

Cape Agulhas Municipality



KAAP AGULHAS MUNISIPALITEIT
CAPE AGULHAS MUNICIPALITY
U MASIPALA WASECAPE AGULHAS

MONTHLY REPORT SUPPLY CHAIN & FLEET MANAGEMENT 30 SEPTEMBER 2017

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1. INTRODUCTION

The main objective of supply chain management is to implement a system that is fair; equitable; competitive; transparent; cost-effective to ensure best value for money by applying the highest possible ethical standards; and to promote local economic development.

2. BACKGROUND

The Act on Local Government : Municipal Finance Management Act, 2003 , Chapter 11 , the Municipal Supply Chain Management Regulations , as published in the Government Gazette on 30 May 2005 and the Council 's Supply Chain Management Policy as adopted on 30 March 2017 states that several reports must be submitted to the Council , accounting Officer and the Chief Financial officer. In order to create a transparent image to all processes in the Supply Chain Management Division, a full report is submitted to the Council .

3. PERSONNEL

3.1 Productivity / Efficiency

Attendance trends within the Supply Chain Management Section are summarized as follows:

	Management	Supervisory	Clerical
NUMBER OF MEMBERS	1	3	8
Annual Leave	1	0	2
Sick Leave	0	3	6
Courses / Seminar	0	0	0
Overtime	0	0	5
Meetings	0	0	0
Family Responsibility Leave	0	0	0
Study	0	0	0
Maternity Leave	0	0	0
Union Matters	0	0	2
Absent	0	0	0
Special Annual Leave	0	0	0
No. of Workdays Attended	19	57	145
Total Workdays	20	60	160
Percentage attendance per Group	95%	95%	91%
Average	94%		

3.2 Training & Development

The following personnel members are currently enrolled for SCM related studies:

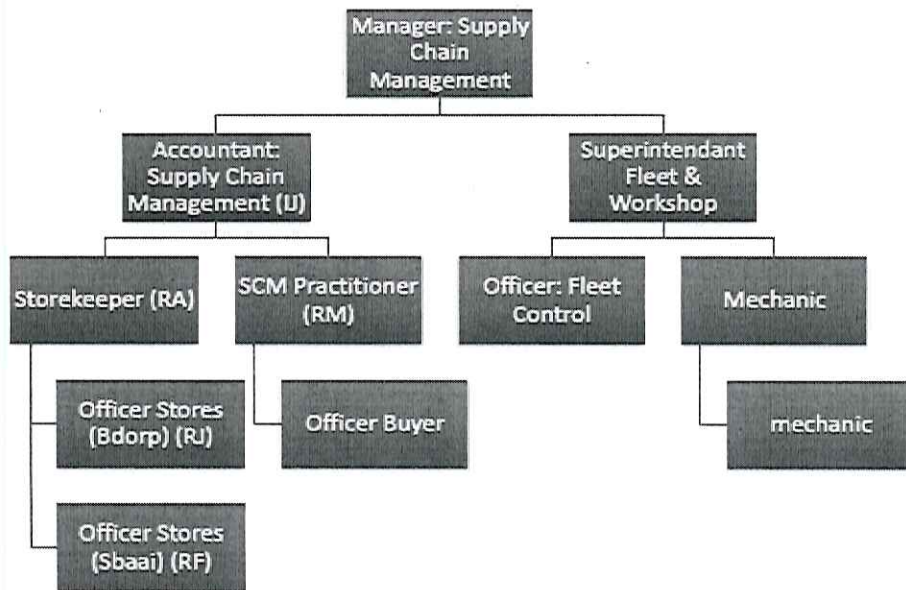
POST	Qualification	Institution
Accountant SCM	Higher Diploma: Supply Chain Management	Mancosa
SCM Practitioner	Diploma NQF6: Public Supply Chain Management	Southern Business School
Manager SCM	Advance Programme in Sourcing and Supply Chain Management	Unisa

3.3 SCM Structure

In terms of Paragraph 7 of the Municipal Supply Chain Management Regulations, the municipality must establish a Supply Chain Management Unit (SCMU) to implement its policy. The SCMU must operate under the direct supervision of the Chief Financial Officer (CFO) or may be delegated to an official in terms of Section 82 of the MFMA.

The inputs/ proposed changes to the SCM Micro Structure has been submitted to HR during the month of August. On 1 September 2017, one of the meter readers were transferred to the SCM section. With effect from 1 October 2017, the Officer Stores starts as fulltime SAMWU shop steward for the Overberg District Municipalities and will be reporting to the Divisional Head: Human Resources and Organisational Development.

During the reporting period the staff complement that performed the duties and functions in terms of the SCM policy were as follows:



4. Demand Management

4.1 Supplier Database

In terms of SCM Reg14(1)(a), the supply chain management policy must instruct the accounting officer to keep a list of accredited prospective providers for goods and services that must be used for the procurement requirements of the municipality through written or verbal quotations and formal written price quotations.

