

# Cape Agulhas Municipality



KAAP AGULHAS MUNISIPALITEIT  
CAPE AGULHAS MUNICIPALITY  
U MASIPALA WASECAPE AGULHAS

## **ANNUAL IMPLEMENTATION REPORT: SUPPLY CHAIN MANAGEMENT**

**2019/20 FINANCIAL YEAR**

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## 1. Purpose of Report

The accounting officer must, within 30 days of the end of the financial year, submit a report on the implementation of the supply chain management policy to the mayor. The purpose is to report to the Mayor in terms of section 6(2)(a)(i) of the Supply Chain Management Regulations on the implementation of the Supply Chain Management Policy for the year ending 30 June 2020, in order to strengthen Council's oversight role.

## 2. Implementation of Supply Chain Management Policy

The Supply Chain Management Policy was revised and adopted by Council in December 2019 to fully comply with the SCM Regulations. The SCM Policy has been reviewed by incorporating the legislative amendments and recommendations by the Auditor-General and Provincial Treasury to give effect to the compliance aspect.

This will enable the Supply Chain Management Unit (SCMU) to further streamline procedures and processes to promote more efficient and effective service delivery to all internal and external stakeholders.

## 3. Committees

The bid committees are established and are fully functioning according to Council's SCM Policy and the SCM Regulations. The committees are listed below:

- Bid Specification Committee (BSC)
- Bid Evaluation Committee (BEC)
- Bid Adjudication Committee (BAC)

### 3.1 Bid Committee Meetings

The following table details the number of bid committee meetings held for the 2019/20 financial year:

Bid Specification Committee	Bid Evaluation Committee	Bid Adjudication Committee
21	28	25

Table 1.: Bid Committee Meetings

The attendance figures of members of the bid specification committee are as follows:

Members	Percentage attendance
There are no permanent members on the Bid Specification Committee. Members are allocated dependent on the type of bid	100%

Table 2.: Attendance of members of bid specification committee

The attendance figures of members of the bid evaluation committee are as follows:

Member	Percentage attendance
There are no permanent members on the Bid Evaluation Committee. Members are allocated dependent on the type of bid	100%

Table 3.: Attendance of members of bid evaluation committee

The attendance figures of members of the bid adjudication committee are as follows:

Member	Percentage attendance
H Van Biljon (Director: Finance & ITC Services)	92%
S Stanley (Manager: Budget & Treasury Office)	68%
H Kröhn Director: Management Services)	92%
A Jacobs (Director: Infrastructure Services)	80%
N Mhlali-Musewe (Div. Head: Human Resources)	40%
T Stone (Div. Head: Strategic, Planning & Administration Services)	84%
R Sefoor (Manager Supply Chain & Fleet Management)	100%

Table 4.: Attendance of members of bid adjudication committee

### 3.2 Awards Made by the Bid Adjudication Committee (2019/20 financial year)

The following awards were made by the BAC.

AWARDS	1 <sup>st</sup> Quarter 1 July – 30 September 2019		2 <sup>nd</sup> Quarter 1 October – 31 December 2019		3 <sup>rd</sup> Quarter 1 January – 31 March 2020		4 <sup>th</sup> Quarter 1 April – 30 June 2020		Year to Date 1 July 2019 – 30 June 2020	
	QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount
Competitive Bids	7	R 4 210 157,60	7	R 8 136 818,70	15	R 42 981 547,93	6	R 4 439 393,48	35	R 59 767 917,71
Formal Written Quotations	5	R 556 926,94	1	R 76 000,00	4	R 361 165,97	3	R 319 406,75	13	R 1 313 499,66
Deviation In Terms Of Part 18.6.3 Of The SCMPOS	0	R 0,00	0	R 0,00	0	R 0,00	0	R 0,00	0	R 0,00
Sale Of Erven	0	R 0,00	0	R 0,00	8	R 545 623,89	0	R 0,00	8	R 545 623,89
Extentions / Amendment Of Contracts In Terms Of Part 20.14 Of The SCMPOS	0	R 0,00	3	R 381 562,50	3	R 183 029,04	2	R 64 853,87	8	R 564 591,54
Procurement In Terms Scm Regulation 32	0	R 0,00	0	R 0,00	0	R 0,00	0	R 0,00	0	R 0,00
Number of Disputes, Complaints, Enquiries and Objections Received	0		1		1		1		3	

Table 5.: Summary of Awards made by BAC

The ten highest bids awarded by the bid adjudication committee are as follows:

TENDER NR	DEPARTMENT	DIVISION	DESCRIPTION	SUCCESSFUL TENDERER	CONTRACT AMOUNT
SCM13/2019/20	INFRASTRUCTURE SERVICES	WATER & SEWERAGE	UPGRADING OF THE WASTEWATER TREATMENT WORKS IN BREDASDORP	KHUBEKA CONSTRUCTION	R 35 200 632,44
SCM23/2019/20	INFRASTRUCTURE SERVICES	WATER & SEWERAGE	SUPPLY & DELIVERY OF DOMESTIC WATER METERS FOR A PERIOD OF 3 YEARS	ELSTER KENT METERING PTY LTD	R 2 863 500,00
SCM21/2019/20	INFRASTRUCTURE SERVICES	WATER & SANITATION	MAINTENANCE CONTRACT OF MECHANICAL AND ELECTRICAL EQUIPMENT FOR WATER & SANITATION INFRASTRUCTURE FOR THE PERIOD ENDING 30 JUNE 2022	HIDRO-TECH SYSTEMS PTY LTD	R2 709 860,00
SCM9/2019/20	INFRASTRUCTURE SERVICES	STREETS & STORMWATER	THE UPGRADING OF RDP ROADS IN BREDASDORP (PHASE 2)	MEYER BETON	R 2 337 508,83
SCM15/2019/20	INFRASTRUCTURE SERVICES	STREETS & STORMWATER	THE CONSTRUCTION OF WATER & ROAD SERVICES FOR LIGHT INDUSTRIAL ERVEN IN STRUISBAAI	CAPE AGULHAS CIVILS CC	R 1 671 007,50
SCM32/2018/20	STRATEGIC, PLANNING & ADMIN	TOWN PLANNING	2. PLANNING, SURVEY, ENVIRONMENTAL, ENGINEERING AND ARCHITECTURAL SERVICES TO DEVELOP THE WAENHUISKRANS BODE BEHIND THE RESORT	AURECON SOUTH AFRICA PTY LTD	R 1 384 688,21
SCM11/2019/20	INFRASTRUCTURE SERVICES	WATER & SEWERAGE	8000L VACUUM TANKER SEWERAGE TRUCK	SHORTS NISSAN CC	R 1 242 271,40
SCM27/2019/20	INFRASTRUCTURE SERVICES	WATER & SEWERAGE	THE REPLACEMENT OF EXISTING PIPE SYSTEMS IN BREDASDORP	FUTI CONSTRUCTION	R 1 093 771,90
SCM11/2019/21	INFRASTRUCTURE SERVICES	WATER & SEWERAGE	3 X 2000CC 1 TONNER LDV (4X2) WITH ROOF CARRIERS MOUNTED ON CANOPY	ISUZU TRUCK CENTRE (PTY) LTD	R 1 007 279,25
SCM14/2019/20	INFRASTRUCTURE SERVICES	STREETS & STORMWATER	PAVING OF SIDEWALKS IN CAPE AGULHAS AREA	CAPE AGULHAS CIVILS CC	R868 652,50

Table 6.: Summary of Ten Highest Bids

#### 4. Awards Made by the Accounting Officer

A bid awarded by the Accounting Officer in terms of Section 144 MFMA 56 of 2003 is as follows:

Bid number	Title of bid	Directorate and section	Value of bid awarded
n/a			

Table 7.: Awards made by Accounting Officer

#### 5. Deviation from Normal Procurement Processes

The following table provides a summary of deviations approved for the 2019/20 financial year:

Number of deviations	Value of deviations
Deviations for amounts below R30 000:	
31	R308 086.34
Deviations for amounts above R30 000:	
17	R1 116 115.18
Deviations for amounts above R200 000:	
5	R1 853 669.75

Table 8.: Summary of deviations for 2019/20 Financial Year

Deviations from Minor Breaches of the Supply Chain Management Policy (SCM Regulations 36 (1) (a), (i) (ii), (iii), (iv)&(v))			
Deviations below R30 000	YTD 2017/18	YTD 2018/19	YTD 2019/20
36 (1) (a) (i): Emergency	R0,00	R12 046,25	R45 336,71
36 (1) (a) (ii): Sole Provider	R111 482,88	R300 592,55	R48 724,25
36 (1) (a) (iii): Special Works of art	R0,00	R0,00	R0,00
36 (1) (a) (iv): Animals for zoos	R0,00	R0,00	R0,00
36 (1) (a) (v): Impractical or Impossible	R190 262,40	R269 997,67	R214 025,38
<b>BELOW R30 000</b>	<b>R301 745,28</b>	<b>R582 636,47</b>	<b>R308 086,34</b>
<b>Deviations above R30 000</b>			
36 (1) (a) (i): Emergency	R0,00	R568 603,47	R363 266,45
36 (1) (a) (ii): Sole Provider	R182 345,32	R576 754,67	R0,00
36 (1) (a) (iii): Special Works of art	R0,00	R0,00	R0,00
36 (1) (a) (iv): Animals for zoos	R0,00	R0,00	R0,00
36 (1) (a) (v): Impractical or Impossible	R182 326,03	R689 278,80	R752 848,73
<b>ABOVE R30 000</b>	<b>R364 671,35</b>	<b>R1 834 636,94</b>	<b>R1 116 115,18</b>
<b>Deviations above R200 000</b>			
36 (1) (a) (i): Emergency	R0,00	R0,00	R1 853 669,75
36 (1) (a) (ii): Sole Provider	R0,00	R287 500,00	R0,00
36 (1) (a) (iii): Special Works of art	R0,00	R0,00	R0,00
36 (1) (a) (iv): Animals for zoos	R0,00	R0,00	R0,00
36 (1) (a) (v): Impractical or Impossible	R0,00	R0,00	R0,00
<b>ABOVE R200 000</b>	<b>R0,00</b>	<b>R287 500,00</b>	<b>R1 853 669,75</b>
<b>TOTAL SUMMARISED DEVIATIONS:</b>			
36 (1) (a) (i): Emergency	R0,00	R580 649,72	R2 262 272,91
36 (1) (a) (ii): Sole Provider	R293 828,20	R1 164 847,22	R48 724,25
36 (1) (a) (iii): Special Works of art	R0,00	R0,00	R0,00
36 (1) (a) (iv): Animals for zoos	R0,00	R0,00	R0,00
36 (1) (a) (v): Impractical or Impossible	R372 588,43	R959 276,47	R966 874,11
<b>TOTAL AMOUNT OF DEVIATIONS APPROVED</b>	<b>R666 416,63</b>	<b>R2 704 773,41</b>	<b>R3 277 871,27</b>

Table 9.: Breakdown of deviations – year to date

## 6. Reporting of Awards above R100 000

In terms of MFMA Circular 34, all awards above R100 000 must be reported to Provincial and National Treasury within 15 days of the end of each month. The following awards were reported for the 2019/20 financial year.

