



KAAP AGULHAS MUNISIPALITEIT
CAPE AGULHAS MUNICIPALITY
U MASIPALA WASECAPE AGULHAS

**NOTULE VAN 'N ALGEMENE RAADSVERGADERING VIRTUEEL GEHOU OM 10:00
OP DINSDAG 30 MAART 2021**

***MINUTES OF A GENERAL COUNCIL MEETING HELD VIRTUALLY ON TUESDAY,
30 MARCH 2021 AT 10:00***

RAADSLEDE / COUNCILLORS

MNR	R J BAKER	
MNR	G D BURGER	
MNR	D J EUROPA	<i>(Verlaat vergadering om 14:47)</i>
MNR	C J JACOBS	
MNR	D JANTJIES	
ME	E C MARTHINUS	
MNR	J G A NIEUWOUDT	(Speaker)
ME	M OCTOBER	
ME	E L SAULS	
MNR	P J SWART	(Burgemeester)
ME	Z TONISI	(Onder-Burgemeester)

AMPTENARE / OFFICIALS

Mnr E Phillips	Munisipale Bestuurder
Mnr H Van Biljon	Direkteur: Finansiële Dienste
Mnr A Jacobs	Direkteur: Infrastruktuurdienste
Mnr H Kröhn	Direkteur: Bestuursdienste
Mnr B Swart	Interne Ouditeur
Mnr G M Moelich	Bestuurder: Administrasie
Mnr W van Zyl	IT
Me N Mhlati-Musewe	Divisional Head: HR and OD
Me S Nel	Stadsbeplanner
Me L Smith	Facilities and HD Manager
Me M Saptou	Bestuurder: Verkeer en Beskermingsdienste
Me T Stone	Afdelingshoof: Strategiese Dienste
Me A Jonker	Komiteedienste

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1. **OPENING**

Die Speaker heet die teenwoordiges welkom en Raadslid Swart open die vergadering met gebed.

2. **AANSOEKE OM VERLOF TOT AFWESIGHEID / APPLICATIONS FOR LEAVE**

Geen.

3. **ONDERHOUDE MET AFGEVAARDIGDES EN/OF ANDER BESOEKE**

Department Human Settlements: Deferred Ownership: Uitgestel tot 'n latere stadium

4. **NOTULES VAN VORIGE VERGADERINGS VOORGELê VIR BEKRAGTING**

4.1 **NOTULE VAN ALGEMENE RAADSVERGADERING GEHOU OP:**

26 Januarie 2021

BESLUIT 11/2021

Die Notule word as korrek en volledig bekragtig.

4.2 **NOTULE VAN SPESIALE RAADSVERGADERING GEHOU OP:**

11 Februarie 2021

BESLUIT 12/2021

Die Notule word as korrek en volledig bekragtig.

5. **NOTULES VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE VERGADERINGS OOR BESLUIE DEUR HOM GENEEM SAAM MET DIE BURGEMEESTERSKOMITEE**

5.1 **NOTULE VAN UBK VERGADERING GEHOU OP:**

26 Februarie 2021

BESLUIT 13/2021

Die Raad neem kennis van bogenoemde UBK Notule.

6. **NOTULES VAN KOMITEE VERGADERINGS VIR BESPREKING / KENNISNAME**

6.1 **VOORGELê VIR BESPREKING : WYKSKOMITEE VERGADERINGS GEHOU OP**

- WYK 1 : 23 Februarie 2021
- WYK 2 : 25 Februarie 2021
- WYK 3 : 20 Februarie 2021
- WYK 4 : 16 Februarie 2021
- WYK 5 : 23 Februarie 2021
- WYK 6 : 23 Februarie 2021

BESLUIT 14/2021

Die Raad neem kennis van bogenoemde Wykskomitee Notules.

6.2 **VOORGELê VIR KENNISNAME**

ICT Steering Committee: 18 Februarie 2021

BESLUIT 15/2021

Die Raad neem kennis van bogenoemde ICT Steering Committee Notule.

7. **SAKE VOORTSPRUITEND UIT NOTULES**

Geen.

8. **VERKLARINGS EN/OF MEDEDELINGS DEUR DIE VOORSITTER**

8.1 **BRIEWE VAN DANK**

Aangeheg op ***bladsy 1 tot 3*** van die bylaes.

8.2 **FUNKSIES VIR DIE MAAND**

Geen.

8.3 **AANWYS VAN AFGEVAARDIGDES**

Geen.

8.4 **DRINGENDE SAKE DEUR DIE SPEAKER VOORGELê**

Die Speaker versoek alle lede teenwoordig om steeds aan die Covid regulasies te voldoen.

9. **TERUGVOERING VANAF RAADSLEDE OOR VERGADERINGS BYGEWOON**

SALGA vergaderings se Notules is reeds aan lede versprei.

10. **VERKLARINGS EN/OF MEDEDELINGS DEUR DIE UITVOERENDE BURGEMEESTER**

10.1 Die Burgemeester meld dat die begroting van 2021/22 geweldige uitdagings aan die Raad gaan bring, maar dat die volledige prosesse, soos voorgeskryf in wetgewing deurloop sal word alvorens goedkeuring teen einde Mei 2021.

10.2 Alle besoekers, amptenare en inwoners word 'n geseënde Paastyd toegewens en versoek om aan alle Covid regulasies te voldoen.

11. ITEMS NA DIE RAAD VERWYS VIR OORWEGING**11.1 APPROVAL OF THE FOURTH REVISION (2021/22) OF THE 2017/18 - 2021/22 INTEGRATED DEVELOPMENT PLAN**

REPORT FROM THE OFFICE OF THE MUNICIPAL MANAGER : STRATEGIC PLANNING AND ADMINISTRATIVE DIVISION

PURPOSE OF REPORT

To present the draft Integrated Development Plan (IDP) Review for 2021/22 to the Council for approval.

LEGAL FRAMEWORK

Integrated Development Planning is regulated by Chapter 5 of the Local Government Municipal Systems Act, Act 32 of 2000 read together with the Municipal Finance Management Act, Act 56 of 2003.

In terms of section 25(1) of the Municipal Systems Act, each Municipal Council must adopt a single, inclusive and strategic plan for the development of the Municipality within a prescribed period after the start of its elected term. The Municipality adopted its 2017/18 - 2021/22 IDP in May 2017.

Section 34 of the Municipal Systems Act requires Municipalities to review their Integrated Development Plans annually in accordance with an assessment of its performance and to the extent that changing circumstances demand. Amendments to the IDP must be done in accordance with the prescribed process.

Section 21 of the MFMA requires the mayor of a municipality to co-ordinate the processes for preparing the annual budget and for reviewing the municipality's integrated development plan and budget-related policies to ensure that the tabled budget and any revisions of the integrated development plan and budget-related policies are mutually consistent and credible.

Section 53(1) (b) of the MFMA provides that the mayor of a municipality must co-ordinate the annual revision of the integrated development plan in terms of section 34 of the Municipal Systems Act and the preparation of the annual budget and determine how the integrated development plan is to be taken into account or revised for the purposes of the budget.

DISCUSSION

The Draft IDP Review for 2021/22 does not constitute a new IDP but must be read in conjunction with the 2017/18 - 2021/22 five-year Integrated Development Plan as well the first review (2018/19), second review (2019/20) and third review/amendments (2020/21).

Following approval of the Draft IDP it will be made available for public comment and submitted to the Department of Local Government for assessment. Comments and inputs obtained will be incorporated into the final IDP Review which will be presented to Council in May 2021.

MANAGEMENT RECOMMENDATION

That Council adopts the Draft IDP Review for 2021/22 and that it be made public in terms of Section 21A of the Municipal Systems Act, Act 32 of 2000.

RESOLUTION 16/2021

That Council adopts the Draft IDP Review for 2021/22 and that it be made public in terms of Section 21A of the Municipal Systems Act, Act 32 of 2000.

11.2 DRAFT BUDGET FOR THE 2021/2022 MTREF FINANCIAL YEAR

THE DIRECTOR: FINANCE REPORTS AS FOLLOWS:

PURPOSE OF REPORT

To submit the draft annual budget in respect of the **2021/22 and two outer financial years** for consideration and discussion by Council as prescribed in the Municipal Finance Management Act (MFMA).

BACKGROUND

In terms of section 21(2) of the Municipal Finance Management Act, the Mayor must consider the following issues when preparing the annual budget:

- Take into account the municipality's integrated development plan;
- Take all reasonable steps to ensure that the municipality revises the integrated development plan in terms of section 34 of the Municipal Systems Act, taking into account realistic revenue and expenditure projections for future years;
- Take into account the national budget, the relevant provincial budget, the national government's fiscal and economic policy, the annual Division of Revenue Act and any agreements reached in the Budget Forum.
- Consult -
 - (i) All other local municipalities in the area, if the municipality is a district municipality
 - (ii) The relevant provincial treasury, and when requested, the National Treasury; and
 - (iii) Any national or provincial organ of state, as may be prescribed.

BUDGET PREPARATION PROCESS

The budget preparation process consists of the following six distinct steps:

- | | |
|------------------------|---|
| 1. Planning | Schedule key dates, establish consultation forums, review previous processes |
| 2. Strategizing | Review IDP, set service delivery goals and objectives for next three years, consult on tariffs, indigent, credit control, free basic service, etc. policies and consider local, provincial and national issues, previous year's performance and current economic trends, etc. |
| 3. Preparing | Prepare budget, revenue and expenditure projections, draft budget policies, consult and consider local, provincial and national priorities. |
| 4. Tabling | Table draft budget, IDP and budget related policies before Council, consult and consider formal local, provincial and national inputs or responses |
| 5. Approving | Council approves budget and related policies. |
| 6. Finalizing | Publish and approve Service Delivery and Budget Implementation Plan (SDBIP) and annual performance agreements and indicators. |

The above steps must be incorporated into one process with reference to the IDP and Budget. These processes could be finalized before submission of the draft budget to Council.

In terms of section 16 of the MFMA, the council of a municipality must for each year approve an annual budget for the municipality and as a consequence of this legislative requirement, the mayor of the municipality must table the annual budget at a council meeting at least 90 days before the start of the budget year.

After the draft annual budget has been tabled, the community must be invited to make written submission to the Council on the budget and to make representation at the council hearings. Key stakeholders like national and provincial departments (eg. Treasuries, Local Government, Water, Environment, Health) should also be invited to submit written comments to the hearing.

Due to COVID-19 pandemic and measures promulgated by the President no community participations meetings will take place but alternative methods of communication has already been identified to ensure transparency in most appropriate and effective manner by availing the adopted draft budget also to key stakeholders in the community.

Method for input into the adopted draft budget will be communicated in order for Council to consider all submissions received during this process. The Mayor must be given an opportunity to respond to the recommendations, make revisions and amend the tabled budget if so required.

After the Mayor has responded to the recommendations and made amendments to the draft budget, the full council must meet to consider the budget for approval not later than 31 May 2020.

BUDGET CONTENT AND FORMAT

National Treasury, through the Municipal Budget and Reporting Regulations provided guidelines on the content and format standards of the budget as well as supporting documentation to which all municipalities must comply. The regulations became effective as from July 2009.

The reason why National Treasury provided guidelines on the budget and supporting documentation is to ensure:

- Compliance with legal requirements for an approved budget;
- Strengthened oversight by council and improved performance by officials;
- Readability of and linkages within the budget documentation.
- Satisfaction of stakeholders' information needs (councillors, community etc.); and
- Facilitation of comparability between municipalities.

Municipal Circulars 107 & 108 further provides guidance (inclusive of all previous budget related circulars issued by National Treasury) to municipalities and municipal entities for the preparation of their 2021/22 budgets, medium term revenue and expenditure framework (MTREF) as informed by the **Budget Review 2021** and the **2021 Division of Revenue Act**. According to the mentioned circular, municipalities must prepare their budgets in the context of the current global economic crisis and the slow-down in the domestic economy.

The draft annual budget is attached as annexure (**Bound separately**) for Council's consideration.

The Municipal Manager, in consultation with the Director: Finance, recommends as follows:

MANAGEMENT RECOMMENDATION

1. Council resolves that the draft budget of the municipality for the financial year 2021/22 as per Budget Related Resolutions of the budget document and indicative for the projected outer years 2022/23 and 2023/24 be adopted as set out in 1.8 Annual Budget Tables in respect of the following schedules:
 - 1.1 Executive summary of revenue & expenditure – Table A1;
 - 1.2 Budgeted Financial Performance (Revenue and Expenditure by standard Classification) – Table A2;
 - 1.3 Budgeted Financial Performance (revenue and expenditure by municipal vote) A – Table A3;
 - 1.4 Budgeted Financial Performance (revenue and expenditure) – Table A4;
 - 1.5 Budgeted Capital Expenditure by vote, standard classification and funding – Table A5;
 - 1.6 Budgeted Financial Position – Table A6;
 - 1.7 Budgeted Cash Flows Table A7;
 - 1.8 Cash backed reserves/accumulated surplus reconciliation – Table A8;
 - 1.9 Asset Management – Table A9;
 - 1.10 Basic service delivery measurement table A10
 - 1.11 Council notes Part 2 - Other related Supporting Documentation completed where applicable from Table SA1 to SA38 subject to further refinement and completion before final submission to National & Provincial Treasuries.

2. Council approves and adopts the draft tariffs listing for services as per Appendix A with effect 1 July 2021.
3. Council approves and adopts the Draft SDBIP in respect of the 2021/22 budget year per Appendix B.
4. Council notes that the mSCOA data string in respect of A Schedule version 6.5 will be been uploaded via the VESTA Financial System for submission to National Treasury on 2 April 2021.
5. Council approves the further refinement of the draft budget with regard to the mSCOA format (Version 6.5), prescribed supporting documentation, Draft SDBIP, IDP-Budget linkages and the revenue and expenditure figures before final adoption by Council in May 2021.
6. Council notes that the Executive Mayor will have an oversight role over the budget process before it is again submitted for final approval.

RESOLUTION 17/2021

1. Council resolves that the draft budget of the municipality for the financial year 2021/22 as per Budget Related Resolutions of the budget document and indicative for the projected outer years 2022/23 and 2023/24 be adopted as set out in 1.8 Annual Budget Tables in respect of the following schedules:
 - 1.1 Executive summary of revenue & expenditure - Table A1;
 - 1.2 Budgeted Financial Performance (Revenue and Expenditure by standard Classification) - Table A2;
 - 1.3 Budgeted Financial Performance (revenue and expenditure by municipal vote) A - Table A3;
 - 1.4 Budgeted Financial Performance (revenue and expenditure) - Table A4;
 - 1.5 Budgeted Capital Expenditure by vote, standard classification and funding - Table A5;
 - 1.6 Budgeted Financial Position - Table A6;
 - 1.7 Budgeted Cash Flows Table A7;
 - 1.8 Cash backed reserves/accumulated surplus reconciliation - Table A8;
 - 1.9 Asset Management - Table A9;
 - 1.10 Basic service delivery measurement table A10
 - 1.11 Council notes Part 2 - Other related Supporting Documentation completed where applicable from Table SA1 to SA38 subject to further refinement and completion before final submission to National & Provincial Treasuries.
2. Council approves and adopts the draft tariffs listing for services as per Appendix A with effect 1 July 2021.
3. Council approves and adopts the Draft SDBIP in respect of the 2021/22 budget year per Appendix B.
4. Council notes that the mSCOA data string in respect of A Schedule version 6.5 will be been uploaded via the VESTA Financial System for submission to National Treasury on 2 April 2021.
5. Council approves the further refinement of the draft budget with regard to the mSCOA format (Version 6.5), prescribed supporting documentation, Draft SDBIP, IDP-Budget linkages and the revenue and expenditure figures before final adoption by Council in May 2021.
6. Council notes that the Executive Mayor will have an oversight role over the budget process before it is again submitted for final approval.
7. To inform SALGA of the provision for a 4.5% salary increase.

11.3 **CAPE AGULHAS MUNICIPALITY DRAFT ANNUAL REPORT 2019/20**

REPORT FROM THE OFFICE OF THE MUNICIPAL MANAGER : STRATEGIC PLANNING AND ADMINISTRATIVE DIVISION

PURPOSE OF REPORT

To present the Draft Annual Report for the 2019/20 financial year to Council for adoption in terms of section 127 (2) of the Municipal Finance Management Act, (Act 56 of 2003).

BACKGROUND

Following the tabling of the 2019/20 Draft Annual Report to Council, it will be made public and submitted to the relevant organs of state. It will also be referred to MPAC to perform the oversight process which shall include the consideration of any representations received from the public and organs of state and the compilation of the oversight report.

The Draft Annual Report for 2019/20 has the following Annexures:

- (i) The final consolidated Annual Financial Statements for 2019/20 as signed-off by the Auditor-General; **Annexure A.**
- (ii) The final consolidated Audit Report from the Auditor- General; **Annexure B.**
- (iii) The Audit Committee report for 2019/20. **Annexure C.**
- (iv) The Performance Audit Committee report for 2019/20. **Annexure D.**

DISCUSSION

The most important documents of the Municipality are the Integrated Development Plan (IDP), Budget, Service Delivery Budget Implementation Plan (SDBIP) and Annual Report.

The IDP, Budget and SDBIP are planning documents that focus on the year ahead; the IDP identifies the objectives, strategies and projects that the Municipality will achieve and implement in the year, the budget indicates how they will be funded and the SDBIP indicates the key performance indicators against which performance will be measured. The Annual Report is retrospective and focuses on the year's actual performance as measured against the key performance indicators set out in the SBIP during the year under review.

The 2019/20 Draft Annual Report will be made public and submitted to the relevant organs of state following its adoption. The report will also be referred to MPAC to perform the oversight process which shall include the consideration of any representations received from the public and organs of state and the compilation of the oversight report.

LEGAL IMPLICATIONS

The submission of the Annual Report is regulated by the Municipal Systems Act, Act 32 of 2000 and the Municipal Finance Management Act, Act 56 of 2003. The following table provides an overview of the main provisions.

MUNICIPAL SYSTEMS ACT NO. 32 OF 2000	
Section 46: Annual performance reports	<ol style="list-style-type: none"> 1) <i>A municipality must prepare for each financial year a performance report reflecting -</i> <ol style="list-style-type: none"> (a) <i>the performance of the municipality and of each external service provider during that financial year;</i> (b) <i>a comparison of the performances referred to in paragraph (a) with targets set for and performances in the previous financial year; and</i> (c) <i>measures taken to improve performance.</i> 2) <i>An annual performance report must form part of the municipality's annual report in terms of Chapter 12 of the Municipal Finance Management Act.</i>
MUNICIPAL FINANCE MANAGEMENT ACT NO 56 OF 2003	
Section 121: Preparation and adoption of annual reports	<ol style="list-style-type: none"> 1) <i>Every municipality and every municipal entity must for each financial year prepare an annual report in accordance with this Chapter. The council of a municipality must within nine months after the end of a financial year deal with the annual report of the municipality and of any municipal entity under the municipality's sole or shared control in accordance with section 129.</i> 2) <i>The purpose of an annual report is-</i> <ol style="list-style-type: none"> (a) <i>to provide a record of the activities of the municipality or municipal entity during the financial year to which the report relates;</i> (b) <i>to provide a report on performance against the budget of the municipality or municipal entity for that financial year; and</i> (c) <i>to promote accountability to the local community for the decisions made throughout the year by the municipality or municipal entity.</i> 3) <i>The annual report of a municipality must include-</i>

	<ul style="list-style-type: none"> (a) the annual financial statements of the municipality, and in addition, if section 122 (2) applies, consolidated annual financial statements, as submitted to the Auditor-General for audit in terms of section 126 (1); (b) the Auditor-General's audit report in terms of section 126 (3) on those financial statements; (c) the annual performance report of the municipality prepared by the municipality in terms of section 46 of the Municipal Systems Act; (d) the Auditor-General's audit report in terms of section 45 (b) of the Municipal Systems Act; (e) an assessment by the municipality's accounting officer of any arrears on municipal taxes and service charges; (f) an assessment by the municipality's accounting officer of the municipality's performance against the measurable performance objectives referred to in section 17 (3) (b) for revenue collection from each revenue source and for each vote in the municipality's approved budget for the relevant financial year; (g) particulars of any corrective action taken or to be taken in response to issues raised in the audit reports referred to in paragraphs (b) and (d); (h) any explanations that may be necessary to clarify issues in connection with the financial statements; (i) any information as determined by the municipality; (j) any recommendations of the municipality's audit committee; and (k) any other information as may be prescribed.
<p>Section 127: Submission and tabling of annual reports</p>	<ul style="list-style-type: none"> 1) The accounting officer of a municipal entity must, within six months after the end of a financial year, or on such earlier date as may be agreed between the entity and its parent municipality, submit the entity's annual report for that financial year to the municipal manager of the entity's parent municipality. 2) The Mayor must within seven months (by end January) of the financial year, table in the municipal council the annual report of the municipality. 3) If the mayor, for whatever reason, is unable to table in council the annual report of the municipality, or the annual report of any municipal entity under the municipality's sole or shared control, within seven months after the end of the financial year to which the report relates, the mayor must: <ul style="list-style-type: none"> a) Promptly submit to the council a written explanation referred to in section 133(1)(a) setting out the reasons for the delay, together with any components of the annual report listed in section 121(3) or (4) that are ready; and b) Submit to council the outstanding annual report or the outstanding components of the annual report as soon as may be possible. 4) The Auditor-General may submit the financial statements and audit report - <ul style="list-style-type: none"> (a) of a municipality directly to the municipal council, the National Treasury, the relevant provincial treasury, the MEC responsible for local government in the province and any prescribed organ of state, if the mayor fails to comply with subsection (2) or (3); or (b) of a municipal entity directly to the parent municipality, the National Treasury, the relevant provincial treasury, the MEC responsible for local government in the province and any prescribed organ of state, if the accounting officer of the entity fails to comply with subsection (1). 5) Immediately after an annual report is tabled in the council in terms of subsection (2), the accounting officer of the municipality must – <ul style="list-style-type: none"> (a) in accordance with section 21A of the Municipal Systems Act - <ul style="list-style-type: none"> (i) make public the annual report; and (ii) invite the local community to submit representations in connection with the annual report; and (b) submit the annual report to the Auditor-General, the relevant provincial treasury and the provincial department responsible for local government in the Province.
<p>Section 129: Oversight reports on annual reports</p>	<ul style="list-style-type: none"> 1) The council of a municipality must consider the annual report of the municipality and of any municipal entity under the municipality's sole or shared control, and by no later than two months from the date on which the annual report was tabled in the council in terms of section 127 adopt an oversight report.