With effect from 1 July 2016, Municipalities and Municipal Entities are required to utilize the Central Supplier Database System as mandatory requirement as part of listing criteria for accrediting prospective provider in line with Section 14(1)(b) of the Municipal Supply Chain Management Regulations.

REGISTRATION ON SUPPLIER DATABASE		
MONTHLY REGISTRATIONS	2016/17	2017/18
JULY	4	4
AUGUST	6	15
SEPTEMBER	10	10
TOTAL SUPPLIERS	1004	1029
VALID REGISTRATION	409	337
TAX CLEARANCES EXPIRED	595	692
CENTRAL SUPPLIER DATABASE REGISTRATIONS	660	688
REGISTRATIONS PER AREA		
BREDASDORP	242	249
STRUISBAAI	36	37
NAPIER	20	20
WAENHUISKRANS	6	6
ELIM	8	8
OUTSIDE CAM	692	709

4.2 Procurement Plan

The Procurement Plan targets for the month of September are still in line.

5. Acquisition Management

5.1 Procurement Statistics

The following is a summary of the procurement statistics below R30 000 for the month of July 2017.

REQUESTS BELOW R30 000	Jul-17		Aug-17		Sep-17		YEAR TO DATE SUMMARY: JUL - SEP 2017	
	Total No	value	Total No	value	Total No	value	Total No	value
Requests processed	155	R 1 383 604,37	358	R 4 077 423,34	288	R 2 307 413,37	801	R 7 768 441,08
Orders processed	162	R 1 108 179,88	361	R 4 331 417,36	293	R 2 333 953,17	816	R 7 773 550,41
Request/ orders cancelled	7	R 275 424,49	3	R 253 994,02	5	R 26 539,80	15	R 555 958,31
Outstanding orders (60 days)	133	R 1 019 638,35	382	R 4 628 704,90	409	R 4 774 924,94	409	R 4 774 924,94
Paid orders	29	R 88 541,53	112	R 722 350,81	266	R 2 187 733,13	407	R 2 998 625,47

5.2 Tender Management

The following awards were made by the BAC.

AWARDS	01-Sep-16		01-Sep-17	
	Number	Amount	Number	Amount
Competitive Bids	2	R 637 294,87	2	R 342 812,50
Formal Written Quotations	5	R 508 589,00	7	R 471 554,49
Deviation In Terms Of Part 18.6.3 Of The SCMPOS	0	R 0,00	0	R 0,00
Sale Of Erven	0	R 0,00	0	R 0,00
Extensions / Amendment Of Contracts In Terms Of Part 20.14 Of The SCMPOS	0	R 0,00	1	R 343 598,23
Procurement In Terms Scm Regulation 32	0	R 0,00	0	R 0,00
Number of Disputes, Complaints, Enquiries and Objections Received	0		0	

The following is a summary of competitive bids and formal written quotations that was advertised during the month of September:

DESCRIPTION	01-Sep-16	01-Sep-17
	Number	Number
Competitive Bids	5	3
Formal Written Quotations	3	0
Sale Of Erven	0	0

The advertisement of bids and publication of awards on the e-Tender Publication Portal is additional to the requirement specified in the SCM Regulation 22 (1) (a) which must be complied with by all municipalities and municipal entities. This initiative supports government's drive to improve access to government business opportunities, reduce red tape and duplication of administrative effort in doing business with the state designed to improve the use of technology across all spheres of government.

5.3 Bid Committees

The bid committees for the 2017/18 financial year were established and are fully functioning according to Council's SCM Policy and the SCM Regulations. The committees are listed below:

- Bid Specification Committee (**BSC**)
- Bid Evaluation Committee (**BEC**)
- Bid Adjudication Committee (**BAC**)

The following members will serve on the Bid Adjudication Committee for the 2017-2018 financial year:

- Director Financial & Information Management (Chairperson)
- Director Community Services
- Director Infrastructure Services
- Divisional Head: Strategic, Planning & Administration Services
- Divisional Head: Social & Economic Services (vacant)

- Divisional Head: Human Resources & Organisation Development Services
- Manager: Budget & Treasury
- Manager SCM & Fleet

The attendance figures of members of the bid adjudication committee are as follows:					
BAC MEETING DATES	Director Finance & ITC Services	Manager Budget & Treasury Office	Director Community Services	Div Head :Human Resources	Div Head:Strategic, Planning & Administration
05 September 2017	X	X	SECUNDI	X	-
29 September 2017	X	X	SECUNDI	-	X
Meetings Attended	2	2	2	1	1
Percentage Attendance	100%	100%	100%	50%	50%

6. Stores Management

As at 30 September 2017, the value of stock at the municipal stores amounted to:

Store Location	OPENING VALUE	PURCHASES VALUE	ISSUES VALUE	BALANCE VALUE
Store A – Bredasdorp Stores	R 1 233 225,15	R354 679,64	-R179 200,60	R1 408 704,19
Store C – Electrical Stores	R 122 850,00	R 0,00	R 0,00	R 122 850,00
Total value of stock	R 1 356 075,15	R354 679,64	-R179 200,60	R1 531 554,19

