	<b>9,737</b>
Planning and development		-	1,702	-	23	360	284	76	27%	1,702
Road transport		4,962	8,035	-	38	38	1,339	(1,301)	-97%	8,035
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		<b>8,448</b>	<b>8,174</b>	<b>-</b>	<b>176</b>	<b>176</b>	<b>1,362</b>	<b>(1,187)</b>	<b>-87%</b>	<b>8,174</b>
Electricity		3,966	3,640	-	176	176	607	(431)	-71%	3,640
Water		540	3,656	-	-	-	609	(609)	-100%	3,656
Waste water management		3,682	877	-	-	-	146	(146)	-100%	877
Waste management		260	-	-	-	-	-	-	-	-
<b>Other</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Capital Expenditure - Standard Classification</b>	3	<b>22,512</b>	<b>24,632</b>	<b>-</b>	<b>219</b>	<b>642</b>	<b>4,105</b>	<b>(3,463)</b>	<b>-84%</b>	<b>24,632</b>
<b>Funded by:</b>										
National Government		12,592	10,476	-	(27)	396	1,746	(1,350)	-77%	10,476
Provincial Government		680	1,455	-	-	-	243	(243)	-100%	1,455
District Municipality		-	-	-	-	-	-	-	-	-
Other transfers and grants		-	-	-	-	-	-	-	-	-
<b>Transfers recognised - capital</b>		<b>13,271</b>	<b>11,931</b>	<b>-</b>	<b>(27)</b>	<b>396</b>	<b>1,989</b>	<b>(1,593)</b>	<b>-80%</b>	<b>11,931</b>
<b>Public contributions &amp; donations</b>	5	659	-	-	-	-	-	-	-	-
<b>Borrowing</b>	6	2,930	3,750	-	-	-	625	(625)	-100%	3,750
<b>Internally generated funds</b>		5,652	8,951	-	-	-	1,492	(1,246)	-84%	8,951
<b>Total Capital Funding</b>		<b>22,512</b>	<b>24,632</b>	<b>-</b>	<b>219</b>	<b>642</b>	<b>4,105</b>	<b>(3,464)</b>	<b>-84%</b>	<b>24,632</b>

**WC033 Cape Agulhas - Table C6 Monthly Budget Statement - Financial Position - M02 August**

Description	Ref	2015/16	Budget Year 2016/17			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<b>R thousands</b>	1					
<b>ASSETS</b>						
<b>Current assets</b>						
Cash		9,975	5,806		5,806	5,806
Call investment deposits		–	–		–	–
Consumer debtors		19,963	22,481		22,481	22,481
Other debtors		4,720	6,700		6,700	6,700
Current portion of long-term receivables		4	4		4	4
Inventory		1,485	1,485		1,485	1,485
<b>Total current assets</b>		<b>36,147</b>	<b>36,476</b>	<b>–</b>	<b>36,476</b>	<b>36,476</b>
<b>Non current assets</b>						
Long-term receivables		274	270		270	270
Investments		0	–		–	–
Investment property		40,697	40,689		40,689	40,689
Investments in Associate		–	–		–	–
Property, plant and equipment		315,397	332,166		332,166	332,166
Agricultural		–	–		–	–
Biological assets		–	–		–	–
Intangible assets		1,017	1,043		1,043	1,043
Other non-current assets		50,353	46,425		46,425	46,425
<b>Total non current assets</b>		<b>407,739</b>	<b>420,592</b>	<b>–</b>	<b>420,592</b>	<b>420,592</b>
<b>TOTAL ASSETS</b>		<b>443,887</b>	<b>457,069</b>	<b>–</b>	<b>457,069</b>	<b>457,069</b>
<b>LIABILITIES</b>						
<b>Current liabilities</b>						
Bank overdraft		–	–		–	–
Borrowing		1,054	654		654	654
Consumer deposits		4,152	4,402		4,402	4,402
Trade and other payables		11,345	13,973		13,973	13,973
Provisions		13,021	13,727		13,727	13,727
<b>Total current liabilities</b>		<b>29,573</b>	<b>32,755</b>	<b>–</b>	<b>32,755</b>	<b>32,755</b>
<b>Non current liabilities</b>						
Borrowing		2,329	5,857		5,857	5,857
Provisions		111,239	115,145		115,145	115,145
<b>Total non current liabilities</b>		<b>113,568</b>	<b>121,002</b>	<b>–</b>	<b>121,002</b>	<b>121,002</b>
<b>TOTAL LIABILITIES</b>		<b>143,141</b>	<b>153,757</b>	<b>–</b>	<b>153,757</b>	<b>153,757</b>
<b>NET ASSETS</b>	2	<b>300,746</b>	<b>303,312</b>	<b>–</b>	<b>303,312</b>	<b>303,312</b>
<b>COMMUNITY WEALTH/EQUITY</b>						
Accumulated Surplus/(Deficit)		291,496	293,312		293,312	293,312
Reserves		9,250	10,000		10,000	10,000
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	2	<b>300,746</b>	<b>303,312</b>	<b>–</b>	<b>303,312</b>	<b>303,312</b>

The revised debtor collection rate for the period ending 31 August 2016 totals 59.8%. This is based on the Circular document in terms of National Treasury guidelines. Reasons for the low collection rate is the impact of the outstanding property rates levied during July 2016 and only collectable until the end of October 2016.

This collection rate will significantly improve over the following months. The effect of the Revenue enhancement strategy will also positively impact the collection rates once implemented.

WC033 Cape Agulhas - Table C7 Monthly Budget Statement - Cash Flow - M02 August

Description	Ref	Budget Year 2016/17								
		2015/16 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>										
<b>Receipts</b>										
Property rates, penalties & collection charges		48,449	53,082		2,226	29,070	4,424	24,647	557%	53,082
Service charges		121,540	129,949		11,332	22,262	10,829	11,433	106%	129,949
Other revenue		15,965	16,010		504	1,038	1,334	(296)	-22%	16,010
Government - operating		36,704	60,025		2,822	12,436	5,002	7,434	149%	60,025
Government - capital		12,575	11,931		3,119	2,379	994	1,385	139%	11,931
Interest		2,747	2,750		140	216	229	(13)	-6%	2,750
Dividends		-	-							
<b>Payments</b>										
Suppliers and employees		(225,070)	(264,145)		(20,812)	(39,576)	(22,012)	17,563	-80%	(264,145)
Finance charges		(361)	(504)		-	(59)	(42)	17	-39%	(504)
Transfers and Grants		(1,619)	(1,783)		(126)	(396)	(149)	247	-167%	(1,783)
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>		<b>10,930</b>	<b>7,316</b>	<b>-</b>	<b>(795)</b>	<b>27,371</b>	<b>610</b>	<b>(26,762)</b>	<b>-4389%</b>	<b>7,316</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>										
<b>Receipts</b>										
Proceeds on disposal of PPE		50	-							
Decrease (Increase) in non-current debtors		-	4				0	(0)	-100%	4
Decrease (increase) other non-current receivables		4	-							
Decrease (increase) in non-current investments		-	-							
<b>Payments</b>										
Capital assets		(22,173)	(24,632)		(219)	(642)	(2,053)	(1,411)	69%	(24,632)
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>		<b>(22,118)</b>	<b>(24,627)</b>	<b>-</b>	<b>(219)</b>	<b>(642)</b>	<b>(2,052)</b>	<b>(1,411)</b>	<b>69%</b>	<b>(24,627)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>										
<b>Receipts</b>										
Short term loans		-	-							
Borrowing long term/refinancing		2,930	3,750				313	(313)	-100%	3,750
Increase (decrease) in consumer deposits		308	249				21	(21)	-100%	249
<b>Payments</b>										
Repayment of borrowing		(908)	(623)				(52)	(52)	100%	(623)
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>		<b>2,329</b>	<b>3,376</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>281</b>	<b>281</b>	<b>100%</b>	<b>3,376</b>
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>		<b>(8,859)</b>	<b>(13,935)</b>	<b>-</b>	<b>(1,014)</b>	<b>26,730</b>	<b>(1,161)</b>			<b>(13,935)</b>
Cash/cash equivalents at beginning:		18,834	19,741			5,806	19,741			5,806
Cash/cash equivalents at month/year end:		9,975	5,806			32,536	18,580			(8,129)

Cash flow balances is positive and administration will ensure continuous monitoring to maintain a credible liquidity record. The municipality is also in the process of implementing the Revenue Enhancement Strategy with the service provider appointed in the process of finalizing the initial phase. The positive spin-offs this will result in improving the cash position of council over the financial year.

## 6. Supporting Documents

WC033 Cape Agulhas - Supporting Table SC1 Material variance explanations - M02 August

Ref	Description	Variance	Reasons for material deviations	Remedial or corrective steps/remarks
1	<b>Revenue By Source</b> No required			
2	<b>Expenditure By Type</b> No required			
3	<b>Capital Expenditure</b> No required			
4	<b>Financial Position</b> No required			
5	<b>Cash Flow</b> No required			
6	<b>Measureable performance</b> No required			
7	<b>Municipal Entities</b> Not applicable			

Tale C1 – Monthly Budget Statement Summary have reference.

No material variances to report. This being the start of the budget year the municipality will ensure continuous monitoring of the implementation of the budget.



WC033 Cape Agulhas - Supporting Table SC2 Monthly Budget Statement - performance indicators - M02 August							
Description of financial indicator	Basis of calculation	Ref	2015/16	Budget Year 2016/17			
			Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<b>Borrowing Management</b>							
Capital Charges to Operating Expenditure	Interest & principal paid/Operating Expenditure		2.6%	6.5%	0.0%	0.1%	4.5%
Borrowed funding of 'own n' capital expenditure	Borrowings/Capital expenditure excl. transfers and grants		13.0%	15.2%	0.0%	0.0%	15.2%
<b>Safety of Capital</b>							
Debt to Equity	Loans, Accounts Payable, Overdraft & Tax Provision/ Funds & Reserves		4.9%	6.8%	0.0%	6.8%	6.8%
Gearing	Long Term Borrowing/ Funds & Reserves		25.2%	58.6%	0.0%	58.6%	58.6%
<b>Liquidity</b>							
Current Ratio	Current assets/current liabilities	1	122.2%	111.4%	0.0%	111.4%	111.4%
Liquidity Ratio	Monetary Assets/Current Liabilities		33.7%	17.7%	0.0%	17.7%	17.7%
<b>Revenue Management</b>							
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing						
Outstanding Debtors to Revenue	Total Outstanding Debtors to Annual Revenue		10.6%	10.6%	0.0%	46.6%	10.6%
Longstanding Debtors Recovered	Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old		0.0%	0.0%	0.0%	0.0%	0.0%
<b>Creditors Management</b>							
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))						
<b>Funding of Provisions</b>							
Percentage Of Provisions Not Funded	Unfunded Provisions/Total Provisions						
<b>Other Indicators</b>							
Electricity Distribution Losses	% Volume (units purchased and generated less units sold)/units purchased and generated	2					
Water Distribution Losses	% Volume (units purchased and own source less units sold)/Total units purchased and own source	2					
Employee costs	Employee costs/Total Revenue - capital revenue		40.2%	36.6%	0.0%	24.1%	36.6%
Repairs & Maintenance	R&M/Total Revenue - capital revenue		0.0%	0.0%	0.0%	0.0%	0.0%
Interest & Depreciation	I&D/Total Revenue - capital revenue		8.0%	7.0%	0.0%	0.1%	4.8%
<b>IDP regulation financial viability indicators</b>							
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year						
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services						
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure						

The above ratios indicate that the municipality is financially stable and adequately funded to continue with its operations.