Section 130 Council meetings open to the public and certain officials	<ol style="list-style-type: none"> 1) <i>The meetings of a municipal council at which an annual report is to be discussed or at which decisions concerning an annual report are to be taken, must be open to the public and any organs of state, and a reasonable time must be allowed -</i> <ol style="list-style-type: none"> a) <i>for the discussion of any written submissions received from the local community or organs of state on the annual report; and</i> b) <i>for members of the local community or any organs of state to address the council.</i> 2) <i>Representatives of the Auditor-General are entitled to attend, and to speak at, any council meeting referred to in subsection (1).</i> 3) <i>This section, with the necessary modifications as the context may require, is also applicable if only components of the annual report were tabled in terms of section 127 (3).</i>
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MINISTERIAL EXEMPTION

The announcement by the Minister of Cooperative Governance and Traditional Affairs of a national state of disaster in terms of the Disaster Management Act to curb the spread of the Covid-19 virus led to a situation whereby compliance with certain aspects of legislation became impossible on various levels and a Ministerial Exemption was issued in terms of section 171(1)(b) of the MFMA, "Gazette" published on 05 August 2020.

The effects of this Ministerial exemption were to mitigate anticipated widespread non-compliance with sections 126, 127, 129 and 133 of the MFMA due to the national state of disaster and lockdown restrictions.

It provided for a two-month period to municipalities and municipal entities to comply with the MFMA to submit the AFS, annual reports, performance report and its oversight report. It also extends the period for the Office of the Auditor-General to conduct their audits and submission of the audit opinion to auditees, thereafter.

This was followed by MFMA Circular No 104, published on 7 August 2020 which provided for the extension of timelines for submission of annual financial statements, annual reports, audits and related matters in terms of the MFMA.

This circular set out the following extensions:

ACTION	SECTION	NEW OUTER DEADLINE
Submission of Annual Financial Statements to the Auditor General as well as performance reports.	<ul style="list-style-type: none"> • Section 126(1)(a) of the MFMA • Section 46 of the Municipal Systems Act 	31 October 2020
Tabling of the annual report to the Municipal Council	<ul style="list-style-type: none"> • Section 127(2) of the MFMA 	31 March 2021
Adoption of an oversight report	<ul style="list-style-type: none"> • Section 129(1) of the MFMA 	31 May 2021

FINANCIAL IMPLICATIONS

None.

PERSONNEL IMPLICATIONS

None.

MANAGEMENT RECOMMENDATION

- (i) That Council adopts the 2019/20 Draft Annual Report as tabled by the Mayor in terms of Section 127(2) of the MFMA.
- (ii) That the 2019/20 Draft Annual Report be made public and submitted to the relevant organs of state in terms of Section 127 of the MFMA.
- (iii) That the 2019/20 Draft Annual Report be referred to the MPAC to perform the oversight process and compile the Oversight Report.

RESOLUTION 18/2021

- (i) That Council adopts the 2019/20 Draft Annual Report as tabled by the Mayor in terms of Section 127(2) of the MFMA.
- (ii) That the 2019/20 Draft Annual Report be made public and submitted to the relevant organs of state in terms of Section 127 of the MFMA.
- (iii) That the 2019/20 Draft Annual Report be referred to the MPAC to perform the oversight process and compile the Oversight Report.

11.4 **PERFORMANCE REVIEWS 2019/20: FORMER MUNICIPAL MANAGER AND SENIOR MANAGERS AND PAYMENT OF PERFORMANCE BONUSES**

REPORT FROM THE OFFICE OF THE MUNICIPAL MANAGER : STRATEGIC PLANNING AND ADMINISTRATIVE DIVISION

PURPOSE OF REPORT

To submit the 2019/20 performance reviews of the former Municipal Manager and Senior Managers to Council, and to request approval to pay performance bonuses.

BACKGROUND

The Municipal Manager and senior managers reporting directly to the Municipal Manager are required to conclude an annual performance agreement for each financial year in terms of Section 57 (1)(b) of the Local Government: Municipal Systems Act.

Performance evaluations are done twice a year in terms of the Local Government Municipal Performance Regulations for Municipal Managers and Managers directly accountable to Municipal Managers (2006).

Performance bonuses are payable in terms of Sub regulation 8 of the aforementioned regulations that state as follows:

“a performance bonus, based on affordability, may be paid to the employee, after -

- 1) *the annual report for the financial year under review has been tabled and adopted by the municipal council;*
- 2) *an evaluation of performance in accordance with the provisions of regulation 23; and*
- 3) *approval of such evaluation by the municipal council as a reward for outstanding performance.”*

The bonus structure is as follows:

RATING	LEVEL	BONUS CALCULATION
0% - 64%	Poor performance	0% of Total package
65% - 69%	Average Performance	5% of Total Package
70% - 74%	Fair Performance	8% of Total Package
75% - 79%	Good Performance	11% of Total Package
80% - 100%	Excellent Performance	14% of Total Package

DISCUSSION

The full year performance evaluations for the 2019/20 financial year were done on 19 October 2020 by a panel which was constituted in terms of legislation and the applicable provisions of the performance agreements of the respective managers.

The following managers were evaluated:

- | | |
|---------------------------------------|-----------------|
| 1. Municipal Manager: | Mr D O'Neill |
| 2. Director: Infrastructure Services: | Mr A A Jacobs |
| 3. Director: Finance and IT Services: | Mr H van Biljon |
| 4. Director Management Services: | Mr H Kröhn |

The officials were given an opportunity to make a presentation to the panel and scoring was done in terms of evidence provided. The following information was considered during the evaluation:

1. The Performance agreements;
2. The presentation of the official, where applicable and
3. The SDBIP reports.

The supporting evidence was audited in full by the Internal Auditor.

The evaluation outcomes following the assessment were as follows:

DESIGNATION	NAME	FINAL ASSESSMENT
Municipal Manager	Mr D O'Neill	75%
Director: Infrastructure Services	Mr A A Jacobs	72%
Director: Finance and IT Services	Mr H van Biljon	77%
Director: Management Services	Mr H Kröhn	67%

These outcomes were communicated to the employees and signed off following the evaluation. No appeals were received.

Bonuses payable in terms of clause 12.3 of the performance agreements and the assessment outcomes are calculated as follows:

NAME	OPERATIONAL KPI'S WEIGHTED % 80	CORE COMPETENCIES WEIGHTED % 20	FINAL ASSESSMENT	BONUS % of TOTAL PACKAGE
Municipal Manager Mr D O'Neill	57%	18%	75%	11%
Director: Infrastructure Services Mr A A Jacobs	54%	18%	72%	8%
Director: Finance and IT Services Mr H van Biljon	59%	18%	77%	11%
Director: Management Services Mr H Krohn	51%	16%	67%	5%

The full performance evaluation report is attached on **page 4 to 11**.

The Draft Annual Report for 2019/20 is tabled and adopted at the same council meeting as this report and is a pre-requisite to the payment of bonuses.

LEGAL IMPLICATIONS

1. Local Government Municipal Systems Act 32 of 2000 - Section 57 (1) (b)
2. The Local Government Municipal Performance Regulations for Municipal Managers and Managers directly accountable to Municipal Managers (2006).

FINANCIAL IMPLICATIONS (Comments by the CFO)

The provision was already provided for in the 2019/20 financial year and in there is no budgetary implication i.r.o the 2020/21 budget year.

PERSONNEL IMPLICATIONS

The process was executed in terms of the Performance agreements concluded in respect of the 2019/20 Financial year.

MANAGEMENT RECOMMENDATION

- (i) That Council notes the content of the 2019/20 performance evaluation report.
- (ii) That Council approves the payment of performance bonuses to the affected employees as per the outcome of the performance evaluations.

RESOLUTION 19/2021

- (i) That Council notes the content of the 2019/20 performance evaluation report.
- (ii) That Council approves the payment of performance bonuses to the affected employees as per the outcome of the performance evaluations.

(Raadslid Jacobs teken sy teenstem aan en wel omrede die KPA's (Key Performance Indicators) van Direkteure en die Munisipale Bestuurder deur MPAC verminder is en daarom moes bonusse dienooreenkomstig aangepas word.)

(Direkteure nie teenwoordig tydens bespreking van die aangeleentheid nie.)

11.5 **2021-2022 DRAFT ORANOGRAM****PURPOSE OF REPORT**

For Council to take note that there are no restructuring of the Macro Structure and that the Macro Structure remains the same. Also, take note of the below mentioned Abolished and Critical New positions for Organizational Effectiveness and Efficiency.

Council needs to take cognizance of the focus on Capacitating Services Delivery Departments, Cost Containment for and Financial Sustainability of the organization.

BACKGROUND

The previous structure was approved on the 27th August 2020. The current draft structure consultations were done with the different affected departments and budget consultation meetings.

FINANCIAL IMPLICATIONS

The total budget as per the Concept budget tabled to Council for the financial year 2021/22 MTREF relating to the Employee related cost budget section.

LEGAL REQUIREMENTS

- Municipal Systems Act, No.32 of 2000
- Task Policy-SALGA
- Cape Agulhas Municipality Remuneration Policy
- Municipal Finance Management Act, Act No 56 of 2003
- Main Collective Agreement, SALGBC

MANAGEMENT RECOMMENDATION

That Council consider and approve the affected Departmental positions of the approved microstructure for 2021/2022 considering the approved budget and to improve effective and efficient service delivery, cost containment for financial sustainability.

TABLE: SUMMARY

Department	Organigram August 2020/21	Organigram March 2021/22	Difference	Reason
Office of the MM	45	41	-1 -3	<ul style="list-style-type: none"> Abolished budgeted post – cost saving Productivity: added 4 to capacitate revenue management
Financial services	49	53	+ 4	<ul style="list-style-type: none"> Productivity movements to revenue section
Management services	104	105	-1 +2	<ul style="list-style-type: none"> Productivity: 1 movement to revenue management 2 post added at Parks section
Infrastructure services	173	178	-1 +6	<ul style="list-style-type: none"> 1 abolished 6 new post added
Total	371	377		
Looking at 2020/21 we added 6 new post at service delivery departments for 2021/22				

The above table show the totals in the various directorates reflecting the draft vacant & budgeted positions current (existing) and new positions.

RESOLUTION 20/2021

That Council approves the affected Departmental positions of the approved microstructure for 2021/2022 considering the approved budget and to improve effective and efficient service delivery, cost containment for financial sustainability.

(Raadslid Jacobs teken sy teenstem aan en wel omrede die kapasiteitstudie aangedui het dat alle personeel nie ten volle effektief aangewend word nie en daarom kan bestaande kapasiteit oorgeplaas word waar behoeftes bestaan en derhalwe is die vulling van ses nuwe poste onnodig.)

11.6 **STRATEGIC RISK ANALYSIS: QUARTER 2 - 2020/21**

REPORT BY: DIVISION HEAD STRATEGIC PLANNING AND ADMINISTRATION

INTRODUCTION

On the 25th of June 2020, a FARMCO meeting was held where Cape Agulhas Municipality's Strategic Risk Register for 2020/2021 was reviewed and recommended for approval by FARMCO. The Strategic Risk Register was then submitted to Council for approval on 28 July 2020, where it was resolved as follows:

MANAGEMENT RECOMMENDATION

- (i) That Council approve and accept the strategic risks for 2020/21.
- (ii) That reports on progress made with the actions be submitted to the Portfolio Committees on a quarterly basis.

RESOLUTION 109/2020

- (i) That management recommendation (i) be accepted as a resolution of Council.
- (ii) That reports on progress made with the actions be submitted to the Portfolio Committees on a monthly basis.

LEGAL FRAMEWORK

Section 62(1) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) stipulates that the “Accounting Officer must take all reasonable steps to ensure that the municipality has and maintains an effective, efficient and transparent system of financial and risk management and internal control”

DISCUSSION

The Council's strategic risks for 2020/21 are as follows:

RISK ITEM	RISK DESCRIPTION	RESIDUAL RISK EXPOSURE	RESIDUAL RISK
R489	Inability to respond to disease outbreaks / pandemics	67.5	High
R487	Non- adherence to Restrictive Permit Conditions (Landfill Sites)	48	High
R484	Financial viability of the municipality	47.5	High
R485	Illegal Erection of Informal Structures and Land invasions	47.5	High
R488	Inadequate Provision of water supply – source	36.75	Medium
R486	Protest action / Civil unrest	33.75	Medium

The risks as well as actions to address the risks are captured on the Risk Assist Module of the Ignite System. Some risks have multiple actions. Each action is assigned a risk owner, who is responsible for updating the system. Strategic risks are generally updated on a quarterly basis. The update must include a percentage progress and a response.

Risk 489 - Inability to respond to disease outbreaks / pandemics was transferred from the Director Management Services to the Head of Department Human Resources and Development as the relevant risk action owner.

The following tables show each strategic risk with its deliverables, actions, risk action response and deadlines:

Directorate	Risk	Risk Action	Risk Action Response	Deliverable	Action Owner	Deadline
Finance	Financial viability of the municipality [R484]	1.(a) Execution of the revenue enhancement framework (execution of targets within planned periods) 1.2 (b) Cleansing and updating of indigents 1.3 (b) Cleansing and updating of informal settlements 2. Monthly report to finance portfolio committee of long-term financial plan and revenue enhancement framework	- Ongoing process - Report to finance committee	Financially Viable Municipality	Dawid van Wyk	31-May-21

Directorate	Risk	Risk Action	Risk Action Response	Deliverable	Action Owner	Deadline
Management Services	Illegal Erection of Informal Structures and Land invasions [R485]	1. Monitor activities and incident reporting of squatter control (law enforcement).	- Activities monitored regularly, had a few evictions with illegal shacks with the assistants of Red Ants	Decrease in illegal land invasions	Michael Dennis	31-May-21
Management Services	Illegal Erection of Informal Structures and Land invasions [R485]	2. Workshop Land invasion Policy with Council	- Policy implemented and situation monitored regularly	Policy approved by Council. Decrease in illegal land invasions	Michael Dennis	31-May-21
Management Services	Illegal Erection of Informal Structures and Land invasions [R485]	3. Implementation of Land invasion Policy	- Implementation of policy, land invasions to get reported, when reported we act immediately	Policy approved by Council. Decrease in illegal land invasions		
Management Services	Protest action / Civil unrest [R486]	Traffic and Law Enforcement Units to respond to protest actions and civil unrest. Collaboration with the SAPS to plan for and deal with protests and riots_	- Continuous awareness currently in-place integration between CAM, ODM, other municipalities, SAPS and Military assistance agreements is activated to act on request when needed.	Continuous awareness, integration between CAM, ODM, other municipalities (if needed), military backup (if needed), and SAPS to act within an acceptable response time.	Myllison Saptou	31-May-21
Infrastructure Services	Inadequate Provision of water supply - source [R488]	1. Drafting of water services development plan. (Budgeting and Procurement). 2. Complete the equipping of new pump and electricity for boreholes in Suiderstrand and Napier (2-year roll-over budget). 3. Verification and	- December 2020 Struisbaai water demand was met. No water shortages. Planning and implementation of new bulk water system underway Tenders for electrical work has been awarded. Completion of installation by March 2021 - Electrical MCC supplier to submit product specified in tender document - Application for license with DWS	To ensure water demand in Struisbaai is met	Shane Roach	31-May-21

Directorate	Risk	Risk Action	Risk Action Response	Deliverable	Action Owner	Deadline
		licensing of all ground water sources and drafting of a groundwater management plan.				
Infrastructure Services	Non-adherence to Restrictive Permit Conditions (Landfill Sites) [R487]	1. Monitoring of the groundwater quality	- Second sample was taken during - Results was send to DEA&DP - Results were received and send to DEA&DP and await their comments. - Samples were taken and the results was sent to DEADP for comments. - Use the Waste Calculator and data from access control for calculations.	Improved Basic Service Delivery (Waste Management)	Walter Linnert	31-May-21
Infrastructure Services	Non-adherence to Restrictive Permit Conditions (Landfill Sites) [R487]	2. Maintaining the slope conditions	- Maintaining as part of maintenance at Bredasdorp landfill.	Improved Basic Service Delivery (Waste Management)	Walter Linnert	31-May-21
Office of the Municipal Manager	Inability to respond to disease outbreaks / pandemics. [R489]	Explore the possibility of a compact (agreement) with labour in the event of a disaster/strike in the form of an essential services agreement.	The essential services agreement was compiled and consultations with stakeholders , Labour & Council concluded, submitted to the Commission for Conciliation Mediation and Arbitration Council Nationally on the 30 March 2016	Essential service compact/agreement in place and continuation of services	Nombasa Mhlati-Musewe	31-May-21

MANAGEMENT RECOMMENDATION

That the deliverables, actions, risk action responses and deadlines for the approved strategic risks for the second quarter be noted.

RECOMMENDATION: FINANCE- AND IT SERVICES COMMITTEE, MANAGEMENT SERVICES COMMITTEE AND INFRASTRUCTURE SERVICES COMMITTEE

That the management recommendation be accepted.

RESOLUTION 21/2021

That Council notes the deliverables, actions, risk action responses and deadlines for the approved strategic risks for the second quarter.

11.7 **VERVREEMDING (HUUR): GEDEELTE ERF 1148, BREDASDORP (COLLAB: 365990) (WYK 3)****DOEL VAN VERSLAG**

Dat oorweging geskenk word aan die versoek van me N Phanyana namens Concern Mothers ten einde 'n gedeelte van Erf 1148, Bredasdorp te huur om 'n geborgde vraghouer (container) op te rig (liggingsplan aangeheg op **bladsy 12**).

ALGEMENE INLIGTING

Eienaars : KAM
Ligging : Gedeelte Erf 1148, Bredasdorp
Huidige sonering : Meentgrond

AGTERGROND

'n Skriftelike versoek, soos aangeheg op **bladsy 13** is van me N Phanyana namens Concern Mothers ontvang om 'n gedeelte van erf 1148, Bredasdorp by die Raad te huur.

MARKWAARDASIE**FINANSIËLE IMPLIKASIES**

Vervreemdingsinkomste vir KAM.

WETLIKE IMPLIKASIES

Council policy	Alienation of land
MFMA	<ol style="list-style-type: none"> Sect 14(2)(a): asset not required for minimum level of basic services. Sect 14(2)(b): consider fair market value and economic and community value to be received in exchange for the asset. Items in 1 and 2 only to be complied with if the asset to be transferred is a high value asset (see definition of MATR below). Sect 33: Contracts having long term financial implications.
MATR	<ol style="list-style-type: none"> Definition of "high value asset": <i>"fair market value of the capital asset exceeds any of the following amounts:</i> <ol style="list-style-type: none"> R50 million; One percent of the total value of the capital assets of the municipality... An amount determined by resolution of the council of the municipality which is less than (a) or (b). Definition of "realisable value": fair market value <u>less</u> estimated costs of completion. Definition of "right to use, control or manage": when granting such rights do not amount to permanent transfer or disposal. Regulation 5 (decision-making). Regulation 6 (public participation)
SCM Regulations SCM Policy	Regulation 40: (Disposal Management) Project for job creation, skills development, poverty alleviation and economic growth

<p>Systems Act (public participation)</p>	<p>Section 21A: (1) All documents that must be made public by a municipality in terms of a requirement of this Act, the Municipal finance Management Act or other applicable legislation, must be conveyed to the local community:</p> <p>(a) by displaying the documents at the municipality's head and satellite offices and libraries;</p> <p>(b) by displaying the documents on the municipality's official website, if the municipality has a website as envisaged by section 21 B; and</p> <p>(c) by notifying the local community, in accordance with section 21, of the place, including website address, where detailed particulars concerning the documents can be obtained.</p>
<p>Town Planning legislation</p>	<p>No application is required.</p>

DEPARTEMENTELE KOMMENTAAR

MUNISIPALE BESTUURDER

Noted.

DIREKTEUR: FINANSIELE DIENSTE

Neem kennis en sou sodanige versoek goedgeunstig oorweeg word moet dit onderhewig wees aan die toepaslike bou regulasie vir die opstel van tydelike strukture

DIREKTEUR: SIVIELE INGENEURSDIENSTE

It must be established that the application falls outside the 500m Landfill Buffer Zone. The Land Use needs to be facilitated and supported by Town Planning to ensure optimal municipal land use.

DIREKTEUR: GEMEENSKAPSDIENSTE

Noted.

ELEK

All costs for electricity supply for the tenant's account.

AFDELINGSHOOF: STRATEGIESE, BEPLANNING EN ADMINISTRATIEWE DIENSTE

I don't support the application as they will have no access to ablution facilities.

BESTUURDER: ADMINISTRATIEWE DIENSTE

Application cannot be supported. This will leave a perception that anybody/organization could erase temporary structures.

BESTUURDER: STRATE EN STORMWATER

Daar is toegang na die betrokke grond vanaf 'n formele straatreserwe.

BESTUURDER: WATER EN RIOOL

All water and sanitation cost of tenants/owner.

BOUBEHEER

Indien enige strukture opgerig gaan word moet die nodige goedkeuring daarvoor verkry word.

KOMMENTAAR: WYKSKOMITEE (4 DESEMBER 2020)

Grond vir Concern Mothers word nie ondersteun deur Wykskomitee nie. Die ligging van die gebied is nie geskik vir besigheid en is nie geskik vir die doel nie.