7. Other Matters

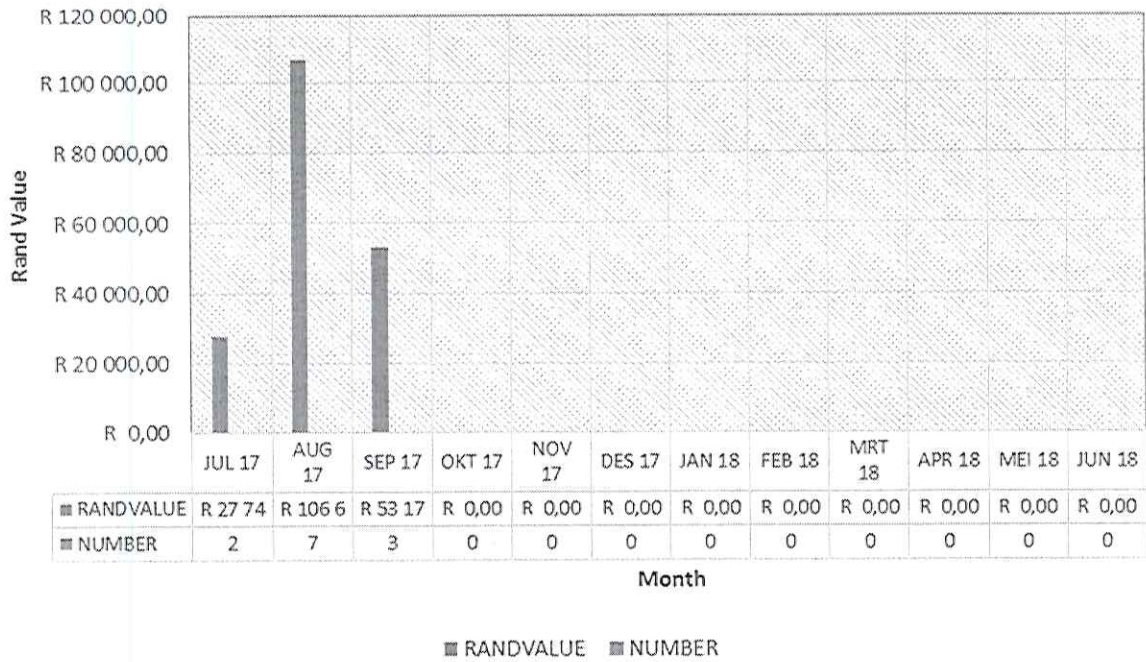
7.1 Deviations

The following table provides a summary of deviations approved for the month of September 2017:

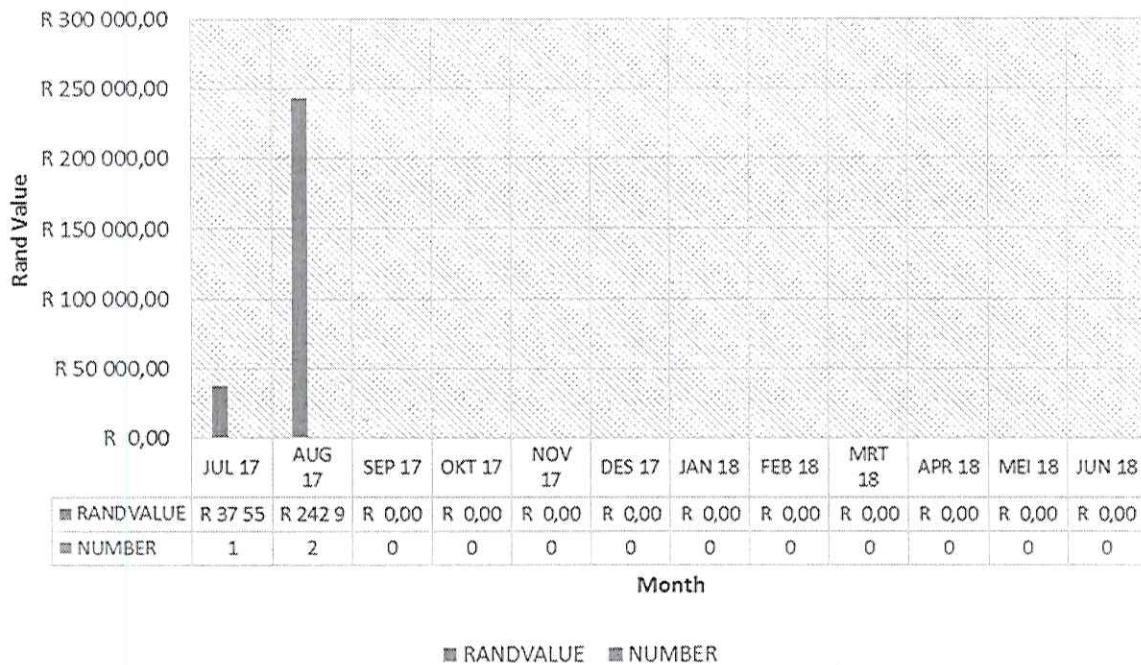
Deviations from Minor Breaches of the Supply Chain Management Policy (SCM Regulations 36 (1) (a), (i) (ii), (iii), (iv)&(v))				
	SEPTEMBER 2016		SEPTEMBER 2017	
THRESHOLD	RANDVALUE	NUMBER	RANDVALUE	NUMBER
BELOW R30 000	R 20 580.42	2	R 53 177.10	3
ABOVE R30 000	R 0.00	0	R 0.00	0
ABOVE R200 000	R 0,00	0	R 0,00	0
TOTAL	R 20 580.42	2	R 65 302,93	3