The level of employee's actual costs for the year to date is 15.9% which is lower than the budgeted percentage of 36.6%. Council will monitor and managed the employee related cost effectively within the set norm between 35% and 40%.

The Capital Replacement Reserve will require minor adjustments at year end in order to ensure that it is cash backed. The "Cash & Cash Equivalents" are sufficient to cover outstanding debt with specific reference to any unspent grant funding.

## Age Analysis - Debtors

### WC033 Cape Agulhas - Supporting Table SC3 Monthly Budget Statement - aged debtors - M02 August

Description	NT Code	Budget Year 2016/17										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days		
<b>R thousands</b>													
<b>Debtors Age Analysis By Income Source</b>													
Trade and Other Receivables from Exchange Transactions - Water	1200	2,127	220	191	150	133	94	612	1,453	4,980	2,442		
Trade and Other Receivables from Exchange Transactions - Electricity	1300	8,266	199	113	103	52	39	269	607	9,647	1,070		
Receivables from Non-exchange Transactions - Property Rates	1400	20,981	118	132	124	105	99	1,012	1,711	24,283	3,051		
Receivables from Exchange Transactions - Waste Water Management	1500	959	119	93	83	71	60	306	492	2,183	1,012		
Receivables from Exchange Transactions - Waste Management	1600	1,451	145	115	100	85	70	411	620	2,996	1,286		
Receivables from Exchange Transactions - Property Rental Debtors	1700	6	0	0	0	0	0	0	0	6	0		
Interest on Arrear Debtor Accounts	1810	34	14	17	20	19	19	218	1,052	1,393	1,328		
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-		
Other	1900	162	82	144	95	96	87	567	822	2,056	1,667		
<b>Total By Income Source</b>	<b>2000</b>	<b>33,986</b>	<b>897</b>	<b>803</b>	<b>675</b>	<b>562</b>	<b>468</b>	<b>3,394</b>	<b>6,758</b>	<b>47,544</b>	<b>11,858</b>	<b>-</b>	<b>-</b>
<b>2015/16 - totals only</b>										-	-		
<b>Debtors Age Analysis By Customer Group</b>													
Organs of State	2200	1,888	7	2	2	2	4	292	460	2,658	760		
Commercial	2300	4,344	66	27	48	17	12	110	265	4,889	452		
Households	2400	24,852	822	773	624	543	452	2,893	5,969	36,928	10,481		
Other	2500	2,901	3	2	1	0	0	100	64	3,070	165		
<b>Total By Customer Group</b>	<b>2600</b>	<b>33,986</b>	<b>897</b>	<b>803</b>	<b>675</b>	<b>562</b>	<b>468</b>	<b>3,394</b>	<b>6,758</b>	<b>47,544</b>	<b>11,858</b>	<b>-</b>	<b>-</b>

Strict credit control procedures are applied in terms of Council's approved Credit Control Policy. Following statistical information in respect of credit control actions applied or council's notices served:

<b>Outstanding Debtors:</b>						
<b>Outstanding Debtor Age Analyses as at month-end:</b>						
MONTH	Current	30 days	60 days	90 days	120 days +	TOTAL
JULY 2016	36,518,977	1,919,648	1,048,123	800,308	11,477,547	51,764,603
AUG 2016	12,681,436	21,304,670	897,172	803,263	11,857,934	47,544,475
						-4,220,128

<b>Debtors Turnover Rate:</b>	NORM	JULY	ÁUG
	11.50- 15 %	32.96%	30.27%

<b>Number of Accounts issued for the month:</b>	JULY	ÁUG
	14,874	14,887

<b>Credit Control: Actions Applied</b>	JULY	ÁUG
Summonses issued	25	40
Section 65(A)1	9	29
Sentences	52	65
Warrant for execution	48	28
Warrant for arrests	1	0
Garnisee Orders	2	1
Auctions	0	0
Number of debtors handed over to attorney:	0	0
Number of debtors handed over to attorney:	0	0

<b>Electricity Service</b>	JULY	ÁUG
Number of consumers disconnected due to	0	98
Number of consumers re-connected	0	5
	0	93

<b>Commiseration Rebate in respect of Basic Services allocated: AUGUST 2016</b>					
TOWNS		"Poor" household.	"Indigent" household	TOTAL	COMMISERATION SUBSIDIES ALLOCATED
	BREDASDORP	92	1,299	1,391	400,280.93
	NAPIER	23	356	379	106,581.98
	PROTEM	0	9	9	1,897.65
	STRUISBAAI & L'AGULHAS	8	391	399	114,459.51
	KLIPDALE	0	6	6	1,109.76
	WAENHUISKRANS	5	113	118	41,981.69
	KASSIESBAAI	7	58	65	10,594.81
	ELIM	5	134	139	24,810.88
	DEURANGSKAMP	0	853	853	127,644.80
		140	3,219	3,359	829,362.01

## Age Analysis – Creditors

WC033 Cape Agulhas - Supporting Table SC4 Monthly Budget Statement - aged creditors - M02 August

Description	NT Code	Budget Year 2016/17								Total	Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year		
<b>R thousands</b>											
<b>Creditors Age Analysis By Customer Type</b>											
Bulk Electricity	0100									-	
Bulk Water	0200									-	
PAYE deductions	0300									-	
VAT (output less input)	0400									-	
Pensions / Retirement deductions	0500									-	
Loan repayments	0600									-	
Trade Creditors	0700									-	
Auditor General	0800									-	
Other	0900	2,303								2,303	
<b>Total By Customer Type</b>	<b>1000</b>	<b>2,303</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,303</b>	<b>-</b>

Council purchases and payments to creditors are under adequate control and paid within the prescribed period of 30 days. No significant problems experienced in respect of creditor payments during the quarter under review.

## Investment Portfolio

WC033 Cape Agulhas - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M02 August

Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of the month	Change in market value	Market value at end of the month
		Yrs/Months							
<b>Municipality</b>									
Standard Bank		30 DAYS					-	10,000	10,000
<b>Municipality sub-total</b>					-		-	10,000	10,000
<b>Entities</b>									
<b>Entities sub-total</b>					-		-	-	-
<b>TOTAL INVESTMENTS AND INTEREST</b>	<b>2</b>				<b>-</b>		<b>-</b>	<b>10,000</b>	<b>10,000</b>

## Cash & Investment Management:

Surplus cash is invested at approved banking institutions in accordance with prescribed legislation and / or cash & investment policy guidelines.

The municipality's bank account per bank statement reflecting a positive balance as at the end of August 2016.

# Transfers and Grants

WC033 Cape Agulhas - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M02 August

Description	Ref	2015/16	Budget Year 2016/17							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>RECEIPTS:</b>										
<b>Operating Transfers and Grants</b>										
<b>National Government:</b>		24,254	26,785	-	1,038	10,652	8,310	1,922	23.1%	26,785
Local Government Equitable Share		20,679	23,075			9,614	7,692	1,922	25.0%	23,075
Finance Management		1,231	735		735	735	123			735
Municipal Systems Improvement		150	-							-
Municipal Infrastructure (MIG)		1,195	1,765				294			1,765
EPWP Incentive		1,000	1,210		303	303	202			1,210
INEG	3	-	-							-
<b>Provincial Government:</b>		10,477	33,240	-	1,784	1,784	5,540	(4,683)	-84.5%	33,240
Housing		5,792	28,100				4,683	(4,683)	-100.0%	28,100
Community Development Workers		44	56				9			56
Subsidy Main Roads		73	73				12			73
Subsidy Libraries		4,250	4,806		1,784	1,784	801			4,806
Thusong Centre		12	-							-
Masibambane Programme		-	-							-
Department of Agriculture, Forestry and Fisheries		-	120				20			120
Mandela Memorial Contribution		-	85				14			85
Provincial Financial Grant		307	-							-
<b>District Municipality:</b>		-	-							-
[insert description]										
<b>Other grant providers:</b>		-	-							-
[insert description]										
<b>Total Operating Transfers and Grants</b>	5	34,732	60,025	-	2,822	12,436	13,850	(2,761)	-19.9%	60,025
<b>Capital Transfers and Grants</b>										
<b>National Government:</b>		12,592	10,476	-	3,119	2,379	1,746	923	52.9%	10,476
Municipal Infrastructure (MIG)		9,592	8,736		2,379	2,379	1,456	923	63.4%	8,736
Finance Management		219	740		740		123			740
Municipal Systems Improvement		780	-							-
RBIG		-	-							-
EPWP Incentive		-	-							-
INEG		2,000	1,000				167			1,000
<b>Provincial Government:</b>		580	1,455	-	-	-	243	(243)	-100.0%	1,455
Community Development Workers		10	-							-
Sport and Recreation			700				117			700
Subsidy Libraries		21	544				91			544
Thusong Centre		199	211				35			211
Financial Support Grant		50	-							-
Municipal Infrastructure Support Grant		300	-							-
<b>District Municipality:</b>		-	-							-
[insert description]										
<b>Other grant providers:</b>		-	-							-
[insert description]										
<b>Total Capital Transfers and Grants</b>	5	13,171	11,931	-	3,119	2,379	1,989	680	34.2%	11,931
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	5	47,903	71,956	-	5,941	14,815	15,839	(2,081)	-13.1%	71,956

WC033 Cape Agulhas - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M02 August