Contract Identifier	Commodity Description	Supplier	BEE Status	Source Method	Contract Value	Lowest Acceptable Bid Value	Premium Paid Value	Expansion Value
T99/2019	CONSTRUCTION OF 2 WOODEN STRUCTURE PAVILIONS AT STRUISBAAI SPORTSGROUND (Q3-2019-20)	BRIGHT IDEA PROJECTS 322 CC	Level 1	Price Quotations	R 143 750,00	R 143 750,00	-	R 143 750,00
T96/2019	FINANCIAL MANAGEMENT & ACCOUNTING SERVICES FOR A PERIOD OF 3 YEARS (SCM1-2019-20)	SIYANDA BUSINESS SOLUTIONS	Level 4	Competitive Bids	R 1 755 755,40	R 1 755 755,40	-	R 1 755 755,40
T97/2019	FINANCIAL SERVICES - UNBUNDLING OF INFRASTRUCTURE ASSET ACCORDING TO GRAP 17 FOR A PERIOD OF 3 YEARS (SCM2-2019-20)	MUBESKO AFRICA (PTY) LTD	Non-compliant contributor	Competitive Bids	R 2 013 627,00	R 2 013 627,00	-	R 2 013 627,00

Contract Identifier	Commodity Description	Supplier	BEE Status	Source Method	Contract Value	Lowest Acceptable Bid Value	Premium Paid Value	Expansion Value
T93/2019	PROFESSIONAL SERVICES: PLANNING, SURVEY, ENVIRONMENTAL AND ARCHITECTURAL SERVICES TO DEVELOP THE WHK NOBE BEHIND THE RESORT (SCM32-2018-19)	AURECON SOUTH AFRICA (PTY) LTD	Level 1	Competitive Bids	R 1 384 688,21	R 1 384 688,21	-	R 1 384 688,21
T92/2019	PROFESSIONAL SERVICES: TO DEVELOP THE DUIKER STREET TO STRUISBAAI HARBOUR PRECINT DEVELOPMENT PLAN WITH PROPOSED AND USES AS PART OF THE CAM SDF PROCESS. (SCM32-2018-19)	COASTAL ENVIRONMENTAL SERVICES (PTY) LTD	Level 1	Competitive Bids	R 803 750,54	R 803 750,54	-	R 803 750,54
T107/2019	PROVISION OF SECURITY SERVICES AT THE THUSONG CENTRE FOR A PERIOD OF 12 MONTHS (SCM7-2019-20)	BREDASDORP ARMED RESPONSE	Level 1	Competitive Bids	R 168 480,00	R 168 480,00	-	R 168 480,00
T112/2019	SUPPLY & DELIVERY OF 900KG VIBRATORY ROLLER (SCM10-2019-20)	BELL EQUIPMENT SALES SA LTD	Level 3	Competitive Bids	R 202 400,00	R 202 400,00	-	R 202 400,00
T95/2019	SUPPLY & DELIVERY OF OFFICE FURNITURE (Q1-2019-20)	PARKERSON THOMAS TECHNOLOGIES CC	Level 1	Competitive Bids	R 160 850,50	R 160 850,50	-	R 160 850,50
T110/2019	SUPPLY & DELIVERY OF RIDE ON LAWMOWER. (Q5-2019-20)	MEMOTEK TRADING	Level 1	Price Quotations	R 131 073,91	R 131 073,91	-	R 131 073,91
T106/2019	SUPPLY, INSTALLATION OF OUTDOOR GYM EQUIPMENT IN NAPIER & WHK (SCM5-2019-20)	CI STEYN TRADING AND PROJECTS	Level 1	Competitive Bids	R 257 176,00	R 257 176,00	-	R 257 176,00
T121/2019	ENVIRONMENTAL IMPACT ASSESSMENT STRUISBAAI NORTH CEMENTRY (SCM3-2019-20)	INFINITY ENVIRONMENTAL	Level 2	Competitive Bids	R 103 500,00	R 103 500,00	-	R 103 500,00
T128/2019	PAVING OF SIDEWALKS IN CAPE AGULHAS AREA (SCM14-2019-20)	CAPE AGULHAS CIVILS CC	Level 3	Competitive Bids	R 868 652,50	R 868 652,50	-	R 868 652,50
T118/2019	REFURBISHMENT OF BREDASDORP TRAFFIC DEPARTMENT VEHICLE INSPECTION PIT. (SCM6-2019-20)	LUCOR CONSTRUCTION PTY LTD	Level 4	Competitive Bids	R 314 915,14	R 314 915,14	-	R 314 915,14
T123/2019	SUPPLY & DELIVERY OF VARIOUS NEW VEHICLE - 3X2000CC 1 TONNER LDV (4X2) WITH ROOF CARRIERS MOUNTED ON CANOPY. (SCM11-2019-20)	ISUZU TRUCK CENTRE (PTY) LTD	Level 3	Competitive Bids	R 1 007 279,25	R 897 986,91	R 109 292,34	R 1 007 279,25
T137/2019	SUPPLY & DELIVERY OF VARIOUS NEW VEHICLES - 8000L VACUUM TANKER SEWERAGE TRUCK. SCM11-2019-20	SHORT NISSAN CC	Level 2	Competitive Bids	R 1 242 271,40	R 1 195 169,85	R 47 101,55	R 1 242 271,40
T126/2019	SUPPLY & DELIVERY OF VARIOUS NEW VEHICLES - LIGHT COMMERCIAL VEHICLE LDV. (SCM11-2019-20)	GEAT SERVICES (PTY) LTD	Level 1	Competitive Bids	R 244 397,65	R 244 397,65	-	R 244 397,65
T125/2019	SUPPLY & DELIVERY OF VARIOUS NEW VEHICLES - SEDAN/HATCHBACK TRAFFIC VEHICLE (1500CC/1600CC). (SCM11-2019-20)	GEAT SERVICES (PTY) LTD	Level 1	Competitive Bids	R 255 286,43	R 244 282,40	R 11 004,03	R 255 286,43

Contract Identifier	Commodity Description	Supplier	BEE Status	Source Method	Contract Value	Lowest Acceptable Bid Value	Premium Paid Value	Expansion Value
T136/2019	THE CONSTRUCTION OF WATER & ROAD SERVICES FOR LIGHT INDUSTRIAL ERVEN IN STRUISBAAI (SCM15-2019-20)	CAPE AGULHAS CIVILS CC	Level 3	Competitive Bids	R 1 671 007,50	R 1 671 007,50	-	R 1 671 007,50
T119/2019	THE UPGRADING OF RDP ROADS IN BREDASDORP. (SCM9-2019-20)	MEYER BETON	Level 2	Competitive Bids	R 2 337 508,83	R 2 337 508,83	-	R 2 337 508,83
T5/2020	SUPPLY & DELIVERY OF DOMESTIC WATER METERS FOR A PERIOD OF 3 YEARS (SCM23/2019/20)	ELSTER KENT METERING PTY LTD	Level 2	Competitive Bids	R 2 863 500,00	R 2 863 500,00	-	R 2 863 500,00
T2/2020	UPGRADING OF THE WASTEWATER TREATMENT WORKS IN BREDASDORP	KHUBEKA CONSTRUCTION	Level 2	Competitive Bids	R 35 200 632,44	R 35 200 632,44	-	R 35 200 632,44
T11/2020	SUPPLY & DELIVERY OF 1 PORTABLE AIR QUALITY MONITOR SYSTEM (SCM22/2019/20)	MATTER INDUSTRIES PTY LTD	Level 2	Competitive Bids	R 187 645,50	R 187 645,50	-	R 187 645,50
T12/2020	RENDERING OF SANITARY BINS TO THE CAPE AGULHAS MUNICIPALITY FOR A PERIOD OF 3 YEARS (SCM24/2019/20)	BIDVEST STEINER PTY LTD	Level 3	Competitive Bids	R 115 973,74	R 115 973,74	-	R 115 973,74
T14/2020	CONSTRUCTION OF PEDESTRIAN BRIDGE IN BREDASDORP (SCM19/2019/20)	CAL CONSTRUCTION	Non-Compliant Contributor	Competitive Bids	R 648 538,70	R 648 538,70	-	R 648 538,70
T18/2020	SAFEGAURDING OF RECEPTIONIST AREA AT AGULHAS & NAPIER OFFICES (SCM31/2019/20)	DC ZEEMAN T/A ALUMINIUM DESIGN & GLASS	Level 1	Competitive Bids	R 167 300,00	R 167 300,00	-	R 167 300,00
T21/2020	THE REPAIR AND RESEAL OF ROADS IN BREDASDORP SCM28/2019/20	CAPE AGULHAS CIVILS CC	Level 3	Competitive Bids	R 854 852,50	R 854 852,50	-	R 854 852,50
T22/2020	CIVIL WORKS FOR LESEDI CONTAINERS PROJECT, BREDASDORP SCM29/2019/20	CAPE AGULHAS CIVILS CC	Level 3	Competitive Bids	R 357 362,50	R 357 362,50	-	R 357 362,50
T24/2020	PAVING OF WAENHUISKRANS SPORTSGROUND Q9/2019/20	AD DIEDERICKS CONSTRUCTION PTY LTD	Level 1	Competitive Bids	R 132 131,00	R 132 131,00	-	R 132 131,00
T23/2020	BUILDING OF ABLUTION FACILITY IN NAPIER SCM30/2019/20	ANNYS TRADING PTY LTD	Level 2	Competitive Bids	R 374 150,00	R 374 150,00	-	R 374 150,00
T26/2020	THE REPLACEMENT OF EXISTING PIPE SYSTEMS IN BREDASDORP SCM27/2019/20	FUTI CONSTRUCTION	Level 2	Competitive Bids	R 1 093 771,90	R 1 093 771,90	-	R 1 093 771,90
T27/2020	SUPPLY, DELIVERY & INSTALLATION OF WINDOWS, DOORS & SAFETY GATES FOR OU MEULE CONTAINER PROJECT BREDASDORP SCM35/2019/20	ANNYS TRADING PTY LTD	Level 1	Competitive Bids	R 157 920,00	R 157 920,00	-	R 157 920,00
T28/2020	SUPPLY, DELIVERY & BUILDING OF ROOFS FOR OU MEULE CONTAINER PROJECT BREDASDORP SCM35/2019/20	S VALENTINE	Level 1	Competitive Bids	R 132 433,40	R 132 433,40	-	R 132 433,40
T45/2020	DESIGN, SUPPLY & DELIVERY OF MODIFIED SHIPPING CONTAINERS SCM42/2019/20	CONTAINER CONSUMABLES AND INDUSTRIAL SUPPLIES CC	Level 1	Competitive Bids	R 664 010,00	R 664 010,00	-	R 664 010,00