Deviations from Minor Breaches of the Supply Chain Management Policy (SCM Regulations 36 (1) (a), (i) (ii), (iii), (iv)&(v))				
	SEPTEMBER 2017		YEAR TO DATE	
	RAND VALUE	NUMBER	RAND VALUE	NUMBER
36 (1) (a) (i): Emergency	R0.00	0	R 0,00	0
36 (1) (a) (ii): Sole Provider	R50 177.10	2	R 88 842,48	6
36 (1) (a) (iii): Special Works of art	R0.00	0	R 0,00	0
36 (1) (a) (iv): Animals for zoos	R0.00	0	R 0,00	0
36 (1) (a) (v): Impractical or Impossible	R 3 000.00	1	R 379 201,45	9
TOTAL	R 53 177.10	3	R 468 043,93	15

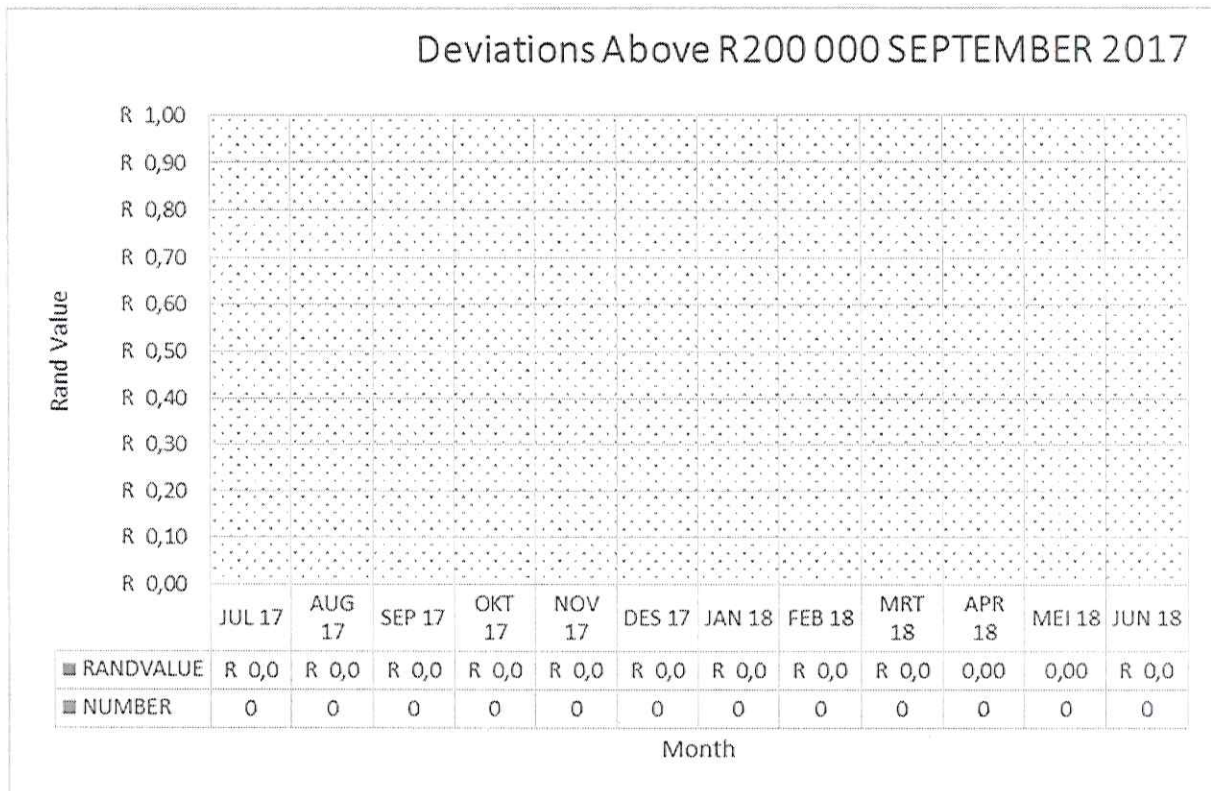
Deviations Below R30 000 SEPTEMBER 2017



Deviations Above R30 000 - SEPTEMBER 2017



Deviations Above R200 000 SEPTEMBER 2017



7.2 Written Quotations awarded without obtaining three quotations (SCM Regulations 16 (c)) & 17 (c))

In terms of SCM Regulations 16 (c), if it is not possible to obtain at least three quotations, the reasons must be recorded and reported quarterly to the accounting officer or another official designated by the accounting officer.