BESTUURSAANBEVELING

- (i) Dat die aangevraagde gedeelte nie verhuur word nie, aangesien die eiendom volgens die wykskomitee nie geskik is vir die doel soos aangevra nie.
- (ii) Dat die aansoeker alternatiewe persele ondersoek.

AANBEVELING: FINANSIES- EN IT DIENSTE KOMITEE (19 FEBRUARIE 2021)

Dat die Bestuursaanbeveling aanvaar word.

NA BESPREKING WORD DIE VOLGENDE VOORSTELLE GEMAAK**VOORSTEL 1 - Raadsdame Marthinus:**

Dat die Bestuursaanbeveling aanvaar word.

VOORSTEL 2 - Raadslid October:

Dat die grond wel aan hulle beskikbaar gestel word om 'n vraghouer (container) op te rig.

BESLUIT 22/2021

Na die uitbring van stemme word die volgende besluit geneem:

Dat 'n gedeelte van erf 1148, Bredasdorp wel aan Concern Mothers verhuur word en wel op die volgende voorwaardes: 1. 'n Markverwante huur; 2. Die huurder betaal vir die installering van munisipale dienste; 3. Dat verhuring deur 'n publieke deelname proses geadverteer word.

(Raadslid Baker en Rdd Marthinus teken hulle teenstem aan, aangesien die perseel nie geskik is vir die doel soos aangevra nie.)

11.8 **VERVREEMDING (HUUR): GEDEELTE ERF 1747, BREDASDORP (COLLAB: 366982)****DOEL VAN VERSLAG**

Dat oorweging geskenk word aan die versoek van Metropolitan Kerk Bredasdorp ten einde 'n gedeelte van Erf 1747, Bredasdorp te huur ten einde vir parkering doeleindes aan te wend (liggingsplan aangeheg op **bladsy 14**).

ALGEMENE INLIGTING

Eienaars	:	KAM
Eiendom	:	Gedeelte Erf 1747, Bredasdorp
Ligging	:	Cresentlaan
Huidige sonering	:	Oop Ruimte
Erf Grootte	:	5613m ²

AGTERGROND

'n Skriftelike versoek, soos aangeheg op **bladsy 15** is van Metropolitan Kerk Bredasdorp ontvang om 'n gedeelte van erf 1747, Bredasdorp by die Raad te huur.

MARKWAARDASIE

R338,25 per maand (aangeheg op **bladsy 16 tot 21**) OF R4 059,00 per jaar

FINANSIËLE IMPLIKASIES

Vervreemdingsinkomste vir KAM.

WETLIKE IMPLIKASIES

Council policy	Alienation of land
MFMA	<ol style="list-style-type: none"> 1. Sect 14(2)(a): asset not required for minimum level of basic services. 2. Sect 14(2)(b): consider fair market value and economic and community value to be received in exchange for the asset. 3. Items in 1 and 2 only to be complied with if the asset to be transferred is a high value asset (see definition of MATR below). 4. Sect 33: Contracts having long term financial implications.
MATR	<ol style="list-style-type: none"> 1. Definition of "high value asset": "fair market value of the capital asset exceeds any of the following amounts: <ol style="list-style-type: none"> a) R50 million; b) One percent of the total value of the capital assets of the municipality.... c) An amount determined by resolution of the council of the municipality which is less than (a) or (b). 2. Definition of "realisable value": fair market value <u>less</u> estimated costs of completion. 3. Definition of "right to use, control or manage": when granting such rights do not amount to permanent transfer or disposal. 4. Regulation 5 (decision-making). 5. Regulation 6 (public participation)
SCM Regulations SCM Policy	Regulation 40: (Disposal Management) Project for job creation, skills development, poverty alleviation and economic growth
Systems Act (public participation)	<p>Section 21A: (1) All documents that must be made public by a municipality in terms of a requirement of this Act, the Municipal finance Management Act or other applicable legislation, must be conveyed to the local community:</p> <p>(a) by displaying the documents at the municipality's head and satellite offices and libraries;</p> <p>(b) by displaying the documents on the municipality's official website, if the municipality has a website as envisaged by section 21 B; and</p> <p>(c) by notifying the local community, in accordance with section 21, of the place, including website address, where detailed particulars concerning the documents can be obtained.</p>
Town Planning legislation	No application is required.

DEPARTEMENTELE KOMMENTAAR**MUNISIPALE BESTUURDER**

Noted.

DIREKTEUR: FINANSIELE DIENSTE

Neem kennis en verseker dat wetlike vereiste nagekom word.

DIREKTEUR: SIVIELE INGENEURSDIENSTE

It needs to be established if there isn't an alternative suitable municipal use for the renting and fencing off of this prime open space before the application is approved, not infringing on the rights of the community.

DIREKTEUR: GEMEENSAPSDIENSTE

Omliggende eienaars en wyksraadslid en wykskomitee moet geraadpleeg word. Volg regte prosesse.

ELEK

No electrical infrastructure impacts.

AFDELINGSHOOF: STRATEGIESE, BEPLANNING EN ADMINISTRATIEWE DIENSTE

It is suggested that the community's opinion be gauged first and if approved that only a portion be made available.

BESTUURDER: ADMINISTRATIEWE DIENSTE

Na 'n terrein inspeksie op 24 Feb 2021 word die volgende kommentaar voorgestel: 1. Geen wettige kontrak bestaan tans met die Metropolitaanse Kerk nie (kontrak het reeds in 2010 verval); 2. Die Metropolitaanse en Anglikaanse Kerk gebruik albei erf 1747 as parkeerplek, maar op verskillende tye; 3) Erf 1747 is 'n deurlooparea en kan nie omhein en afgesonder word nie; 4) Geen onderverdeling van die openbare ruimte behoort te geskied nie; 5) Die vorige huurbedrag het R20,00 per jaar beloop, aangesien die genoemde area slegs vir maksimum twee tot drie uur per week gebruik word; 6) Dat die Wykskomitee se insette in dié verband ook bekom word.

BESTUURDER: STRATE EN STORMWATER

Geen invloed op strate- en stormwaterinfrastruktuur nie.

BESTUURDER: WATER EN RIOOL

No objection.

BOUBEHEER

Alle wetlike vereistes moet nagekom word.

STADSBEPANNING

Eiendom sal gehersoneer moet word, Parkering is nie n primêre gebruik van oopruimte sone nie.

KOMMENTAAR: WYKSKOMITEE

Die Wykskomitee lede is ten gunste van die heraansoek van Metropolitan Kerk.

BESTUURSAANBEVELING

- (i) Dat die Raad kennis neem van die aansoek.
- (ii) Dat die Raad in-beginsel-goedkeuring oorweeg vir die moontlike onderverdeling en hersonering van erf 1747, Bredasdorp.

AANBEVELING: FINANSIES- EN IT DIENSTE KOMITEE (19 FEBRUARIE 2021)

Dat die Bestuursaanbeveling aanvaar word.

BESLUIT 23/2021

Dat die aangeleentheid terug verwys word sodat gesprekvoering met die aansoeker sowel as omliggende eienaars gevoer kan word.

11.9 VERVREEMDING (KOOP): GEDEELTE ERF 4329, BREDASDORP (COLLAB: 363325) (WYK 3)**DOEL VAN VERSLAG**

Om oorweging te skenk aan die versoek van Ministry of Christ United ten einde 'n gedeelte van erf 4329, Bredasdorp te koop (liggingsplan aangeheg op **bladsy 22**).

ALGEMENE INLIGTING

Eienaars	:	KAM
Eiendom	:	Gedeelte Erf 4329, Bredasdorp
Ligging	:	Gonnabosstraat
Huidige sonering	:	Publiek en Sosiaal
Erf Grootte	:	1.2259ha

AGTERGROND

'n Skriftelike versoek, soos aangeheg op **bladsy 23 tot 33** is van Ministry of Christ United ontvang om 'n gedeelte van erf 4329, Bredasdorp by die Raad te koop.

MARKWAARDASIE**FINANSIËLE IMPLIKASIES**

Vervreemdingsinkomste vir KAM.

WETLIKE IMPLIKASIES

Council policy	Alienation of land
MFMA	<ol style="list-style-type: none"> Sect 14(2)(a): asset not required for minimum level of basic services. Sect 14(2)(b): consider fair market value and economic and community value to be received in exchange for the asset. Items in 1 and 2 only to be complied with if the asset to be transferred is a high value asset (see definition of MATR below). Sect 33: Contracts having long term financial implications.
MATR	<ol style="list-style-type: none"> Definition of "high value asset": "fair market value of the capital asset exceeds any of the following amounts: <ol style="list-style-type: none"> R50 million; One percent of the total value of the capital assets of the municipality.... An amount determined by resolution of the council of the municipality which is less than (a) or (b). Definition of "realisable value": fair market value less estimated costs of completion. Definition of "right to use, control or manage": when granting such rights do not amount to permanent transfer or disposal. Regulation 5 (decision-making). Regulation 6 (public participation)
SCM Regulations SCM Policy	Regulation 40: (Disposal Management) Project for job creation, skills development, poverty alleviation and economic growth
Systems Act (public participation)	<p>Section 21A: (1) All documents that must be made public by a municipality in terms of a requirement of this Act, the Municipal finance Management Act or other applicable legislation, must be conveyed to the local community:</p> <p>(a) by displaying the documents at the municipality's head and satellite offices and libraries;</p> <p>(b) by displaying the documents on the municipality's official website, if the municipality has a website as envisaged by section 21 B; and</p> <p>(c) by notifying the local community, in accordance with section 21, of the place, including website address, where detailed particulars concerning the documents can be obtained.</p>
Town Planning legislation	No application is required.

DEPARTEMENTELE KOMMENTAAR**MUNISIPALE BESTUURDER**

Suitable land to be earmarked for faith based purposes as part of the review process of the Cape Agulhas SDF.

DIREKTEUR: FINANSIELE DIENSTE

In support of town planning comments.

DIREKTEUR: GEMEENSKAPSDIENSTE

Voorsien nie enige probleme vanaf Direkoraat: Bestuursdienste nie.

DIREKTEUR: SIVIELE INGENEURSDIENSTE

No adverse impact on infrastructure. All related infrastructure costs are for the applicants account.

AFDELINGSHOOF: STRATEGIESE, BEPLANNING EN ADMINISTRATIEWE DIENSTE

Due to demand any property made available to churches should be done through a public process. I support town planning comments that suitable erven should be identified, rezoned and made available.

ELEK

All connection fees as per the approved tariffs and for owners account.

BESTUURDER: ADMINISTRATIEWE DIENSTE

Ek ondersteun nie die aansoek nie. Die rede, is by bekommernis dat daar nie vroegtydig met dorpsontwikkeling voorsiening gemaak word vir kerke nie. Daar word weekliks aansoek van "kerke" ontvang wat grond wil bekom, en die situasie ruk nou handuit, aangesien die voorsiening re-aktief is. Stadsbeplanning behoort eers vooraf "kerkgrond" te identifiseer en dan beskikbaar te stel.

BESTUURDER: STRATE EN STORMWATER

Erf 4329 het toegang na 'n formele straat.

BESTUURDER: WATER EN RIOOL

No adverse impact on water and sanitation infrastructure.

BOUBEHEER

Ek ondersteun hier vir Town Planning deurdat grond vooraf geïdentifiseer moet word vir kerke en ander geriewe. Anders kom dit dat ons stukkie stukkie grond toeken. Die aansoek word nie ondersteun nie.

STADSBEPLANNING

Sonering is in orde, Erf sal moet onderverdeel word aangesien daar klaar ander gebruike op die eiendom is.

BESTUURDER: VERKEER EN WETSTOEPASSING

Noted comments.

KOMMENTAAR: WYKSKOMITEE (4 DESEMBER 2020)

Die Wykskomitee ondersteun nie die aansoek nie om rede dat Nompululelo Skool, Voedingskema, Immanuel Pinkster en die speelpark alreeds op daardie vlak is en die "Wheele wagons biblioteek" gaan ook daar geplaas word.

BESTUURSAANBEVELING

- (i) Dat die Raad kennis neem van die aansoek.
- (ii) Dat die Raad in-beginsel-goedkeuring oorweeg vir die maontlike onderverdeling van erf 4329, Bredasdorp.
- (iii) Dat die identifisering van kerkgrond tydens die SDF hersieningsproses aandag kry.

AANBEVELING: FINANSIES- EN IT DIENSTE KOMITEE (19 FEBRUARIE 2021)

Dat die Bestuursaanbeveling aanvaar word.

BESLUIT 24/2021

Dat die aangeleentheid terugverwys word vir verdere ondersoek.

11.10 VERVREEMDING (KOOP): GEDEELTE ERF 5585, BREDASDORP (COLLAB: 365049) (WYK 3)**DOEL VAN VERSLAG**

Om oorweging te skenk aan die versoek van me Z Tonisi ten einde 'n gedeelte (4m) van erf 5585, Bredasdorp te koop (liggingsplan aangeheg op **bladsy 34**).

ALGEMENE INLIGTING

Eienaars	:	KAM
Eiendom	:	Gedeelte Erf 5585, Bredasdorp
Erf Grootte	:	2224m ²
Voorgestelde Grootte	:	4m

AGTERGROND

'n Skriftelike versoek, soos aangeheg op **bladsy 35** is van me Tonisi ontvang om 'n gedeelte van erf 5585, Bredasdorp by die Raad te koop.

MARKWAARDASIE**FINANSIËLE IMPLIKASIES**

Vervreemdingsinkomste vir KAM.

WETLIKE IMPLIKASIES

Council policy	Alienation of land
MFMA	<ol style="list-style-type: none"> Sect 14(2)(a): asset not required for minimum level of basic services. Sect 14(2)(b): consider fair market value and economic and community value to be received in exchange for the asset. Items in 1 and 2 only to be complied with if the asset to be transferred is a high value asset (see definition of MATR below). Sect 33: Contracts having long term financial implications.
MATR	<ol style="list-style-type: none"> Definition of "high value asset": "fair market value of the capital asset exceeds any of the following amounts: <ol style="list-style-type: none"> R50 million; One percent of the total value of the capital assets of the municipality.... An amount determined by resolution of the council of the municipality which is less than (a) or (b). Definition of "realisable value": fair market value <u>less</u> estimated costs of completion. Definition of "right to use, control or manage": when granting such rights do not amount to permanent transfer or disposal. Regulation 5 (decision-making). Regulation 6 (public participation)
SCM Regulations SCM Policy	Regulation 40: (Disposal Management) Project for job creation, skills development, poverty alleviation and economic growth
Systems Act (public participation)	<p>Section 21A: (1) All documents that must be made public by a municipality in terms of a requirement of this Act, the Municipal finance Management Act or other applicable legislation, must be conveyed to the local community:</p> <p>(a) by displaying the documents at the municipality's head and satellite offices and libraries;</p> <p>(b) by displaying the documents on the municipality's official website, if the municipality has a website as envisaged by section 21 B; and</p> <p>(c) by notifying the local community, in accordance with section 21, of the place, including website address, where detailed particulars concerning the documents can be obtained.</p>
Town Planning legislation	No application is required.

DEPARTEMENTELE KOMMENTAAR**MUNISPALE BESTUURDER**

Noted.

DIREKTEUR: FINANSIELE DIENSTE

Have to deal in terms of appropriate legislation in a fair and transparent manner which be market related and whereby the property not needed for any services.

DIREKTEUR: GEMEENSKAPSDIENSTE

Noted.

DIREKTEUR: SIVIELE INGENEURSDIENSTE

Not supported, as a subdivision process has to take place reducing a public open space. Inadequate reasons are provided for the request.

ELEK

Any upgrades to electrical capacity or infrastructure for owners account.

BESTUURDER: ADMINISTRATIEWE DIENSTE

DIE AANSOEK WORD NIE ONDERSTEUN nie, aangesien dis nie duidelik watter 4m die eienaar versoek nie. 'n Meer volledige skets moet voorgelê word.

BESTUURDER: STRATE EN STORMWATER

Stormwaterinfrastruktuur op die betrokke grond moet toeganklik bly vir onderhoudsdoeleindes.

BESTUURDER: WATER EN RIOOL

Any water and sanitation capacity increase for owners account. Wayleave inspection required.

BOUBEHEER

Noted.

STADSBEPLANNING

Eiendom sal moet onderverdeel, gesluit, hersoneer en konsolideer word.

KOMMENTAAR: WYKSKOMITEE (4 DESEMBER 2020)

Voorheen was daar alreeds aansoek gedoen vir grond op bogenoemde erf wat afgekeer was, a.g.v stormwaterpype wat daar loop en daar moet 'n oop spasie wees. Wykskomitee ondersteun nie die aansoek nie.

BESTUURSAANBEVELING

- (i) Dat die Raad kennis neem van die aansoek.
- (ii) Dat, aangesien die wykskomitee nie die aansoek ondersteun nie, die definitiewe ligging ondersoek word en weer oorweeg word ('n soortgelyke aansoek vir dieselfde grond is reeds in die verlede afgekeur as gevolg van die versnippering van openbare areas).

AANBEVELING: FINANSIES- EN IT DIENSTE KOMITEE (19 FEBRUARIE 2021)

Dat die Bestuursaanbeveling aanvaar word.

(Raadslid Tonisi nie teenwoordig tydens bespreking van die aangeleentheid nie.)

BESLUIT 25/2021

Dat die aangeleentheid terugverwys word sodat uitklaring verkry kan word ten opsigte van die spesifieke gedeelte aangevra, bestaande infrastruktuur en terugrapportering aan die Wykskomitee.

(Raadslid Tonisi nie teenwoordig tydens bespreking van die aangeleentheid nie.)

11.11 VERVREEMDING (HUUR): GEDEELTE ERF 513, NAPIER (COLLAB: 365048) (WYK 1)DOEL VAN VERSLAG

Dat oorweging geskenk word aan die versoek van mnr D Boyter ten einde 'n gedeelte van Erf 513, Napier te huur ten einde 'n BMX resiesport te fasiliteer (liggingsplan aangeheg op **bladsy 36**).

ALGEMENE INLIGTING

Eienaars	:	KAM
Ligging	:	Gedeelte Erf 513, Napier
Huidige sonering	:	Meentgrond
Voorgestelde Grootte	:	125m x 90m

AGTERGROND

'n Skriftelike versoek soos aangeheg op **bladsy 37 tot 43** is van mnr Boyter ontvang om 'n gedeelte van erf 513, Napier by die Raad te huur.

MARKWAARDASIEFINANSIËLE IMPLIKASIES

Vervreemdingsinkomste vir KAM.

WETLIKE IMPLIKASIES

Council policy	Alienation of land
MFMA	<ol style="list-style-type: none"> Sect 14(2)(a): asset not required for minimum level of basic services. Sect 14(2)(b): consider fair market value and economic and community value to be received in exchange for the asset. Items in 1 and 2 only to be complied with if the asset to be transferred is a high value asset (see definition of MATR below). Sect 33: Contracts having long term financial implications.
MATR	<ol style="list-style-type: none"> Definition of "high value asset": <i>fair market value of the capital asset exceeds any of the following amounts:</i> <ol style="list-style-type: none"> R50 million; One percent of the total value of the capital assets of the municipality.... An amount determined by resolution of the council of the municipality which is less than (a) or (b). Definition of "realisable value": fair market value <u>less</u> estimated costs of completion. Definition of "right to use, control or manage": when granting such rights do not amount to permanent transfer or disposal. Regulation 5 (decision-making). Regulation 6 (public participation)
SCM Regulations SCM Policy	Regulation 40: (Disposal Management) Project for job creation, skills development, poverty alleviation and economic growth
Systems Act (public participation)	<p>Section 21A: (1) All documents that must be made public by a municipality in terms of a requirement of this Act, the Municipal finance Management Act or other applicable legislation, must be conveyed to the local community:</p> <ol style="list-style-type: none"> by displaying the documents at the municipality's head and satellite offices and libraries; by displaying the documents on the municipality's official website, if the municipality has a website as envisaged by section 21 B; and by notifying the local community, in accordance with section 21, of the place, including website address, where detailed particulars concerning the documents can be obtained.
Town Planning legislation	No application is required.

DEPARTEMENTELE KOMMENTAARMUNISIPALE BESTUURDER

Noted.

DIREKTEUR: SIVIELE INGENEURSDIENSTE

It is a great project/initiative. We would like to further this discussion. The application cannot be endorsed by the Infrastructure Directorate as a detailed land use study needs to be commenced by Town Planning should the project meet the Council approval in principle. A study needs to be conducted by all relevant Infrastructure and Sports departments. I propose a consolidated meeting be held coordinated by Tracey.

DIREKTEUR: GEMEENSKAPSDIENSTE

Noted.

DIREKTEUR: FINANSIELE DIENSTE

Noted if it can accommodate.

ELEK

The piece of land required is in the middle of the new RDP houses that are planned, there is also a MV overhead line crossing there.

AFDELINGSHOOF: STRATEGIESE, BEPLANNING EN ADMINISTRATIEWE DIENSTE

All legal process needs to be followed, but it is a wonderful initiative that will provide direly needed recreational opportunities to the youth.

BESTUURDER: ADMINISTRATIEWE DIENSTE

Ontwikkeling word absoluut ondersteun. Moontlik moet die voorgestelde gebied, net bietjie geskuif word sodat dit meer 'n reghoekvorm maar om latere ontwikkelings te vergemaklik.

BESTUURDER: STRATE EN STORMWATER

Die betrokke grond is reeds geormerk vir die volgende laekoste behuisingsontwikkeling.

BESTUURDER: WATER EN RIOOL

No objection. Wayleave inspection required before construction.

BOUBEHEER

Noted

STADSBEPLANNING

Gedeelte reeds geormerk vir behuising, geen permanente strukture word ondersteun nie aangesien dit weer moet verwyder word.

