



KAAP AGULHAS MUNISIPALITEIT
CAPE AGULHAS MUNICIPALITY
U MASIPALA WASECAPE AGULHAS

Health, Safety and Environment Policy

POLICY CONTROL SHEET

Policy Title	Health, Safety and Environment Policy
Policy Custodian	Director: Corporate Services
Policy Author	
LLF Consultation Date	
Council Approval Date	
Council Approval Reference	
Policy Inception Date	
Policy Review Date	

HEALTH, SAFETY AND ENVIRONMENT POLICY FOR CAPE AGULHAS MUNICIPALITY

We, at Cape Agulhas Municipality, accept our responsibility towards health, safety and the environment. We will ensure that this responsibility is understood, implemented and maintained throughout the organisation. We are committed to responsible operating practices through the implementation and compliance with health and environmental legislation.

We are committed towards continuous improvement through the following objectives:

- Conduct health, safety and environmental programmes, which conform to legal requirements at(?) Cape Agulhas Municipality.
- Continuous improvement of health, safety and environmental management.
- To provide appropriate SHE training.
- Conduct business according to best practices of the industry, including the environment, occupational health, transportation, personnel and fire protection
- Regular auditing and reviewing of SHE objectives, targets and programmes.
- Provide effective emergency preparedness and response structures.
- Commitment to transparency and accountability.
- Establish and maintain internal communication structures and external community liaison forums.

HEALTH AND SAFETY

- To provide for the identification, assessment and monitoring of all potential workplace hazards which may affect the employees, and members of the public.
- To provide control mechanisms aimed at reducing exposure to workplace hazards according to national and, where necessary, international standards.
- To provide supervision, training and instructions to employees with regard to health and safety.
- To adhere at all times to occupational health and safety legislation and guidelines currently in force in South Africa.

ENVIRONMENT

- Reduce waste, prevent pollution and aim for zero accidents.
- Achieve high standards of operational integrity, make continuous improvement, minimise SHE risks and the impact on the environment.

- To adhere at all times to Environmental Legislation and guidelines currently in force South Africa.
- Remediate and rehabilitate polluted sites.
- Promote environmental awareness.

To achieve the above-mentioned objectives employees are required to:

- Take reasonable care for their own health and safety and for that of their fellow employees.
- Co-operate and assist the employer in ensuring that the provisions of the Occupational Health and Safety Act are complied with.
- Carry out all lawful orders or instructions given, and comply with the Health and Safety Rules laid down by Cape Agulhas Municipality.
- Report any unsafe or unhealthy situation immediately after becoming aware of (?) such unsafe or unhealthy situation.
- Report all work related accidents to the manager on duty before the end of the shift in which the incident occurred.
- Accidents must also be reported to the insurance claims department.
- Not intentionally or recklessly interfere with or misuse anything, which has been provided in the interest of health and safety.