Contract Identifier	Commodity Description	Supplier	BEE Status	Source Method	Contract Value	Lowest Acceptable Bid Value	Premium Paid Value	Expansion Value
T51/2020	DRILLING OF GROUNDWATER MONITORING BOREHOLES AT THE BREDASDORP SOLID DISPOSAL SITE <u>SCM39/2019/20</u>	SENZOGYSTIX PTY LTD	Level 4	Competitive Bids	R 131 473,75	R 131 473,75		R 131 473,75
T49/2020	REMOVAL AND INSPECTION OF EXISTING EQUIPMENT (12 BOREHOLES), INSTALLATION OF DIP TUBES (12 BOREHOLES) AND POSSIBLE INSTALLATION OF UPVC CASING AT TWO NEW BOREHOLES IN THE CAPE AGULHAS LOCAL MUNICIPALITY tion of uPVC casing at Two New Boreholes in the Cape Agulhas Local Municipality <u>Q18/2019/20</u>	OCEAN TRADING 86 CC T/A AQUIFER	Level 2	Formal Written Quotation	R 192 906,75	R 192 906,75		R 192 906,75
T60/2020 - T67/2020	SUPPLY & DELIVERY OF TRAFFIC & LAW ENFORCEMENT UNIFORMS FOR A PERIOD OF 3 YEARS - <u>SCM25/2019/20</u>	SPARKS & ELLIS UNIFORMS	Level 1	Competitive Bids	R 133 732,24	R 133 732,24		R 133 732,24
T68/2020 - T72/2020	SUPPLY & DELIVERY OF TRAFFIC & LAW ENFORCEMENT UNIFORMS FOR A PERIOD OF 3 YEARS - <u>SCM25/2019/21</u>	IMVELO CENTRIC	Level 1	Competitive Bids	R 171 769,75	R 171 769,75		R 171 769,75
T54/2020	MAINTENANCE CONTRACT OF MECHANICAL AND ELECTRICAL EQUIPMENT FOR WATER & SANITATION INFRASTRUCTURE FOR THE PERIOD ENDING 30 JUNE 2022 - <u>SCM21/2019/20</u>	HIDRO-TECH SYSTEMS PTY LTD	Level 2	Competitive Bids	R 2 709 860,00	R 2 709 860,00		R 2 709 860,00
T57/2020	REPLACEMENT OF WATER BULK METERS - <u>SCM32/2019/20</u>	RE-SOLVING CONSULTING	Level 2	Competitive Bids	R 499 034,74	R 499 034,74		R 499 034,74
<b>Total</b>					<b>R 61 855 369,17</b>	<b>R 61 687 971,25</b>	<b>R 167 397,92</b>	<b>R 61 855 369,17</b>

Table 10.: Reporting on bids above R100 000

Detailed Report YTD				
BEE Level	Total Contracts	Total Current Contract Value	Total Lowest Acceptable Bid Value	Total Premium Paid Value
Level 1	17	R 5 108 749,63	R 5 097 745,60	R 11 004,03
Level 2	11	R 46 804 781,56	R 46 757 680,01	R 47 101,55
Level 3	7	R 5 077 527,99	R 4 968 235,65	R 109 292,34
Level 4	3	R 2 202 144,29	R 2 202 144,29	-
Non-Compliant Contributor	2	R 2 662 165,70	R 2 662 165,70	-
<b>Total</b>	<b>40</b>	<b>R 61 855 369,17</b>	<b>R 61 687 971,25</b>	<b>R 167 397,92</b>

Table 11.: Summary of BBBEE spending on bids

## 7. Logistics Management

Inventory levels are set at the start of each financial year. These levels are set for normal operations. In the event that special projects are being launched by departments, such information is not communicated timely to the Stores section in order for them to gear them to order stock in excess of the normal levels.

Internal controls are in place to ensure that goods and service that are received are certified by the responsible person which is in line with the general conditions of contract.

Regular checking of the condition of stock is performed. Quarterly stock counts are performed at which surpluses, deficits, damaged and redundant stock items are identified and reported to Council.

The annual stock count took place on Monday 29 June 2020. No surpluses or deficits was found during the stock count.

**As at 30 June 2020 the value of stock at the municipal stores amounted to:**

	OPENING VALUE	PURCHASES VALUE	ISSUES VALUE	BALANCE VALUE
Store A – Bredasdorp Stores	R 1 480 677,82	R 317 262,14	-R 160 074,92	R 1 637 865,04
Store B – Electrical Stores	R 102 375,00	R 0,00	R 0,00	R 102 375,00
Store C – Struisbaai Stores	R 153 548,95	R 8 175,21	-R 20 880,41	R 140 843,75
<b>Total value of stock</b>	<b>R 1 736 601,77</b>	<b>R 325 437,35</b>	<b>-R 180 955,33</b>	<b>R 1 881 083,79</b>

Table 12.: Stock Value at 30 June 2020

## 8. Procurement Plan

One of the functions of SCM is to ensure that goods, works or services are delivered to the right place, in the right quantity, with the right quality, at the right cost and the right time in a normal procurement environment.

In order to fulfill the above function the SCM unit, together with the end-user, must apply strategic sourcing principles to determine the optimum manner in which to acquire goods, works or services. Subsequent to this the plan was updated after the adjustment budget was approved and distributed to the user departments to complete their respective procurement plans for the procurement of all Capital Expenditure for the 2019/20 financial year in order to ensure that they spend their budgets effectively, efficiently and economically.

## 9. Procurement Statistics

The following is a summary of the procurement statistics for the 2018/19 financial year.

REQUISITIONS PER DEPARTMENT	1st Quarter JULY - SEPTEMBER 2018		2nd Quarter 1 October - 31 December 2018		3rd Quarter 1 January - 31 March 2019		4th Quarter 1 April - 30 June 2019		YTD SUMMARY	
	TOTAL NO	TOTAL VALUE	TOTAL NO	TOTAL VALUE	TOTAL NO	TOTAL VALUE	TOTAL NO	TOTAL VALUE	TOTAL NO	TOTAL VALUE
Finance and IT Management	25	R877 770,01	10	R364 061,84	15	R112 663,03	10	R120 224,30	60	R1 474 719,18
Infrastructure Services	46	R614 330,91	88	R3 785 345,58	42	R533 678,31	26	R437 987,93	202	R5 371 342,73
Management Services	21	R39 163,75	36	R212 170,55	38	R245 201,13	5	R8 396,55	100	R504 931,98
Office of the MM: Administration	1	R1 756,00	1	R2 400,00	0	R0,00	0	R0,00	2	R4 156,00
Office of the MM: Council and Executive Administration	6	R8 363,00	5	R38 886,78	2	R19 608,00	4	R15 817,50	17	R82 675,28
Office of the MM: HR and Organisational Development	7	R36 839,67	4	R98 890,00	2	R28 004,53	2	R9 794,00	15	R173 528,20
Office of the MM: Socio and Economic Services	7	R17 591,60	10	R17 076,48	14	R22 861,07	15	R111 670,50	46	R169 199,65
Office of the MM: Strategic and Risk Compliance Services	11	R44 246,59	4	R36 917,72	7	R22 737,65	9	R1 024 890,60	31	R1 128 792,56
	<b>124</b>	<b>R1 640 061,53</b>	<b>158</b>	<b>R4 555 748,95</b>	<b>120</b>	<b>R984 753,72</b>	<b>71</b>	<b>R1 728 781,38</b>	<b>473</b>	<b>R8 909 345,58</b>

Table 13.: Summary of Procurement Stats

## 10. Awards to close family members of persons in the service of the state

In terms of Supply Chain Management Regulation 45, awards to close family members of persons in the service of the state must disclose particulars of awards of more than R2000 in the Annual Financial Statements. The following bids were awarded to a person who is family members of a person in the services of the state:

NO.	SCM PROCESS FOLLOWED	BESKRYWING/ DESCRIPTION	AWARDED TO	RELATIONSHIP	Name Of Person In service of the state	AMOUNT PAID AS AT 30 JUNIE 2020 / BEDRAE UITBETAAL SOOS OP 30 JUNIE 2020
1	3 QUOTES		DIEDERICKS CONSTRUCTION	BROTHER OF CAM OFFICIAL MR. J DIEDERICKS	MR. J DIEDERICKS	R 129 504,45
2	DIRECT	Pauper Barials	ADONAI FUNERAL HOME	BROTHER OF CAM OFFICIAL MR. D FREDERICKS	MR. D FREDERICKS	R 40 000,00
3	3 QUOTES	CATERING	EE SPANDIEL	PARENT OF CAM OFFICIAL MR. H SPANDIEL	MR. H SPANDIEL	R 6 450,00
						R175 954,45

Table 14.: Direct: Awards to Close family members in service of the state - CAM

Nr	SCM PROCESS FOLLOWED	Tender Description	Tenderer	Relationship to person in service of the state	Name Of Person in service of the state	EXPENDITURE TO DATE
1	TENDERS	PLANT HIRE FOR CONSTRUCTION PURPOSES, 'PAVING OF SIDEWALKS IN CAPE AGULHAS MUNICIPAL AREA, THE CONSTRUCTION OF WATER & ROAD SERVICES FOR LIGHT INDUSTRIAL ERVEN IN STRUISBAAI	CAPE AGULHAS CIVILS	MS. TL DU TOIT SPOUSE OF DH DU TOIT, DIRECTOR IN CAPE AGULHAS CIVILS IS IN SERVICE OF THE DEPARTMENT OF HEALTH	MS. TL DU TOIT	R4 435 160,61
2	TENDERS & QUOTATIONS	COMPUTER ACCESSORIES & STATIONERY	CANFRED COMPUTERS T/A PREMIUM COMPUTERS & STATIONERS SWELLENDAM	MR. N EKSTEEN, PARENT OF BOTH SHAREHOLDERS/DIRECTORS OF PREMIUM COMPUTERS & STATIONERS SWELLENDAM IS IN SERVICE OF DENEL OTR	MR. N EKSTEEN	R 18 545,44
3	TENDERS & QUOTATIONS	SAFEGUARDING OF RECEPTION AREA AT STRUISBAAI RESORT	DC ZEEMAN T/A ALUMINIUM DESIGNS	V ZEEMAN(SPOUSE) OF OWNER IS IN SERVICES OF THE STATE ( OVERBERG DISTRICT MUNICIPALITY	MS. V ZEEMAN	R 113 987,00
4	SCM1-2018-19	ITEM 9-12 ANNUAL STORE STOCK & SERVICES	IKAPA RETICULATION & FLOW	SPOUSE OF DIRECTOR IS EMPLOYED BY WESTERN CAPE EDUCATION DEPARTMENT (ATHLONE SCHOOL FOR THE BLIND)		R564 404,41
5	SCM1-2018-19	ITEM 9-12 & 13 ANNUAL STORE STOCK & SERVICES	DEMOCRATIC PACKAGING CC	SPOUSE OF DIRECTOR V VAN DER HEEVER IS A TEACHER WCED	MS. V VAN DER HEEVER	R 194 948,00
7	SCM1-2018-19	ITEM 18 ANNUAL STORE STOCK & SERVICES	PISTON POWER CHEMICALS CC	NADIRA ANDHEE, WIFE OF UJUSH ANDHEE(DIRECTOR) IS EMPLOYED AS AN EDUCATOR IN KZN	MS. NADIRA ANDHEE	R 23 698,74
						R 5 350 744,20

Table 15.: Indirect: Awards to Close family members in service of the state – State Departments

## 11. Monitoring of Contracts & Performance

The monitoring and performance of contracts was identified as an area requiring attention, and a Performance Management system for Contracts was implemented in June 2019. The performance of all vendors is now reviewed on the collaborator system.

## 12. Staffing issues

The staff component of the Supply Chain Management unit is as follows:

- Manager Supply Chain Management
- Accountant Supply Chain Management
- Supply Chain Management Practitioner
- SCM Administrator
- SCM Buyer
- Storekeeper
- Stores Clerk

## 13. Training

Training	Date	Venue
Supply Chain Management Training To Address The Audit Outcomes By Focussing On Material Non-Compliance Which Led To Irregular Expenditure For The 2019/20 Financial Year	30 October – 1 November 2019	University of Stellenbosch, Worcester Campus
Combined Assurance Training	29 October 2019	Caledon Town Hall
Data Analytics Course	16-18 October 2019	University of Stellenbosch, Worcester Campus
B-BBEE Workshop	20 September 2019	Stellenbosch Municipality

## 14. External Relations

- The following meetings took place during the 2019/20 financial year:
  - 12 July 2019 - SCM Forum
  - 14 – 15 November 2018 - SCM-LED Indaba
  - 17 June 2020 - SCM Forum (MS Teams)

## 15. Conclusion

The Supply Chain Management Unit is continuously improving its processes and procedures in order to ensure that Council receive value for money in terms of demand and acquisition management.