KOMMENTAAR: WYKSKOMITEE (17 NOVEMBER 2020)

Die Komitee ondersteun die projek, maar aangesien die perseel waarna verwys word, reeds vir toekomstige behuising geormerk is, beveel die Komitee aan dat die gebied anderkant die "ou brug" langs die ingang vanaf Caledon liewer gebruik moet word. Die Komitee is selfs bereid dat die R20 000,00 wat hulle vir verfraaiing van die ingang van Napier voorgestel het, hiervoor aangewend kan word.

BESTUURSAANBEVELING

Dat die aansoek nie goedgekeur word nie, maar dat 'n ander perseel oorweeg en ondersoek word.

AANBEVELING: FINANSIES- EN IT DIENSTE KOMITEE (19 FEBRUARIE 2021)

Dat die Bestuursaanbeveling aanvaar word.

BESLUIT 26/2021

Dat die aansoek nie goedgekeur word nie, maar dat 'n ander perseel oorweeg en ondersoek word.

11.12 KANSELLASIE VAN VERVREEMDING: ERF 3604 EN 3619, BREDASDORP (BAO)**DOEL VAN VERSLAG**

Om die Raad in te lig dat die voornemende kopers van erf 3604 (Golfstraat) en 3619 (Kalkoentjiesingel), Bredasdorp die koop van genoemde eiendomme kanselleer (liggingskaart aangeheg op **bladsy 44**).

AGTERGROND

Erf 3604 en 3619, Bredasdorp is deur die Raad goedgekeur om vervreem te word deur 'n publieke tender proses. Die tenders is geadverteer en toegeken aan die kopers. Koopkontrakte is opgestel en onderteken. Na ondertekening het die kopers die Raad in kennis gestel dat die koop gekanselleer kan word (sien aangehegte skrywes op **bladsy 45 en 46**).

Erf 3604:	588m ²	Tenderprys was R58 132,50 (BTW ingesluit) (T31/2020) (Munisipale Waarde: R35 000,00)
Erf 3619:	643m ²	Tenderprys was R75 241,39 (BTW ingesluit) (T32/2020) (Munisipale Waarde: R35 000,00)

FINANSIËLE IMPLIKASIE

Inkomste van bykans R130 000,00

BESTUURSAANBEVELING

- (i) Dat die Raad kennis neem dat die voornemende kooptransaksies gekanselleer is (Tenders T31 en T32/2020).
- (ii) Dat die vorige Raadsbesluite herroep word.
- (iii) Dat erf 3604 en 3619, Bredasdorp per publieke tender aan "eerste kopers" te koop aangebied word, met die vorige tenderprys as die reserweprys.

BESLUIT 27/2021

- (i) Dat die Raad kennis neem dat die voornemende kooptransaksies gekanselleer is (Tenders T31 en T32/2020).
- (ii) Dat die vorige Raadsbesluite herroep word.
- (iii) Dat die verkoopsproses en uitklaring rondom die reserwe prys weer aan die Raad voorgelê word vir oorweging.

11.13 VERVREEMDING VAN GROND: ERWE 1337 EN 1338, NAPIER (KLEINHOEWES) - VIERFONTEIN BOERDERY**VERSLAG OPGESTEL DEUR DIE BESTUURDER: ADMIN ONDERSTEUNING****DOEL VAN VERSLAG**

Om te oorweeg om bestaande erwe (kleinhoewes) 1337 en 1338, Napier te vervreem aan Vierfontein Boerdery vir kantore en 'n pakstoor.

AGTERGROND

'n Aansoek is vanaf Vierfontein Boerdery ontvang om twee kleinhoewes by die Raad te koop vir die oprigting van 'n pakstoor en kantore (sien aangehegte e-pos op **bladsy 47**).

Vierfontein verwys in hul skrywe na die aantal werksgeleenthede wat die ontwikkeling kan skep (tot 8 000 man-ure), asook die uitbreiding van die bestaande boerdery.

Daar bestaan tans nie 'n soortgelyke verpakkingsaanleg binne KAM of omliggende area nie en alle produkte word na Grabouw/Swellendam vervoer vir verpakking. Die kleinhoewes waarin Vierfontein wil belê, was reeds by verskeie geleenthede te koop aangebied, maar 'n markverwante prys kon nog nie behaal word nie (per tender / per veiling asook uit die hand).

Die kleinhoewes is gesoneer vir "Landbou" en daarom val dit binne die beleidsraamwerk van die Raad.

Erf 1337

Groote: 21 773m²
 Eienaar: KAAP AGULHAS MUNISIPALITEIT
 Sonering: Landbou
 Munispale waardasie: R1 090 000
 R1 740 000 (waardeerder Phillip Eloff)
 Veilingprys: 24 Oktober 2018 - R210 000 (18 Bieërs)
 DDP Valuation (23 Mei 2019): R1 090 000
 Hersiene waardasie: RB 112/2019 (23 Julie 2019) Reserweprys
 R1 610 000 (prys nie behaal)
Hersiene waardasie RB 162/2018 (30 Okt 2018): R218 000

Erf 1338

Groote: 14 420m²
 Eienaar: KAAP AGULHAS MUNISIPALITEIT
 Sonering: Landbou
 Munispale waardasie: R720 000
 R1 150 000 (waardeerder Phillip Eloff)
 Veilingprys: 24 Oktober 2018 - R220 000 (14 Bieërs)
 DDP Valuation (23 Mei 2019): R720 000
 Hersiene waardasie: RB 112/2019 (23 Jul 2019) Reserwe prys R1 065 000
 (prys nie behaal)
Hersiene waardasie: RB 162/2018 (30 Okt 2018): R144 000

Die vervreemding was al verskeie kere deur die Raad oorweeg: RB 145/22 Oktober 2018 (R80/m²), Raadsbesluit 162/2018 hersiene waardasie (sien hierbo) op 30 Oktober 2018 en RB 112/2019 (23 Julie 2019) asook 8 Desember 2020 - sien hierbo.

Op 1 Februarie 2021 word 'n terreinbesoek afgelê - Alle Raadslede was genooi en die inspeksie is bygewoon deur Rdh Jantjies, Rdl'e Nieuwoudt, Sauls (Wyksraadslid), Tonisi, October en Burger asook die volgende personeel, naamlik: me Nel, mnre Du Toit en Moelich asook verteenwoordigers van Vierfontein Boerdery. Die eerste aansoek ter vervreemding is reeds in Oktober 2020 ontvang en die dringendheid van die aangeleentheid word verduidelik - **Die produsent wil reeds in Junie 2021 die volledige pakstoor en kantoor in bedryf hê, want dit is die tyd wat die oes gelewer word.**

BEPALING VAN MARKWAARDASIES

MARKWAARDASIE: PHILIP ELOFF (2018)

Property description: Erven 1111, 1112, 1113, 1114, 1115, 1330, 1331, 1332, 1334, 1335, 1336, 1337, 1338 Napier

"I, Philip Eloff, hereby certify that I have inspected the subject properties herein described, that I have no pecuniary interests in the properties and that I have verified particulars contained herein, that I have valued the subject properties to the best of my ability and knowledge and have found the market value of the subject properties AS IS as at 27 September 2018 to be as given in the Table below."

The following values are therefore suggested:

Erf number	Size in m ²	Value at R60/m ²	Rounded value	Remarks
1337	21 773	1 741 840	R1 740 000	
1338	14 420	R1 153 600	R1 150 000	Servitude fringes property

BESPREKING

Die veiling op 24 Oktober 2018 het die volgende aanbiedinge ontvang:

LOT	ERF	SIZE IN m ²	RESERVE PRICES FOR AUCTION	6 METER SERVITUDE POWERLINE	BIDDERS	BID PRICE
13	1337	21 773	R1 610 000		18	R210 000
14	1338	14 420	R1 065 000	X	14	R220 000

In die lig van bogenoemde aanbiedinge is Mnr Eloff versoek om die markwaarde van Erwe 1111, 1112, 1113, 1114, 1115, 1330, 1331, 1332, 1334, 1335, 1336, 1337 en 1338 Napier te hersien en om die volgende faktore in ag te neem:

- (i) Huidige ekonomiese tendense het 'n impak op die waarde van eiendomme, volgens die begrotingstoespraak van die Minister van Finansies op 24 Oktober 2018.
- (ii) Erwe oorweeg vir die waardasie is slegs 500m² groot en kan nie beskou word as goeie vergelykende verkope nie. Hulle is ook gesoneer vir Enkel Woonsone doeleindes; terwyl die erwe op veiling gesoneer is vir Kleinhoewe doeleindes.
- (iii) Die erwe is huidiglik nie ontwikkel nie, maar kan gediens word.
- (iv) Toegang word verkry van die bestaande Monsanto grondpad en is geleë op 'n skuins helling.
- (v) Die eiendomme is nie omhein nie en grens aan Landbougrond.

Die totaal van die aanbiedinge vir 14 kleinhowes was R2 495 000,00 en die hersiende waardasie in totaal is R2 372 000,00.

HERSIENDE WAARDASIE

Property description: Erven 1111, 1112, 1113, 1114, 1115, 1330, 1331, 1332, 1334, 1335, 1336, 1337, 1338 Napier

I, Philip Eloff, hereby certify that I have inspected the subject properties herein described, that I have no pecuniary interests in the properties and that I have verified particulars contained herein, that I have valued the subject properties to the best of my ability and knowledge and have found the market value of the subject properties AS IS as at 28 October 2018 to be as given in the Table below, with a total suggested floor value of R2 370 000,00.

ERF	RESERVE PRICES FOR AUCTION	BID PRICE	HERSIENDE WAARDASIE
1111	R1 020 000	R275 000	R147 000
1112	R1 065 000	R100 000	R148 000
1113	R1 065 000	R100 000	R148 000
1114	R1 060 000	R150 000	R147 000
1115	R1 055 000	R100 000	R146 000
1330	R1 260 000	R175 000	R170 000
1331	R1 360 000	R200 000	R184 000
1332	R1 205 000	R225 000	R162 000
1333	R1 230 000	R175 000	R166 000
1334	R1 280 000	R175 000	R173 000

1335	R1 360 000	R190 000	R184 000
1336	R1 740 000	R200 000	R235 000
1337	R1 610 000	R210 000	R218 000
1338	R1 065 000	R220 000	R144 000

RAADSBESLUIT: 30 OKTOBER 2018 (BESLUIT 162/2018)

- (i) Dat die Bestuursaanbeveling nie as 'n besluit van die Raad aanvaar word nie:

Dat Besluit 145/2018 Voorwaarde (iv): "Dat waardasiepryse as insetpryse tydens die veiling van toepassing sal wees." geneem op 22 Oktober 2018 as volg gewysig word:

"Dat die hersiende waardasie van 28 Oktober 2018 geag sal wees as die markwaarde vir vervreemding en dat die erwe dan dienooreenkomstig vervreem word, aangesien die totale inkomste R2 495 000,00 is."

- (ii) Dat die genoemde eiendomme nie nou vervreem word nie.

WAARDASIE: DDP VALUATION AND ADVISORY SERVICES (PTY) LTD

Die volgende uit die waardasie verslag van Mnre DDP Valuation and Advisory Services (Pty) Ltd gedateer 23 Mei 2019:

LOCAL AUTHORITY VALUATION

The property appears in the current valuation roll as follows: Erf 1337 : R1 090 000,00
Erf 1338 : R 720 000,00

Date of Valuation: 01 Julie 2017

VALUATION OF THE DIFFERENT LAND COMPONENTS:

Land component	Extent in Hectare	Guideline per hectare	Market Value per hectare	Total Market Value
Vacant land with 14 smallholdings erven	24.7446ha	R 450 000 to R900 000		R 14 039 480
Erf 1111	1.8351ha		R600 000/ha	R 1 101 060
Erf 1112	1.6458ha		R550 000/ha	R 905 190
Erf 1113	1.6441ha		R550 000/ha	R 904 255
Erf 1114	1.6365ha		R550 000/ha	R...900 075
Erf 1115	1.6257ha		R550 000/ha	R 894 135
Erf 1330	1.7011ha		R550 000/ha	R...935 605
Erf 1331	1.8377ha		R600 000/ha	R 1 102 620
Erf 1332	1.6205ha		R550 000/ha	R 891 275
Erf 1333	1.6604ha		R550 000/ha	R 913 220
Erf 1334	1.7275ha		R550 000/ha	R 950 125
Erf 1335	1.8403ha		R600 000/ha	R 1 104 180
Erf 1336	2.3506ha		R600 000/ha	R 1 410 360
Erf 1337	2.1773ha		R600 000/ha	R 1 306 380
Erf 1338	1.4420ha		R500 000/ha	R 721 000

In view of the information presented in this report, a valuation of R14 000 000,00 (Fourteen Million Rand Only) is considered to be a realistic reflection of the subject property's market value (excluding any movable items (implements), game and livestock) as at the respective date of valuation. No allowance has been made for Value Added Tax (VAT) or transfer fees nor for duties which may be payable in the event of the sale of the subject property.

DECLARATION

Having inspected the abovementioned property and after taking due consideration of all the relevant factors, I, Carla Beyers, in my capacity as Valuer, consider the above valuation to be a true and fair assessment of its current market value. Carla Beyers Candidate Valuer (South Africa) (Reg. No: 7897/7)

BESTUURSAANBEVELING: OKTOBER 2020

- (i) Aangesien die eiendomme, ingevolge Art 14(2)(a) van die Plaaslike Regering: Munisipale Finansiële Bestuurswet nie vir die lewering van die minimum vlak van basiese dienste benodig word nie, in-beginsel goedkeuring verleen word vir die verkoop van erwe 1111, 1112, 1113, 1114, 1115, 1330, 1331, 1332, 1334, 1335, 1336, 1337 en 1338, Napier.
- (ii) Dat die genoemde erwe op publieke veiling verkoop word.
- (iii) Dat die genoemde erwe vir kleinhoewe doeleindes aangewend word.
- (iv) Dat waardasiepryse as insetpryse tydens die veiling van toepassing sal wees.
- (v) Dat die veiling op die Raad se facebook blad en webtuiste geadverteer word.
- (vi) Dat die Raad die volgende reserwe pryse bepaal:

ERF	SIZE IN m ²	RESERVE PRICES FOR AUCTION	6 METER SERVITUDE POWERLINE
1337	21 773	R1 610 000	
1338	14 420	R1 065 000	X

BESLUIT 112/2019: 23 JULIE 2019

Dat erwe 1111, 1112, 1113, 1114, 1115, 1330, 1331, 1332, 1334, 1335, 1336, 1337 en 1338, Napier nie vervreem word nie.

SAMEVATTING

Soos per Raadsbesluit word die waarde van erwe soos volg aangepas:

ERF	RESERVE PRICES FOR AUCTION	BID PRICE	HERSIENDE WAARDASIE
1337	R1 610 000	R210 000	R218 000
1338	R1 065 000	R220 000	R144 000

BESTUURSAANBEVELING: 8 DESEMBER 2020

- (i) Dat die Raad kennis neem van die versoek vanaf Vierfontein Boerdery vir die vervreemding van grond.
- (ii) Dat die raad in-beginsel die ontwikkeling ondersteun.
- (iii) Dat Alternatiewe grond ondersoek word, en wel die volgende moontlikhede:
 - a. Die kampe oppad na Vierfontein (tans onder huurkontrak)
 - b. Grond agter die begraafplaas (tans onder huurkontrak met Agri Dwala)
 - c. Grond op die grondpad na Elim. (Die bestaande "urban edge" is baie naby aan die nuwe sokkerveld en dit laat baie min opsies)
 - d. Grond agter Napier Munisipale store (moet 500m vanaf die strotingsterrein wees.)

AANBEVELING: FINANSIES- EN IT DIENSTE KOMITEE

Dat die aangeleentheid na die Wykskomitee verwys word vir hul insette.

KOMMENTAAR: WYKSKOMITEE

Die Komitee ondersteun die projek. Vierfontein is tans die grootste werkgewer in Napier en het reeds baie geld hier bestee. So 'n projek kan baie vir Napier beteken. Die Komitee versoek egter dat werkers van Napier sover moontlik gebruik moet word. Indien daar nie tot die versoek toegestem word nie, wil die Komitee graag aanbeveel dat alternatiewe (die kampe oppad na Vierfontein) oorweeg moet word.

BESLUIT 205/2020: 8 DESEMBER 2020

- (i) Dat die bestuursaanbeveling, in-beginsel aanvaar word.
- (ii) Dat die finale toekenning van die geskikste perseel ondersoek en weer aan die Raad voorgelê word.

FINANSIËLE IMPLIKASIE

'n Aanbod van R400 000,00 per erf is van Vierfontein Boerdery ontvang. Die ontwikkelaar sal aanspreeklik wees vir die installering van alle munisipale dienste.

REGSIMPLIKASIE

Dat 'n koopoorreënkomst met 'n terugvalklouse deur die Raad se prokureur opgestel word.

This asset of the Council is not required for the provision of the minimum level of basic services. However, the following legal requirements and community participation processes will have to be followed:

Council policy	Alienation of land
MFMA	<ol style="list-style-type: none"> 1. Sect 14(2)(a): asset not required for minimum level of basic services. 2. Sect 14(2)(b): consider fair market value and economic and community value to be received in exchange for the asset. 3. Items in 1 and 2 only to be complied with if the asset to be transferred is a high value asset (see definition of MATR below). 4. Sect 33: Contracts having long term financial implications.
MATR	<ol style="list-style-type: none"> 1. Definition of "high value asset": "fair market value of the capital asset exceeds any of the following amounts: <ol style="list-style-type: none"> a) R50 million; b) One percent of the total value of the capital assets of the municipality.... c) An amount determined by resolution of the council of the municipality which is less than (a) or (b). 2. Definition of "realisable value": fair market value <u>less</u> estimated costs of completion. 3. Definition of "right to use, control or manage": when granting such rights do not amount to permanent transfer or disposal. 4. Regulation 5 (decision-making). 5. Regulation 6 (public participation)
SCM Regulations SCM Policy	Regulation 40: (Disposal Management) Project for job creation, skills development, poverty alleviation and economic growth
Systems Act (public participation)	<p>Section 21A: (1) All documents that must be made public by a municipality in terms of a requirement of this Act, the Municipal Finance Management Act or other applicable legislation, must be conveyed to the local community:</p> <ol style="list-style-type: none"> (a) by displaying the documents at the municipality's head and satellite offices and libraries; (b) by displaying the documents on the municipality's official website, if the municipality has a website as envisaged by section 21 B; and (c) by notifying the local community, in accordance with section 21, of the place, including website address, where detailed particulars concerning the documents can be obtained.
Town Planning legislation	No application is required.

BESLUIT 8/2021: 11 FEBRUARIE 2021

- (i) Aangesien die eiendom, ingevolge Art 14(2)(a) van die Plaaslike Regering: Munisipale Finansiële Bestuurswet nie vir die lewering van die minimum vlak van basiese dienste benodig word nie, in-beginsel-goedkeuring verleen word vir die verkoop van erwe 1337 en 1338 Napier.
- (ii) Dat die Raad kennis neem van die aanbod wat Vierfontein Boerdery gemaak het vir erwe 1337, 1338, Napier.
- (iii) Dat die Raad kennis neem van die toekomstige ekonomiese impak wat die totale ontwikkeling tot die streek sal hê, asook die groot aantal werksgeleenthede wat binne KAM area geskep sal word, vir plaaslike inwoners sover moontlik.
- (iv) Dat, na die uitvoering van 'n terreininspeksie op 1 Februarie 2021, word erwe 1337 en 1338, Napier as die mees geskikte erwe vir die ontwikkeling van Vierfontein Boerdery se pakstoor en kantoor ooreengekom.

- (v) Dat erf 1337 Napier, met 'n grootte van 2.1773 Ha en die markwaarde van R218 000 (Raadsbesluit 30 Oktober 2019) aan Vierfontein Boerdery vervreem mag word teen die prys van R400 000 (aanbod word aanvaar).
- (vi) Dat erf 1338 Napier, met 'n grootte van 1.4420Ha en die markwaarde van R144 000 (Raadsbesluit 30 Oktober 2019) aan Vierfontein Boerdery vervreem mag word teen die prys van R400 000 (aanbod word aanvaar).
- (vii) Aangesien die ontwikkeling onafhanklik op al twee erwe sal plaasvind, hoef die twee erwe nie gekonsolideer te word nie.
- (viii) Dat alle wetlike prosesse in plek gestel sal word, wat insluit die publieke kennisname, die opstel van die koopoooreenkoms en die oordrag van die grond.
- (ix) Toestemming word hiermee gegee dat die volledige bouplanne reeds oorweeg kan word, voordat oordrag van die eiendom plaasvind.
- (x) Alle munisipale dienste sal deur die koper vir sy eie rekening geïnstalleer word.

(RAADSLID JACOBS TEKEN SY TEENSTEM AAN, EN WEL OM DIE VOLGENDE REDES:

- 1. Impak van die verkoop, bepaal die marwaarde. Dit het effek op waardasierol (R49 p² vs R27 en R18) wat langtermyn effek op KAM se inkomste sal hê.***
- 2. Huidige sonering is landbou en hersonering sal moet plaasvind.***
- 3. Omgewingsimpakstudies gaan nodig wees.***
- 4. Die prosesse en beleide wat gevolg moet word, gaan tyd neem en die voorwaardes soos deur bestuur aanbeveel is strydig met punte 2/3.)***

PUBLIEKE DEELNAME PROSES

Die Raad se voorneme om die genoemde erwe te verkoop word op 26 Februarie 2021 geadverteer vir publieke deelname. Insette/Besware sluit op 12 Maart 2021. Verskeie navrae en insette word van die gemeenskap ontvang.