Description	Ref	2015/16	Budget Year 2016/17							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>EXPENDITURE</b>										
<b>Operating expenditure of Transfers and Grants</b>										
<b>National Government:</b>		24,254	26,785	-	245	376	4,464	(4,088)	-91.6%	26,785
Local Government Equitable Share		20,679	23,075				3,846	(3,846)	-100.0%	23,075
Finance Management		1,231	735		151	237	123	114	93.4%	735
Municipal Systems Improvement		150	-				-	-		-
Municipal Infrastructure (MIG)		1,195	1,765		39	66	294	(229)	-77.7%	1,765
EPWP Incentive		1,000	1,210		55	74	202	(128)	-63.5%	1,210
INEG		-	-				-	-		-
<b>Provincial Government:</b>		10,477	33,240	-	369	843	5,540	(4,692)	-84.7%	33,240
Housing		5,792	28,100				4,683	(4,683)	-100.0%	28,100
Community Development Workers		44	56		1	13	9	3	36.9%	56
Subsidy Main Roads		73	73				12	(12)	-100.0%	73
Subsidy Libraries		4,250	4,806		367	830	801			4,806
Thusong Centre		12	-				-	-		-
Masibambane Programme		-	-				-	-		-
Department of Agriculture, Forestry and Fisheries		-	120				20			120
Mandela Memorial Contribution		-	85				14			85
Provincial Financial Grant		307	-				-			-
<b>District Municipality:</b>		-	-	-	-	-	-	-	-	-
[insert description]										
<b>Other grant providers:</b>		-	-	-	-	-	-	-	-	-
[insert description]										
<b>Total operating expenditure of Transfers and Grants:</b>		<b>34,732</b>	<b>60,025</b>	<b>-</b>	<b>614</b>	<b>1,219</b>	<b>10,004</b>	<b>(8,780)</b>	<b>-87.8%</b>	<b>60,025</b>
<b>Capital expenditure of Transfers and Grants</b>										
<b>National Government:</b>		12,592	10,476	-	59	396	1,746	(1,184)	-67.8%	10,476
Municipal Infrastructure (MIG)		9,592	8,736		59	396	1,456	(1,060)	-72.8%	8,736
Finance Management		219	740				123	(123)	-100.0%	740
Municipal Systems Improvement		780	-				-	-		-
RBIG		-	-				-	-		-
EPWP Incentive		-	-				-	-		-
INEG		2,000	1,000				167			1,000
<b>Provincial Government:</b>		580	1,455	-	-	-	243	(243)	-100.0%	1,455
Community Development Workers		10	-				-	-		-
Sport and Recreation			700				117			700
Subsidy Libraries		21	544				91			544
Thusong Centre		199	211				35			211
Financial Support Grant		50	-				-			-
Municipal Infrastructure Support Grant		300	-				-			-
<b>District Municipality:</b>		-	-	-	-	-	-	-	-	-
#REF!										
<b>Other grant providers:</b>		-	-	-	-	-	-	-	-	-
Municipal Infrastructure Support Grant										
#REF!										
<b>Total capital expenditure of Transfers and Grants</b>		<b>13,171</b>	<b>11,931</b>	<b>-</b>	<b>59</b>	<b>396</b>	<b>1,989</b>	<b>(1,426)</b>	<b>-71.7%</b>	<b>11,931</b>
<b>TOTAL EXPENDITURE OF TRANSFERS AND GRANTS</b>		<b>47,903</b>	<b>71,956</b>	<b>-</b>	<b>673</b>	<b>1,614</b>	<b>11,993</b>	<b>(10,206)</b>	<b>-85.1%</b>	<b>71,956</b>

## Councillors and staff benefits

WC033 Cape Agulhas - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M02 August										
Summary of Employee and Councillor remuneration	Ref	Budget Year 2016/17								
		2015/16 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands		A	B	C					D	
<b>Councillors (Political Office Bearers plus Other)</b>										
Basic Salaries and Wages		2,299	3,228		219	404	538	(134)	-25%	3,228
Pension and UIF Contributions		345	366		48	78	61	17	28%	366
Medical Aid Contributions		-	-		-	-	-	-		-
Motor Vehicle Allowance		874	926		86	158	154	3	2%	926
Cellphone Allowance		239	255		23	42	42	(1)	-2%	255
Housing Allowances		-	-		-	-	-	-		-
Other benefits and allowances		4	12		-	-	2	(2)	-100%	12
<b>Sub Total - Councillors</b>		<b>3,760</b>	<b>4,786</b>	<b>-</b>	<b>376</b>	<b>682</b>	<b>798</b>	<b>(116)</b>	<b>-15%</b>	<b>4,786</b>
<b>% increase</b>	4		<b>27.3%</b>							<b>27.3%</b>
<b>Senior Managers of the Municipality</b>										
Basic Salaries and Wages		4,137	4,385		291	582	731	(148)	-20%	4,385
Pension and UIF Contributions		754	799		54	108	133	(25)	-19%	799
Medical Aid Contributions		178	136		15	31	23	8	35%	136
Overtime		-	-		-	-	-	-		-
Performance Bonus		629	667		-	-	111	(111)	-100%	667
Motor Vehicle Allowance		364	386		22	44	64	(20)	-32%	386
Cellphone Allowance		12	14		3	5	2	3	113%	14
Housing Allowances		-	-		-	-	-	-		-
Other benefits and allowances		81	86		5	9	14	(5)	-35%	86
Payments in lieu of leave		-	-		-	-	-	-		-
Long service awards		-	-		-	-	-	-		-
Post-retirement benefit obligations	2	-	-		-	-	-	-		-
<b>Sub Total - Senior Managers of Municipality</b>		<b>6,155</b>	<b>6,474</b>	<b>-</b>	<b>390</b>	<b>780</b>	<b>1,079</b>	<b>(299)</b>	<b>-28%</b>	<b>6,474</b>
<b>% increase</b>	4		<b>5.2%</b>							<b>5.2%</b>
<b>Other Municipal Staff</b>										
Basic Salaries and Wages		59,019	64,052		5,072	10,169	10,675	(506)	-5%	64,052
Pension and UIF Contributions		10,363	11,220		953	1,894	1,870	24	1%	11,220
Medical Aid Contributions		2,451	3,362		292	580	560	19	3%	3,362
Overtime		3,361	3,087		263	567	515	52	10%	3,087
Performance Bonus		-	-		-	-	-	-		-
Motor Vehicle Allowance		4,223	4,705		485	960	784	176	22%	4,705
Cellphone Allowance		237	378		49	92	63	30	47%	378
Housing Allowances		1,275	1,187		86	176	198	(22)	-11%	1,187
Other benefits and allowances		3,823	3,749		354	723	625	98	16%	3,749
Payments in lieu of leave		1,350	875		-	-	146	(146)	-100%	875
Long service awards		498	498		-	-	83	(83)	-100%	498
Post-retirement benefit obligations	2	2,074	2,259		-	-	377	(377)	-100%	2,259
<b>Sub Total - Other Municipal Staff</b>		<b>88,673</b>	<b>95,372</b>	<b>-</b>	<b>7,554</b>	<b>15,160</b>	<b>15,895</b>	<b>(735)</b>	<b>-5%</b>	<b>95,372</b>
<b>% increase</b>	4		<b>7.6%</b>							<b>7.6%</b>
<b>Total Parent Municipality</b>		<b>98,588</b>	<b>106,632</b>	<b>-</b>	<b>8,320</b>	<b>16,622</b>	<b>17,772</b>	<b>(1,150)</b>	<b>-6%</b>	<b>106,632</b>

## Actuals and revised targets for cash receipts

WC033 Cape Agulhas - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - M02 August

Description	Ref	Budget Year 2016/17												2016/17 Medium Term Revenue & Expenditure Framework			
		July Outcome	August Outcome	Sept Budget	October Budget	Nov Budget	Dec Budget	January Budget	Feb Budget	March Budget	April Budget	May Budget	June Budget	Budget Year 2016/17	+1 2017/18	Budget Year 2018/19	
<b>R thousands</b>	1																
<b>Cash Receipts By Source</b>																	
Property rates		26,844	2,226	6,529	13,189	3,896	2,831	2,483	2,599	2,832	2,299	2,183	(14,829)	53,082	58,407	64,264	
Property rates - penalties & collection charges																	
Service charges - electricity revenue		7,578	8,016	8,168	7,466	6,829	7,652	7,123	10,300	7,854	7,037	6,944	7,385	92,351	93,767	100,332	
Service charges - water revenue		1,526	1,479	1,431	1,464	1,494	1,802	1,668	2,189	2,097	2,022	1,838	1,470	20,480	21,734	23,091	
Service charges - sanitation revenue		709	720	650	690	791	554	441	678	670	452	930	24	7,309	7,776	8,301	
Service charges - refuse		1,117	1,118	623	739	734	959	710	940	951	718	1,121	79	9,808	10,090	10,530	
Service charges - other																	
Rental of facilities and equipment		326	321	1,245	1,223	518	643	269	854	475	658	217	693	7,442	7,711	8,101	
Interest earned - external investments		76	140	180	199	201	107	236	216	197	63	255	30	1,900	1,900	1,900	
Interest earned - outstanding debtors		104	100	52	35	76	68	8	29	77	74	75	151	851	936	1,029	
Dividends received																	
Fines		184	149	135	245	212	(57)	385	186	262	280	178	209	2,367	2,368	2,369	
Licences and permits		24	34	30	32	30	29	31	28	36	24	41	8	347	364	379	
Agency services			185	185	72	196	56	5	4	468	88	117	(2)	1,374	1,443	1,500	
Transfer receipts - operating		9,614	2,822	6,598	8,940	4,312	8,375	1,486	1,018	12,600	512	71	3,679	60,025	69,420	76,496	
Other revenue		198	456	96	98	135	206	15	272	1,855	112	120	918	4,481	4,671	4,987	
<b>Cash Receipts by Source</b>		<b>48,301</b>	<b>17,763</b>	<b>25,924</b>	<b>34,393</b>	<b>19,424</b>	<b>23,225</b>	<b>14,860</b>	<b>19,312</b>	<b>30,373</b>	<b>14,338</b>	<b>14,089</b>	<b>(185)</b>	<b>261,817</b>	<b>280,586</b>	<b>303,280</b>	
<b>Other Cash Flows by Source</b>																	
Transfer receipts - capital			3,119			5,079	728		37	2,680	1,939		(1,650)	11,931	11,833	11,666	
Contributions & Contributed assets																	
Proceeds on disposal of PPE																	
Short term loans																	
Borrowing long term/refinancing													3,750	3,750	10,345	5,180	
Increase in consumer deposits				21	21	21	21	21	21	21	21	21	62	249	264	280	
Receipt of non-current debtors				0	0	0	0	0	0	0	0	0	1	4	4	4	
Receipt of non-current receivables																	
Change in non-current investments																	
<b>Total Cash Receipts by Source</b>		<b>48,301</b>	<b>20,882</b>	<b>25,945</b>	<b>34,414</b>	<b>24,524</b>	<b>23,974</b>	<b>14,881</b>	<b>19,370</b>	<b>33,074</b>	<b>16,298</b>	<b>14,110</b>	<b>1,979</b>	<b>277,751</b>	<b>303,032</b>	<b>320,410</b>	
<b>Cash Payments by Type</b>																	
Employee related costs		7,691	7,568	7,994	8,094	12,352	7,745	8,607	7,763	7,897	8,221	8,089	7,812	99,832	105,994	113,041	
Remuneration of councillors		306	376	381	417	383	383	311	383	383	576	402	484	4,786	5,073	5,377	
Interest paid		59	1				252						193	504	510	518	
Bulk purchases - Electricity		8,190	8,359	7,848	5,398	5,001	5,640	5,906	3,970	6,423	5,469	5,167	6,267	73,638	78,109	82,552	
Bulk purchases - Water & Sewer				21	22	22	28	25	25	20	23	16	45	246	274	299	
Other materials																	
Contracted services		59	10,778	909	1,047	1,074	987	1,162	767	910	987	1,180	(9,257)	10,603	8,797	8,530	
Grants and subsidies paid - other municipalities																	
Grants and subsidies paid - other		270	126	149	149	149	149	149	149	149	149	149	50	1,783	1,764	1,839	
General expenses		2,518	4,056	4,957	15,251	5,161	7,687	2,424	5,038	5,294	3,745	7,504	11,405	75,504	82,258	88,588	
<b>Cash Payments by Type</b>		<b>19,093</b>	<b>31,263</b>	<b>22,259</b>	<b>30,377</b>	<b>24,141</b>	<b>22,870</b>	<b>18,583</b>	<b>18,094</b>	<b>21,077</b>	<b>19,170</b>	<b>22,506</b>	<b>16,998</b>	<b>266,432</b>	<b>282,779</b>	<b>300,744</b>	
<b>Other Cash Flows/Payments by Type</b>																	
Capital assets		423	219	1,844	1,419	597	2,371	264	2,264	5,532	1,953	2,200	5,547	24,632	28,875	19,298	
Repayment of borrowing							311						311	623	1,304	1,345	
Other Cash Flows/Payments																	
<b>Total Cash Payments by Type</b>		<b>19,515</b>	<b>31,482</b>	<b>24,103</b>	<b>31,796</b>	<b>24,738</b>	<b>25,552</b>	<b>18,847</b>	<b>20,358</b>	<b>26,609</b>	<b>21,123</b>	<b>24,707</b>	<b>22,856</b>	<b>291,686</b>	<b>312,958</b>	<b>321,387</b>	
<b>NET INCREASE/(DECREASE) IN CASH HELD</b>		<b>28,785</b>	<b>(10,600)</b>	<b>1,842</b>	<b>2,617</b>	<b>(215)</b>	<b>(1,578)</b>	<b>(3,966)</b>	<b>(988)</b>	<b>6,465</b>	<b>(4,825)</b>	<b>(10,596)</b>	<b>(20,877)</b>	<b>(13,935)</b>	<b>(9,926)</b>	<b>(977)</b>	
Cash/cash equivalents at the month/year beginning:		5,806	34,591	23,992	25,833	28,451	28,236	26,658	22,692	21,705	28,169	23,345	12,749	5,806	(8,129)	(18,055)	
Cash/cash equivalents at the month/year end:		34,591	23,992	25,833	28,451	28,236	26,658	22,692	21,705	28,169	23,345	12,749	(8,129)	(8,129)	(18,055)	(19,031)	