  
.....  
RJ SEFOOR

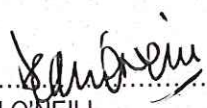
MANAGER SCM

Date: 5.8.2020

  
.....  
PJ VAN BILJON

DIRECTOR: FINANCIAL SERVICES

Date: 07/08/2020

  
.....  
DGI O'NEILL

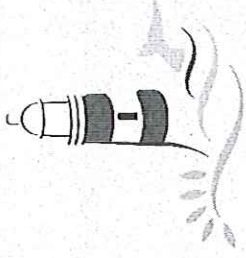
MUNICIPAL MANAGER

Date: 05/06/2020

  
.....  
P SWART

EXECUTIVE MAYOR

Date: 6.8.20



KAAP AGULHAS MUNISIPALITEIT  
CAPE AGULHAS MUNICIPALITY  
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## CAPE AGULHAS MUNICIPALITY

### IMPLEMENTATION OF SYSTEM – SUPPLY CHAIN MANAGEMENT SECTION 6 OF SCM POLICY: OVERSIGHT ROLE OF COUNCIL OVER THE IMPLEMENTATION OF SCM POLICY

PERIOD: 1 July 2019 – 30 June 2020

5/27 Reports

REG. NO.	CRYPTIC DESCRIPTION OF POWER OF DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
3(1)(a)	Prepare and submit a draft supply chain management policy complying with regulation 2 to the council of the municipality for adoption.	Accounting Officer	Chief Financial Officer	YES	SCM policy & amendments adopted by council on 10 December 2019.
3(1)(b)	Review at least annually the implementation of the policy.	Accounting Officer	Chief Financial Officer	YES	Policy was updated to comply with National Treasury norms & standards.
3(1)(c)	Submit when considered necessary, proposals of amendment of the policy of the council.	Accounting Officer	Chief Financial Officer	YES	The policy amendments discussed and adopted in council on 10 December 2020.
3(2)(a)	Make use of any Treasury guidelines determining standards for municipal supply chain management policies, and submit to the council that guidelines standard or modified version therefore, as a draft policy.	Accounting Officer	Chief Financial Officer	YES	SCM policy & amendments adopted by council on 10 December 2019.
3(2)(b)	Ensure that a draft policy submitted to council that differs from the guideline standard complies with Regulation 2.	Accounting Officer	Chief Financial Officer	YES	SCM policy & amendments adopted by council on 10 December 2019.
3(1)(c)	Report any deviation from the guideline standard to the National Treasury and relevant provincial treasury	Accounting Officer	Chief Financial Officer	YES	No deviations from National Treasury guidelines
3(4)	Must, in terms of section 62(1)(f)(iv) take all reasonable steps to ensure that the municipality has and implements a supply chain management policy as set out in Regulation 2.	Accounting Officer	Chief Financial Officer	YES	SCM policy & amendments adopted by council on 10 December 2019.
5(2)(a)	Make a final award above R10 million (VAT included).	Municipal Council	Accounting Officer (after considering recommendation Of Bid Adjudication Committee)	YES	May not be sub-delegated.
5(2)	Make a final award above R200 000(VAT included), but not exceeding R10 million (VAT included).	Municipal Council	Accounting Officer	YES	Bid Adjudication Committee meets every second week and/or as needed.

REG. NO.	CRYPTIC DESCRIPTION OF POWER OF DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
5(2)	Make a final award not exceeding R200 000(VAT included) including the appointment of consultants	Municipal Council	Accounting Officer	YES	Bid Adjudication Committee meets every second week and/or as needed.
5(3)	Submit to the officials referred to in subsection (4) within five days of the end of each month a written report containing particulars of each final award, except procurements made out of petty cash, made during that month, including – (a) the amount of the award; (b) the name of the person to whom the award was made; (c) the reason why the award was made to that person; and		Chief Financial Officer	YES	Reported on monthly basis to CFO, MM & Council
6(1)	Maintain oversight over the implementation of the supply chain management policy	Municipal Council	Power By Council	YES	Reported to Executive mayoral committee 17 September 2019
6(2)(a)(i)	Submit a report to council within 30 days of the end of each financial year on the implementation of the supply chain management policy of the municipality.	Accounting Officer	Chief Financial Officer	YES	Reported to Executive mayoral committee 17 September 2019
6(3)	Submit a report to the mayor of the municipality within ten days of each quarter on the implementation of the supply chain management policy.	Accounting Officer	Chief Financial Officer	YES	Report to Executive Mayoral Committee <ul style="list-style-type: none"> <li>• 1<sup>st</sup> quarter – 10 December 2019</li> <li>• 2<sup>nd</sup> quarter – 25 February 2020</li> <li>• 3<sup>rd</sup> quarter - n/a</li> <li>• 4<sup>th</sup> quarter – n/a</li> </ul>
7(1)	Establish a supply chain management unit.	Municipal Council	Chief Financial Officer	YES	2 x Stores officials, 5 SCM Officials, 1 Finance Intern & 2 Absa Students
12(2)(a)	Allow the Accounting Officer to low, but not to increase, the different threshold values specified in subregulation(1).	Accounting Officer	Chief Financial Officer	YES	
12(2)(b)	Direct that: (i) written quotation be obtained for any specified procurement of a transaction value higher than R2000; (ii) formal written price quotation be obtained for any specific procurement of a transaction value higher than R30 000, or (iii) a competitive bidding process be followed for	Accounting Officer	Chief Financial Officer	YES	The SCM unit is responsible for procurement within these thresholds

REG. NO.	CRYPTIC DESCRIPTION OF POWER OF DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	any specific procurement of a transaction value higher than R200 000.				
14(1)(a)(i)	Keep a list of accredited prospective providers of goods and services that must be used for the procurement requirements of the municipality through written quotations and formal written price quotations.	Accounting Officer	Chief Financial Officer	YES	Cape Agulhas municipality maintains its own database of prospective suppliers. Since 1 July 2016 we have started to utilize the Centralised Supplier database as a secondary supplier database and also to verify suppliers Advertising on the website
14(1)(a)	Invite prospective providers of goods and services at least once a year through newspaper commonly circulating locally, the website of the municipality	Accounting Officer	Chief Financial Officer	YES	
14(1)(b)	Specify the listing criteria for accredited prospective providers.	Accounting Officer	Chief Financial Officer	YES	A list of criteria is on the municipal website
14(1)(c)	Disallow the listing of any prospective provider whose name appears on the National Treasury's database as a person prohibited from doing business with the public sector.	Municipal Council	Accounting Officer	YES	Check as part of tender evaluation process
14(2)	Update the list of prospective providers at least quarterly to include any additional prospective providers and any new commodities or types of services.	Municipal Council	Chief Financial Officer	YES	Monthly Update of database.
16(c)	If it is not possible to obtain at least three written quotations, record and report quarterly to the accounting officer, or another official designated by the accounting officer, the reasons for this.	Accounting Officer	Chief Financial Officer	YES	
16(d)	Record the name of potential providers requested to provide written quotation with their quoted prices.	Accounting Officer	Chief Financial Officer		
17(1)(c)i	Record the reasons for not obtaining at least three formal written price quotations.	Accounting Officer	Chief Financial Officer		
17(1)(c)ii	Approve the recorded reasons for not obtaining at least three written price quotations.	Chief Financial Officer	Manager: Supply Chain Management		
17(1)(d)	Record the names of the potential formal written price quotation providers and their written quotations.	Accounting Officer	Chief Financial Officer		
17(2)	Report to the CFO within three days at the end of the month on any approvals given during that month by that the designed official referred to in sub-regulation (1)(c).	Chief Financial Officer	Manager: Supply Chain Management		Reported on monthly base to CFO, MM and Finance Committee

REG. NO.	CRYPTIC DESCRIPTION OF POWER OF DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
18(b)	Must promote ongoing competition amongst providers, including by inviting providers to submit quotations on a rotation basis, when using the list of accredited prospective providers.	Accounting Officer	Chief Financial Officer	YES	Rotation is done via Memorandum
18(c)	Must take all reasonable steps to ensure that the procurement of goods and services through written quotations or formal written price quotations is not abused.	Accounting Officer	Chief Financial Officer	YES	Has controls and procedures in place to combat abuse Standard Operating Procedures (SOP's) have been drafted
18(d)	Notify the Accounting Officer or CFO in writing on a monthly basis of all written quotations and formal written price quotations accepted by the official acting in terms of a sub-delegation.	Chief Financial Officer	Manager: Supply Chain Management	YES	reported monthly
22(2)	Determine a closure date for submission of bids which is less than the 30 or 21 day requirement, but only if such shorter period can be justified on the grounds of urgency or emergency or any exceptional case where it is impractical or impossible to follow the official procurement process.	Accounting Officer	Relevant Department	YES	Closing date for submission of bids are 21 days, if shorter period is required, the relevant department must provide reasons in writing
23(c)	(i) record in a register all bids received in time; (ii) make the register available for public inspection (iii) publish the entries in the register and the bid results on the website of the municipality.	Accounting Officer	Manager: Supply Chain Management	YES	Has a tender register in place where received tenders are recorded in, as well as website.
24(1)	Negotiate the final terms of a contract with bidders identified through a competitive bidding process as preferred bidders, provided that such negotiation – (a) does not allow any preferred bidder a second or unfair opportunity; (b) is not to the detriment of any other bidder; and (c) does not lead to a higher price than the bid submitted. Minutes of such negotiations must be kept.	Accounting Officer	Relevant Department	YES	
26(b)	Appoint the members of the bid specification, evaluation and adjudication committees, taking into account Section 117 of the MFMA.	Accounting Officer		YES	Bid specification & evaluation committee per user department. Bid adjudication committee is fixed and chaired by CFO
26(1)(c)	Appoint a neutral or independent observer to a bid specification, evaluation or adjudication committee for an attendance and oversight process when this is	Accounting Officer		Yes	Accounting Officer appoints a second



REG. NO.	CRYPTIC DESCRIPTION OF POWER OF DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
	appropriate for ensuring fairness and promoting transparency.				
26(3)	Apply the committee system to formal written price quotations.	Accounting Officer	Chief Financial Officer	YES	Above R30 000
27(1)	Compile specifications for the procurement of goods and services by the municipality.	Accounting Officer	Bid Specifications Committee	YES	Not to be sub-delegated
27(2)(g)	Approve specifications compiled by the bid specification committee prior to publication of the invitation for bids.	Accounting Officer	Accounting officer	YES	The specifications is accompanied with the minutes of the meeting. Meeting are held on an ad hoc basis
28(1)(a)	Evaluate bids in accordance with – (i) the specifications for a specific procurement ; and (ii) the points system as must be set out in the supply chain management policy of the municipality in terms of Regulation 27(2)(f) and a prescribed in terms of the Preferential Procurement Policy Framework Act.	Bid Evaluation Committee	Bid Evaluation Committee	YES	Meeting are held on an ad hoc basis
28(1)(b)	Evaluate each bidder's ability to execute the contract.	Bid Evaluation Committee	Bid Evaluation Committee	YES	Not to be sub-delegated
28(1)(c)	Check in respect of the recommended bidder whether municipal rates and taxes and municipal service charges are not in arrears.	Bid Evaluation Committee	Bid Evaluation Committee	YES	Has a screening list that has to be completed
28(1)(d)	Submit to the adjudication committee a report and recommendations regarding the award of the bid or any other related matter.	Bid Evaluation Committee	Bid Evaluation Committee	YES	Not to be sub-delegated
29(1)(a)	Consider the report and recommendations of the bid evaluation committee where the award value exceeds R200 000 (VAT incl).	Accounting Officer	Bid Adjudication Committee	YES	Not to be sub-delegated.
29(1)(b)(i)	For bids above R10 million, the SCMBAC will make recommendation to the Municipal Manager to make the final award.	Accounting Officer		YES	Not to be sub-delegated
29(1)(b)(ii)	Make another recommendation to the accounting officer on how to proceed with the relevant procurement.	Bid Adjudication Committee	Bid Adjudication Committee	YES	Not to be sub-delegated
29(3)	Appoint the chairperson of the bid adjudication committee.	Accounting Officer	Chief Financial Officer	YES	In terms of paragraph 7.7.3 (CFO)