'n Publieke vergadering word met van die belangegroepes gehou in Napier se raadsaal op 11 Maart 2021 (sien aangehegte bywoningsregister op bladsy 48). Tydens die vergadering word die volgende bespreek:

1. Verskeie sketse en ontwerpe.
2. Dit wat binne die bestaande sonering op die erwe mag geskied.
3. Moontlike alternatiewe terreine.
4. Die werkskeppingsgeleentheid van die projek (gedurende seisoentyd tot soveel as 1 400 persone per dag).
5. Die gebruik van plaaslike arbeid.
6. Die bestaande Ruimtelike Ontwikkelingsplan (Spacail Development Framework).
7. Die moontlike verkeersimpak op die kruising van Monsantoeweg met die R316.
8. Die toerisme geleentheid wat in die toekoms vir Napier kan ontwikkel.
9. Daar word bevestig dat met die bestaande sonering, wel voortgegaan kan word met die oprigting en bedryf van 'n pakstoor.
10. Dat die eienaar self aanspreeklik sal wees vir alle munisipale dienste wat gelewer moet word.

INSETTE IS ONTVANG VANAF / INPUTS WERE RECEIVED FROM

- Lori and Elaine Hodgson
- Napier Heritage and Conservation Body (NHCB) (Mr Randall Fuller)
- Pieter van der Linden
- Dr Odette Curtis-Scott (Overberg Renosterveld Conservation Trust)
- Noni Gordon
- Terry Armstrong
- Ika Pietersen
- The Napier Residents Association (Executive Committee)
- Denys Roberts

INSETTE WAT VANAF DIE GEMEENSAP ONTVANG IS, SLUIT ONDER ANDERE IN

- Sonering / Zoning as smallholding
- Die markwaarde van die eiendom / Market value
- Die verkoopproses (“uit die hand-verkoop”) / Out of hand sale
- Estetiese voorkoms van die struktuur / Aesthetic appearance
- Napier Renosterveld Reservaat / Napier Renosterveld Reserve
- Verkeersimpak / Traffic impact with the R316 crossing
- Toerisme / Tourism
- Plaaslik Arbeid / Local labour
- Munisipale Dienste / Municipal Services

Sodra die eienaar die soneringsproses afhandel, sal dit al die bogenoemde aspekte aanspreek. Sonering moet plaasvind vanaf “kleinhoewe na landbou-prosessering”.

BESTUURSAANBEVELING

- (i) Aangesien die eiendomme, ingevolge Art 14(2)(a) van die Plaaslike Regering: Munisipale Finansiële Bestuurswet nie vir die lewering van die minimum vlak van basiese dienste nodig word nie, inbeginsel goedkeuring verleen word vir die verkoop van erwe 1337 en 1338, Napier.
- (ii) Dat die Raad kennis neem van die aanbod wat Vierfontein Boerdery gemaak het vir erwe 1337, 1338, Napier.
- (iii) Dat die Raad kennis neem van die toekomstige ekonomiese impak wat die totale ontwikkeling tot die streek sal hê, asook die groot aantal werksgeleenthede wat binne KAM area geskep sal word, vir plaaslike inwoners sover moontlik.
- (iv) Dat, na die uitvoering van ‘n terreininspeksie op 1 Februarie 2021, word erwe 1337 en 1338, Napier as die mees geskikte erwe vir die ontwikkeling van Vierfontein Boerdery se pakstoor en kantoor ooreengekom.
- (v) Dat erf 1337 Napier, met ‘n grootte van 2.1773 Ha en die markwaarde van R218 000 (Raadsbesluit 30 Oktober 2019) aan Vierfontein Boerdery vervreem mag word teen die prys van R400 000 (aanbod word aanvaar).
- (vi) Dat erf 1338 Napier, met ‘n grootte van 1.4420Ha en die markwaarde van R144 000 (Raadsbesluit 30 Oktober 2019) aan Vierfontein Boerdery vervreemd mag word teen die prys van R400 000 (aanbod word aanvaar).
- (vii) Aangesien die ontwikkeling onafhanklik op al twee erwe sal plaasvind, hoef die twee erwe nie gekonsolideer te word nie.
- (viii) Dat alle wetlike prosesse in plek gestel sal word, wat insluit die publieke kennisname, die opstel van die koop-ooreenkoms en die oordrag van die grond.
- (ix) Toestemming word hiermee gegee dat die volledige bouplanne reeds oorweeg kan word, voordat oordrag van die eiendom plaasvind.
- (x) Alle munisipale dienste sal deur die koper vir sy eie rekening geïnstalleer word.
- (xi) Dat die nuwe eienaar wel deur ‘n soneringsproses gaan alvorens die verpakkingsaanleg in bedryf gestel kan word.

BESLUIT 28/2021

- (i) Aangesien die eiendomme, ingevolge Art 14(2)(a) van die Plaaslike Regering: Munisipale Finansiële Bestuurswet nie vir die lewering van die minimum vlak van basiese dienste nodig word nie, inbeginsel goedkeuring verleen word vir die verkoop van erwe 1337 en 1338, Napier.
- (ii) Dat die Raad kennis neem van die aanbod wat Vierfontein Boerdery gemaak het vir erwe 1337, 1338, Napier.
- (iii) Dat die Raad kennis neem van die toekomstige ekonomiese impak wat die totale ontwikkeling tot die streek sal hê, asook die groot aantal werksgeleenthede wat binne KAM area geskep sal word, vir plaaslike inwoners sover moontlik.
- (iv) Dat, na die uitvoering van ‘n terreininspeksie op 1 Februarie 2021, word erwe 1337 en 1338, Napier as die mees geskikte erwe vir die ontwikkeling van Vierfontein Boerdery se pakstoor en kantoor ooreengekom.

- (v) Dat erf 1337 Napier, met 'n grootte van 2.1773 Ha en die markwaarde van R218 000 (Raadsbesluit 30 Oktober 2019) aan Vierfontein Boerdery vervreem mag word teen die prys van R400 000 (aanbod word aanvaar).
- (vi) Dat erf 1338 Napier, met 'n grootte van 1.4420Ha en die markwaarde van R144 000 (Raadsbesluit 30 Oktober 2019) aan Vierfontein Boerdery vervreemd mag word teen die prys van R400 000 (aanbod word aanvaar).
- (vii) Aangesien die ontwikkeling onafhanklik op al twee erwe sal plaasvind, hoef die twee erwe nie gekonsolideer te word nie.
- (viii) Dat alle wetlike prosesse in plek gestel sal word, wat insluit die publieke kennisname, die opstel van die koop-ooreenkoms en die oordrag van die grond.
- (ix) Toestemming word hiermee gegee dat die volledige bouplanne reeds oorweeg kan word, voordat oordrag van die eiendom plaasvind.
- (x) Alle munisipale dienste sal deur die koper vir sy eie rekening geïnstalleer word.
- (xi) Dat die nuwe eienaar wel deur 'n soneringsproses gaan alvorens die verpakkingsaanleg in bedryf gestel kan word.
- (xii) Dat die ooreenkoms opskortende voorwaardes sal bevat waardeur die ontwikkelaar alle ontwikkelingsregte binne 'n periode van 18 maande vanaf ondertekening van die ooreenkoms in plek sal stel, mits die Raad 'n verlenging toestaan op die basis van aanvaarbare vordering gemaak.

11.14 **VERVREEMDING/ONTWIKKELING: ERWE 852 EN 857, STRUISBAAI (STRUISBAAI ONTWIKKELINGS)**

VERSLAG OPGESTEL DEUR DIE BESTURDER: ADMIN ONDERSTEUNING

DOEL VAN VERSLAG

Om oorweging te skenk om die eiendom van erwe 852 en 857, Struisbaai aan LTN Properties (Edms) BPK te vervreem. Die voornemende koper is tot einde Maart 2021 geleentheid gebied om 'n finale voorlegging aan die Raad te maak en sodanige voorstel is nou ontvang vir die Raad vir oorweging.

ALGEMENE INLIGTING

Eienaars : KAM
 Eiendom : Erf 852 en 857, Struisbaai
 Erf Grootte : 5.45 HA
 Sonering : Wil aanwend vir "kommersiële ontwikkeling"

GEDEELTE VERSOEK:	Erf 852, Struisbaai	Grootte .2504 Ha
En	Erf 857, Struisbaai	Grootte 2.2401 Ha
	Totaal	Grootte 2.4905 Ha
Verkoopprys:	R7 960 000 (BTW uitgesluit) (BTW ingesluit: R9 145 000)	

AGTERGROND

EERSTE AANBOD

Die Raad het reeds by vroeër geleenthede oorweging geskenk om 'n gedeelte van erwe 852 en 857 in Struisbaai aan LTN Bedrywe (Edms) Bpk te vervreem om 'n kommersiële ontwikkeling daar te doen. Die aanvanklike koopprys was bepaal op R19 222 250,00 en volgens die ooreenkoms moet die ontwikkelaar 'n 5% "non-refundable" deposito van R961 112,50 betaal, nog voordat daar enige verkope was. Die koper het die Raad versoek om die ontwikkeling in 2 fases te doen, maar die kooptransaksie word net verseker vir die gedeelte van die grond waarop fase 1 van die ontwikkeling sal voortspruit. Die grootte van die aanvanklike gedeelte was 5.45 Ha.

KOMMENTAAR: WYK 5

Die Wykskomitee ondersteun die aanbod, maar dat die res (orige 60%) nie eksklusief vir die ontwikkelaar onbepaald as eerste opsie gehou kan word nie en oop is vir enige ander ontwikkelaar wat sou belangstel.

BESLUIT 119/2020: 27 AUGUSTUS 2020

- (i) Die Raad ondersteun die vervreemding van erf 852 en 857, Struisbaai (5,45 hektaar) aan LTN Bedrywe, maar dat die res (orige 60%) nie eksklusief vir die ontwikkelaar onbepaald as eerste opsie gehou kan word nie en oop is vir enige ander ontwikkelaar wat sou belangstel.
- (ii) Dat die Raad kennis neem dat LTN Bedrywe steeds belangstel in die ontwikkeling van erf 852 en 857, Struisbaai en daarom verder uitstel verleen tot Desember 2020 vir die betaling van die 5% deposito.
- (iii) Dat die Raad kennis neem dat die oorsaak van die uitstel hoofsaaklik toegeskryf kan word aan die inperking deur Covid-19.

Daar is op 2 Desember 2020 met die Raad se prokureur vergader wat voorstel dat die datum van finalisering uitgestel word na 31 Maart 2021, en wel om die volgende redes:

LTN Bedrywe (Edms) Bpk: Prysonderhandeling en die 5% deposito betaalbaar, asook die finalisering van die grootte van die grond, met inaggenome die nuwe potensiële boorgate verlang.

RAADSBESLUIT 119/2020 WORD OP 8 DESEMBER 2020 SOOS VOLG GEWYSIG (RB 235/2020):

*“Dat die Raad kennis neem dat LTN Properties (Edms) Bpk, steeds belangstel in die genoemde ontwikkelings in Struisbaai en daarom verder uitstel verleen word tot **31 Maart 2021** vir die betaling van die 5% deposito.”*

FINALE AANBOD

Die ontwikkeling van erf 852 en 857, Struisbaai sou in fases plaasgevind het, maar is nie deur die Raad goedgekeur nie. Die voornemende koper versoek die Raad om nou 2.4905Ha van die reeds goedgekeurde gedeelte te koop. 'n Nuwe waardasie is aangevra vir die 2.4905Ha (wat aanvanklik fase 1 was) en die prys is bepaal op R7 960 000 (BTW uitgesluit.) (sien aangehegte kaart op **bladsy 49**).

FINANSIËLE IMPLIKASIE

Inkomste van R7 960 000 (BTW Uitgesluit)

DEPARTEMENTELE INSETTE

BOUBEHEER: Aansoek word ondersteun deur Boubeheer en dat die nodige bouplanne ingedien sal word vir oorweging voordat daar met enige werk begin word.

BESTUURSAANBEVELING: 11 FEBRUARIE 2021

Aangesien die Raad reeds in-beginsel goedkeuring vir die vervreemding van gedeeltes van erwe 852 en 857 gegee het en die wetlike prosesse gevolg is, word die volgende aanbeveling gemaak:

- (i) Dat die Raad nie gedeeltes van erf 852 en 857, Struisbaai vir munisipale doeleindes benodig nie (ingevolge Art 14 van die MFMA).
- (ii) Dat die vorige Raadsbesluit (119/2020) bekragtig word, waardeur die vervreemding van erwe 852 en gedeeltes van erf 857, Struisbaai aan LTN Properties Edms (Bpk) goedgekeur word.
- (iii) Dat die verkoopprijs van R7 960 000 (BTW uitgesluit) vir die uitgewysde 2.4905Ha aanvaar word.
- (iv) Dat die Munisipale Bestuurder gemagtig word om die ooreenkoms namens die Raad te onderteken.

BESLUIT 9/2021: 11 FEBRUARIE 2021

“Dat die aangeleentheid terugverwys word sodat daar eers verdere onderhandelings met Kol Govender van die SAPD kan plaasvind ten opsigte van die vestiging van ‘n polisiestatie op die genoemde gedeelte van die erwe.

Die genoemde onderhandeling soos bo deur die Raad besluit het op 17 Februarie 2021 met Kol Govender van die SAPD plaasgevind. Kol Governder het onder andere die volgende stellings gemaak:

1. Daar is nie in die Maart 2021-Begroting voorsiening gemaak vir die bou van ‘n nuwe Polisiestatie op Struisbaai nie.
2. Mnr Erasmus (van LTN Properties) mag opgraderings aan die bestaande polisiestatie in Struisbaai doen, aangesien die geboue in ‘n gehawende toestand is en van die Raad gehuur word deur die Departement Openbare Werke. Opgradering sal met die Raad se toestemming moet geskied soos deur die ooreenkoms bepaal.
3. Die SAPD se begroting sal eers aangewend word in gebiede waar misdaad die hoogste is en op dié stadium is Struisbaai nie ‘n hoë prioriteit vir die SAPD nie.
4. Dit sal aanvaarbaar wees indien en wanneer die SAPD wel befondsing bekom vir die bou van ‘n nuwe Polisiestatie in Struisbaai, daar dan weer onderhandel kan word oor ‘n stuk grond.
5. Kol Govender noem dat die SAPD reeds sowat R400 000,00 gespandeer het aan koste ten opsigte van die grond en die Raad nie daarvoor aanspreeklik sal hou nie.
6. Dat hy (Govender) nie kan voorsien dat ‘n nuwe polisiestatie vir Struisbaai voor oor 10 - 15 jaar gebou sal kan word nie.

Na die gesprek, is dit duidelik dat die grond wat geormerk was vir die bou van ‘n nuwe polisiestatie, nou wel aan LTN Properties beskikbaar gestel kan word vir die daarstelling van ‘n inkoopentrum.

BESTUURSAANBEVELING

Aangesien die Raad reeds in-beginsel goedkeuring vir die vervreemding van gedeeltes van erwe 852 en 857 gegee het en die wetlike prosesse gevolg is, word die volgende aanbeveling gemaak:

- (i) Dat die Raad, ingevolge Art 14 van die MFMA nie gedeeltes van erf 852 en 857, Struisbaai vir munisipale doeleindes benodig nie.
- (ii) Dat die vorige Raadsbesluit (RB 119/2020) bekragtig word waardeur die vervreemding van erwe 852 en gedeeltes van erf 857, Struisbaai aan LTN Properties Edms (Bpk), in-beginsel goedgekeur word.
- (iii) Dat die Raad kennis neem dat die geormerkte grond vir die polisiestatie op Struisbaai, nie meer benodig word nie.
- (iv) Dat die verkoopprijs van R7 960 000 (BTW uitgesluit) vir die uitgewysde 2.4905Ha aanvaar word.
- (v) Dat die Munisipale Bestuurder gemagtig word om die ooreenkoms namens die Raad te onderteken.
- (vi) Dat die ooreenkoms opskortende voorwaardes sal bevat waardeur die ontwikkelaar alle ontwikkelingsregte binne ‘n periode van 18 maande vanaf ondertekening van die ooreenkoms in plek sal stel, mits die Raad ‘n verlenging toestaan op die basis van aanvaarbare vordering gemaak.
- (vii) Dat die ooreenkoms voorsiening maak vir die registrasie van ‘n serwituuat vir die lewering van grootmaat water en riooldienste.
- (viii) Dat die koper die goedkeuring van die verkoper sal kry alvorens die finale installering van infrastruktuur, ingesluit die grootmaatdienste bydrae deur die koper gefinaliseer word.
- (ix) Dat daar met LTN Properties onderhandel word oor die gemeenskapsbydrae.
- (x) Dat volledige planne aan die Raad voorgelê word indien enige opgraderings sou plaasvind.
- (xi) Dat die Raad kennis neem van die bestaande huurooreenkoms met Struisbaai Funpark wat op die grond bestaan tot 31 Januarie 2022 en dat die ooreenkoms nie verleng sal word nie.

BESLUIT 29/2021

Aangesien die Raad reeds in-beginsel goedkeuring vir die vervreemding van gedeeltes van erwe 852 en 857 gegee het en die wetlike prosesse gevolg is, word die volgende aanbeveling gemaak:

- (i) Dat die Raad, ingevolge Art 14 van die MFMA nie gedeeltes van erf 852 en 857, Struisbaai vir munisipale doeleindes benodig nie.
- (ii) Dat die vorige Raadsbesluit (RB 119/2020) bekragtig word waardeur die vervreemding van erwe 852 en gedeeltes van erf 857, Struisbaai aan LTN Properties Edms (Bpk), in-beginsel goedgekeur word.
- (iii) Dat die Raad kennis neem dat die geormerkte grond vir die polisiestrasie op Struisbaai, nie meer benodig word nie.
- (iv) Dat die verkoopprijs van R7 960 000 (BTW uitgesluit) vir die uitgewysde 2.4905Ha aanvaar word.
- (v) Dat die Munisipale Bestuurder gemagtig word om die ooreenkoms namens die Raad te onderteken.
- (vi) Dat die ooreenkoms opskortende voorwaardes sal bevat waardeur die ontwikkelaar alle ontwikkelingsregte binne 'n periode van 18 maande vanaf ondertekening van die ooreenkoms in plek sal stel, mits die Raad 'n verlenging toestaan op die basis van aanvaarbare vordering gemaak.
- (vii) Dat die ooreenkoms voorsiening maak vir die registrasie van 'n serwitut vir die lewering van grootmaat water en riooldienste.
- (viii) Dat die koper die goedkeuring van die verkoper sal kry alvorens die finale installering van infrastruktuur, ingesluit die grootmaatsdienste bydrae deur die koper gefinaliseer word.
- (ix) Dat daar met LTN Properties onderhandel word oor die gemeenskapsbydrae.
- (x) Dat volledige planne aan die Raad voorgelê word indien enige opgraderings sou plaasvind.
- (xi) Dat die Raad kennis neem van die bestaande huurooreenkoms met Struisbaai Funpark wat op die grond bestaan tot 31 Januarie 2022 en dat die ooreenkoms nie verleng sal word nie.
- (xii) Dat Raadsbesluit 119/2020 (8 Desember 2020) gewysig word met die sperdatum **30 April 2021**.

(Raadslid Jacobs teken sy teenstem aan en wel as gevolg van die verkoopprijs wat verlaag het, die onsekerheid oor die betaaldatum en dat daar wel eskalاسie tot die koopsom toegevoeg moet word tot betaaldatum.)

11.15 **BELEID: AANWYSING VAN RAADSHEER / RAADSDAME (MB)**

DOEL VAN VERSLAG

Om heroorweging te skenk aan die bestaande besluit wat die Raad in 2010 geneem het, waartydens iemand as 'n Raadsheer/-dame aangewys word.

AGTERGROND

Die KAM Raad het met Raadsbesluit 105/2008 van 27 Mei 2008 'n beleid aangeneem waarin 'n Raadslid/-dame kan kwalifiseer as 'n Raadsheer of Raadsdame. Geringe aanpassings is in 2010 aan die beleid gedoen (Raadsbesluit 212/2010). Die beleid word aangeheg op **bladsy 50 tot 52**.

AS OPSOMMING VAN DIE BESTAANDE BELEID, KORTLIKS DIE VOLGENDE PUNTE:

Raadslid moet 20 punte verwerf

- (i) Kriteria:
 - 1 punt vir elke voltooide jaar as raadslid
 - 1 punt vir elke voltooide jaar as Onder-Burgemeester
 - 2 punte vir elke voltooide jaar as Burgemeester
 - 2 punte vir elke voltooide jaar as lid van die UBK of voorsitter van 'n staande komitee
 - 3 punte vir elke voltooide jaar as Onderburgemeester of Speaker van KAM
 - 4 punte vir elke voltooide jaar as Burgemeester van KAM
- (ii) Voordele en voorregte
- (iii) Diskwalifikasies as Raadslid
- (iv) Toekening seremonie
- (v) Adminstrasie en rekordhouding

In die beleid is daar egter verskeie paragrawe wat mekaar weerspreek en daarom word die beleid weer voorgehou.

Daar is ook na SALGA en ander owerhede se riglyne gekyk en ondersoekende vergelykings is getref. 'n **Aangepaste beleid** word aangeheg op **bladsy 53 tot 55**.

KAAP AGULHAS MUNISIPALITEIT HET REEDS DIE VOLGENDE TOEKENNINGS GEDOEN:

1. Raadsdame Eve Marthinus
2. Raadsheer Richard Mitchell
3. Raadsheer Dirk Jantjies
4. Raadsheer Johan Niewoudt
5. Raadsheer Dr Attie Coetzee

FINANSIËLE IMPLIKASIE

Geen.

REGSIMPLIKASIE

Gering.

PERSONEEL IMPLIKASIE

Geen.