Written Quotations awarded without obtaining three quotations (SCM Regulations 16 (c)) & 17 (c))				
	SEPTEMBER 2017		YEAR TO DATE	
	RAND VALUE	NUMBER	RAND VALUE	NUMBER
THREE SUPPLIERS REQUESTED TO QUOTE, LESS THAN 3 QUOTES RECEIVED / SUBMITTED	R20 120.00	3	R 31 236.00	6
TOTAL	R 20 120.00	3	R 468 043,93	6

7.3 Construction Industry Development Board (CIDB)

The following table provides a report in terms of CIDB Regulation 18(1)(June 2004) - for the month of September 2017:

Tenders Advertised And Not Closed							
cidb Reference Number	Tender Number	Description	Status	Date Advertised	Date Closed	Awarded	Change Request Status
		NONE					

Tenders Closed and Not Awarded							
cidb Reference Number	Tender Number	Description	Status	Date Advertised	Date Closed	Awarded	Change Request Status
100040352	SCM2/2017/18	SUPPLY & INSTALLATION OF AIRCONDITIONERS	Advertised	2017-07-25	2017-08-18	No	N/A
100041267	SCM7/2017/18	REPLACEMENT OF WATERMAIN IN VILJOEN STREET, BREDASDORP	Advertised	2017-08-29	2017-09-22	No	N/A
100041268	SCM6/2017/18	UPGRADING OF INDUSTRIAL ROAD IN STRUISBAAI	Advertised	2017-08-29	2017-09-22	No	N/A
ACTIVE CONTRACTS							
cidb Ref No	Contract Number	Title	Description	Status	Change Request Status	Date Awarded	Date of practical completion
100075019	SCM16/2016/17	UPGRADING OF BREDASDORP WWTW	THE UPGRADING OF MECHANICAL AND ELECTRICAL AERATION EQUIPMENT AT BREDASDORP WASTE WATER TREATMENT WORKS (WWTW)	Awarded		2017-03-27 00:00	-
100056289	SCM30/2015/16	EXTENSION OF THUSONG CENTRE, PHASE 2	EXTENSION OF THE THUSONG CENTRE IN BREDASDORP	Awarded		2016-03-11 00:00	
100006984	SCM20/2012/13	WATER TREATMENT: ARNISTON AND SUIDERSTRAND	Water Treatment at Arniston and Suidersstrand	Awarded		2013-02-20 00:00	
CONTRACTS WHERE PRACTICAL COMPLETION HAS BEEN REGISTERED							
cidb Ref No	Contract Number	Title	Description	Status	Change Request Status	Date Awarded	Date of practical completion
100076948	SCM26/2016/17	FENCING	THE ERECTION OF FENCING AT BOREHOLE SITES IN BREDASDORP	Awarded		2017-06-09 00:00	2017-08-07 00:00

8. Fleet Management

8.1 Condition of Vehicle checks done per Department

SEPTEMBER 2017

SEWERAGE & WATER DEPARTMENTS

STRUISBAAI & WAENHUISKRANTZ

John Deere Tractor CS 1296 -3285Hrs – 29 September 2017:

- Indicator lens broken;
- Left fender dent.

Toyota Hilux CS 4570 -223125Km – 29 September 2017:

- Good running condition

80Kva Generator on Trailer CS 10487 – 29 September 2017:

- Good running condition [Needs lubrication service]

Ford Ranger 2.2i CS 15640 252243Km – 29 September 2017:

- Gearbox noisy [bearings & seals] & Service needed

Toyota Hilux VVTi CS 4581 164945Km -29 September 2017:

- Seats torn & Tailgate handles & cables needs replacement

Isuzu F8000D Vacuum Tanker 305860Km 29 September 2017:

- Dents on both fenders front [Cab]

Nissan UD55 Vacuum Tanker 463740Km 29 September 2017:

- Number plates needs replacement & Reflective tape rear

Nissan UD85 Vacuum Tanker 306417Km 29 September 2017:

- Front bumper needs replacement & corner lamp

Box Trailer CS 13615 29 September 2017:

- Good working condition

Jet Cleaner CS 11975 909Hrs 29 September 2017:

- Good working condition

8.2 Fuel Account Summary

MONTHLY FUEL CARD SYSTEM RECON

CAPE AGULHAS MUNICIPALITY

29 September 2017

DEPARTMENT	COST CENTRE	FUEL	OIL	FEES	GRAND TOTAL
TRAFFIC [6]	01 4021 2830 00	18266,03		472,42	18738,45
WATER [10]	01 5020 2830 00	37553,09		754,84	38307,93
STRATEGIC & ADMIN	01 2524 2830 00	1133,08		39,43	1172,51
	<i>Adding - CS 9208</i>		<i>Card Fee</i>	24,85	24,85
PARKS [5]	01 4042 2830 00	11019,71		307,69	11327,40
RESORTS [2]	01 2540 2830 00	2972,52		63,37	3036,89
THUSONG CENTRE [1]	01 2540 2830 00	1994,89		64,15	2059,04
ENVIRONMENTAL [2]	01 4023 2830 00	5668,88		141,40	5810,28
HOUSING [1]	01 4030 2830 00	1334,84		46,47	1381,31
BUILDINGS/COMM [3]	01 4041 2830 00	9218,56		228,11	9446,67
WORKSHOP [2]	01 3051 2830 00	2025,44		93,53	2118,97
	<i>Adding - CS 1101</i>		<i>Card Fee</i>	34,51	
SEWERAGE [12]	01 5030 2830 00	48872,01		972,58	49844,59
CLEANSING [7]	01 5040 2830 00	36694,33		692,85	37387,18
ROADS & SW [16]	01 5050 2830 00	27824,85		815,46	28640,31
ELECTRICAL [10]	01 5060 2830 00	23119,35		628,82	23748,17
	TOTAL FUEL =	227697,58		5380,48	233044,55

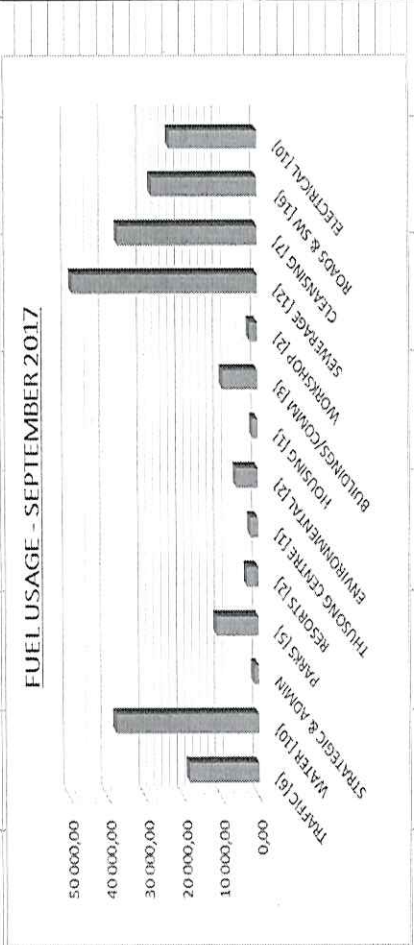
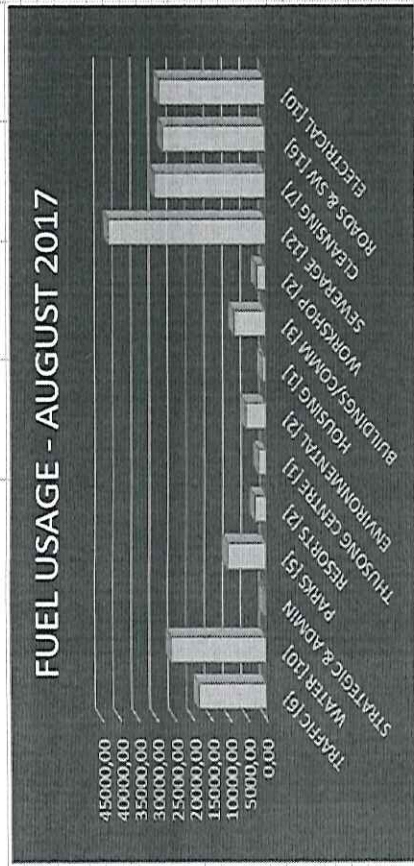
8.3 Monthly Acquisitions – Fleet management