REG. NO.	CRYPTIC DESCRIPTION OF POWER OF DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
29(5)(a)	<p>If a bid adjudication committee decides to award a bid other than the one recommended by the bid evaluation committee, the bid adjudication committee must prior to awarding the bid –</p> <p>(i) check in respect of the preferred bidder whether that bidder's municipal rates and taxes and municipal service charges are not in arrears; and</p> <p>(ii) notify the accounting officer.</p>	Accounting Officer	Bid Adjudication Committee	YES	Not to be sub-delegated
29(5)(b)	<p>(i) After due consideration of the reasons for the deviation, ratify or reject the decision of the bid adjudication committee referred to in Regulation 29(5)(a); and</p> <p>(ii) If the decision of the bid adjudication committee is rejected, refer the decision of the adjudication committee back to that committee for reconsideration.</p>	Accounting Officer	Accounting Officer	YES	Reason are submitted in writing
29(6)	Refer any recommendation made by the evaluation committee or adjudication committee back to that committee for reconsideration of the recommendation.	Accounting Officer	Accounting Officer	YES	n/a
29(7)	Comply with Section 114 of the MIFMA within ten working days.	Accounting Officer	Accounting Officer	YES	No tender were awarded in terms of section 114 of the MFMA
31(1)	Request the State Information Technology Agency (SITA) to assist the municipality with the acquisition of IT related goods or services through a competitive bidding process.	Accounting Officer	Manager: Supply Chain Management	YES	ITC section is responsible for the purchasing of IT equipment for the municipality
31(2)	Enter into a written agreement to regulate the services rendered by, and the payments made to, SITA.	Accounting Officer	Manager ITC Services	YES	ITC Official is responsible
31(3)	<p>Notify SITA together with a motivation of the IT needs of the municipality if –</p> <p>(a) the transaction value of IT related goods or services required by the municipality in any financial year will exceed R50 million (VAT incl); or</p>	Accounting Officer	Manager ITC Services	YES	ITC Official is responsible

REG. NO.	CRYPTIC DESCRIPTION OF POWER OF DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
31(4)	<p>(b) the transaction value of a contract to be procured by the municipality whether for one or more years exceeds R50 million.</p> <p>Submit to the Council, the National Treasury, the relevant provincial treasury and the Auditor General the SITA comments and the reasons for rejecting or not following such comments if the municipality disagrees with SITA's comments.</p>	Accounting Officer	Manager ITC Services	YES	ITC Official is responsible
32(1)	<p>To procure goods or services for the municipality under a contract secured by another organ of state, but only if –</p> <p>(a) the contract has been secured by that organ of state by means of a competitive bidding process applicable to that organ of state;</p> <p>(b) the municipality has no reason to believe that such contract was not validly procured;</p> <p>(c) there are demonstrable discounts or benefits for the municipality; and</p> <p>(d) that other organ of state and the provider have consented to such procurement in writing.</p>	Accounting Officer	Chief Financial Officer	YES	n/a
35(1)	Procure consulting services above the value of R200 000 (VAT incl) provided that any Treasury guidelines in respect of consulting services are taken into account when such procurements are made.	Accounting Officer	Bid Adjudication Committee	YES	
35(4)	Ensure that copyright in any document produced, and the patent rights or ownership in any plant, machinery, thing, system or process designed or devised, by a consultant in the course of the consultancy service is vested in the municipality.	Municipal Council	Relevant Department	YES	

REG. NO.	CRYPTIC DESCRIPTION OF POWER OF DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
36(1)(a)	<p>Dispense with the official procurement processes established by the policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only –</p> <p>(i) in an emergency;</p> <p>(ii) if such goods or services are produced or available from a single provider only;</p> <p>(iii) for the acquisition of special worker of art or historical objects where specifications are difficult to compile;</p> <p>(iv) acquisition of animals or zoos; or</p> <p>(v) in any other exceptional case where it is impractical or impossible to follow the official procurement processes.</p>	Accounting Officer	Chief Financial Officer	YES	reported Finance Committee, CFO & MM
36(1)(b)	Ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties, which are purely of a technical nature.	Accounting Officer	Chief Financial Officer	YES	
36(2)	<p>Record the reasons for any deviations in terms of Regulations 36(1)(a) and (b); and</p> <p>Report them to the next meeting of the Council and include as a note to the annual financial statements.</p>	Accounting Officer	Chief Financial Officer	YES	
37(2)	<p>Decide to consider an unsolicited bid but only if –</p> <p>(a) the product or service offered is a demonstrably or proven unique innovative concept;</p> <p>(b) the product or service will be exceptionally beneficially to, or have exceptional cost advantages for, the municipality;</p> <p>(c) the person who made the bid is the sole provider of the product or service; and</p> <p>(d) the reasons for not going through the normal bidding processes is found to be sound by the accounting officer.</p>	Municipal Council	Accounting Officer		n/a
37(4)	Submit written comments received pursuant to Regulation 37(3), including any responses from the unsolicited bidder, to the National Treasury and the relevant provincial treasury for comment.	Municipal Council	Accounting Officer	YES	

REG. NO.	CRYPTIC DESCRIPTION OF POWER OF DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
37(5)	Consider the unsolicited bid.	Bid Adjudication Committee	Bid Adjudication Committee	YES	Not to be sub-delegated
37(5)	Award the bid or make recommendations to the accounting officer depending on the delegations to the adjudication committee.	Accounting Officer or Adjudication Committee	Bid Adjudication Committee for bids up to R10 million (VAT incl) and Accounting Officer for bids above R10 million (VAT incl) after consideration of recommendation of Bid Adjudication Committee	YES	Not to be sub-delegated
37(7)	Take into account where considering an unsolicited bid – (i) any comments submitted by the public; and any written comments and recommendations of the National Treasury or the relevant provincial treasury.	Bid Adjudication Committee	Bid Adjudication Committee	NO	No unsolicited bids was accepted
37(8)	Submit to the Auditor General, the relevant provincial treasury and the National Treasury the reasons for rejecting or not following any recommendations of the National Treasury or provincial treasury in regard to the unsolicited bid.	Accounting Officer	Chief Financial Officer	N/A	No unsolicited bids was accepted
38(1)(a)	Take all reasonable steps to prevent abuse of the supply chain management system.	Accounting Officer	Chief Financial Officer	YES	The National Treasury Code of Conduct has been educated to municipal staff at various formal and informal meetings n/a
38(1)(b)	Investigate any allegations against an official or other role player of fraud, corruption, favouritism, unfair or irregular practices or failure to comply with the supply chain management policy, and when justified – (i) take appropriate steps against such official or other role player; or report any alleged criminal conduct to the South African Police Service.	Accounting Officer	Chief Financial Officer	YES	
38(1)(c)	Check the National Treasury's database prior to awarding any contract to ensure that no recommended bidder, or any of its directors, is listed as a person prohibited from doing business with the public sector.	Accounting Officer	Manager: Supply Chain Management	YES	Checked as part of Evaluation process

REG. NO.	CRYPTIC DESCRIPTION OF POWER OF DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
38(1)(d)	<p>Reject any bid from a bidder –</p> <p>(i) if any municipal rates and taxes or municipal service charges owed by that bidder or any directors to the municipality are in arrears for more than three months;</p> <p>(ii) who during the last five years has failed to perform satisfactorily on a previous contract with the municipality or any other organ of state after written notice was given to that bidder that performance was unsatisfactory.</p>	Accounting Officer	Chief Financial Officer	YES	Checked as part of Evaluation process
38(1)(e)	Reject a recommendation for the award of a contract if the recommended bidder, or any of its directors, has committed a corrupt or fraudulent act in competing for the particular contract.	Accounting Officer		YES	n/a
38(1)(f)	<p>Cancel a contract awarded to a person if –</p> <p>the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract; or</p> <p>(i) an official or other role player committed any corrupt or fraudulent act during the bidding process or the execution of the contract that benefited that person.</p>	Accounting Officer	Manager: Supply Chain Management	YES	n/a
38(1)(g)	<p>Reject the bid of any bidder if that bidder or any of its directors –</p> <p>(i) has abused the supply chain management system of the municipality or has committed any improper conduct in relation to such system;</p> <p>(ii) has been convicted for fraud or corruption during the last five years;</p> <p>(iii) has willfully neglected or reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or</p>	Accounting Officer	To all relevant delegates within the SCM unit	YES	n/a

REG. NO.	CRYPTIC DESCRIPTION OF POWER OF DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
40(1)	<p>(iv) has been listed in the Register for Tender Defaulters in terms of Section 29 of the Prevention and Combating of Corrupt Activities Act (No. 12 of 2004).</p> <p>The Supply chain policy must provide for an effective system of disposal management for the disposal or letting of assets, including unserviceable, redundant or obsolete assets, subject to sections 14&amp;90 of MFMA</p>	Municipal Council		YES	Municipality has to follow the Asset Transfer Regulations published by National Treasury, with effective date of 1 September 2008 on local authorities Has amended the SCM policy.
40(2) a	<p>A Supply Chain management policy must specify the ways in which assets may be disposed of, including by –</p> <ul style="list-style-type: none"> <li>(i) Transferring the asset to another organ of state in terms of a provision of the MFMA enabling the transfer of assets</li> <li>(ii) Transferring the asset to another organ of state at market related value or, when appropriate, free of charge</li> <li>(iii) Selling the asset</li> <li>(iv) Destroying the asset</li> </ul>	Municipal Council		YES	Refer to Land Disposal Policy
40(2) b	<p>Stipulate that –</p> <ul style="list-style-type: none"> <li>(i) Immoveable property may be sold only at market related prices except when public interest or the plight of the poor demands otherwise</li> <li>(ii) movable assets may be sold either by way of written price quotations, a competitive bidding process, auction or at market related prices, whichever is the most advantageous to the municipality in the case of the free disposal of computer equipment, the Provincial Department of Education must first be approached to indicate within 30 days whether any of the local schools are interested in the equipment</li> <li>(iv) in the case of the disposal of firearms, the National Conventional Arms Control Committee has approved any sale or donation of firearms to any person or institution within or outside the Republic</li> </ul>	Municipal Council		YES	Refer to Land Disposal Policy