## Capital expenditure trend

WC033 Cape Agulhas - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M02 August

Month	2015/16	Budget Year 2016/17							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
<b>R thousands</b>									
<u>Monthly expenditure performance trend</u>									
July		177		423	423	177	(245)	-138.4%	2%
August		717		219	642	894	253	28.3%	3%
September		1,844				2,739	-		
October		1,419				4,158	-		
November		597				4,755	-		
December		2,371				7,125	-		
January		264				7,389	-		
February		2,264				9,653	-		
March		5,532				15,185	-		
April		1,953				17,138	-		
May		2,200				19,338	-		
June		5,294				24,632	-		
<b>Total Capital expenditure</b>	-	<b>24,632</b>	-	<b>642</b>					

## Capital expenditure on new assets by asset class

WC033 Cape Agulhas - Supporting Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class - M02 August										
Description	Ref	2015/16	Budget Year 2016/17							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Capital expenditure on new assets by Asset Class/Sub-class</b>										
<b>Infrastructure</b>		3,077	5,027	-	6	6	838	832	99.3%	5,027
Infrastructure - Road transport		2,637	1,300	-	2	2	217	214	98.9%	1,300
Roads, Pavements & Bridges		2,027	900	-	2	2	150	148	98.5%	900
Storm water		610	400	-	-	-	67	67	100.0%	400
Infrastructure - Electricity		-	1,200	-	3	3	200	197	98.4%	1,200
Generation		-	-	-	-	-	-	-	-	-
Transmission & Reticulation		-	1,100	-	3	3	183	180	98.2%	1,100
Street Lighting		-	100	-	-	-	17	17	100.0%	100
Infrastructure - Water		240	2,527	-	-	-	421	421	100.0%	2,527
Dams & Reservoirs		-	877	-	-	-	146	146	100.0%	877
Water purification		140	150	-	-	-	25	25	100.0%	150
Reticulation		100	1,500	-	-	-	250	250	100.0%	1,500
Infrastructure - Sanitation		-	-	-	-	-	-	-	-	-
Reticulation		-	-	-	-	-	-	-	-	-
Sewerage purification		-	-	-	-	-	-	-	-	-
Infrastructure - Other		200	-	-	-	-	-	-	-	-
Waste Management		200	-	-	-	-	-	-	-	-
Transportation		-	-	-	-	-	-	-	-	-
Gas		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
<b>Community</b>		4,970	1,450	-	-	-	242	242	100.0%	1,450
Parks & gardens		-	-	-	-	-	-	-	-	-
Sportsfields & stadia		1,622	-	-	-	-	-	-	-	-
Swimming pools		-	-	-	-	-	-	-	-	-
Community halls		3,312	500	-	-	-	83	83	100.0%	500
Libraries		-	-	-	-	-	-	-	-	-
Recreational facilities		26	950	-	-	-	158	158	100.0%	950
Fire, safety & emergency		-	-	-	-	-	-	-	-	-
Security and policing		-	-	-	-	-	-	-	-	-
Buses		-	-	-	-	-	-	-	-	-
Clinics		-	-	-	-	-	-	-	-	-
Museums & Art Galleries		-	-	-	-	-	-	-	-	-
Cemeteries		10	-	-	-	-	-	-	-	-
Social rental housing		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
<b>Heritage assets</b>		-	-	-	-	-	-	-	-	-
Buildings		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
<b>Investment properties</b>		-	-	-	-	-	-	-	-	-
Housing development		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
<b>Other assets</b>		2,642	3,685	-	(24)	62	614	552	89.9%	3,685
General vehicles		330	150	-	-	-	25	25	100.0%	150
Specialised vehicles		-	-	-	-	-	-	-	-	-
Plant & equipment		1,021	708	-	11	11	118	107	91.1%	708
Computers - hardware/equipment		885	1,425	-	(47)	39	238	199	83.8%	1,425
Furniture and other office equipment		272	752	-	4	4	125	122	96.9%	752
Abattoirs		-	-	-	-	-	-	-	-	-
Markets		-	-	-	-	-	-	-	-	-
Civic Land and Buildings		-	-	-	-	-	-	-	-	-
Other Buildings		134	650	-	9	9	108	99	91.6%	650
Other Land		-	-	-	-	-	-	-	-	-
Surplus Assets - (Investment or Inventory)		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
<b>Agricultural assets</b>		-	-	-	-	-	-	-	-	-
List sub-class		-	-	-	-	-	-	-	-	-
<b>Biological assets</b>		-	-	-	-	-	-	-	-	-
List sub-class		-	-	-	-	-	-	-	-	-
<b>Intangibles</b>		50	148	-	-	-	25	25	100.0%	148
Computers - software & programming		50	148	-	-	-	25	25	100.0%	148
Other		-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure on new assets</b>	1	10,739	10,310	-	(18)	68	1,718	1,651	96.1%	10,310

## Capital expenditure on renewal of existing assets by asset class

WC033 Cape Agulhas - Supporting Table SC13b Monthly Budget Statement - capital expenditure on renewal of existing assets by asset class - M02										
Description	Ref	2015/16			Budget Year 2016/17					
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
1										
<b>Capital expenditure on renewal of existing assets by Asset Class/Sub-class</b>										
<b>Infrastructure</b>		1,087	3,767	-	208	208	628	419	66.8%	3,767
Infrastructure - Road transport		-	-	-	36	36	-	(36)	#DIV/0!	-
Roads, Pavements & Bridges		-	-	-	36	36	-	(36)	#DIV/0!	-
Storm water		-	-	-	-	-	-	-	-	-
Infrastructure - Electricity		1,087	2,420	-	172	172	403	231	57.2%	2,420
Generation		-	-	-	-	-	-	-	-	-
Transmission & Reticulation		961	1,740	-	162	162	290	128	44.0%	1,740
Street Lighting		126	680	-	10	10	113	103	91.1%	680
Infrastructure - Water		-	469	-	-	-	78	78	100.0%	469
Dams & Reservoirs		-	-	-	-	-	-	-	-	-
Water purification		-	469	-	-	-	78	78	100.0%	469
Reticulation		-	-	-	-	-	-	-	-	-
Infrastructure - Sanitation		-	877	-	-	-	146	146	100.0%	877
Reticulation		-	-	-	-	-	-	-	-	-
Sewerage purification		-	877	-	-	-	146	146	100.0%	877
Infrastructure - Other		-	-	-	-	-	-	-	-	-
Waste Management		-	-	-	-	-	-	-	-	-
Transportation		-	-	-	-	-	-	-	-	-
Gas		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
<b>Community</b>		1,388	2,096	-	23	360	349	(11)	-3.0%	2,096
Parks & gardens		-	-	-	-	-	-	-	-	-
Sportsfields & stadia		-	2,016	-	23	360	336	(24)	-7.1%	2,016
Swimming pools		-	-	-	-	-	-	-	-	-
Community halls		-	-	-	-	-	-	-	-	-
Libraries		-	-	-	-	-	-	-	-	-
Recreational facilities		1,388	80	-	-	-	13	13	100.0%	80
Fire, safety & emergency		-	-	-	-	-	-	-	-	-
Security and policing		-	-	-	-	-	-	-	-	-
Buses		-	-	-	-	-	-	-	-	-
Clinics		-	-	-	-	-	-	-	-	-
Museums & Art Galleries		-	-	-	-	-	-	-	-	-
Cemeteries		-	-	-	-	-	-	-	-	-
Social rental housing		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
<b>Heritage assets</b>		-	-	-	-	-	-	-	-	-
Buildings		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
<b>Investment properties</b>		-	-	-	-	-	-	-	-	-
Housing development		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
<b>Other assets</b>		907	1,064	-	6	6	177	172	96.8%	1,064
General vehicles		165	-	-	-	-	-	-	-	-
Specialised vehicles		-	-	-	-	-	-	-	-	-
Plant & equipment		88	177	-	6	6	30	24	80.5%	177
Computers - hardware/equipment		97	108	-	-	-	18	18	100.0%	108
Furniture and other office equipment		21	27	-	-	-	5	5	100.0%	27
Abattoirs		-	-	-	-	-	-	-	-	-
Markets		-	-	-	-	-	-	-	-	-
Civic Land and Buildings		-	-	-	-	-	-	-	-	-
Other Buildings		536	752	-	-	-	125	125	100.0%	752
Other Land		-	-	-	-	-	-	-	-	-
Surplus Assets - (Investment or Inventory)		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
<b>Agricultural assets</b>		-	-	-	-	-	-	-	-	-
List sub-class		-	-	-	-	-	-	-	-	-
<b>Biological assets</b>		-	-	-	-	-	-	-	-	-
List sub-class		-	-	-	-	-	-	-	-	-
<b>Intangibles</b>		-	-	-	-	-	-	-	-	-
Computers - software & programming		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure on renewal of existing assets</b>	1	3,383	6,927	-	237	574	1,154	581	50.3%	6,927
<b>Specialised vehicles</b>		-	-	-	-	-	-	-	-	-
Refuse		-	-	-	-	-	-	-	-	-
Fire		-	-	-	-	-	-	-	-	-
Conservancy		-	-	-	-	-	-	-	-	-
Ambulances		-	-	-	-	-	-	-	-	-

## Expenditure on repairs and maintenance by asset class

WC033 Cape Agulhas - Supporting Table SC13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class - M02 August