BESTUURSAANBEVELING

Dat die bestaande "*Beleid Insake Die Erkenning van Raadsheerskap*" vervang word met die **aangepaste beleid** wat die volgende insluit:

- a) Minimum van 20 punte moet verdien word.
- b) Die kriteria van toekenning:
 - Een punt vir elke voltooide jaar gedien as 'n Raadslid van enige munisipaliteit (sluit ook Distriksmunisipaliteite in); plus
 - Een bykomende punt vir elke voltooide jaar as Lid van die UBK, of Voorsitter van enige Staande komitee van die Uitvoerende Burgemeester of die Raad.
 - Een bykomende punt vir elke voltooide jaar diens as Onder-Burgemeester of Speaker van 'n Kaap Agulhas Munisipaliteit; plus
 - Twee bykomende punte vir elke voltooide jaar gedien as Burgemeester of voorsitter van enige munisipaliteit;
- c) Voordele en voorregte.
- d) Diskwalifikasie / terugtrekking van die titel.
- e) Toekenning Seremonie.
- f) Administrasie en Rekordhouding.

AANBEVELING: FINANSIES- EN IT DIENSTE KOMITEE (19 FEBRUARIE 2021)

Dat die Bestuursaanbeveling aanvaar word.

BESLUIT 30/2021

Dat die bestaande "*Beleid Insake Die Erkenning van Raadsheerskap*" vervang word met die **aangepaste beleid** wat die volgende insluit:

- a) Minimum van 20 punte moet verdien word.
- b) Die kriteria van toekenning:
 - Een punt vir elke voltooide jaar gedien as 'n Raadslid van enige munisipaliteit (sluit ook Distriksmunisipaliteite in); plus
 - Een bykomende punt vir elke voltooide jaar as Lid van die UBK, of Voorsitter van enige Staande komitee van die Uitvoerende Burgemeester of die Raad.
 - Een bykomende punt vir elke voltooide jaar diens as Onder-Burgemeester of Speaker van 'n Kaap Agulhas Munisipaliteit; plus
 - Twee bykomende punte vir elke voltooide jaar gedien as Burgemeester of voorsitter van enige munisipaliteit;
- g) Voordele en voorregte.
- h) Diskwalifikasie / terugtrekking van die titel.
- i) Toekenning Seremonie.
- j) Administrasie en Rekordhouding.

(Raadsheer Jantjies teken sy teenstem aan en versoek dat Raadslede drie termyne moet voltooi om in aanmerking geneem te word vir die amp van Raadsheerskap. Raadsheer Jantjies stel ook die Raad in kennis dat hy voortaan slegs as Raadslid sal dien en hiermee die toekenning van Raadsheer van die hand wys.)

11.16 DIREKTEURSWAARNEMING (MB)

DOEL VAN VERSLAG

Om heroorweging te skenk aan die bestaande besluit wat die Raad in 2013 geneem het, waartydens iemand aangestel moet word om in 'n Direkteur se plek waar te neem.

AGTERGROND

Dit gebeur soms dat 'n Direkteur of 'n Divisiehoof nie vir werk beskikbaar is nie. In so geval moet iemand gedeligeerde magte hê om aanstellings te doen om die verantwoordelikheid en aanspreeklikheid van die Direkteur of Divisiehoof oor te neem.

Daar kan egter onderskei word oor die tydperk van waarneming, bv minder as 10 dae en meer as 10 dae.

TYDENS RAADSVERGADERING VAN 6 DESEMBER 2016 IS DIE VOLGENDE BESLUIT GENEEM:

- (i) *In die afwesigheid van die Munisipale Bestuurder en Direkteure, dat daar besluit word om die volgende waarnemers in genoemde poste aan te stel:*

	PERSONE WAT SAL WAARNEEM
Munisipale Bestuurder	<i>Direkteur: Finansiële Dienste</i>
Direkteur Finansies	<i>Een van die Finansiële Bestuurders op diskresie van die DFD</i>
Direkteur: Korporatiewe Dienste	<i>Een van die Korporatiewe Dienste Bestuurders op diskresie van die DKD</i>
Direkteur: Gemeenskapsdienste	<i>Een van die Gemeenskapsdienste Bestuurders op diskresie van die DGD</i>
Direkteur: Tegniiese Dienste	<i>Een van die Tegniiese Dienste Bestuurders op diskresie van die DTD.</i>

- (ii) *Dat, indien nie een van die genoemde persone beskikbaar is nie, die magte gedelegeer word na die Uitvoerende Burgemeesterskomitee om iemand aan te wys.*
- (iii) *Dat die persoon wat waarneem, aan alle wetlike kwalifikasies moet voldoen.*

INTERNE ONDERSOEK

Die Raad se Interne Ouditeur het 'n ondersoek gedoen om te bepaal watter personeel vir watter poste kwalifiseer. Die uitslag was as volg (sien aangeheg op **bladsy 57 tot 60**).

BESTUURSAANBEVELING

- (i) In die afwesigheid van die Munisipale Bestuurder, Direkteure en Divisie Hoofde, dat daar besluit word om die volgende delegasies in plek te stel:

BESTAANDE AMP	PERSONE WAT SAL WAARNEEM MINDER as 10 dae	PERSONE WAT SAL WAARNEEM MEER as 10 dae
Munisipale Bestuurder	Diskresie van die UITVOERENDE BURGEMEESTER	UITVOERENDE BURGEMEESTER na konsultasie met die RAAD
Direkteur Finansies	Diskresie van die MUNISIPALE BESTUURDER	MUNISIPALE BESTUURDER na konsultasie met die UITVOERENDE BURGEMEESTER
Direkteur: Bestuursdienste	Diskresie van die MUNISIPALE BESTUURDER	MUNISIPALE BESTUURDER na konsultasie met die UITVOERENDE BURGEMEESTER
Direkteur: Infrastruktuur	Diskresie van die MUNISIPALE BESTUURDER	MUNISIPALE BESTUURDER na konsultasie met die UITVOERENDE BURGEMEESTER
Divisiehoof: HR	Diskresie van die MUNISIPALE BESTUURDER	MUNISIPALE BESTUURDER na konsultasie met die UITVOERENDE BURGEMEESTER
Divisiehoof: Strategies	Diskresie van die MUNISIPALE BESTUURDER	MUNISIPALE BESTUURDER na konsultasie met die UITVOERENDE BURGEMEESTER

- (ii) Dat, indien nie een van die genoemde persone beskikbaar is nie, die magte gedelegeer word na die Uitvoerende Burgemeesterskomitee om iemand aan te wys.
- (iii) Dat sodanige aanstelling skriftelik sal wees en alle Raadslede dienooreenkomstig ingelig word.
- (iv) Dat die persoon wat waarneem, aan alle wettike vereistes moet voldoen.
- (v) Dat die Beleid ook sal geld indien een van die Direkteure, Divisie Hoofde of Munisipale Bestuurder, afwesig is vanaf die kantoor.

AANBEVELING: FINANSIES- EN IT DIENSTE KOMITEE (19 FEBRUARIE 2021)

Dat die Bestuursaanbeveling aanvaar word.

BESLUIT 31/2021

- (i) In die afwesigheid van die Munisipale Bestuurder, Direkteure en Divisie Hoofde, dat daar besluit word om die volgende delegasies in plek te stel:

BESTAANDE AMP	PERSONE WAT SAL WAARNEEM MINDER as 10 dae	PERSONE WAT SAL WAARNEEM MEER as 10 dae
Munisipale Bestuurder	Diskresie van die UITVOERENDE BURGEMEESTER	UITVOERENDE BURGEMEESTER na konsultasie met die RAAD
Direkteur Finansies	Diskresie van die MUNISIPALE BESTUURDER	MUNISIPALE BESTUURDER na konsultasie met die UITVOERENDE BURGEMEESTER
Direkteur: Bestuursdienste	Diskresie van die MUNISIPALE BESTUURDER	MUNISIPALE BESTUURDER na konsultasie met die UITVOERENDE BURGEMEESTER
Direkteur: Infrastruktuur	Diskresie van die MUNISIPALE BESTUURDER	MUNISIPALE BESTUURDER na konsultasie met die UITVOERENDE BURGEMEESTER

Divisiehoof: HR	Diskresie van die MUNISIPALE BESTUURDER	MUNISIPALE BESTUURDER na konsultasie met die UITVOERENDE BURGEMEESTER
Divisiehoof: Strategies	Diskresie van die MUNISIPALE BESTUURDER	MUNISIPALE BESTUURDER na konsultasie met die UITVOERENDE BURGEMEESTER

- (ii) Dat, indien nie een van die genoemde persone beskikbaar is nie, die magte gedelegeer word na die Uitvoerende Burgemeesterskomitee om iemand aan te wys.
- (iii) Dat sodanige aanstelling skriftelik sal wees en alle Raadslede dienooreenkomstig ingelig word.
- (iv) Dat die persoon wat waarneem, aan alle wetlike vereistes moet voldoen.
- (v) Dat die Beleid ook sal geld indien een van die Direkteure, Divisie Hoofde of Munisipale Bestuurder, afwesig is vanaf die kantoor.

11.17 **L'AGULHAS ROLBALKLUB: ONDERSTEUNING TEN OPSIGTE VAN WATERVERBRUIK**

DOEL VAN VERSLAG

Om oorweging te skenk daaraan om die L'Agulhas Rolbalkklub te ondersteun met hulle waterverbruik.

AGTERGROND

Die Raad het verlede jaar 'n versoek van L'Agulhas Rolbalkklub om hulle waterverbruik aan te slaan teen die minimum tarief, goedgekeur.

Hiermee 'n versoek vir die verlenging van die goedkeuring vir 2021.

FINANSIËLE IMPLIKASIE

Onbekend - Sal deur die verbruik bepaal word.

BESTUURSAANBEVELING

Vir oorweging deur die Raad.

AANBEVELING: FINANSIES- EN IT DIENSTE KOMITEE (19 FEBRUARIE 2021)

Die Komitee ondersteun die aansoek.

BESLUIT 32/2021

Dat L'Agulhas Rolbalkklub se watertarief voortaan teen die minimum tarief gehef sal word.

11.18 **AFSKRYWING VAN UITSTAANDE REKENING 200 065 7563: HAASBEKKIE SPEELSKOOL**

DOEL VAN VERSLAG

Om oorweging te skenk aan die afskrywing van die uitstaande skuld van R37 009,28 soos op 31 Januarie 2021 van Haasbekkie Speelskool op Napier.

AGTERGROND

Kinder- en Gesinsorg het 'n skrywe gerig wat onder meer versoek dat Haasbekkie Speelskool se uitstaande skulde afgeskryf moet word waarna hulle dan die maandelikse rekening op datum sal betaal.

Die betaal gekiedenis van hierdie rekening wys egter dat daar die afgelope aantal jare geen poging aangewend is om hierdie rekening te betaal nie.

Die volgende inligting ten opsigte van die betalings vanaf Julie 2017 (Neem kennis dat die rekening met 'n balans van R7 030,68 oorgekom het vanaf die ou SAMRAS stelsel):

2017/2018	Gehef R8 435.57	Betaal R625.00
2018/2019	Gehef R8 386.91	Betaal R715.00
2019/2020	Gehef R9 383.56	Betaal R100.00
2020/2021	Gehef R5 112.01	Betaal R0.00
TOTAAL	Gehef R31 318.05	Betaal R1 440.00

Uit bogenoemde blyk dit duidelik dat daar geen erns is om hierdie rekening te betaal nie.

FINANSIËLE IMPLIKASIE

R37 009,28

BESTUURSAANBEVELING

Dat die Raad moet besluit of die uitstaande skuld van Haasbekkie Speelskool afgeskryf moet word, al dan nie.

AANBEVELING: FINANSIES- EN IT DIENSTE KOMITEE (19 FEBRUARIE 2021)

- (i) Dat die uitstaande saldo nie afgeskryf word nie, maar verhaal word vanuit Wyk 1 se toegekende begroting.
- (ii) Dat die aangeleentheid na die Raad verwys word.

BESLUIT 33/2021

Dat die aangeleentheid terug verwys word na die Menslike Ontwikkeling- en Finansies Afdelings ten einde die bestaande beleid moontlik aan te pas.

11.19 **REGSTELLING VAN REKENING VAN NAPIER VG KERK TEN OPSIGTE VAN GELDE TE VEEL DEUR DIE RAAD GEHEF**

DOEL VAN VERSLAG

Om kennis te neem van 'n regstelling wat gedoen moet word op rekening 200 001 4249 van die VG Kerk, Napier ten opsigte van gelde wat foutiewelik teen die rekening gehef is.

AGTERGROND

Die VG Kerk, Napier verhuur sy eiendom op erf 698, Napier aan Kinder- en Gesinsorg. Hulle huisves daar 'n nasorg/versorg eenheid sowel as Klub Emmanuel. Alhoewel Kinder- en Gesinsorg hierdie perseel benut is die rekening in die naam van die VG Kerk en is hulle dus verantwoordelik vir die betaling daarvan. Weens verskeie redes het Kinder- en Gesinsorg dit nagelaat om hulle verpligting teenoor die kerk na te kom en gevolglik het hierdie rekening geweldig agtergeraak. Die kerk het die Raad toe versoek om die elektrisiteit na die perseel te staak. Dit het tot gevolg gehad dat Kinder- en Gesinsorg in gesprek getree het met die kerk ten einde 'n oplossing te vind vir die betaling van die rekening.

Die betrokke perseel word deur drie voorafbetaalde meters bedien. Ten einde die volle uitstaande rekening te kon bepaal is die nodige ontleding van die heffings op die rekening gedoen. Daar word toe bevind dat al drie die meters gehef word op 'n vaste koste gebaseer op 'n 3-fase elektrisiteit aansluiting in stede van 1-fase.

Die betrokke meters is foutief gehef vanaf Julie 2010 tot en met Augustus 2020. Dit beteken dat die bedrag van R204 576,02 oor die genoemde tydperk te veel gehef is. Die volle rekening is R265 004,13 agterstallig soos op 31 Januarie 2021 (R219 318,12 lopende rekening en R45 686,01 oorhandigde rekening). Met die nodige regstelling sal die kerk dus 'n uitstaande rekening hê van slegs R60 428,11.

Intussen is 'n ooreenkoms tussen Kinder- en Gesinsorg en die kerk bereik oor die betaling van die rekening. Kinder- en Gesinsorg betaal die lopende rekening maandeliks asook die uitstaande rekening soos per afbetaal ooreenkoms wat tussen die Raad en die kerk aangegaan moet word. Die kragtoevoer is weer na die perseel herstel.

FINANSIËLE IMPLIKASIE

R204 576,02 - Ten einde die foutiewe heffing reg te stel.

BESTUURSAANBEVELING

Dat die Raad kennis neem van die regstelling as 'n krediet van R204 576,02 op rekening 200 001 4249 van die VG Kerk, Napier.

AANBEVELING: FINANSIES- EN IT DIENSTE KOMITEE (19 FEBRUARIE 2021)

Dat die Bestuursaanbeveling aanvaar word.

BESLUIT 34/2021

Dat die Raad kennis neem van die regstelling as 'n krediet van R204 576,02 op rekening 200 001 4249 van die VG Kerk, Napier.

11.20 **KASSIERSPUNTE: OOP TYDENS ETENS UUR**

DOEL VAN VERSLAG

Om die Raad in te lig omtrent die ondersoek na die moontlikheid om die kassierspunte oop te hou tydens die etensuur.

AGTERGROND

Die Raad het versoek dat die moontlikheid, om die kassiere tydens etenstyd oop te hou, ondersoek word. Die ondersoek is gedoen en hieronder die bevinding van die eerste ondersoek. Die Raad het egter die punt terug verwys vir verdere ondersoek.

Daar was 'n versoek tydens die vorige Raadsvergadering dat die moontlikheid, om die kassierspunte tydens die etensuur oop te hou, ondersoek moet word.

Na aanleiding van die ondersoek, net die volgende:

1. Groot munisipaliteite het drie of vier kassiere en dus is dit moontlik vir hulle om beurte te maak om etenstyd te neem sonder om dienslewering te onderbreek. Finansies se personeel samestelling is van so aard dat ons net een kassier per kantoor of betaalpunt het. Ons beskik wel oor personeel wat as kassiere kan optree wanneer daar 'n noodgeval is of wanneer die kassier met verlof is.
2. 'n Kassier werk altyd alleen in sy geldlaai, want aan die einde van die dag is hy/sy verantwoordelik vir enige tekort/surplus wat mag ontstaan. Ten einde iemand anders te laat oorneem moet die kassier eers al sy transaksies afsluit en sy gelde balanseer. Dan moet die ander persoon eers die "float" tel en seker maak dit is reg voordat hy/sy kan begin werk. Hierdie proses kan tot 30 minute duur en vir daardie tyd moet die kassier gesluit wees en kan die publiek nie gehelp word nie.

In die lig gesien van die feit dat ons nie genoegsame kassierspersoneel het nie en die administratiewe proses om die geld van een kassier aan 'n ander oor te gee, is dit myns insiens nie moontlik om ons kassierspunte tydens etenstyd oop te hou nie.

Ten opsigte van al die buite kantore en betaalpunte bly bogenoemde onveranderd. Daar is geen werkbare oplossing ten einde die kantore tydens etenstyd oop te hou nie.

Ten opsigte van die kassiere by die hoofkantoor op Bredasdorp wil ek graag die volgende noem:

Die infrastruktuur en die beskikbare personeel maak dit moontlik om 'n volledige tweede kassier te ontplooi. Ten einde dit te verwesentlik is dit nodig om die kaartmasjien fasiliteit op te gradeer sodat dit tussen die kassiere gedeel kan word. 'n Geldlaai moet ingebou word asook 'n addisionele kwitansie masjien vir die verkope van voorafbetaalde krag moet bekom word. Indien 'n tweede kassiers losie volledig ingerig word, kan daar voortgegaan word om die kassiere tydens etenstyd oop te maak.

BESTUURSAANBEVELING

Vir kennisname en goedkeuring deur die Raad.

AANBEVELING: FINANSIES- EN IT DIENSTE KOMITEE (19 FEBRUARIE 2021)

Dat die Komitee kennis neem dat Bredasdorp kassiere tydens middag-etes beskikbaar sal wees vir die publiek en dat die nodige befondsing beskikbaar gestel word.

BESLUIT 35/2021

- (i) Dat die Raad kennis neem dat Bredasdorp kassiere tydens middag-etes beskikbaar sal wees vir die publiek en dat die nodige befondsing beskikbaar gestel word.
- (ii) Dat wanneer die beskikbaarheid van die kassierpunte tydens middag-etes in aanvang neem, dit deeglik na die publiek gekommunikeer word.

11.21 **CELLULAR TELEPHONE AND DATA CARD POLICY**

PURPOSE OF REPORT

To propose to Council change in allowance limits for Cellular telephone and data cards, as attached on **page 61 to 74.**

BACKGROUND

In 2015 Council approved the first policy after which minor changes were made over the years, but no change was ever made in terms of the allowance limits.

Section 4.1 of the policy states the following:

“4.1 *The allowable all-inclusive expenditure for cellular telephones, tablets and/or data cards will be limited to the following maximum monthly amounts and / or data excluding VAT.*

4.1.1	Municipal Manager	R 1 500.00
4.1.2	Directors	R1 200.00
4.1.3	Managers	R 600.00
4.1.4	Other approved employee's	R 300.00
4.1.5	All Data Cards	R 150.00”

Over the past years cell phone and data cost became more expensive and with the increasing need of system changes and additional functionality, access to information requirements and the fact that more people work away from the office, it is the opinion that the current allowance limits is no longer adequate and need to be revised.

Considering current voice and data cost, we therefore recommend that the allowance limits be change to the following taking into consideration that the actual allowance for each applicant is still subject to the approval of the Municipal Manager.

4.1.1	Municipal Manager	R2 250.00
4.1.2	Directors	R1 800.00
4.1.3	Managers	R 900.00
4.1.4	Other approved employee's	R 450.00
4.1.5	All Data Cards	R 250.00

FINANCIAL IMPLICATIONS

R44 650,00 : Current Monthly

R67 350,00 : New Monthly

LEGISLATIVE REQUIREMENTS

Municipal Finance Management Act, Act No. 56 of 2003.

MANAGEMENT RECOMMENDATION

That Council consider the change in allowance limits.

RECOMMENDATION: FINANCE- AND IT SERVICES COMMITTEE (19 FEBRUARY 2021)

That the management recommendation be accepted.

RESOLUTION 36/2021

That the change in allowance limits not be approved due to financial constrains.

11.22 **GEWYSIGDE ARGITEKTONIESE RIGLYNE VIR SKULPHOEK, STRUISBAAI (15/4/14 - SSB)**

DOEL VAN DIE VERSLAG

Vir die Raad om oorweging te skenk aan die gewysigde argitektoniese riglyne vir Skulphoek, Struisbaai, alvorens enige bouplanne goedgekeur kan word. Die ligging van die betrokke eiendom word aangetoon op die plan aangeheg op **bladsy 75**.

AGTERGROND

Alvorens bouplanne deur Boubeheer oorweeg kan word, moet die Raad die gewysigde ontwerp parameters soos aangeheg op **bladsy 78 tot 83** ondersteun en goedkeur. Die Senior Boubeheerbeampte, Senior Stadsbeplanner en Bestuurder: Strategiese Dienste het alreeds kommentaar gelewer op die vorige riglyne en die gewysigde riglyne word nou aan die Raad voorgelê vir oorweging.

KOMMENTAAR: WYK 5

Die Komitee ondersteun die Bestuursaanbeveling.

KOMMENTAAR: BOUBEHEER

Ek het dit deurgegaan en dis baie basies. So ek het geen beswaar nie en sien nie dat iemand dit moet afteken nie.

BESTUURSAANBEVELING

Dat die Raad die gewysigde argitektoniese riglyne ten opsigte van die Skulphoek Huiseienaars vereniging aanvaar en goedkeur.

AANBEVELING: FINANSIES- EN IT DIENSTE KOMITEE (19 FEBRUARIE 2021)

Dat die Bestuursaanbeveling aanvaar word.

BESLUIT 37/2021

Dat die Raad die gewysigde argitektoniese riglyne ten opsigte van die Skulphoek Huiseienaars vereniging aanvaar en goedkeur.

11.23 **ECONOMIC RECOVERY PLAN****PURPOSE OF REPORT**

To consider the approval of the attached draft Economic Recovery Plan for Cape Agulhas Municipality, attached on **page 84 tot 92**.