REG. NO.	CRYPTIC DESCRIPTION OF POWER OF DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
40(2) c	Provide that – (i) immovable property is let at market related rates except when the public interest or the plight of the poor demands otherwise (ii) all fees, charges, rates, tariffs, scales of fees or other charges relating to the letting of immovable property are annually reviewed	Municipal Council		YES	Municipality has to follow the Asset Transfer Regulations published by National Treasury, with effective date of 1 September 2008 on local authorities.  Refer to Land Disposal Policy
40(2) d	Ensure that where assets are traded in for other assets, the highest possible trade-in is negotiated	Municipal Council		YES	Refer to Land Disposal Policy
41(1)	A Supply chain management policy must provide for an effective system of risk management for the identification, consideration and avoidance of potential risks in the supply chain management system	Accounting Officer	Chief Financial Officer	YES	
42	Performance management	Accounting Officer	Chief Financial Officer	YES	Monthly reporting
43(2)	Check with SARS whether a person's tax matters are in order before making an award to such person.	Municipal Council	Manager: Supply Chain Management	YES	Tax compliance status are verified on the CSD as well as on the SARS eFiling website
45	Disclose in the notes to the annual financial statements of the municipality particulars of any award of more than R2,000 to a person who is a spouse, child or parent of a person in the service of the state, or has been in the service of the state in the previous twelve months, including – (a) the name of that person; (b) the capacity in which that person is in the service of the state; and (c) the amount of the award.	Municipal Council	Chief Financial Officer	YES	Details to be submitted to the CFO
44(3)(a)	Keep a register of all declarations in terms of Regulation 46(2)(d) and (e).	Accounting Officer	Manager: Supply Chain Management	YES	Declarations were completed by SCM officials as well as the user departments
46(3)(b)	Ensure that declarations from the accounting officer in terms of Regulation 46(2)(d) and (e) are recorded in the register.	Mayor	Chief Financial Officer	YES	Declarations are kept electronically at SCM section
46(5)	Adopt the National Treasury's code of conduct for supply chain management practitioners and other role players involved in supply chain management.	Municipal Council	Accounting Officer	YES	Code of conduct was issued to all user departments as well as SCM officials



REG. NO.	CRYPTIC DESCRIPTION OF POWER OF DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLEMENTED	COMMENTS
47(2)	Report any alleged contravention of Regulation 47(1) to the National Treasury for considering whether the offending person, and any representative or intermediate through which such person is alleged to have acted, should be listed in the National Treasury's database of persons prohibited from doing business with the public sector.	Accounting Officer	Chief Financial Officer	YES	
48	Disclose to the National Treasury and the relevant provincial treasury any sponsorship promised, offered or granted to the municipality whether directly or through a representative or intermediate, by any person who is – (a) a provider or prospective provider of goods or services to the municipality; or (b) a recipient or prospective recipient of goods disposed or to be disposed, of by the municipality.	Accounting Officer	Manager: Supply Chain Management	YES	
50(1)	Appoint an independent and impartial person to assist in the resolution of disputes and to deal with objections, complaints or queries as described more fully in Regulation 50(1).	Accounting Officer	Bid Appeals Committee	YES	
50(3)	Responsible to assist the person appointed in terms of Regulation 50(1) to perform his or her functions effectively.	Accounting Officer	Accounting Officer	YES	

## Performance Management on Contracts per Department 1 July 2019 -30 June 2020

Director	Contract Nr	Contract Name	Supplier	Vote Nr	Contract End Date	Director	Contract Champion	Overall Service Delivery	Overall Impression	Overall Quality	Actual Start Date	Actual Completion Date
<b>Budget and Treasury</b>												
HANNESV	T76/2019	TENDER: SCM38-2018-19 SHORT-TERM INSURANCE PORTFOLIO FOR THE PERIOD 2019 TO 2022	OPULENTIA FINANCIAL SERVICES	013040276000		HANNESV	SHAUNS	4 - Above Average	4 - Above Average	4 - Above Average		
HANNESV	T96/2019	TENDER: SCM11/2019/20 FINANCIAL MANAGEMENT & ACCOUNTING SERVICES FOR A PERIOD OF 3 YEARS	SIYANDA BUSINESS SOLUTIONS PTY LTD	01301014400		HANNESV	HANNESV	4 - Above Average	4 - Above Average	3 - Average		
<b>Community Development</b>												
DEANO	T53/2019	FORMAL WRITTEN QUOTATION: Q16-2018-19 PROVISION SECURITY SERVICES AT THE THUSONG CENTRE	RISE SECURITY SERVICES (PTY) LTD	012540150000		DEANO	LUZETHS	5 - Excellent	5 - Excellent	5 - Excellent		
HENDRIKK	T107/2019	TENDER: SCM7/2019/20 PROVISION OF SECURITY SERVICES AT THUSONG CENTRE FOR 12 MONTHS	BREDASDORP ARMED RESPONSE CC	01254015000		HENDRIKK	LUZETHS	5 - Excellent	5 - Excellent	5 - Excellent		
<b>Electrical Services</b>												
ABDULAZIZJA	T87/2019	TENDER: SCM41/2018/19 SUPPLY, INSTALLATION AND MANAGEMENT OF A STS COMPLIANT PREPAYMENT ELECTRICITY VENDING SYSTEM FOR A PERIOD OF 3 YEARS	ONTEC SYSTEMS (PTY) LTD	013020254000		ABDULAZIZ JA	STEVEC	5 - Excellent	5 - Excellent	5 - Excellent		
ABDULAZIZJA	T506/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 15: GENERAL	PATCH INDUSTRIAL SUPPLIS AND CONSULTING (PTY) LTD	N/A		ABDULAZIZ JA	STEVEC	1 - Poor	1 - Poor	1 - Poor		
ABDULAZIZJA	T469/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 8: JOINTS & ENDS	ACTOM ELECTRICAL PRODUCTS	N/A		ABDULAZIZ JA	STEVEC	1 - Poor	1 - Poor	1 - Poor		
ABDULAZIZJA	T468/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 7: HT FUSES	ZONART LABOUR DISTRIBUTION (PTY) LTD	N/A		ABDULAZIZ JA	STEVEC	1 - Poor	1 - Poor	1 - Poor		
ABDULAZIZJA	T459/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 3: KIOSKS	ALLEGIANCE DISTRIBUTION PTY LTD	N/A		ABDULAZIZ JA	STEVEC	1 - Poor	1 - Poor	1 - Poor		

Director	Contract Nr	Contract Name	Supplier	Vote Nr	Contract End Date	Director	Contract Champion	Overall Service Delivery	Overall Impression	Overall Quality	Actual Start Date	Actual Completion Date
ABDULAZIZJA	T502/2019	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 15: GENERAL	TAKE NOTE TRADING 245 CC T/A UNIVERSAL TRADING	N/A		ABDULAZIZ JA	STEVEC	1 - Poor	1 - Poor	1 - Poor		
ABDULAZIZJA	T490/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 13: PRE-PAID METERS	LANDIS AND GYR PTY LTD	N/A		ABDULAZIZ JA	STEVEC	1 - Poor	1 - Poor	1 - Poor		
ABDULAZIZJA	T473/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 9: PROTECTIVE EQUIPMENT	AJ CHARNAUD & CO (PTY) LTD	N/A		ABDULAZIZ JA	STEVEC	1 - Poor	1 - Poor	1 - Poor		
ABDULAZIZJA	T470/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 8: JOINTS & ENDS	POWERCOMM SOLUTIONS (PTY) LTD	N/A		ABDULAZIZ JA	STEVEC	1 - Poor	1 - Poor	1 - Poor		
ABDULAZIZJA	T461/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 4: PINE POLES	WCC CABLES (PTY) LTD	N/A		ABDULAZIZ JA	STEVEC	1 - Poor	1 - Poor	1 - Poor		
ABDULAZIZJA	T458/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 2: MINI SUBS & TRANSFORMERS	POWERTECH TRANSFORMERS PTY LTD	N/A		ABDULAZIZ JA	STEVEC	1 - Poor	1 - Poor	1 - Poor		
ABDULAZIZJA	T487/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 12: STREETLIGHTS	VE MANAGEMENT SERVICES (PTY) LTD	N/A		ABDULAZIZ JA	STEVEC	1 - Poor	1 - Poor	1 - Poor		
ABDULAZIZJA	T456/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 1: ELECTRICAL CABLES	ABERDARE CABLES PTY LTD	N/A		ABDULAZIZ JA	STEVEC	1 - Poor	1 - Poor	1 - Poor		
ABDULAZIZJA	T464/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 5: OVERHEAD LINE HARDWARE	ARB ELECTRICAL WHOLESALERS (PTY) LTD	N/A		ABDULAZIZ JA	STEVEC	1 - Poor	1 - Poor	1 - Poor		
ABDULAZIZJA	T492/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 13: PRE-PAID METERS	ONTEC SYSTEMS (PTY) LTD	N/A		ABDULAZIZ JA	STEVEC	1 - Poor	1 - Poor	1 - Poor		
ABDULAZIZJA	T465/2018	SCM2-2018-19 ANNUAL ELECTRICAL MATERIALS - ITEM 6: RING MAIN UNITS VACUUM/SF6	LUCY ELECTRIC SA (PTY) LTD	N/A		ABDULAZIZ JA	STEVEC	1 - Poor	1 - Poor	1 - Poor		

Director	Contract Nr	Contract Name	Supplier	Vote Nr	Contract End Date	Director	Contract Champion	Overall Service Delivery	Overall Impression	Overall Quality	Actual Start Date	Actual Completion Date
<b>Fleet Management</b>												
HANNESV	T42/2018	TENDER: SCM3-2018-19 SUPPLY, FITMENT AND REPAIRS OF TYRES	FANTASTIC INVESTMENTS 456 T/A HI-Q BREDASDORP	N/A		HANNESV	WILLIAMS	5 - Excellent	5 - Excellent	5 - Excellent		
HANNESV	T41/2018	TENDER: SCM3-2018-19 SUPPLY, FITMENT AND REPAIRS OF TYRES	IMVUSA TRADING 1411 CC T/A AJ TYRES	N/A		HANNESV	WILLIAMS	5 - Excellent	5 - Excellent	5 - Excellent		
HANNESV	T43/2018	TENDER: SCM3-2018-19 SUPPLY, FITMENT AND REPAIRS OF TYRES	SOETMUIS VIER BK T/A KWIK N GO	N/A		HANNESV	WILLIAMS	5 - Excellent	5 - Excellent	5 - Excellent		
<b>Housing and Human Settlement</b>												
DEANO	T82/2018	TENDER: TRANSFER AND REGISTRATION OF STATE SUBSIDISED HOUSE TITEL DEED RESTORATION FOR A PERIOD OF 3 YEARS (SCM22-2017-18)	KRUGER & BLIGNAUT ATTORNEYS	014030172000		DEANO	MICHAELD	4 - Above Average	4 - Above Average	4 - Above Average		
<b>Inkomste</b>												
HANNESV	T2/2017	TENDER: PRINTING AND DISTRIBUTION OF MUNICIPAL ACCOUNTS (SCM11/2016/17)	CAB HOLDING PTY LTD	1303112920000		HANNESV	DAWID	5 - Excellent	5 - Excellent	5 - Excellent		
HANNESV	T101/2016	TENDER: TRANSPORTATION OF CASH (SCM12-2016-17)	QINISEKA SECURITY CC	1303115000000		HANNESV	DAWID	4 - Above Average	4 - Above Average	4 - Above Average		
<b>IT</b>												
HANNESV	T112/2018	TENDER: ICT SUPPORT SERVICES (SCM25-2017-18)	Deon Ferrier and Associates	013060144000		HANNESV	WILLEMV	5 - Excellent	5 - Excellent	5 - Excellent		
HANNESV	SCM9-2018-19	TENDER: MAINTENANCE, REPAIRS AND UPGRADE OF MUNICIPAL NETWORK INFRASTRUCTURE	WR SIMONS T/A SIMONS ELECTRICAL	013060085000		HANNESV	WILLEMV	2 - Below Average	3 - Average	3 - Average		
HANNESV	T90/2019	TENDER: SCM34-2018-19 MULTI ACCESS NETWORK, SERVICES AND COMPONENT	MATTER INDUSTRIES (PTY) LTD	013060144000		HANNESV	WILLEMV	4 - Above Average	4 - Above Average	4 - Above Average		
HANNESV	T100/2019	TENDER: SCM4-2019-20 SUPPLY & DELIVERY OF COMPUTER EQUIPMENT - ITEM 1: DESKTOPS	MANELLA IT SUPPORT SERVICES	073060040001		HANNESV	WILLEMV	3 - Average	3 - Average	3 - Average		
HANNESV	T101/2019	TENDER: SCM4/2019/20 SUPPLY & DELIVERY OF COMPUTER EQUIPMENT - ITEM4: NOTEBOOK17	KHAULEZA IT SOLUTIONS (PTY) LTD	073060216021		HANNESV	WILLEMV	3 - Average	3 - Average	3 - Average		