Description	Ref	2015/16	Budget Year 2016/17							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>Repairs and maintenance expenditure by Asset Class/Sub-class</b>										
<b>Infrastructure</b>		2,917	4,738	-	208	270	790	520	65.8%	4,738
Infrastructure - Road transport		1,255	2,520	-	151	151	420	269	64.0%	2,520
Roads, Pavements & Bridges		1,255	2,520	-	151	151	420	269	64.0%	2,520
Storm water		-	-	-	-	-	-	-	-	-
Infrastructure - Electricity		783	952	-	38	54	159	105	66.1%	952
Generation		-	-	-	-	-	-	-	-	-
Transmission & Reticulation		725	813	-	33	49	135	87	64.1%	813
Street Lighting		57	140	-	5	5	23	18	77.7%	140
Infrastructure - Water		-	-	-	-	-	-	-	-	-
Dams & Reservoirs		-	-	-	-	-	-	-	-	-
Water purification		-	-	-	-	-	-	-	-	-
Reticulation		-	-	-	-	-	-	-	-	-
Infrastructure - Sanitation		-	-	-	-	-	-	-	-	-
Reticulation		-	-	-	-	-	-	-	-	-
Sewerage purification		-	-	-	-	-	-	-	-	-
Infrastructure - Other		879	1,266	-	18	65	211	146	69.1%	1,266
Waste Management		879	1,266	-	18	65	211	146	69.1%	1,266
Transportation		-	-	-	-	-	-	-	-	-
Gas		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
<b>Community</b>		539	779	-	15	15	130	115	88.3%	779
Parks & gardens		-	-	-	-	-	-	-	-	-
Sportsfields & stadia		-	-	-	-	-	-	-	-	-
Swimming pools		-	-	-	-	-	-	-	-	-
Community halls		63	159	-	0	0	27	26	98.2%	159
Libraries		-	-	-	-	-	-	-	-	-
Recreational facilities		466	580	-	15	15	97	82	84.8%	580
Fire, safety & emergency		-	-	-	-	-	-	-	-	-
Security and policing		-	-	-	-	-	-	-	-	-
Buses		-	-	-	-	-	-	-	-	-
Clinics		-	-	-	-	-	-	-	-	-
Museums & Art Galleries		-	-	-	-	-	-	-	-	-
Cemeteries		10	40	-	-	-	7	7	100.0%	40
Social rental housing		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
<b>Heritage assets</b>		-	-	-	-	-	-	-	-	-
Buildings		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
<b>Investment properties</b>		-	-	-	-	-	-	-	-	-
Housing development		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
<b>Other assets</b>		3,465	4,335	-	310	322	723	400	55.4%	4,335
General vehicles		1,922	2,260	-	163	170	377	207	55.0%	2,260
Specialised vehicles		-	-	-	-	-	-	-	-	-
Plant & equipment		556	579	-	44	45	97	52	53.4%	579
Computers - hardware/equipment		67	90	-	2	3	15	12	83.2%	90
Furniture and other office equipment		99	208	-	0	1	35	34	98.1%	208
Abattoirs		-	-	-	-	-	-	-	-	-
Markets		-	-	-	-	-	-	-	-	-
Civic Land and Buildings		821	1,199	-	100	104	200	95	47.7%	1,199
Other Buildings		-	-	-	-	-	-	-	-	-
Other Land		-	-	-	-	-	-	-	-	-
Surplus Assets - (Investment or Inventory)		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
<b>Agricultural assets</b>		-	-	-	-	-	-	-	-	-
List sub-class		-	-	-	-	-	-	-	-	-
<b>Biological assets</b>		-	-	-	-	-	-	-	-	-
List sub-class		-	-	-	-	-	-	-	-	-
<b>Intangibles</b>		2,115	3,162	-	890	1,038	527	(511)	-96.9%	3,162
Computers - software & programming		2,115	3,162	-	890	1,038	527	(511)	-96.9%	3,162
Other		-	-	-	-	-	-	-	-	-
<b>Total Repairs and Maintenance Expenditure</b>		<b>9,036</b>	<b>13,014</b>	<b>-</b>	<b>1,423</b>	<b>1,645</b>	<b>2,169</b>	<b>524</b>	<b>24.1%</b>	<b>13,014</b>

## 7. Other Information

### 7.1 Expenditure Management:

The expenditure section continues to administer, manage, assess and improve creditors, salaries and sundry payments subject to internal prescriptions.

#### 7.1.1 Salary Payment:

Salary payments are under adequate control and occur according to approved policies and agreement in terms of the Bargaining Council.

Following a summary of Standby & Overtime payment in respect of August 2016:

**STANDBY ALLOWANCES paid for the period ending 31 AUGUST 2016**

<u>DEPARTMENT</u>	<u>% USED TO DATE</u>	<u>PREVIOUS MONTH to DATE</u>	<u>CURRENT MONTH</u>	<u>ACTUAL TO DATE</u>	<u>PRO-RATA BUDGETED FOR THE YEAR</u>	<u>BUDGET FOR THE YEAR</u>
<b>MUNICIPAL MANAGER</b>						
<b>TOTAL</b>						
<b>FINANCIAL DIRECTORATE</b>						
- Revenue section	37.36%	1,642.28	1,794.44	3,436.72	766.67	9,200.00
- Budget and Treasury Office	0.00%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>37.36%</b>	<b>1,642.28</b>	<b>1,794.44</b>	<b>3,436.72</b>	<b>766.67</b>	<b>9,200.00</b>
<b>CORPORATE SERVICE DIRECTORATE</b>						
- Information Services (IT)	13.59%	4,666.33	2,722.59	7,388.92	4,529.58	54,355.00
- Client Services	66.87%	5,717.23	7,589.12	13,306.35	1,658.33	19,900.00
<b>TOTAL</b>	<b>27.87%</b>	<b>10,383.56</b>	<b>10,311.71</b>	<b>20,695.27</b>	<b>6,187.92</b>	<b>74,255.00</b>
<b>COMMUNITY SERVICE DIRECTORATE</b>						
- Traffic and Law Enforcement	29.8%	12,983.33	11,027.72	24,011.05	6,725.00	80,700.00
- Environmental Affairs	0.0%	0.00	0.00	0.00	0.00	0.00
- Buiding and Commonage	0.0%	0.00	0.00	0.00	0.00	0.00
- Parks and Sport Facilities	0.0%	0.00	0.00	0.00	0.00	0.00
- Beaches and Holiday Resorts	18.6%	23,928.03	23,764.16	47,692.19	21,333.33	256,000.00
<b>TOTAL</b>	<b>21.3%</b>	<b>36,911.36</b>	<b>34,791.88</b>	<b>71,703.24</b>	<b>28,058.33</b>	<b>336,700.00</b>
<b>INFRASTRUCTURE DIRECTORATE</b>						
- Water	22.5%	51,935.06	40,469.89	92,404.95	34,166.67	410,000.00
- Sewerage and sanitation	17.4%	44,939.20	47,230.62	92,169.82	44,250.00	531,000.00
- Refuse Removal Services	0.0%	0.00	0.00	0.00	450.00	5,400.00
- Streets and Stormwater	0.0%	0.00	0.00	0.00	28,016.67	336,200.00
<b>TOTAL</b>	<b>14.4%</b>	<b>96,874.26</b>	<b>87,700.51</b>	<b>184,574.77</b>	<b>106,883.33</b>	<b>1,282,600.00</b>
<b>ELECTRICAL SERVICES</b>						
- Electrical Services	12.2%	39,246.84	29,717.81	68,964.65	47,158.33	565,900.00
<b>TOTAL</b>	<b>12.2%</b>	<b>39,246.84</b>	<b>29,717.81</b>	<b>68,964.65</b>	<b>47,158.33</b>	<b>565,900.00</b>
<b>TOTAL</b>	<b>15.4%</b>	<b>185,058.30</b>	<b>164,316.35</b>	<b>349,374.65</b>	<b>189,054.58</b>	<b>2,268,655.00</b>

Managers will be urged to ensure monitoring of the Overtime and Standby budgets. It is the responsibility of each manager to manage the budget for overtime and standby within their respective departments. Finance will ensure oversight and inform managers of any problem areas where overspending occur. Performance for the reporting period is on par, except for Client services, 66.87%, Revenue section 37.36% and Traffic services 29.8% where total in access of 25% is recorded.

**OVERTIME paid for the period ending 31 AUGUST 2016**

<u>DEPARTMENT</u>	<u>% USED TO DATE</u>	<u>PREVIOUS MONTH to DATE</u>	<u>CURRENT MONTH</u>	<u>ACTUAL TO DATE</u>	<u>PRO-RATA BUDGETED FOR THE YEAR</u>	<u>BUDGET FOR THE YEAR</u>
<b>MUNICIPAL MANAGER</b>						
- Municipal Manager	0.0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>#DIV/0!</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>FINANCIAL DIRECTORATE</b>						
- Revenue Management	431.4%	8,662.24	2,122.86	10,785.10	208.33	2,500.00
- Budget and Treasury Office	0.0%	0.00	0.00	0.00	208.33	2,500.00
<b>TOTAL</b>	<b>215.7%</b>	<b>8,662.24</b>	<b>2,122.86</b>	<b>10,785.10</b>	<b>416.67</b>	<b>5,000.00</b>
<b>CORPORATE SERVICE DIRECTORATE</b>						
- Information Services (IT)	19.1%	385.24	2,670.81	3,056.05	1,333.33	16,000.00
<b>TOTAL</b>	<b>19.1%</b>	<b>385.24</b>	<b>2,670.81</b>	<b>3,056.05</b>	<b>1,333.33</b>	<b>16,000.00</b>
<b>COMMUNITY SERVICE DIRECTORATE</b>						
- Traffic and Law Enforcement	33.7%	35,263.59	55,656.64	90,920.23	22,500.00	270,000.00
- Environmental Affairs	0.0%	0.00	0.00	0.00	3,350.00	40,200.00
- Public Services	0.0%	0.00	0.00	0.00	0.00	0.00
- Parks and Sport Facilities	18.3%	10,243.42	2,111.79	12,355.21	5,625.00	67,500.00
- Beaches and Holiday Resorts	16.0%	30,913.89	31,508.34	62,422.23	32,441.67	389,300.00
<b>TOTAL</b>	<b>21.6%</b>	<b>76,420.90</b>	<b>89,276.77</b>	<b>165,697.67</b>	<b>63,916.67</b>	<b>767,000.00</b>
<b>INFRASTRUCTURE DIRECTORATE</b>						
- Workshop	0.0%	0.00	0.00	0.00	583.33	7,000.00
- Water	19.1%	73,252.75	60,667.37	133,920.12	58,333.33	700,000.00
- Sewerage and sanitation	17.8%	65,816.90	42,773.33	108,590.23	50,833.33	610,000.00
- Refuse Removal Services	11.7%	28,332.61	26,112.71	54,445.32	38,833.33	466,000.00
- Streets and Stormwater	23.2%	14,093.15	7,570.32	21,663.47	7,791.67	93,500.00
<b>TOTAL</b>	<b>17.0%</b>	<b>181,495.41</b>	<b>137,123.73</b>	<b>318,619.14</b>	<b>156,375.00</b>	<b>1,876,500.00</b>
<b>ELECTRICAL SERVICES</b>						
- Electrical Services	15.7%	32,707.30	31,727.18	64,434.48	34,175.00	410,100.00
<b>TOTAL</b>	<b>15.7%</b>	<b>32,707.30</b>	<b>31,727.18</b>	<b>64,434.48</b>	<b>34,175.00</b>	<b>410,100.00</b>
<b>TOTAL</b>	<b>18.3%</b>	<b>299,671.09</b>	<b>262,921.35</b>	<b>562,592.44</b>	<b>256,216.67</b>	<b>3,074,600.00</b>

Managers will be urged to ensure monitoring of the Overtime and Standby budgets. It is the responsibility of each manager to manage the budget for overtime and standby within their respective departments. Finance will ensure oversight and inform managers of any problem areas where overspending occur. Performance for the reporting period is on par, except for Revenue section 431% and Traffic services 33.7% where total in excess of 25% is recorded.