BACKGROUND

Our division has compiled an economic recovery plan with the aim of cushioning stakeholders against the effects of the Covid 19-pandemic which has been prevalent for a while, one that has caused widespread mayhem locally and nationally. Most of the pre-cautionary measures envisioned in this plan has already been implemented and some are in advance stages of being rolled-out. The plan was distributed on district level, as well as provincially. We also disseminated the draft internally to senior management to solicit their inputs. Although simplistic and basic in nature, the draft was commended for it's straightforward enabling contributions, being a plan that could enhance our efforts to curb the the negative economic impact on our communities, thereby assisting us to navigate into the uncharted waters of the Covid-19 pandemic.

MANAGEMENT RECOMMENDATION

That the draft Economic Recovery Plan for Cape Agulhas Municipality be approved by Council.

RECOMMENDATION: FINANCE- AND IT SERVICES COMMITTEE (19 FEBRUARY 2021)

That the management recommendation be accepted.

RESOLUTION 38/2021

That Council approves the draft Economic Recovery Plan for Cape Agulhas Municipality.

11.24 **IMPLEMENTATION OF FEEDING SCHEMES****PURPOSE OF REPORT**

To request council to approve the R60 000,00 allocation from the CDW budget to support the existing feeding scheme projects.

BACKGROUND

The CDW grant for Cape Agulhas could not be spent optimally due to the restrictions of COVID 19 regulations on the implementation of physical programmes.

Written confirmation was obtained from the Regional CDW Coordinator as well as the local CDW supervisor to utilize the amount of R60 000,00 in support of the existing feeding schemes. The approval of the funds is based on the alignment of the COVID 19 pandemic and the CDW Annual Performance Plan.

The R60 000,00 will be distributed as follow:

ORGANIZATION	AMOUNT
Liefdesnessie	R 5 000,00
Protem	R 2 500,00
Klipdale	R 2 500,00
Bredasdorp Nutrition Centre	R10 000,00
Concern Mothers	R10 000,00
Meals on Wheel	R 7 500,00
Arniston Vissersunie	R 7 500,00
Geluksoord	R 7 500,00
Nuwerus Nasorg	R 7 500,00
TOTAAL	R60 000,00

FINANCIAL IMPLICATIONS

The budget for the R60 000,00 is available in the 2020/2021 financial year.

STAFF IMPLICATION

Staff is only involved with the facilitation and monitoring process of the project.

MANAGEMENT RECOMMENDATION

- (i) That funding be allocated to organization as stipulated in the above table.
- (ii) That funds be allocated for a period of one month.
- (iii) That organizations submit monthly reports to the Human Development office regarding the spending.
- (iv) That the Municipality should enter into a written agreement with the organizations.
- (v) Monthly reports regarding the operations and financial management of the project to be submitted to the Facilities and Human Development Manager.
- (vi) That organizations are responsible for the purchasing of food products, gas and transportation of goods needed for the feeding scheme.
- (vii) That monthly reports be submitted to council on the progress of the project.

RECOMMENDATION: MANAGEMENT SERVICES COMMITTEE (19 FEBRUARY 2021)

- (i) That the management recommendation be accepted.
- (ii) That the matter be referred to Council.

RESOLUTION 39/2021

- (i) That funding be allocated to organization as stipulated in the above table.
- (ii) That funds be allocated for a period of one month.
- (iii) That organizations submit monthly reports to the Human Development office regarding the spending.
- (iv) That the Municipality should enter into a written agreement with the organizations.
- (v) Monthly reports regarding the operations and financial management of the project to be submitted to the Facilities and Human Development Manager.
- (vi) That organizations are responsible for the purchasing of food products, gas and transportation of goods needed for the feeding scheme.
- (vii) That monthly reports be submitted to council on the progress of the project.

11.25 **VOEDSELSKEMA VERSLAG****VERSLAG OPGESTEL DEUR DIE DIREKTEUR: BESTUURSDIENSTE****DOEL VAN VERSLAG**

Terugvoering ten opsigte van die vordering van die voedselskemas in Kaap Agulhas.

AGTERGROND**STATUS VAN SOPKOMBUIS PROJEKTE:**

Die onderstaande verslag is 'n samevatting ten opsigte van die funksionering van die voedingskemas sedert Januarie 2021 tot Februarie 2021:

ORGANISASIE	AANTAL MAALTYE BEDIEN	BEDRAG TOEGEKEN	% SPANDEER
Bredasdorp Voeding en Ontwikkeling (Bredasdorp sokkombuis)	2 892	R40 000,00	100%
Bredasdorp Voeding en Ontwikkeling (Protem)	402	R10 000,00	100%
Bredasdorp Voeding en Ontwikkeling (Klipdale)	1 024	R10 000,00	100%
Meals on Wheels	630	R30 000,00	18%
Geluksoord	168	R30 000,00	52%
Liefdesnessie	1 362	R25 000,00	96%
Arniston Vissersunie	1 374	R30 000,00	36%
Nuwerus Napier Nasorg	386	R35 000,00	7%
Concern Mother	1 900	R40 000,00	74%
Bredasdorp Christen Leiers	53 kospakkies	R30 000,00	44%
Bredasdorp Hospitaalraad	1 kospakkie	R20 000,00	3%

FINANSIËLE IMPLIKASIES

R300 000,00

PERSONEEL IMPLIKASIES

Personeel is slegs betrokke by die fasilitering en moniteringsproses

BESTUURSAANBEVELING

Dat kennis geneem word van die verslag soos per uitvoering van Raadsbesluite.

BESLUIT 40/2021

Dat die Raad kennis neem van die verslag soos per uitvoering van Raadsbesluite.

11.26 **HALF-JAARLIKSE VERSLAG OOR PRESTASIEMETING EN DIE PRESTASIEMETING STELSEL VIR DIE TYDBERK GEËINDIG 31 DESEMBER 2020****DOEL VAN VERSLAG**

Om die Raad in te lig oor die Prestasie-Oudit Komitee se half-jaarlikse verslag oor die munisipaliteit se prestasie metingstelsel en die bestuur daarvan.

AGTERGROND

In terme van artikel 14(4)(a)(iii) van die Plaaslike Regering: Munisipale Beplanning en Prestasiebestuursregulasies, 2001 (Regulasie 796), moet die Komitee twee maal per jaar die munisipaliteit se prestasiebetalingstelsel (SDBIP stelsel) en die bestuur daarvan asook die personeel evalueringproses evalueer en daarvoor aan die Raad verslag doen.

Die Komitee het dan ook sodanige evaluering gedoen vir die tydperk 1 Julie 2020 tot 31 Desember 2020 en die vereiste verslag opgestel. Die Raad se aandag word pertinent gevestig op par. 4(b) waar die Komitee bekommernisse oor sekere aspekte uitspreek (aangeheg op **bladsy 93 tot 96**).

PERSONEEL IMPLIKASIES

Geen.

FINANSIËLE IMPLIKASIE

Geen.

WETLIKE IMPLIKASIE

Voldoening aan die Munisipale Beplannings- en Prestasiebestuursregulasies, 2001

AANBEVELING: OUDIT- EN PRESTASIE-OUDIT KOMITEE

Dat die Komitee se half-jaarlikse verslag vir die half-jaar geëindig 31 Desember 2020 oor die munisipaliteit se prestasiebestuurstelsel en die bestuur daarvan deur die Raad oorweeg en aanvaar word.

BESLUIT 41/2021

Dat die Raad die Oudit- en Prestasie-Oudit Komitee se half-jaarlikse verslag vir die half-jaar geëindig 31 Desember 2020 oor die munisipaliteit se prestasiebestuurstelsel en die bestuur daarvan aanvaar.

11.27 **KWARTAALVERSLAG OOR DIE OUDITKOMITEE SE WERKSAAMHEDE VIR DIE KWARTAAL GEËINDIG 31 DESEMBER 2020 (MB)**

DOEL VAN VERSLAG

Verslagdoening aan die Raad oor die Ouditkomitee se werksaamhede, die uitvoering van sy pligte en aanbevelings gemaak vir die kwartaal geëindig 31 Desember 2020.

AGTERGROND

In terme van Nasionale Tesourie se Omsendskrywe 65 van 2003 moet die Komitee op 'n kwartaallikse basis verslag aan die Raad doen oor die uitvoering van hulle funksies en werksaamhede asook werksaamhede van die interne oudit aktiwiteit. Hierdie omsendskrywe is in 2012 aangepas om by die jongste verwikkelinge en verwagtinge rondom die Komitee, interne oudit en risikobestuur aan te pas.

Op grond van hierdie skrywe het die Komitee sy kwartaalverslag, soos aangeheg op **bladsy 97 tot 100** opgestel vir bogemelde kwartaal en wat nou aan die Raad voorgelê word vir bespreking en oorweging.

Die Raad se aandag word graag op die volgende pertinente punte in die verslag gevestig:

- Par 5(a) : Areas waarmee die Komitee hulle tevredenheid uitspreek.
- Par 5(b) : Areas van bekommernisse.
- Par 5(c) : Ouditverslae wat deur die Komitee oorweeg is.
- Par 6 : Aanbevelings deur die Komitee gemaak.

PERSONEEL IMPLIKASIES

Geen.

FINANSIËLE IMPLIKASIE

Geen.

WETLIKE IMPLIKASIE

Voldoening aan die Munisipale Beplannings en Prestasiebeestuers Regulasies, 2001 en Tesourie Omsendskrywe 65 van 2003.

AANBEVELING: OUDIT- EN PRESTASIE- OUDIT KOMITEE

Dat die Raad die inhoud van die Komitee se kwartaalverslag vir die kwartaal geëindig 31 Desember 2020 oorweeg en aanvaar.

BESLUIT 42/2021

Dat die Raad die inhoud van die Komitee se kwartaalverslag vir die kwartaal geëindig 31 Desember 2020 aanvaar.

11.28 **OUDITEUR-GENERAAL OUDITBEVINDINGE: 2019/20 - OUDIT AKSIEPLAN (OPCAR)****DOEL VAN VERSLAG**

Om die voorgestelde OPCAR vir 2019/20 ten opsigte van die Ouditeur-Generaal se ouditbevindinge vir die 2019/20 eksterne oudit aan die Raad voor te lê vir oorweging en goedkeuring.

AGTERGROND

Na aanleiding van die Ouditeur-Generaal (OG) se oudit van die munisipaliteit se bedrywighede en finansiële state vir 2019/20, is daar sekere leemtes uitgewys wat aangespreek moet word. Hierdie bevindinge is in die Ouditeur-Generaal se finale bestuursbrief opgeneem en word nou saamgevat in die munisipaliteit se Oudit Bevindinge Aksieplan (OPCAR), soos aangeheg op **bladsy 101 tot 107**.

Hierdie plan bevat 'n kort opsomming van die bevinding, die OG se siening rakende die oorsaak van die bevinding en die voorgestelde regstellende stappe om die gebreke aan te spreek. Die voorgestelde aksieplan is ook gedurende Maart 2021 aan die Provinsiale Tesourie voorgelê en tot op hede is geen kommentaar terug ontvang nie. Die dokument is ook aan die munisipaliteit se Ouditkomitee voorgelê en geen kommentaar is terug ontvang nie.

Daar is intussen ook vordering gemaak met sekere regstellende aksies wat ook op die plan aangedui word (vordering tot op 31 Maart 2020). Hierdie vordering sal ook aan die Ouditkomitee voorgelê word tydens hulle vergadering geskeduleer vir 19 April 2021 asook op 'n periodieke grondslag aan die Provinsiale Tesourie. Die vordering met die plan word verder op 'n maandelikse basis aan die Raad voorgelê vir oorweging.

PERSONEEL IMPLIKASIES

Geen.

FINANSIËLE IMPLIKASIES

Geen.

WETLIKE IMPLIKASIES

Nakoming van toepaslike wetgewing wat deur die bevindinge geraak word.

BESTUURSAANBEVELING

Dat die Raad die 2019/20 Oudit Aksieplan oorweeg en goedkeur.

BESLUIT 43/2021

Dat die Raad die 2019/20 Oudit Aksieplan goedkeur.

11.29 **APPLICATION TO UTILISE THE ANENE BOOYSEN SKILL AND DEVELOPMENT CENTRE: WESTERN CAPE EDUCATION AND TRAINING COLLEGE (BELLVILLE) AND AFRICA SKILLS COLLEGE (GEORGE)**

PURPOSE OF REPORT

To give permission for the use of the Anene Booyesen Skills and Development Centre to the Western Cape Community Education and Training College (WETCC) and Africa Skills College for purposes of Skills Development for the Cape Agulhas community.

BACKGROUND

Boland College exited the Skills Centre Memorandum of Understanding for various economic reasons i.e not making as a college in the area “not adding value to their organization”. CETA handed over the Centre to the Cape Agulhas Municipality to manage.

The Construction Sector Education and Training entrusted Cape Agulhas Municipality to utilize the Cape Agulhas Skills Centre for Community Training Skills and other Government Departments for utilization when needed.

The Western Cape Education and Training College (WCETC) targets post-school youth and adults who wish to improve their skills for employability and progression to opportunities, at TVET colleges and University Education Stream. Community Education and Training Centre offers programmes that contribute to improving community cohesion and social capital, responsive to the geographic and sectoral needs.

On 27 January 2021 the Municipal Manager met with WCETC regarding a possible partnership for the utilization of the Anene Booyesen Skills and Development Centre. Subsequently the attached letter on **page 108** has been received from WCETC.

In additions to that Africa Skills College, a reputable Skills Centre College in George engaged with the CAM Department of Tourism and Local Economic Department to foster partnerships in delivering accredited skills (**see below**). The College will source Skills Programs from the SETA on behalf of Cape Agulhas Municipality.

Given the fact that Cape Agulhas is in the rural part of the Western Cape, with no nearby educational institutions this could be an opportunity to invest in changing lives of our the youth, even though it will not be limited to the youth age groups. This partnership will create and open doors to many of the youth who have dropped out at school by completing schooling career. The rate of unemployed, youth roaming the streets, crime and use of drugs could decrease. Cape Agulhas community could benefit greatly from the accredited occupational and none-formal programs offered by the Community College, in upskilling them for better opportunities.

Below is the summary of learning programs offered by the College:

Learning Programme	AET Levels
Senior Certificate program	Grade 12
AET - Adult Education	
Level 1	Grade 3
Level 2	Grade 5
Level 3	Grade 7
Level 4	Grade 9

WCCETC Non-Formal Programs are also made available which includes:

- Assistant Housekeeping
- Mixed farming
- Environmental Practice
- Assistant Chef
- Nature Site Guarding
- Culture Site Guarding
- Plant Production
- Animal Production and many more

AFRICA SKILLS COLLEGE: Accredited Occupational Skills

Further to the above, CAM Economic Development and Tourism Division would like to pursue the establishment of a satellite skills training at the Anene Booysen Centre, with the view of empowering members of the community with accredited training programs in trades such as:

- plumbing,
- welding,
- electrical work, etc. which is to be facilitated by an established training institution.

REQUEST FOR UTILISATION OF THE PREMISE

1. **Africa Skills College:**
Will utilize the facility on needs basis to deliver the programs and space for practical training on Occupational Infrastructure Programs.
Also, will ensure that the Facilitators have an office to administer their programs at the premises.
2. **WCCETC:**
A Service Level Agreement to deliver skills programs and Higher Education and Training programs, which are currently running in Bredasdorp and the Overberg Region. WCCETC will need space to install Mobile Class Room at the Skills Centre to deliver their programs and also an office to Administer their programs.

MOTIVATION

The training interventions, will reduce youth unemployment and employability in the Cape Agulhas community/area. Also, upskilling the youth, unemployed men and women in the Cape Agulhas area.

The second recommendation would then be for Council to grant approval to the Municipal Manager to conclude a memorandum of understanding with Africa Skills College an accredited institution, that is best suited to facilitate the training of artisans in Cape Agulhas in the said disciplines.

LEGAL IMPLICATIONS

1. **Construction SETA** : Title Deed (not transferred to CETA)
2. **Africa Skills** : Memorandum of Understanding (MOU)
3. **WCCETC** : Service Level Agreement 12 months (Renewable)

Institutionalizing the arrangement that will regulate the relationship between parties (Lessor and Lessee)

FINANCIAL IMPLICATION

A fee, towards the upkeep or maintenance of the Centre, that will be determined by the Cape Agulhas Municipality with CETA, will be charged to service providers.

The fee will be paid by Skills Centre users and other services Providers.

MANAGEMENT RECOMMENDATION

- (i) Cape Agulhas Municipality to sign a Service Level Agreement with Western Cape Community Education and Training College duration of 18 months.
- (ii) Memorandum of Understanding with Africa Skills (copy of draft attached on **page 110 to 126**) the duration of 18 months renewable.
- (iii) Payment of bulk services to the mobile classes (Electricity, Water and Sewerage).

RESOLUTION 44/2021

- (i) That a Service Level Agreement between Western Cape Community Education and Training College and Cape Agulhas Municipality be sign for the duration of 18 months.
- (ii) That a Memorandum of Understanding between Africa Skills (copy of draft attached on **page 110 to 126**) and Cape Agulhas Municipality be sign of the duration of 18 months renewable.
- (iii) No bulk services will be needed but electricity installation will be paid by the rentee.

11.30 **MINIMISING THE RISK OF THE EXPECTED THIRD WAVE OF COVID-19: EASTER WEEKEND**

PURPOSE OF REPORT

To report to Council the remedial actions in order to minimize the effect of the third wave of Covid-19 with special reference to the upcoming Easter weekend.

BACKGROUND

With the holidays and the Easter weekend around the corner, there's a huge concern that this could become a super spreader event if South Africans gather in large numbers indoors, the perfect setting for transmission.

The possibility of the next wave remains a reality and it is up to our own behaviour that will help us avoid a surge of the nature that we have recently seen. It is therefore critical for citizens to adhere to health protocols especially as we approach the Easter holidays.

Although the third wave is expected to start in May and June when we head into the cooler months it might happen that if people start gathering during that Easter period, the third wave might occur earlier than expected. The second wave of infections in the country were fuelled to a large extent by large gatherings of large concentrations of people, like the rage festivals and nightclubs where social distancing is impossible.

While the Covid-19 variant 501Y.V2 found in the country also played a role in the spread of the virus, health experts believe that the surge was being driven largely by behavioural change, but physical distancing, masks and handwashing remain our chief defence against the virus.

It is not just family gatherings that can cause these widespread outbreaks. Whatever the situation, though, the more people there are, the higher the risk becomes:

- Weddings
- Funerals
- Large family parties (like birthdays or holiday dinners)
- Large Church gatherings
- Restaurants where patrons sit in close proximity to each other.

Avoid large gatherings and when choosing to attend a gathering, consider venue and ventilation:

- Wear your mask at all times.
- Keep your holiday gatherings small and outdoors.
- Open all windows - also on public transport.
- Encourage “at risk” people to stay home.

CAPE AGULHAS MUNICIPALITY: OPERATIONAL READINESS PLAN

The Protection Services Division focus on the following strategic areas during the winter season within the municipal area:

- Maintain public order in camping sites, coastal towns.
- Protect and secure the inhabitants of Cape Agulhas Municipal area and their property.
- Combat specific crime generators.
- Alleviate traffic flow on all roads.
- Safe and sustainable public transport and adherence to COVID-19 Disaster Management Regulations
- Take action to reduce the effect of a disaster.
- Ensure maximum co-operation amongst all stakeholders/partners is achieved, in order to develop strong and effective partnerships to address all strategic objectives and challenges of the COVID-19 pandemic.
- Assist with the recently developed Cross Border Law Enforcement SOP in the Overberg.
- Assisting with the priority objectives of the JOC, particularly pertaining to the protection of the public's health, by slowing the spread of the Covid 19 pandemic.
- Assist all victims of disasters (flooding or fires) when needed, according the CAM Social Assistance Policy.
- Monitor area for illegal land invasion attacks or occupancies in informal areas within the CAM area.
- Enforce integrated roadblocks and VCP's throughout the CAM area.
- Visit Spaza Shops, Shops and Restaurants for compliance with COVID-19 Regulations.
- Focusing on social distancing, wearing of masks, educational and visibility exercises etc.