Director	Contract Nr	Contract Name	Supplier	Vote Nr	Contract End Date	Director	Contract Champion	Overall Service Delivery	Overall Impression	Overall Quality	Actual Start Date	Actual Completion Date
HANNESV	T102/2019 + T103/2019 + T104/2019 + T105/2019	TENDER: SCM4-2019-20 SUPPLY & DELIVERY OF COMPUTER EQUIPMENT - ITEM 9 Offline UPS 850VA + ITEM 10 Offline UPS 2000VA + ITEM 11 External HDD	Deon Ferner and Associates	073060116011		HANNESV	WILLEMV	3 - Average	3 - Average	3 - Average		
<b>Office: Finance</b>												
HANNESV	T7/2016	FINANCIAL SUPPORT SERVICES (Q16-2015-16)	SIYANDA BUSINESS SOLUTIONS PTY LTD	410520151		HANNESV	JOHANJ	5 - Excellent	5 - Excellent	5 - Excellent		
HANNESV	T30/2016	TENDER: GENERAL AND SUPPLEMENTARY VALUATION OF PROPERTIES FOR THE PERIOD 2017 TILL 2021 (SCM22- 2015-16)	DDP VALUERS PTY LTD	00		HANNESV	DAWID	1 - Poor	1 - Poor	1 - Poor		
<b>Public Services</b>												
KHAYAM	T69/2018	TENDER: ROADSIGNS, PAINT & HARDWARE (SCM4-2018-19) ITEM 3: PVA CONTRACTORS WHITE 5L & 20L, WALLSEAL 5L & 20L	STARTUNE PTY LTD	N/A		KHAYAM	MYBURGHB	3 - Average	3 - Average	3 - Average		
KHAYAM	T70/2018	TENDER: ROADSIGNS, PAINT & HARDWARE (SCM4-2018-19) ITEM 4: PAINT ROLLERS & BRUSHES	TAKE NOTE TRADING 245 CC T/A UNIVERISAL TRADING	N/A		KHAYAM	MYBURGHB	3 - Average	3 - Average	3 - Average		
DEANO	T525/2018	TENDER: SCM12-2018-19 REPAIR & MAINTENANCE OF AIRCONS	GANSBAAI AIRCON AND REFRIGERATION CC	01404108000		DEANO	MYBURGHB	3 - Average	3 - Average	3 - Average		
KHAYAM	T12/2018	TENDER: LAUNDRY & IRONING SERVICES FOR A PERIOD ENDING 28 FEBRUARY 2021 (SCM11/2017/18 )	SOAPY MOMENTS	014043251000		KHAYAM	MYBURGHB	3 - Average	3 - Average	3 - Average		
KHAYAM	T116/2018	TENDER: SCM5/2018/19 MAINTENANCE & REPAIR OF MUNICIPAL BUILDINGS - ELECTRICAL SERVICES	WR SIMONS T/A SIMONS ELECTRICAL	N/A		KHAYAM	MYBURGHB	3 - Average	3 - Average	3 - Average		
KHAYAM	T116/2018	TENDER: SCM5/2018/19 MAINTENANCE & REPAIR OF MUNICIPAL BUILDINGS - PLUMBING SERVICES	TERTIUS LOUW LOODGIETERS CC	N/A		KHAYAM	MYBURGHB	3 - Average	3 - Average	3 - Average		

Director	Contract Nr	Contract Name	Supplier	Vote Nr	Contract End Date	Director	Contract Champion	Overall Service Delivery	Overall Impression	Overall Quality	Actual Start Date	Actual Completion Date
HENDRIKK	T110/2019	FORMAL WRITTEN QUOTATION: Q3/2019/20 SUPPLY & DELIVERY OF RIDE ON LAWNMOWER	MEMOTEK TRADING	074042216001		HENDRIKK	MYBURGHB	3 - Average	3 - Average	3 - Average		
HENDRIKK	T111/2019	FORMAL WRITTEN QUOTATION: Q3/2019/20 SUPPLY & ERECT OF FENCING AT THE KENNELS, BREDASDORP	GERTSES PROJECTS (PTY) LTD	074023014001		HENDRIKK	MYBURGHB	3 - Average	3 - Average	3 - Average		
HENDRIKK	T106/2019	TENDER: SCM5-2019-20 SUPPLY INSTALLATION OF OUTDOOR GYM EQUIPMENT IN NAPIER & WAENHUISKRANS	CI STEYN TRADING AND PROJECTS	074042112004		HENDRIKK	MYBURGHB	4 - Above Average	4 - Above Average	4 - Above Average		
HENDRIKK	T99/2019	FORMAL WRITTEN QUOTATION: Q3/2019/20 CONSTRUCTION OF 2 WOODEN STRUCTURE PAVILIONS AT STRUISBAAI SPORTSGROUND	BRIGHT IDEA PROJECTS 322 CC	074042231024		HENDRIKK	MYBURGHB	3 - Average	3 - Average	3 - Average		
<b>Roads and Stormwater</b>												
ABDULAZIZJA	T16/2018	TENDER: PAVING OF SIDEWALK IN L'AGULHAS (SCM21-2017-18)	CAPE AGULHAS CIVILS CC	075050111009		ABDULAZIZ JA	DANIELSJ	3 - Average	3 - Average	3 - Average		
ABDULAZIZJA	T206/2018	SCM1-2018-19 ANNUAL STORE STOCK AND SERVICES - ITEM 5 BITUMEN PRODUCTS	PNB CIVILS	N/A		ABDULAZIZ JA	DEONW	3 - Average	3 - Average	3 - Average		
ABDULAZIZJA	T66/2018	TENDER: ROADSIGNS, PAINT & HARDWARE (SCM4-2018-19) ITEM 1: GALVANISED POLES WITH PVC CAPS AND PINS	NU- WAY SIGNS	N/A		ABDULAZIZ JA	DEONW	3 - Average	3 - Average	3 - Average		
ABDULAZIZJA	T58/2019	TENDER: SCM37-2018-19 RESEAL OF ROADS IN BREDASDORP	CAL CONSTRUCTION	075050211010		ABDULAZIZ JA	DEONW	2 - Below Average	2 - Below Average	2 - Below Average		
ABDULAZIZJA	T64/2018	TENDER: ROADSIGNS, PAINT & HARDWARE (SCM4-2018-19) ITEM 1: ROADSIGNS	NU- WAY SIGNS	N/A		ABDULAZIZ JA	DEONW	3 - Average	3 - Average	3 - Average		
ABDULAZIZJA	T48/2019	TENDER: SCM24-2018-19 THE UPGRADING OF ROP ROADS IN BREDASDORP	MEYER BETON	075050100103		ABDULAZIZ JA	DEONW	4 - Above Average	4 - Above Average	4 - Above Average		
ABDULAZIZJA	T132/2018	SCM1-2018-19 ANNUAL STORE STOCK AND SERVICES - ITEM 5 BITUMEN PRODUCTS	TOSAS (PTY) LTD	N/A		ABDULAZIZ JA	DEONW	4 - Above Average	4 - Above Average	4 - Above Average		
ABDULAZIZJA	T27/2018 + T28/2018	SCM1-2018-19 ANNUAL STORE STOCK AND SERVICES - ITEM 6 STORM WATER PIPES	ROCLA (PTY) LTD	N/A		ABDULAZIZ JA	DEONW	4 - Above Average	4 - Above Average	4 - Above Average		
ABDULAZIZJA	T120/2018	SCM1-2018-19 ANNUAL STORE STOCK AND SERVICES - ITEM 5 BITUMEN PRODUCTS	DP TRUCK HIRE	N/A		ABDULAZIZ JA	DEONW	3 - Average	3 - Average	3 - Average		

Director	Contract Nr	Contract Name	Supplier	Vote Nr	Contract End Date	Director	Contract Champion	Overall Service Delivery	Overall Impression	Overall Quality	Actual Start Date	Actual Completion Date
ABDULAZIZJA	T206/2018	SCM1-2018-19 ANNUAL STORE STOCK AND SERVICES - ITEM 5 BITUMEN PRODUCTS	PNB CIVILS	N/A		ABDULAZIZ JA	DEONW	3 - Average	3 - Average	3 - Average		
ABDULAZIZJA	T56/2019	TENDER: SCM37-2018-19 RESEAL OF ROADS IN BREDASDORP	CAL CONSTRUCTION	075050211010		ABDULAZIZ JA	DEONW	2 - Below Average	2 - Below Average	2 - Below Average		
ABDULAZIZJA	T64/2018	TENDER: ROADSIGNS, PAINT & HARDWARE (SCM4-2018-19) ITEM 1: ROADSIGNS	NU-WAY SIGNS	N/A		ABDULAZIZ JA	DEONW	3 - Average	3 - Average	3 - Average		
ABDULAZIZJA	T48/2019	TENDER: SCM24-2018-19 THE UPGRADING OF RDP ROADS IN BREDASDORP	MEYER BETON	075050100103		ABDULAZIZ JA	DEONW	3 - Average	3 - Average	3 - Average		
ABDULAZIZJA	T132/2018	SCM1-2018-19 ANNUAL STORE STOCK AND SERVICES - ITEM 5 BITUMEN PRODUCTS	TOSAS (PTY) LTD	N/A		ABDULAZIZ JA	DEONW	3 - Average	3 - Average	3 - Average		
ABDULAZIZJA	T120/2018	SCM1-2018-19 ANNUAL STORE STOCK AND SERVICES - ITEM 5 BITUMEN PRODUCTS	DP TRUCK HIRE	N/A		ABDULAZIZ JA	DEONW	2 - Below Average	2 - Below Average	2 - Below Average		
ABDULAZIZJA	T112/2019	TENDER: SCM10/2019/20 SUPPLY & DELIVERY OF 900KG VIBRATORY ROLLER	BELL EQUIPMENT SALES SA LTD	075050055002		ABDULAZIZ JA	DEONW	3 - Average	3 - Average	3 - Average		
<b>Solid Waste and Landfill</b>												
ABDULAZIZJA	T106/2018	TENDER: PROCESSING OF RECYCLED MATERIALS IN CAPE AGULHAS AREA (SCM6-2018-19)	R CUPIDO	015040144000		ABDULAZIZ JA	WALTERL	4 - Above Average	4 - Above Average	4 - Above Average		
ABDULAZIZJA	T107/2018	TENDER: TRANSPORT SERVICE FOR CONTAINERISED WASTE FROM PUBLIC DROP-OFF'S AND OPEN SPACES AT STRUISBAAL, WAENHUISKRANS, NAPIER AND BREDASDORP TO BREDASDORP LANDFILL (SCM7-2018-19)	DP TRUCK HIRE	015040148000		ABDULAZIZ JA	WALTERL	3 - Average	3 - Average	3 - Average		
ABDULAZIZJA	T84/2018	SCM1-2018-19 ANNUAL STORES STOCK & SERVICES ITEM 13: REFUSE BAGS	DEMOCRATIC PACKAGING CC	n/a		ABDULAZIZ JA	WALTERL	3 - Average	3 - Average	3 - Average		
ABDULAZIZJA	T85/2018	SCM1-2018-19 ANNUAL STORES STOCK & SERVICES ITEM 13: REFUSE BAGS	TAKE NOTE TRADING 245 CC T/A UNIVERISAL TRADING	n/a		ABDULAZIZ JA	WALTERL	3 - Average	3 - Average	3 - Average		
ABDULAZIZJA	T83/2018	SCM1-2018-19 ANNUAL STORES STOCK & SERVICES ITEM 13: REFUSE BAGS	SAKHIKHAYA SUPPLIERS CC	n/a		ABDULAZIZ JA	WALTERL	3 - Average	3 - Average	3 - Average		
ABDULAZIZJA	T44/2019	TENDER: SCM22-2018-19 SUPPLY & DELIVERY OF WHEELIE BINS FOR THE PERIOD ENDING 30 JUNE 2022.	IMPACT PLASTIC CONTAINERS	075040045007		ABDULAZIZ JA	WALTERL	3 - Average	3 - Average	3 - Average		