### 7.1.3 Trade Creditors:

Council purchases and payments to creditors are under adequate control and paid within the prescribed period of 30 days.

All payment requisitions has been certified by the responsible official for the procurement of goods and services as required in terms of best practices.

Following the detail of payments as reflected in council's expenditure cashbook:

<u>Expenditure in respect of:</u>		<u>Requisition Number</u>		<u>Amount</u>
		<u>From</u>	<u>To</u>	
<b>31 AUGUST 2016</b>	Check Payments	29950	30099	25,181,911.28 <b>10,000,000.00</b>
	ACB-Payments	93995	94373	
	Amount Paid			
	Total Investment			

In process to re-evaluate and tightening up expenditure controls as part of an ongoing process to allow closer monitoring of daily purchases, order transactions and the extension of budgetary control over departmental activities.

## 7.2 Revenue Management:

The equitable share allocation has been allocated as follows in respect of free basic services:

<u>Equitable Allocation received versus Budget:</u>			<u>Budget</u>	<u>Received</u>	<u>UNSPENT</u>
12010251000000			23,075,000	9,614,000	13,461,000
	<b>Allocation for the Financial Year:</b>		<b>23,075,000</b>	<b>9,614,000</b>	<b>13,461,000</b>
<u>Equitable Allocation spent versus Budget:</u>			<u>Budget</u>	<u>Allocated</u>	<u>UNSPENT</u>
Free Basics : Electricity (ESKOM)	15080126700000	AUG 2016	252,300	52,313	199,987
Free Basics : Electricity	12010126600000	AUG 2016	0	14,613	(14,613)
Free Basics : Refuse Removal	12010126800000	AUG 2016	3,501,900	578,500	2,923,400
Free Basics : Sanitation	12010126900000	AUG 2016	2,900,000	388,844	2,511,156
Free Basics : Water	12010127000000	AUG 2016	1,300,000	451,398	848,602
			<b>7,954,200</b>	<b>1,485,668</b>	<b>6,468,532</b>

Electronic receipts in respect of debtor payments:

<u>Commiseration Rebate in respect of Basic Services allocated: AUGUST 2016</u>					
<u>TOWNS</u>		<u>"Poor"</u> household.	<u>"Indigent"</u> household	<u>TOTAL</u>	<u>COMMISERATION</u> <u>SUBSIDIES</u> <u>ALLOCATED</u>
	BREDASDORP	92	1,299	1,391	400,280.93
	NAPIER	23	356	379	106,581.98
	PROTEM	0	9	9	1,897.65
	STRUISBAAI & L'AGULHAS	8	391	399	114,459.51
	KLIPDALE	0	6	6	1,109.76
	WAENHUISKRANS	5	113	118	41,981.69
	KASSIESBAAI	7	58	65	10,594.81
	ELIM	5	134	139	24,810.88
	DEURGANGSKAMP	0	853	853	127,644.80
		<b>140</b>	<b>3,219</b>	<b>3,359</b>	<b>829,362.01</b>

Outstanding debt in respect of Sundry Revenue: Rental of Facilities in excess of 90 days as at the end of August 2016:

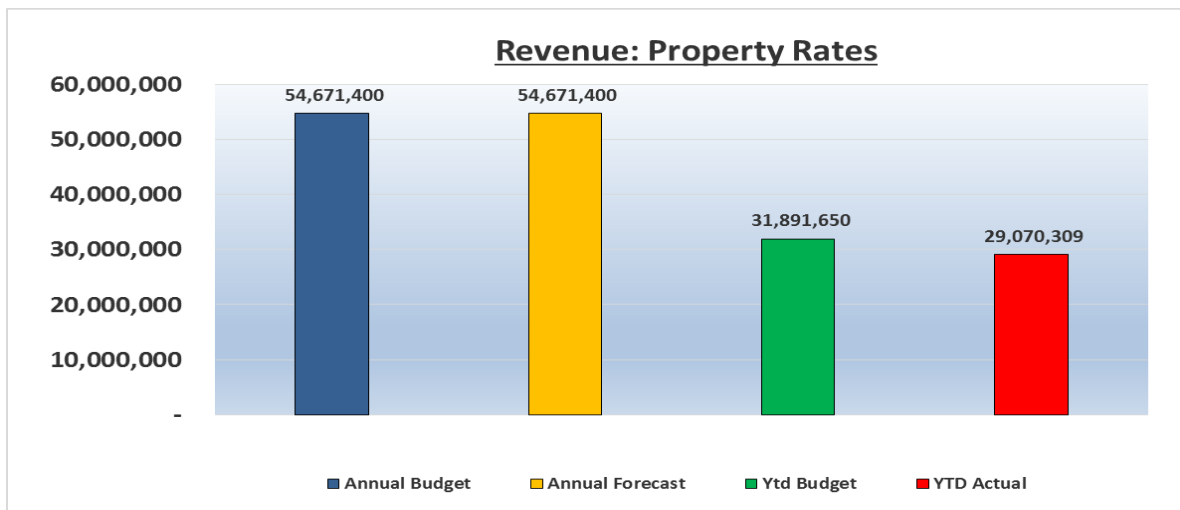
**OUTSTANDING DEBT "MEENTGRONDE HUURGELD" - 90 DAYS AND MORE (AUGUST 16)**

<u>PERSON</u>	<u>AMOUNT</u>	<u>FREQUENCY</u>	<u>HANDED OVER</u>
M J KLOPPERS	821.15	Monthly	No
MOBILE TELEPHONE NET.	3,438.75	Monthly	No
MOBILE TELEPHONE NET.	1,164.55	Monthly	No
JJ KLOPPERS	6,751.04	Lawyer Acc	Yes
NAPIER HEALTH GRO	478.80	Monthly	No
NAPIER HEALTH GRO	456.00	Monthly	No
D JAARS	740.58	Lawyer Acc	Yes
D JAARS	642.62	Lawyer Acc	Yes
D JAARS	884.66	Lawyer Acc	Yes
M VAN STADEN	1,891.35	Monthly	No
M VAN STADEN	2,331.65	Monthly	No
TARGETSHELF	14,290.38	Monthly	No
TARGETSHELF	3,366.50	Lawyer Acc	Yes
TEHILLA COMMUNITY	1,821.74	Lawyer Acc	Yes
TEHILLA COMMUNITY	4,102.47	Monthly	No
R WYNGAARD	1,204.41	Lawyer Acc	Yes
URBAN FARMING	1,000.00	Monthly	No
L HENDRICKS	800.00	Monthly	No
HAASBEKKIE CRECHE	468.90	Monthly	No
HAASBEKKIE CRECHE	172.58	Lawyer Acc	Yes
HAASBEKKIE CRECHE	516.62	Lawyer Acc	Yes
HAASBEKKIE CRECHE	352.10	Monthly	Yes
HAASBEKKIE CRECHE	828.55	Monthly	Yes
J DE JAGER	766.81	Monthly	No
J DE JAGER	280.95	Monthly	No
J DE JAGER	1,300.23	Monthly	No
	<b>50,873.39</b>		



## 7.2.1 Actual Revenue - Property Rates and Service Charges:

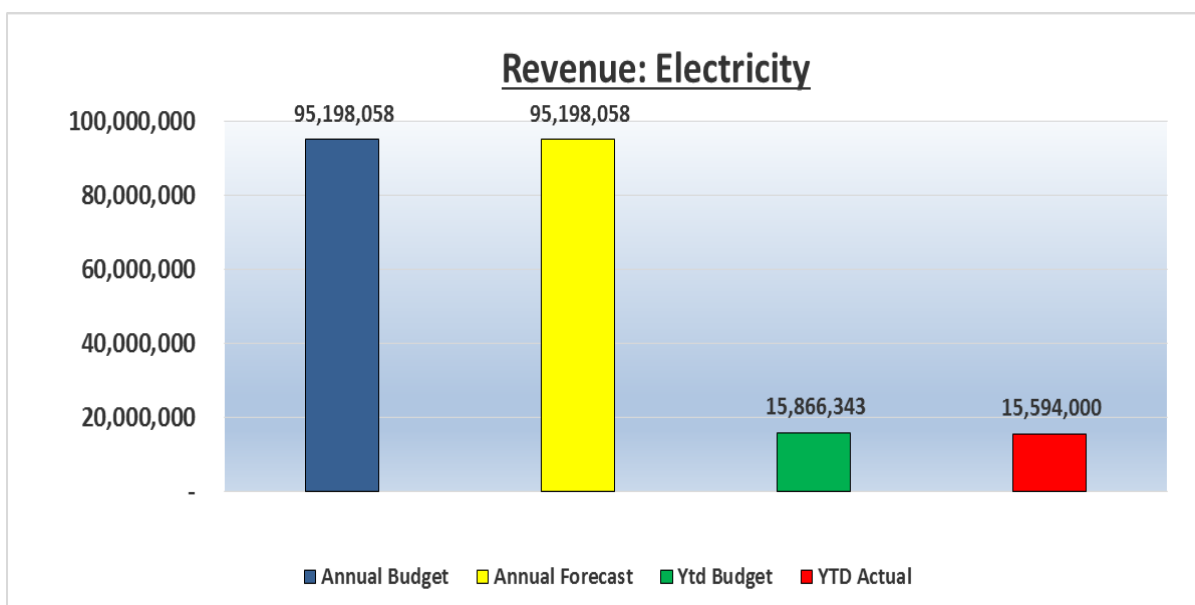
### 7.2.1.1 Property Rates:



In correlation with the debtors collection rate and outstanding debtor balances recorded for the period ending 31 August 2016, the municipal Rates revenue totals R29.07m. This represents a total of 53% of budgeted Rates. The reason for this high percentage is the principle that rates are levied during July and collection and payment will continue until the end of October for the yearly assessments.