CAPE AGULHUS MUNICIPALITY MONTHLY ACQUISITIONS									
SEPTEMBER 2017									
DATE	REQ	ITEM/S DESCRIPTION	VOTE	VEHICLE	ORDER	SERVICE PROVIDER	LOCAL	ELSWHERE	
21-Aug	83151	Full Service Kit - Cs 5705	01 5050 0960 00	CS 5705	A0000398	AAD TRUCK & BUS		1999,93	
	83152	Gearlever Bushing Parts - CS 15643	01 5020 0960 00	CS 15643	A0000384	Metsy Motors	563,62		
	83153	Repair Hydraulic Hose - CS 10716	01 5060 0960 00	CS 10716	A0000383	Overberg Agri	818,92		
	83154	New Windscreen - CS 10797	01 5060 0960 00	CS 10797	A0000382	Tunica Trading		1874,5	
	83155	Pinion Oil Seal - CS 15643	01 5020 0960 00	CS 15643	A0000399	Metsy Motors	518,99		
23-Aug	83156	Puncture Repair - Stand	01 4042 0990 00	Stand	A0000409	A J Bandediens	387,60		
	83157	Puncture Repair - CS 5705/CS5811/CS5705/CS10206	01 5050 0960 00	Different	A0000403	A J Bandediens	2396,85		
	83158	C A N C E L L E D							
	83159	Puncture Repair - CS10674/ CS 7008	01 5040 0960 00	Different	A0000404	A J Bandediens	974,70		
	83160	Puncture Repair - CS 4524	01 5020 0960 00	CS 4524	A0000405	A J Bandediens	2696,73		
	83161	Filter Z153 - CS 15050	01 5060 0960 00	CS 15050	A0000400	Overberg Agri	264,64		
	83162	Puncture Repair CS 10716/CS15050/CS10716	01 5060 0960 00	Different	A0000406	A J Bandediens	2274,36		
	83163	Repair Steel Air Pipe - CS 17182	01 5030 0960 00	CS 17182	A0000401	MBC Herstellwerke	763,80		
	83164	Repairs, Welding & Fitment CS3347/CS19281/CS16702/CS2513	01 5050 0960 00	Different	A0000402	MBC Herstellwerke	1952,82		
	83165	New Battery B619 - CS 8618	01 4043 0960 00	CS 8618	A0000396	HI - Q Bande	810,00		29917,69
	83166	Pins, Bushes, Shims and Seals on Backhoe Arm of Digger	01 5050 0960 00	CS 10778	A0000397	Humulani Marketing T/A CSE			
	83167	Repair & Respray Panel - CS 15643	01 5020 0960 00	CS 15643	A0000408	N & M Bakwerke	1710,00		
	83168	Service on Vacuum System - CS 1577	01 5030 0960 00	CS 1577	A0000416	Visser's Engineering			7184,28
	83169	Full Service Kit - CS 5811	01 5050 0960 00	CS 5811	A0000417	AAD TRUCK & BUS			1999,93
25-Aug	83170	Electrical Repair - CS8583/CS10208/SCAG Lawnmower	01 4042 0960 00	Different	A0000476	Bredasdorp Auto Electrical	5805,83		
	83171	Electrical Repair - CS6957/CS19281	01 5050 0960 00	Different	A0000477	Bredasdorp Auto Electrical	3148,57		
	83172	180 000KM Service - CS 8623	01 4020 0960 00	CS 8623	A0000433	Metsy Motors	2898,36		
	83173	Leafspring Shackle Pin Kiast (Rear)- CS 10797	01 5060 0960 00	CS 10797	A0000436	Rola Toyota	1885,81		
	83174	Rebond Brake Shoes on Handbrake - CS 4267	01 5060 0960 00	CS 4267	A0000437	Tri-Torq Ferobrake			467,40
	83175	No Plates - CS 1790	01 5050 0960 00	CS 1790	A0000444	Rola Toyota	228,00		
	83176	Cape Agulhas Stickers	01 5040 0960 00	Cleansing	A0000439	Star Signs	1596,00		
	83177	Licence Disc Stickers	01 5020 0960 00	Water	A0000440	Star Signs	996,36		
	83178	Wheel Alignment - CS 4424	01 5050 0960 00	CS 4424	A0000450	A J Bandediens	250,00		
	83179	Wheel Alignment - CS 4591	01 5030 0960 00	CS 4591	A0000451	A J Bandediens	250,00		
	83180	Disc Pads Set FDB 1965	01 4021 0960 00	CS 5245	A0000457	Autozone Worcester	296,40		296,40
	83181	Head Gasket Set Miss 1400 - CS 1101	01 3051 0960 00	CS 1101	A0000458	Autozone Worcester	370,00		370,00
	83183	Electrical Repair - CS 1577	01 5030 0960 00	CS 1577	A0000478	Bredasdorp Auto Electrical	1142,28		
	83184	Mini Jump Starter 12V	01 3051 3100 00	Workshop	A0000459	Autozone Worcester			1250,00
30-Aug	83185	Electrical Repair - CS 8618	01 4043 0960 00	CS 8618	A0000479	Bredasdorp Auto Electrical	1358,88		
	83186	C A N C E L L E D							
	83187	Electrical Repair - CS 10674	01 5040 0960 00	CS 10674	A0000480	Bredasdorp Auto Electrical	969,00		
	83188	Electrical Repair - CS 10797 /CS 1483	01 5060 0960 00	Different	A0000481	Bredasdorp Auto Electrical	4329,20		
	83189	New Willard Battery 638 - CS 10808	01 5060 0960 00	CS 10808	A0000482	HI - Q Bande	2100,00		
	83190	Brake Shoes - CS 4581	01 5020 0960 00	CS 4581	A0000495	Autozone Worcester			296,40
	83191	C A N C E L L E D							
	83192	12V Jumpstart Powerbank - CS 1101	01 3051 0960 00	CS 1101	A0000496	Autozone Worcester			1250,00
	83193	Shocks Monroe L/H & R/H - CS 4424	01 5050 0960 00	CS 4424	A0000497	Kwik n Go	1540,00		
	83194	Mechanics & Steel Creeper	01 3051 1130 00	Workshop	A0000498	Autozone Worcester			1316,89
	83195	Parcel Collection - CS 4267	01 5060 0960 00	CS 4267	A0000510	Jebo Couriers	350,00		