Director	Contract Nr	Contract Name	Supplier	Vote Nr	Contract End Date	Director	Contract Champion	Overall Service Delivery	Overall Impression	Overall Quality	Actual Start Date	Actual Completion Date
ABDULAZIZJA	T106/2018	TENDER: PROCESSING OF RECYCLED MATERIALS IN CAPE AGULHAS AREA (SCM6-2018-19)	R CUPIDO	015040144000		ABDULAZIZ JA	WALTERL	3 - Average	3 - Average	3 - Average		
<b>Supply Chain Management</b>												
HANNESV	T98/201- T105/2018	SCM1-2018-19 ANNUAL STORES STOCK & SERVICES ITEM 18: OILS & GREASE	PISTON POWER CHEMICALS CC	n/a		HANNESV	RICHARDA	3 - Average	3 - Average	3 - Average		
HANNESV	T532/2018	TENDER: SCM15/2018/19 SUPPLY & DELIVERY OF PRINTING OF BOOKS FOR A PERIOD OF 18 MONTHS	PARKERSON THOMAS TECHNOLOGIES CC T/A OFFICETECH	STORES		HANNESV	ROBERTOS	3 - Average	4 - Above Average	4 - Above Average		
HANNESV	SCM3- 2017-18	TENDER: APPOINTMENT OF A TRAVEL AGENCY FOR A PERIOD OF 3 YEARS	HARVEY WORLD TRAVEL BREDASDORP	015070328000		HANNESV	ROBERTOS	3 - Average	3 - Average	3 - Average		
HANNESV	T39/2018 + T40/2018	SCM1-2018-19 ANNUAL STORES STOCK AND SERVICES - ITEM 20: SAFETY & PROTECTIVE CLOTHING	PIENAAR BROTHERS (PTY) LTD	N/A		HANNESV	RICHARDA	3 - Average	3 - Average	3 - Average		
HANNESV	T31/2018	SCM1-2018-19 ANNUAL STORES STOCK AND SERVICES - ITEM 19: CLEANING MATERIALS/PRODUCTS	KLEEN-IT FACTORY SHOP	N/A		HANNESV	RICHARDA	3 - Average	3 - Average	3 - Average		
HANNESV	T38/2018	SCM1-2018-19 ANNUAL STORES STOCK AND SERVICES - ITEM 20: SAFETY & PROTECTIVE CLOTHING	PRESTIGE PPE(PTY)LTD	N/A		HANNESV	RICHARDA	3 - Average	3 - Average	3 - Average		
HANNESV	T29/2018 - T34/2018	SCM1-2018-19 ANNUAL STORES STOCK AND SERVICES - ITEM 19: CLEANING MATERIALS/PRODUCTS	CAPRICHEM SACCs (PTY) LTD	N/A		HANNESV	RICHARDA	3 - Average	3 - Average	3 - Average		
HANNESV	T98/201- T105/2018	SCM1-2018-19 ANNUAL STORES STOCK & SERVICES ITEM 18: OILS & GREASE	PISTON POWER CHEMICALS CC	n/a		HANNESV	RICHARDA	3 - Average	3 - Average	3 - Average		
HANNESV	T95/2019	FORMAL WRITTEN QUOTATION: Q1/2019/20 SUPPLY & DELIVERY OF OFFICE FURNITURE	PARKERSON THOMAS TECHNOLOGIES CC T/A OFFICETECH	Various vote numbers		HANNESV	ROBERTOS	3 - Average	3 - Average	3 - Average		
HANNESV	T532/2018	TENDER: SCM15/2018/19 SUPPLY & DELIVERY OF PRINTING OF BOOKS FOR A PERIOD OF 18 MONTHS	PARKERSON THOMAS TECHNOLOGIES CC T/A OFFICETECH	STORES		HANNESV	ROBERTOS	3 - Average	3 - Average	3 - Average		



Director	Contract Nr	Contract Name	Supplier	Vote Nr	Contract End Date	Director	Contract Champion	Overall Service Delivery	Overall Impression	Overall Quality	Actual Start Date	Actual Completion Date
Town Planning												
DEANO	T444/2018	TENDER: SCM12-2017-18 ENVIRONMENTAL IMPACT ASSESSMENT	COASTAL ENVIRONMENTAL SERVICES (PTY) LTD T/A EOH COASTAL & ENVIRONMENTAL SERVICES	012523144000		DEANO	BERTUSH	3 - Average	3 - Average	3 - Average		
DEANO	T7/2019	FORMAL WRITTEN QUOTATION: PUBLIC SPACE CLOSURE, REZONING AND SUBDIVISION OF ERF 2518 BREDASDORP, Q11-2018-19	TOWN & COUNTRY	012523307000		DEANO	BERTUSH	4 - Above Average	4 - Above Average	4 - Above Average		
DEANO	T62/2019	TENDER: SCM26-2018-19 SUPPLY & DELIVERY OF SHIPPING CONTAINERS	WOODLANDS CREATING DREAM HOMES	072521126005		DEANO	BERTUSH	1 - Poor	1 - Poor	3 - Average		
DEANO	T92/2019	TENDER: SCM32/2018/19 PROFESSIONAL SERVICES - TO DEVELOP THE DUIKER STREET TO STRUISBAAI HARBOUR PRECINCT DEVELOPMENT PLAN WITH PROPOSED LAND USES AS PART OF THE CAM SDF PROCESS	COASTAL ENVIRONMENTAL SERVICES (PTY) LTD T/A EOH COASTAL & ENVIRONMENTAL SERVICES	012523143000		DEANO	BERTUSH	3 - Average	4 - Above Average	3 - Average		
DEANO	T93/2018	TENDER: SCM32/2018/19 PROFESSIONAL SERVICES - PLANNING, SURVEY, ENVIRONMENTAL ENGINEERING AND ARCHITECTURAL SERVICES TO DEVELOP THE WAENHUISKRANS NODE BEHIND THE RESORT.	AURECON SOUTH AFRICA (PTY) LTD	012523143000		DEANO	BERTUSH	3 - Average	3 - Average	3 - Average		
DEANO	T83/2019	TENDER: SCM40/2018/19 PROFESSIONAL SERVICES - Development Economist To Investigate The Feasibility Of The Struisbaai Plain	DELTA BUILD ENVIRONMENT CONSULTANTS (PTY) LTD	N/A		DEANO	BERTUSH	3 - Average	3 - Average	3 - Average		
DEANO	T84/2019	TENDER: SCM40/2018/19 PROFESSIONAL SERVICES - To Design A Site Development Plan For A Taxi Interchange In Bredasdorp	DELTA BUILD ENVIRONMENT CONSULTANTS (PTY) LTD	N/A		DEANO	BERTUSH	3 - Average	3 - Average	3 - Average		
DEANO	T86/2019	TENDER: SCM40/2018/19 PROFESSIONAL SERVICES - Proposed Waste Management Project On Erven 1523, 1189 & 2049 Bredasdorp	TOWN & COUNTRY	N/A		DEANO	BERTUSH	4 - Above Average	4 - Above Average	4 - Above Average		

Director	Contract Nr	Contract Name	Supplier	Vote Nr	Contract End Date	Director	Contract Champion	Overall Service Delivery	Overall Impression	Overall Quality	Actual Start Date	Actual Completion Date
<b>Traffic and Law Enforcement</b>												
KHAYAM	T24/2018	TENDER: THE PROVISIONING OF TRAFFIC LAW ENFORCEMENT EQUIPMENT, BACK-OFFICE SYSTEMS AND RELATED SERVICES (SCM19-2017-18)	TMT SERVICES & SUPPLIERS (PTY) LTD	014020151000		KHAYAM	MYLLISONS	5 - Excellent	5 - Excellent	5 - Excellent		
HANNESV	T80/2019	FORMAL WRITTEN QUOTATION: Q26-2018-19 SUPPLY & DELIVERY OF BULLET PROOF VEST	UMAMBO PROCUREMENT AND DISTRIBUTION	014021295000		HANNESV	MYLLISONS	5 - Excellent	5 - Excellent	5 - Excellent		
<b>Water and Sanitation</b>												
ABDULAZIZJA	T71/2019	TENDER: SCM36-2018-19 THE EQUIPPING OF BOREHOLES IN NAPIER AND SUIDERSTRAND	CAPE AGULHAS CIVILS CC	075020131002		ABDULAZIZ JA	DEONW	4 - Above Average	4 - Above Average	4 - Above Average		
ABDULAZIZJA	T88/2018+T89/2018+T90/2018	SCM1-2018-19 ANNUAL STORES STOCK & SERVICES ITEM 14: WATER PURIFICATION CHEMICALS	2ACS SERVICES (PTY)LTD	N/A		ABDULAZIZ JA	SHELDONS	3 - Average	3 - Average	3 - Average		
ABDULAZIZJA	T92/2018	SCM1-2018-19 ANNUAL STORES STOCK & SERVICES ITEM 14: WATER PURIFICATION CHEMICALS	CTE WATER TECH	N/A		ABDULAZIZ JA	SHELDONS	3 - Average	3 - Average	3 - Average		
ABDULAZIZJA	T91/2018	SCM1-2018-19 ANNUAL STORES STOCK & SERVICES ITEM 14: WATER PURIFICATION CHEMICALS	METSICHEM IKAPA PTY LTD	N/A		ABDULAZIZ JA	SHELDONS	3 - Average	3 - Average	3 - Average		
ABDULAZIZJA	T86/2018+T87/2018+T94/2018	SCM1-2018-19 ANNUAL STORES STOCK & SERVICES ITEM 14: WATER PURIFICATION CHEMICALS	IKUSASA CHEMICALS (PTY) LTD	N/A		ABDULAZIZ JA	SHELDONS	3 - Average	3 - Average	3 - Average		
ABDULAZIZJA	T95/2018	SCM1-2018-19 ANNUAL STORES STOCK & SERVICES ITEM 15: TESTING OF WATER & SEWER SAMPLES	INTEGRAL LABORATORIES (PTY) LTD	N/A		ABDULAZIZ JA	SHELDONS	3 - Average	3 - Average	3 - Average		