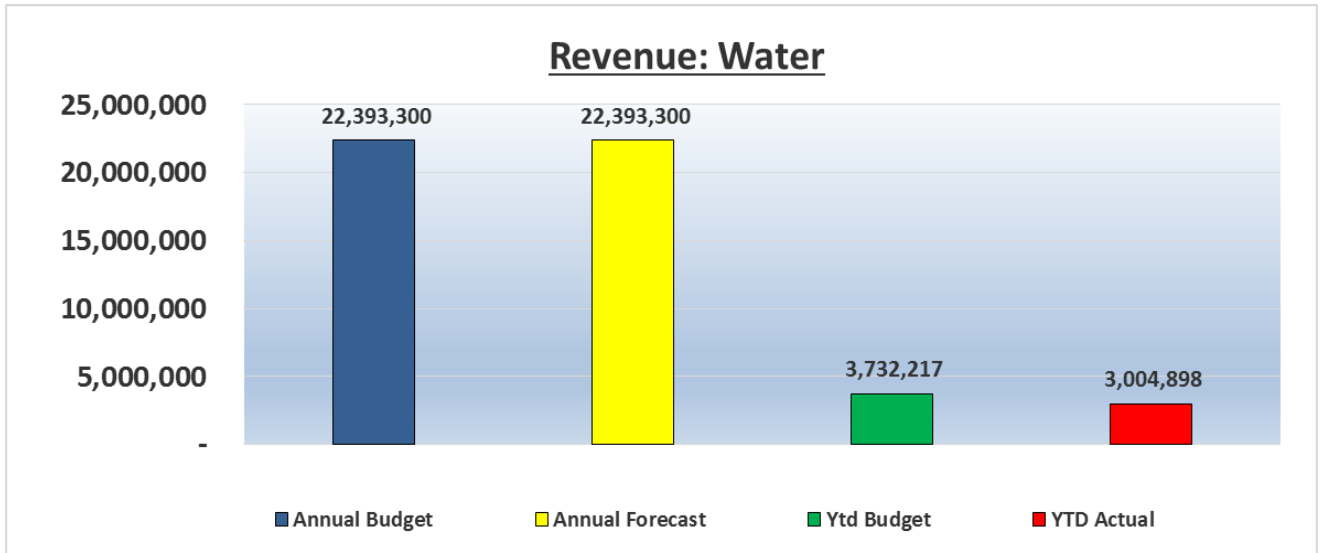
Continues monitoring by finance and reporting of major deviations will ensure that the budgeted revenues are collected.

### 7.2.1.2 Electricity:



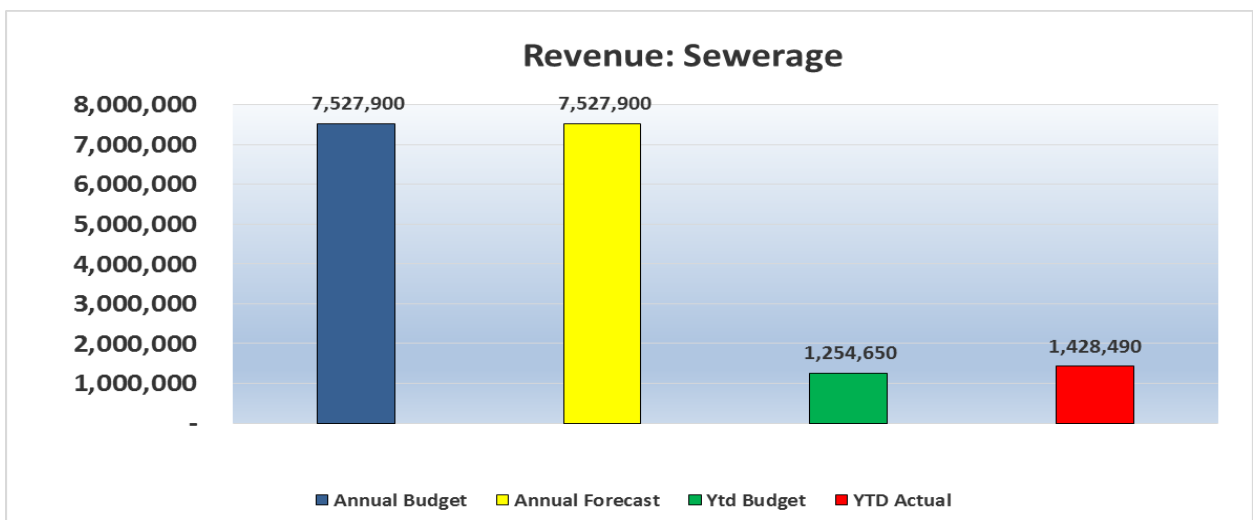
Electricity represents the bulk of the municipal service revenues. Year to date performance equals 16.38% of budgeted revenues. The monitoring of electricity sales will continuously be monitored and any deviations reported to ensure corrective actions can be implemented pro-actively.

**7.2.1.3 Water:**



This being the beginning of the financial year limited information is available to make meaningful projections. The implementation of the Service delivery plan will ensure that the municipal budget is implemented as approved.

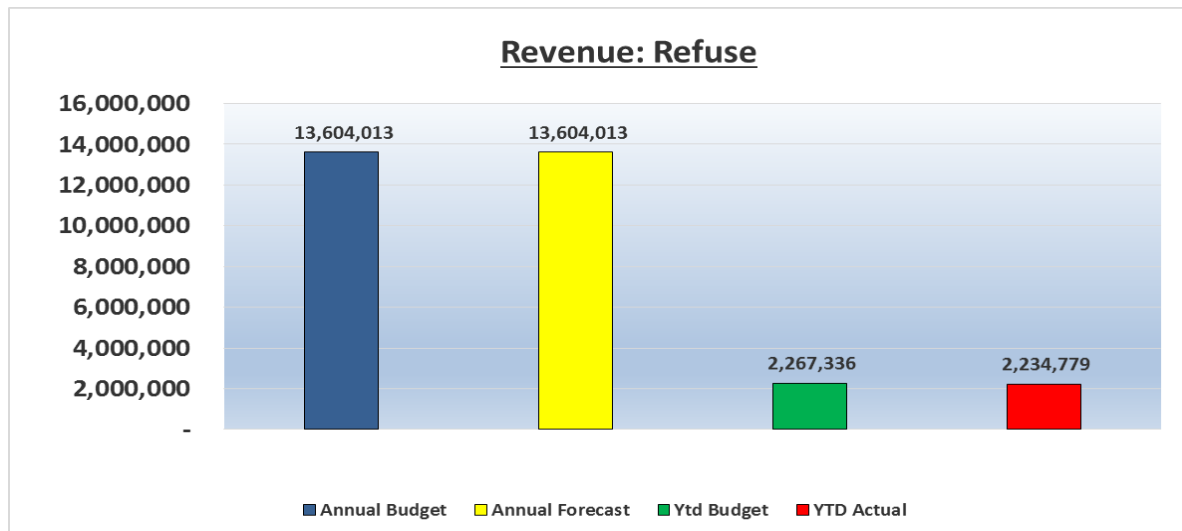
**7.2.1.4 Sewerage:**



Refuse revenues perform slightly above projections and this reflect a good performance for the period year to date. This being the beginning of the

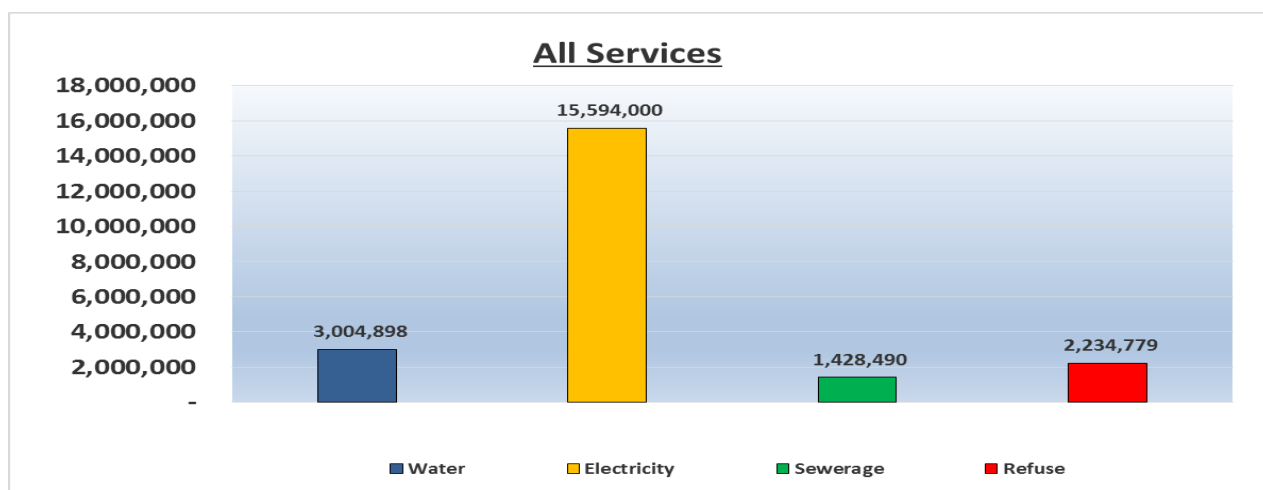
financial year limited information is available to make meaningful projections. The implementation of the Service delivery plan will ensure that the municipal budget is implemented as approved.

### 7.2.1.5 Refuse Removal:



This being the beginning of the financial year limited information is available to make meaningful projections. The implementation of the Service delivery plan will ensure that the municipal budget is implemented as approved.

### 7.2.1.6 Consolidated Service revenues



As per standard norm the municipal Services revenues is mostly generated from Electricity income. Meaning analysis will be implemented as the financial year progresses.

### **7.3 Internship Programme**

As per National Treasury regulations and per Financial Management Grant (FMG) conditions the municipality is obliged to appoint five Finance Interns. The municipality conforms as the two vacant positions have been filled effective from 1st March 2016.

The aim of the programme is to capacitate Finance Graduates to eventually be able to fill CFO and other financial posts in municipalities. The appointment is for a period of 24 to 36 months depending on completion of the Municipal Minimum Competency (MMC) training programme.

Two Finance Interns currently been registered and have started with the MMC training programme with the University of Stellenbosch.

After a meeting held with Provincial Treasury the Human Resources section is in process to ensure compliance in terms of the mentioned National Treasury circular guideline for the Finance Internship Programme and on the job training. A prescribed rotation plan for each individual finance intern has been drawn up in consultation with the Human Resource Unit and been implemented accordingly.

A vacancy exist with the municipal intern program with the appointment of an Intern in the financial section department in the Data Office. This vacancy will be finalized and filled within the quarter.

### **7.4 SCOA Implementation**

The key objectives of the Regulations on a Standard Chart of Accounts (SCOA) is to enable the alignment of budget information with information captured in the course of the implementation of the budget; improve data quality and credibility; achieve a greater level of standardization; improve transparency, accountability and governance through uniform recording of transactions at posting account level; enable deeper data analysis and sector comparisons to improve financial performance and the standardisation of the account classification to facilitate mobility in financial skills within local government in order to enhance the ability to attract and retain skilled personnel.

The municipal mSCOA implementation phase is at the following stage:

- Appointment of Project sponsor, project manager and project champion.
- Appointment of project steering committee finalised
- mSCOA risk register complete and implementation of identified risk monitored.
- Implementation plan finalised and responsible officials identified as per project plan.
- Vendor (Samras) identified the relevant vote as legislated.

The municipality in collaboration with Provincial treasury is continuously monitoring the implementation.

Feedback will be provided to Council as per requirements as part of the Section 52 report legislatively due 30 days after the end of the quarter.

## **7.5 Long-Term Financial Plan**

The long-term financial plan has been completed by INCA Portfolio Managers during May 2015 and submitted to council for adoption during June 2015.

Council at the meeting held on 30 June 2015 resolved that a strategy been developed based on the recommendations made by INCA Portfolio Managers in order to be workshop before final submission to council to considers approval of the long-term financial plan.