INTEGRATED OPERATIONAL PARTNERS

- CAM Traffic Officers
- CAM Law Enforcement Officers
- Bredasdorp SAPS
- Struisbaai SAPS
- Napier SAPS
- Overberg Fire Services

RANK STRUCTURE OF SENIOR OFFICERS AND CONTRACT DETAILS

- | | |
|---|---------------------|
| • Manager Protection Services: M M Saptou | PHONE: 079 6996 051 |
| • Senior Superintendent: T J Melani | PHONE: 079 7248 167 |
| • Superintendent: A Ward | PHONE: 071 4387 269 |
| • Assistant Superintendent Law Enforcement: D Braaf | PHONE: 079 7529 284 |
| • Senior Animal Control Officer: V Davids | PHONE: 082 6524 081 |

Focus Area	Responsible person/Entity	Objective	Activity
<p>1 April 2021 - 30 June 2021</p> <p><u>HOTSPOTS:</u></p> <p>Taxi Ranks, Shopping Centres, Informal Settlement Areas and Coastal Areas</p> <p><u>FOCUS TOWNS:</u></p> <p>Struisbaai Bredasdorp Napier Arniston</p>	<p>Law Enforcement</p> <p>Traffic</p> <p>SAPS</p> <p>Health</p> <p>Neighbourhood Watch</p> <p>Protection Services:</p> <p>Manager: M Saptou</p> <p>Traffic and Law Enforcement:</p> <p>Superintendent A Ward</p> <p>Assistant Supt. D Braaf</p> <p>SAPS:</p> <p>Colonel Tamboer</p> <p>Captain Swarts</p> <p>Captain Janse van Rensburg</p> <p>Health:</p> <p>Doctor I. Pretorius</p>	<p>Traffic and Law Enforcement action on crime prevention and road safety with the focus on slowing the spread of the COVID-19 virus, by:</p> <p>Ensuring compliance with Disaster Management and Transport Regulations to reduce the Spread of the virus, by -</p> <ol style="list-style-type: none"> 1. Distribute pamphlets (1 April 2021 09:00 - 16:00) 2. Safer Environment (Daily 09:00 - 17:00) 3. Consult with Taxi Drivers regarding PPE and Overloading of Taxi's by overstepping the current maximum loading capacity for operating vehicles (Daily 08:00 - 16:00) 4. Planned Integrated Roaming Roadblocks (K78) and VCP's (Weekly 09:00 - 15:00) 5. Address Land Invasion and Illegal Structures Daily Shift on duty. (06:00 - 20:00) 6. All Spaza shops will be visited and inspect for compliance with PPE (wearing of masks, hand sanitizing and social distancing) and selling of illegal cigarettes. (Weekly 07:00 - 14:00) 7. Monitor the liquor outlets (restricted times) and shebeens. (Weekly 18:00 - 20:00) <p>Impoundment of stray dogs and removal of stray animals (Daily 08:00 - 20:00)</p>	<ol style="list-style-type: none"> 1. Pamphlets and welcoming with CAM Tourism, SANParks, Saps and CAM Traffic and Law Enforcement (Crossing and Road-blocks Bredasdorp and entrance Struisbaai-North) . 2. High visibility of policing - Foot-patrols at Shopping Centres - Interact with commuters and community about the wearing of masks, sanitizing and social distancing. Municipal Law Enforcement and SAPS on Thursday 1 April and Saturday 3 April 2021 at Spar, Checkers and Pick'n Pay Centres. 3. Inspect Taxi's at Taxi Rank and pick-up points at Bredasdorp and pick-up points at Struisbaai Noord for PPE and follow up on Taxi complaints. 4. Two (2) VCP's planned at Napier, Three (3) Roadblocks planned for Bredasdorp and Two (2) Roadblocks at Struisbaai (Napier, Bredasdorp and Struisbaai SAPS Stations, CAM Traffic and Law Enforcement). 5. Assist the Squatter Control unit of Housing Department and the Red Ants with monitoring of anti- land invasion operations. (Napier, Bredasdorp and Struisbaai). 6. Visit all Spaza Shops within CAM area check PPE and Permits. 7. Address illegal sale of alcohol (Zwelitsha area, Selfbou area, Volstruis-kamp, Struisbaai Noord, Elim, Napier Smartie Town, Klipdale, Proteem

			and Arniston). Enforcement of By-Laws and Safer environment Ad-Hoc during an operations.
Communication	CAM Officer: Gurswin Prins	Ensure Civil Compliance, by Keep Community Informed Prevention and Control of the Virus - 1. Ongoing utilisation of social media to convey statistics and create awareness: - Facebook - CAM Website - WhatsApp 2. Weekly radio slot with Local Radio Station - Municipal matters	1. Shared information on all communication platforms: • Closure of buildings • Adjusted lockdown levels COVID • Post: COVID Precautionary Measures • Town statistic updates • Road closures due to accidents or floods. • Disaster information during storms or hazards. 2. Radio Slot - Emphasizing on the PEAK period - Ongoing awareness

FINANCIAL IMPLICATION

Overtime implications expected, but will be manage according to changes in Covid Levels and demand to deliver additional services.

LEGAL FRAMEWORK

1. Disaster Management Act (57/2002); Extension of National Disaster
2. Occupational Health and Safety Act (85/1993)

MANAGEMENT RECOMMENDATION

- (i) That Council take cognizance of the report and steps taken by CAM by attempting to mitigate the risk during Easter Week and for the period from 1 April 2021 until 30 Junie 2021.
- (ii) To communicate the proposed plan and actions to the CAM community.

RESOLUTION 45/2021

- (i) That Council take cognizance of the report and steps taken by CAM by attempting to mitigate the risk during Easter Week and for the period from 1 April 2021 until 30 Junie 2021.
- (ii) To communicate the proposed plan and actions to the CAM community.

11.31 **CORPORATE SOCIAL INVESTMENT PROGRAMME: UITZICHT MINES****REPORT FROM THE OFFICE OF THE MUNICIPAL MANAGER: STRATEGIC PLANNING AND ADMINISTRATIVE DIVISION****PURPOSE OF REPORT**

That the Council approve the conclusion of a MOA between Uitzicht Mines, Bredasdorp and Cape Agulhas Municipality in relation to their corporate social investment.

BACKGROUND

Cape Agulhas Municipality (CAM) was approached by Leon Jamneck, owner of Uitzicht Mine, Bredasdorp to identify a community need in the Integrated Development Plan (IDP) of CAM that they could support as part of their Corporate Social Investment.

Their application to the Department of Mineral Resources had to include such a proposal. The upgrading of Kammaland Educare, Napier was identified and approved by DMR.

The project is already in process, but the mine now needs a signed MOU for their records which is attached as **Annexure on page 127 to 133**.

DISCUSSION

The mine makes its contribution to the project as set out below:

Obligations of Uitzicht Mine:

- Uitzicht Mine will pay its contribution for the upgrade of Kammaland Educare Facility -Napier, directly to the Service Providers, appointed by Uitzicht Mine.
- After completion of the upgrade of Kammaland Educare Facility-Napier, Uitzicht Mine shall no longer be involved in any program and will it be absolved from any further responsibility in the project.
- The upgrading of Kammaland Educare, Napier will take place to the satisfaction of the municipality that includes:
 - 1) Infrastructure
 - 2) Security
 - 3) Play Equipment
 - 4) Shade Net
 - 5) Grass
 - 6) Feeding Scheme

Obligations Of CAM:

- CAM identified the recipients who will be entitled to access the opportunity provided by the Project.
- CAM will only be responsible for project management, verification that service providers did do the work and give a report to funders.
- CAM is the owner of the building, which is rented by Kammaland Educare, and is responsible for the maintenance of the building.

LEGAL IMPLICATIONS

The proposed MOU places minimal obligations on the Municipality

FINANCIAL IMPLICATIONS

None – Council's assets are being upgraded

PERSONNEL IMPLICATIONS

None

MANAGEMENT RECOMMENDATION

- (i) That Council approve the conclusion of the MOA with Uitzicht Mines in relation to their Corporate Social Investment.
- (ii) That the Municipal Manager be authorized to sign on behalf of the Municipality.

RESOLUTION 46/2021

- (i) That Council approve the conclusion of the MOA with Uitzicht Mines in relation to their Corporate Social Investment.
- (ii) That the Municipal Manager be authorized to sign on behalf of the Municipality.

11.32 **SUPPLY CHAIN MANAGEMENT DEVIATIONS REPORT FOR THE 2ND QUARTER: 1 OCTOBER 2020 - 30 DECEMBER 2020**

PURPOSE OF REPORT

To report on deviations for the 2nd quarter from 1 October 2020 - 30 December 2020.

BACKGROUND

The Act on Local Government: Municipal Finance Management Act, 2003, Chapter 11, the Municipal Supply Chain Management Regulations, as published in the Government Gazette on 30 May 2005 and the Council's Supply Chain Management Policy as adopted on 10 December 2020 states that the Accounting Officer must, record the reasons for any deviations in terms of section 36(1) (a) & (b) of the Supply Chain Management Regulations & paragraph 18.6.3 of the Council's Supply Chain Management Policy to the next meeting of Council.

The following reports are attached as Annexures:

Deviations from Minor Breaches of the Supply Chain Management Policy [SCM Regulations 36 (1) (a), (b) & (c)]:

1. Under R 30 000 : Annexure A (page 134)
2. Above R 30 000 : Annexure B (page 137)
3. Above R200 000 : Annexure C (page 138)

MANAGEMENT RECOMMENDATION

That Council notes the Deviation Report for the 2nd quarter of the 2020/21 financial year from 1 October 2020 - 30 December 2020.

RESOLUTION 47/2021

That Council notes the Deviation Report for the 2nd quarter of the 2020/21 financial year from 1 October 2020 - 30 December 2020.

11.33 **RECOVERING OF AND / OR WRITING OFF UNAUTHORISED AND IRREGULAR EXPENDITURE FOR 2019/20 FINANCIAL YEAR**

PURPOSE OF THE REPORT

The purpose of this report is for council to consider the unauthorised and irregular expenditure incurred by the municipality and to investigate the irregular expenditure identified by the Auditor-General during the 2019/20 financial year audit for approval and / or to be written off.

BACKGROUND

In terms of section 32(1) of the MFMA any political office-bearer or official of a municipality is liable for unauthorized expenditure if -

- An office-bearer knowingly or after having been advised by the accounting officer that the expenditure is likely to result in unauthorized expenditure, instructed an official of the municipality to incur the expenditure;
- The accounting officer deliberately or negligently incurred unauthorized expenditure, subject to subsection (3) whereby the accounting officer has informed the Council in writing that the expenditure is likely to be unauthorized, irregular or fruitless and wasteful expenditure;
- Any political office-bearer or official deliberately or negligently committed, made or authorized an irregular expenditure; or

- Any political office-bearer or official deliberately or negligently made or authorized a fruitless and wasteful expenditure.

Furthermore section 32(2) of the MFMA prescribes that a municipality must recover unauthorized, irregular or fruitless and wasteful expenditure from the person liable for that expenditure unless the expenditure -

- (a) in the case of unauthorized expenditure, is -
 - (i) authorized in an adjustment budget; or
 - (ii) certified by the municipal council, after investigation by a council committee, as irrecoverable and written off by the council; and
- (b) in the case of irregular or fruitless and wasteful expenditure, is, after investigation by a council committee, certified by the council as irrecoverable and written off by the council.

Additional irregular expenditure to the value of R1,635 million was identified by the Auditor General mainly due to the change in the interpretation of SCM regulation 32 through high court judgements in respect of the procurement of goods and services under contracts by other organs of state which is now regarded as non-compliance with the Supply Chain Management Regulations (continuation since the 2018/19 audit outcome) as a result of an additional requirement whereby the award of these contracts are now limited to the portion forfeited by the other organ of state applied retrospectively as well as other related non-compliance SCM issues whereby no declaration of interest and tax clearance been obtained (one case to value of R526,22k), non-compliance relating to CIDB requirements (one case to the value of R74,45) and to conduct business with a service provider without a valid contract (One case to the value of R14,61k).

Furthermore, a total amount of R10,83 million has been identified as unauthorised expenditure in respect of operating and capital expenditure mainly due to the following reasons:

Operating expenditure	R8,90 million	The unauthorised operating expenditure can be attributed to a bulk purchases and debt impairment (COVID 19) where budget was not sufficient to cover actual costs.
Capital Expenditure	R1,93 million	The unauthorised capital expenditure can be attributed to a donated / contributed asset which not been budgeted for the financial year under review.

Attached as **Annexure A** on **page 139 to 141** the updated and amended register in respect of unauthorized, irregular, fruitless and wasteful expenditure for the period July 2019 to June 2020 for Council's investigation and / or verification if so required.

LEGAL IMPLICATION:

Non-compliance if not adhere to the prescripts as stipulated per above mentioned legislation.

FINANCIAL IMPLICATION:

In terms of the prescribed legislation a Council must recover any unauthorized, irregular or fruitless and wasteful expenditure deliberately or negligently incurred by a political office-bearer or official of the municipality for which he / she will be held liable after a thorough investigation been completed.

The Municipal Manager, in consultation with the Director: Finance, recommends as follows:

MANAGEMENT RECOMMENDATION

- (i) Council considers the irregular expenditure identified by the Auditor General to the value of R1 635 608 as well as the unauthorized expenditure identified to the value of R10 835 562 (Updated and Amended register - Annexure "A") for recovery or certification as irrecoverable and written off.

- (ii) Council promptly informs the MEC for local government and Auditor-General in writing of the unauthorized, irregular, fruitless and wasteful expenditure incurred by the municipality for the periods under review inclusive of the council resolution on the outcome of finding.

RESOLUTION 48/2021

- (i) Council approves the irregular expenditure identified by the Auditor General to the value of R1 635 608 as well as the unauthorized expenditure identified to the value of R10 835 562 (Updated and Amended register - Annexure "A") for recovery or certification as irrecoverable and written off.
- (ii) Council promptly informs the MEC for local government and Auditor-General in writing of the unauthorized, irregular, fruitless and wasteful expenditure incurred by the municipality for the periods under review inclusive of the council resolution on the outcome of finding.

11.34 **VERSLAG INSAKE GOEDGEKEURDE TENDERS / KONTRAKTE VIR DIE FINANSIËLE JAAR TOT DATUM**

DOEL VAN VERSLAG

Die doel van die verslag is om 'n volledige lys van goedgekeurde tenders / kontrakte vir die jaar-tot-datum aan die Raad voor te lê vir kennisname en/of verdere bespreking soos op versoek vanaf Raadsdame E Mathinus.

AGTERGROND

Raadsdame E Mathinus het versoek dat item aan die Raad voorgelê moet word met 'n volledige verslag oor alle diensverskaffers wat die afgelope boekjaar tenders / kontrakte by die munisipaliteit ontvang het asook aandui die waarde van die bedrag soos per tender ooreengekom wat hulle veronderstel is om as sosiale bydrae terug te ploeg aan die gemeenskap tesame met die social opheffingprojekte wat beoog sou word om te doen.

Ter inligting word aan die Raad deurgegee dat 'n volledige lys van alle toegekende tenders / kontrakte op 'n maandelikse / kwartaalikse basis aan die Raad gerapporteer word in terme van SCM regulasie 5(4) se voorskrifte synde as deel van die SCM se verslagdoening aan die Raad soos wetlik vereis. Nieteenstaande die standaard verslagdoening word 'n gekonsolideerde verslag vir die jaar-tot-datum weer aan u voorgelê soos versoek as **Aanhangsel A** tot hierdie verslag op **bladsy 142 tot 146**.

In terme van die tweede versoek waar 'n verslag verlang word van die sosiale bydrae soos ooreengekom in die tender asook die beoogde opheffingprojekte deur die voorgenome diensverskaffer net die volgende:

- Daar bestaan geen voorgeskrewe vereiste in terme van die SCM regulasie dat 'n voorgenome diensverskaffer moet aandui welke die sosiale bydrae gedoen gaan word en/of beoogde opheffingprojekte wat aangepak sal word;
- Tweedens maak die munisipaliteit se tender dokumente, opgestel in terme van die vereiste SCM riglyne, geensins voorsiening waarop hierdie genoemde bydraes / opheffingprojekte aangedui moet word nie.
- Sosiale bydraes / opheffingprojekte word gewoonlik hanteer in terme van elke afsonderlike diensverskaffer se interne besigheid's beleid wat op 'n vrywillige basis plaasvind sonder die belemmering en / of beïnvloeding van verantwoordbare, deursigtige, billike en gelyke beginsels wat toegepas word met die toekenning van enige tender / kontrak op 'n konsekwente en deurlopende grondslag.

Derhalwe kan die inligting soos versoek ten opsigte van sosiale bydraes / opheffingprojekte deur diensverskaffers vir elke tender / kontrak nie voorgelê word nie.

WETLIKE VEREISTE

Deurlopende toepas van SCM regulasie op die beginsels geskoei van verantwoordbaarheid, deursigtigheid, billikheid en gelykheid.

FINANSIËLE IMPLIKASIE

Geen.

Die Munisipale Bestuurder in oorleg met die Direkteur Finansies en IT beveel as volg aan:

BESTUURSAANBEVELING

Dat die Raad kennis neem van die volledige verslag (Aanhangsel A) ten opsigte van SCM tenders / kontrakte toegeken vir die finansiële jaar-tot-datum.

BESLUIT 49/2021

Dat die Raad kennis neem van die volledige verslag (Aanhangsel A) ten opsigte van SCM tenders / kontrakte toegeken vir die finansiële jaar-tot-datum.

12. DRINGENDE SAKE DEUR DIE MUNISIPALE BESTUURDER

Geen.

13. ORWEGING VAN KENNISGEWING VAN MOSIES

Geen.

14. ORWEGING VAN KENNISGEWING VAN VRAE

14.1 Raadsdame Marthinus: Insake kontrakte met diensverskaffers (sien aangehegte korrespondensie en verslag op *bladsy 147 tot 168*) - Sien ook item 11.34

15. ORWEGING VAN DRINGENDE MOSIES

Geen.

16. VERSLAG DEUR MUNISIPALE BESTUURDER OOR DIE UITVOERING VAN RAADSBESLUIE

Lys van onafgehandelde Raadsbesluite verskyn op *bladsy 67* van hierdie Notule.

17. IN-KOMITEE VERSLAE

In Komitee items word vertroulik hanteer.

18. SLUITING

Die vergadering verdaag om 16:10

ONAFGEHANDELDE RAADSBESLUIT

Besluit Nr	Onderwerp	Verkorte Besluit	Vordering	Verantwoordelike persoon
90/2020	Vervreemding (koop): Oopruimte langs erf 528, Waenhuiskrans	(i) Goedkeuring verleen vir die verkoop van gedeelte erf 403, Waenhuiskrans. (ii) Landmeter aanwys wat gedeelte sal registreer en konsolideer met die koper se bestaande erf, vir die koste van die koper. (iii) Dat die markwaarde soos bepaal, as koopprys van toepassing sal wees.	Markwaarde is aangevra.	Eiendoms-administrasie
118/2020	Vervreemding (Koop): Ged erf 955, Struisbaai	(i) In-beginsel-goedkeuring verleen word vir die verkoop van Ged van erf 955, Struisbaai per publieke veiling. (ii) Die munisipale waardasie sal as reserwe prys dien. (iii) Alle wetlike prosesse gevolg sal word, soos onder andere die voorneme van vervreemding aan die publiek bekend gemaak moet word.	Erf is gelys vir veiling.	Eiendoms-administrasie
123/2020	Aansoek om vervreemding (koop): Erf 4176, Bredasdorp	Dat die aangeleentheid terug verwys word na die Finans- en IT Dienste Komitee asook Bestuursdienste Komitee vir verdere ondersoek ten opsigte van: (1) Die hoeveelheid erwe beskikbaar; (2) Area geormerk vir GAP-Behuising?; (3) Middelklas groepsbehuisingsprojek en volledige verslag aan die Raad voorgelê word.	Direkteur: Bestuursdienste sal verslag voorberei vir volgende Komitee Vergadering.	Behuising
126/2020	Community-Based Outpatient Treatment Centre For Substance Abuse Programme	That the matter be referred back for further public participation and presentation to Council.	Verslag by volgende Komitee Vergadering.	Sosiale Ontwikkeling
129/2020	Registrasie Serwituut, versoek vir kompensasie: Mnr Roderick Roberts	Dat die aangeleentheid terugverwys word vir verdere ondersoek.	Verslag by volgende Komitee Vergadering.	Finansies / Masakhane
200/2020	Vervreemding (huur): Ged erf 513, Napier	Dat 'n terreinbesoek deur alle rolspelers so spoedig moontlik afgelê word.	Verslag by volgende Komitee Vergadering.	Eiendoms-administrasie
201/2020	Vervreemding (koop): Erf 3957, Struisbaai	(i) Aangeleentheid terugverwys word. (ii) Stadsbeplanning 'n volledige ondersoek doen rakende die toekenning van geloofsones aan kerkorganisasies in alle dorpe binne die regsgebied.		Stadsbeplanning
202/2020	Vervreemding (koop): erf 2838, Struisbaai	(i) Aangeleentheid oorsaak. (ii) Stadsbeplanning 'n ondersoek doen oor bestaande groensones/publieke oop areas en 'n volledige verslag aan die Raad voorlê ten opsigte van die voortbestaan van die genoemde gebiede.		Stadsbeplanning
203/2020	Vervreemding (huur): Erf 2008, Struisbaai	Dat daar eers 'n terreinbesoek afgelê word, alvorens 'n aanbeveling aan die Raad gedoen word.	Ooreenkoms is onderteken en gefinaliseer.	Eiendoms-administrasie
204/2020	Huurooreenkoms: Verlenging meentgronde - KAM / AGV Boerdery	AGV Boerdery 'n volledige verslag aan die Raad doen alvorens 'n finale besluit geneem word.	Voorlegging moet aan staande Komitee gedoen word.	Eiendoms-administrasie
205/2020	Vierfontein Boerdery: Vervreemding van grond	(i) Bestuursaanbeveling, in-beginsel aanvaar word. (ii) Finale toekenning van die geskikste perseel ondersoek en weer aan die Raad voorgelê word.	Finale voorlegging aan Raad 30 Mrt 2021.	Eiendoms-administrasie

Besluit Nr	Onderwerp	Verkorte Besluit	Vordering	Verantwoordelike persoon
206/2020	Huurooreenkoms: Meentgronde - KAM / Change Agri: Huurtariewe	Change Agri 'n volledige verslag aan die Raad doen alvorens 'n finale besluit geneem word.	Voorlegging moet aan staande Komitee gedoen word.	Eiendoms-administrasie
207/2020	Huurooreenkoms: Meentgronde - KAM / Nampo Kaap	Nampo Kaap 'n volledige verslag aan die Raad doen alvorens 'n finale besluit geneem word.	Voorlegging moet aan staande Komitee gedoen word.	Eiendoms-administrasie
214/2020	Waardasie Appêlraad: Aanwysiging van lede vir aanstelling	(i) Aangeleentheid oorstaan. (ii) Dat die vakature weer geadverteer word.	Staan oor (loop saam met aanstelling van Ouditkomitee lid).	Bestuurder: Admin Ondersteuning

BESTUURSAANBEVELING

Dat die Raad kennis neem van die onafgehandelde Raadsbesluite.

BESLUIT 50/2021

Dat die Raad kennis neem van die onafgehandelde Raadsbesluite.

Hierna gaan die Raad "In Komitee" om sake van vertroulike aard te bespreek.

BEKRAGTIG op hierdie dag van 2021

SPEAKER