A strategy document was compiled to address the implementation of the Long-term plan. This was to ensure the budget processes and relevant structures implement the recommendations in the Long Term Financial Plan. Adherence to the Strategy should contributes to addressing the sustainability and liquidity concerns of council and ensure adequate resources are available to achieve long-term objectives and service delivery.

The municipality appointed a service provider to address the Revenue Enhancement initiatives identified in the Long-term Financial plan strategy. The project was funded from Provincial Treasury grant funding and is already I the implementation phase. Various workshops was arranged to ensure successful completion of the project. The Revenue enhance strategy will be followed up with the review and updating of the Long-term financial plan.

## 8. Report on Outstanding Government Debt

Cape Agulhas Municipality for the month ended Aug' 16		Rates				
Department Responsible for the Debt	0-30 Days	30-60 Days	60-90 Days	> 90 Days	Total	
National Public Works	983,340.47	-	-	191,711.71	1,175,052.18	
Transport Western Cape	26,158.05	-	-	1,412.67	27,570.72	
Western Cape Education Department	94,642.55	-	-	41,997.93	136,640.48	
Health Department	42,280.24	-	-	2,179.22	44,459.46	
Housing	563,665.83	-	-	16,219.27	579,885.10	
Other	81,348.61	-	-	93,830.13	175,178.74	
Provincial (Other) per request	267,905.48	-	-	-	267,905.48	
<b>TOTAL OUTSTANDING</b>	<b>2,059,341.23</b>	<b>-</b>	<b>-</b>	<b>347,350.93</b>	<b>2,406,692.16</b>	

Cape Agulhas Municipality for the month ended Aug' 16		Services				
Department Responsible for the Debt	0-30 Days	30-60 Days	60-90 Days	>90 Days	Total	
National Public Works	-	8,518.49	-	9,354.57	17,873.06	
Transport Western Cape	2,308.09	1,150.83	-	-	3,458.92	
Western Cape Education Department	814.85	1,308.95	401.76	9,531.23	12,056.79	
Health Department	-	-	-	-	-	
Housing	-	-	-	-	-	
Other	12,116.53	2,918.01	2,749.40	36,179.52	53,963.46	
Provincial (Other) per request	16,423.12	401.76	401.76	3,947.61	21,174.25	
<b>TOTAL OUTSTANDING</b>	<b>31,662.59</b>	<b>14,298.04</b>	<b>3,552.92</b>	<b>59,012.93</b>	<b>108,526.48</b>	

Cape Agulhas Municipality for the month ended Aug' 16		Total Debt	Interest	Grand Total Sec 71
Department Responsible for the Debt				
National Public Works		1,192,925.24	27,137.75	1,220,062.99
Transport Western Cape		31,029.64	169.27	31,198.91
Western Cape Education Department		148,697.27	5,969.61	154,666.88
Health Department		44,459.46	224.25	44,683.71
Housing		579,885.10	1,748.72	581,633.82
Other		229,142.20	15,152.63	244,294.83
Provincial (Other) per request		289,079.73	74,690.84	363,770.57
<b>TOTAL OUTSTANDING</b>		<b>2,515,218.64</b>	<b>125,093.07</b>	<b>2,640,311.71</b>

## 9. MFMA Section 32(6)(b) Instance

The Municipal Finance Management Act, section 32(6)(b) states as follow:

### Section 32 – Unauthorized, irregular or fruitless and wasteful expenditure.

(6) The accounting officer must report to the South African Police Service all cases of alleged—

(b) Theft and fraud that occurred in the municipality.

The municipality issued a cheque to the Overberg District Municipality in respect of the deposit re-payment for the rental of facilities. An employee of Cape Agulhas Municipality attempt to cash the cheque in his/her personal capacity and this information was reported by the Overberg District Municipality during December 2015 for further investigation by the Manager Internal Audit.

After investigations and confirmation by the Internal Audit Unit a case of Theft was open on 2 January 2016 by the Overberg District Municipality with the South African Police Services (SAPS) per case no. CAS 213/1/2016 for further investigation. Warrant Officer ND Kruger is the investigating officer on the case mentioned and further information will be reported to council as it becomes available.

In process, feedback will be provided as available.

## 10. Annexure A – MFMA IMPLEMENTATION

<b>CAPE AGULHAS MUNICIPALITY</b>					<b><u>ANNEXURE "A"</u></b>
<b>MFMA IMPLEMENTATION AND MONITORING CHECKLIST - AUGUST 2016</b>					
<b><i>Action Required</i></b>	<b><i>Act Ref</i></b>	<b><i>Responsibility</i></b>	<b><i>Target Date</i></b>	<b><i>Date Action Completed</i></b>	<b><i>Comments</i></b>
Submit to National / Provincial Treasury and AG written details of all bank accounts each year	Sec 9(b)	CFO / Manager Budget and Treasury Office	31-May-16	13 June 2016	Complete with Section 71 reports
Table to Council consolidated report of withdrawals each quarter and submit copy to Provincial Treasury and AG	Sec 11(4)	CFO / Manager Budget and Treasury Office	31 Oct 2016		Will be submitted after end of quarter
Table in council a time schedule outlining the key deadlines for the forthcoming annual budget at least 10 months before the start of the budget year	Sec 21(1)(b)	CFO	31-Aug-16	30 Aug 2016	Complete
Table draft annual budget at a council meeting at least 90 days before the start of the budget year	Sec 16(2)	CFO	31/03/2017	31/03/2017	
Consider the approval of the the 2017/18 annual budget at least 30 days before the start of the budget year	Sec 24(1)	CFO	31-May-17	31-May-17	
Submit to the mayor a draft SDBIP no later than 14 days after approval of the annual budget	Sec 69(3)	Municipal Manager	14-Jun-17		



Approve SDBIP within 28 days after approval of budget	Sec 53(1)	Mayor	28-Jun-17		
Report to council in writing on any impending shortfalls in budgeted revenue and overspending in the budget and steps taken to prevent or rectify such shortfalls or overspending	Sec 70(1)	Municipal Manager / CFO	14/09/2016		As required
Submit to the mayor and National treasury no later than 10 working days after the end of each month, a monthly budget statement in the prescribed format	Sec 71	Manager Budget and Treasury Office	15/09/2016	15/09/2016	Completed
Submit a report to Council on the implementation of the budget and the state of municipal finances within 30 days of the end of each quarter	Sec 52(d)	CFO	30/10/2016	30/10/2016	
Submit to the mayor, NT and Provincial Treasury by 25 January each year a mid-year budget and performance assesment report	Sec 72	Manager Budget and Treasury Office	25-Jan-17	25-Jan-17	
Submit 2015/16 annual financial statements to the AG within two months after the end of the financial year	Sec 126(1)(a)	CFO	31-Aug-16	31/08/2016	Complete
Submit 2015/16 annual financial statements - Entity to the AG within three months after the end of the financial year	Sec 126(1)(b)	CFO	30-Sep-16	30-Sep-16	Not applicable

**APPENDIX B – PERSONNEL LEAVE**

**31 AUGUST 2016**

<b>FINANCE - LEAVE SCHEDULE</b>		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
NAME AND SURNAME	JOB TITLE	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W
H VAN BILJON	CHIEF FINANCIAL OFFICER					I																										
D VAN WYK	MANAGER: INCOME								I																		S					
A VAN WYK	ACCOUNTANT: SERVICES																															
R NEWMAN	SENIOR CLERK: SERVICES								I			SP																				
N VILJOEN	ACCOUNTANT: PROPERTY / HOUSING											SP																				
L DE JAGER	SENIOR CLERK: PROPERTY / HOUSING											SP																				
J TEIXEIRA	SENIOR CLERK: PROPERTY / HOUSING																															
C MARTHINUS	ACCOUNTANT: CREDIT CONTROL		S						I																	I						
H JANTJIES	SENIOR CLERK: CREDIT CONTROL										O	O	O																			
Z NGWEVU	SENIOR CLERK: CREDIT CONTROL											SP																				
J JANUARY	SENIOR CLERK: CREDIT CONTROL					I							I				I			S						I	F					
M HUGO	ACCOUNTANT: CASH MANAGEMENT											SP								I							I					
S ARHENDS	CASHIER											SP																				
M HUGO	CASHIER								L							L															I	I
M PIETERSEN	CASHIER											SP							I	I	I											
C VISSER	CASHIER					I																										
D FREDERICKS	METER READER					F			I				I																			
M VISAGIE	METER READER								I																							
I ABRAHAMS	METER READER				I				I		I															S						
A ROSSOUW	METER READER								I		I					I																
R ADONIS	METER READER																		I	I												
S DAVIDS	METER READER								I											I												
J JAMNECK	MANAGER: EXPENDITURE									I																						
L TEIXEIRA	ACCCOUNTANT: CREDITORS					I			I			SP																I				
A MGQUBA	SENIOR CLERK: CREDITORS																											I			I	
A VAN NIEKERK	ACCOUNTANT: SALARIES				I	I			I										O													
A ISAACS	SENIOR CLERK: SALARIES	S							I			SP																				
E LEONARD	SENIOR CLERK: ASSETS								I			F					S	S	S	S												
R SEFOOR	MANAGER: SCM UNIT									I																						
R MITCHELL	SCM PRACTITIONER																															
R JANSEN	CLERK: STORES		I																													
R AUGUST	STOREKEEPER												S	S		S	S	S														
G KOOPMAN	CLERK: SCM PURCHASES								I			SP																				
I JANUARY	ACCOUNTANT SCM																															
S STANLEY	MANAGER: BTO OFFICE								S		S																					
E BADENHORST	DATA CAPTURER & SYSTEM ADMINISTRATOR								I				O			I								I								
W KEMOTIE	DATA CAPTURER																															
K MAKWAKWA	INTERN								I		I	I																				
N XAMLAYO	INTERN								I		I	I																				
A HAYWOOD	INTERN					I	I		I		I	I	I																			
F ALEXANDER	INTERN	SP	SP		I																			SP	SP	SP	SP	SP				

DESCRIPTION: O - OVERTIME TAKEN  
 NUM:  
 S - SICK LEAVE  
 ST - STUDY LEAVE

**Municipal Manager's Quality Certificate:**

NIWTRAIE: S Stanley  
ENQUIRIES:  
KONTAKNR: 028 425 5798  
CONTACT NO:  
VERN: 5/3/2016/17(M02)  
REP:  
KANTOOR: Bredasdorp  
OFFIS:  
DATUM: 06 September 2016  
DATE



**QUALITY CERTIFICATE**

I, **DEAN O NEILL** ..., the accounting officer of **CAPE AGULHAS MUNICIPALITY WC033** (name of municipality), hereby certify that –

(mark as appropriate)

- The monthly budget statement
- Quarterly report on the implementation of the budget and financial state affairs of the municipality
- Mid- year budget and performance assessment

For the month ended 31 **AUGUST 2016** (month/year) has been prepared in accordance with the Municipal Finance Management Act and regulations made under the Act.

Print name SANTH S. NGWENE

Accounting Officer of **CAPE AGULHAS MUNICIPALITY WC033** (name and demarcation of municipality)

Signature [Handwritten Signature]

Date 14/9/2016