DATE	REQ	ITEM/S DESCRIPTION	VOTE	VEHICLE	ORDER	SERVICE PROVIDER	LOCAL	ELSWHERE
		C A N C E L L E D						
14-Sep	83196	Motorola DM 1400 Vehicle Mount & Portable Radio's VHF	07 3060 1160 14	IT Dept	A0000576	C A N C E L L E D		
	83197	Workshop Consumables	01 5050 0960 00	Workshop	A0000565	Estreaux System cc Benliekor Bredasdorp Midas	395,49	11970,00
	83198	Reface Valves & Seats - CS 1101	01 3051 0960 00	CS 1101	A0000570	Metsys Motors	1850,00	
	83200	Wheel Spanner, Jack Handle Jack Assy - Cs 4580	01 5020 0960 00	CS 4580	A0000572	Rola Toyota	1404,06	
	83301	Cylinders Frt R/H & L/H - CS 10674	01 5040 0960 00	CS 10674	A0000588	Afintapart		7242,99
	83302	Filters - CS 10716	01 5060 0960 00	CS 10716	A0000591	Humulani Marketing T/A CSE		1110,36
	83303	Tank Level Gauge - CS 17182	01 5030 0960 00	CS 17182	A0000592	Overberg Agri	672,60	
	83304	Oxygen Sensor - CS 13901	01 4043 0960 00	CS 13901	A0000594	Cross Odendaal Auto Electrical	5358,00	
	83305	Reverse Light Switch - CS 5241	01 4020 0960 00	CS 5241	A0000595	Cross Odendaal Auto Electrical	1567,50	
	83306	Gaslift Univ Canopy (4297) - CS 13450	01 4023 0960 00	CS 13450	A0000598	Car Boat Truck	522,01	
	83307	Supply & Fitment of Stator Coil & Courier Costs	01 4042 0990 00	Quad Bike	A0000600	Overberg Radiators & Suzuki	282,75	
	83308	Service & Repair Quad Bike	01 4042 0990 00	Workshop	A0000587	Overberg Radiators & Suzuki	1997,95	
	83309	Safeway Kettle & Batteries	01 3051 3100 00	Workshop	A0000616	Simons Electric	1050,00	
	83310	Wheel Alignment - CS 4581	01 5030 0960 00	CS 4581	A0000618	A J Bandediens	250,00	
	83311	Wheel Cylinder L/H, Oil Seal, Drum FRT, Brake Shoe Set	01 5040 0960 00	CS 10671	A0000619	Afintapart		4 974,39
	83312	LS Mirror, RR Tailamp, Railage - CS 8620	01 4042 0960 00	CS 8620	A0000643	N & M Bakwerke	1239,18	
	83313	New Tyres 165x13 - CS 8620	01 4042 0960 00	CS 8620	A0000620	A J Bandediens	1520,76	
	83314	New Tyres 195x14c - CS 13759	01 5020 0970 00	CS 13759	A0000621	A J Bandediens	2291,40	
	83315	New Tyres 215x15 - CS 4581	01 5030 0970 00	CS 4581	A0000622	A J Bandediens	3283,20	
	83316	C A N C E L L E D						
	83317	Banjo Bolt, Washer Copper, MB Kit - CS 1577	01 5030 0960 00	CS 1577	A0000735	Overberg Agri	297,35	
	83318	Wheel Alignment - CS 8620	01 4042 0960 00	CS 8620	A0000629	A J Bandediens	250,00	
	83319	Puncture Repair CS 10206/CS 14438	01 5050 0960 00	Different	A0000634	A J Bandediens	1499,10	
	83320	Puncture Repair CS 8618	01 4043 0960 00	CS 8618	A0000635	A J Bandediens	127,68	
	83321	Puncture Repair - CS 10716	01 5060 0960 00	CS 10716	A0000638	A J Bandediens	802,09	
	83322	Puncture Repair CS 7008/CS2336/CS10674 /Cs10671	01 5040 0960 00	Cleansing	A0000639	A J Bandediens	3328,80	
	83323	Puncture Repair - CS 4524	01 5020 0960 00	CS 4524	A0000641	A J Bandediens	1397,10	
	83324	Puncture Repair - STAND	01 4042 0990 00	Parks	A0000642	A J Bandediens	409,83	
	83325	Repair & Install Batt Hold Down Bracket - CS 10808	01 5060 0960 00	CS 10808	A0000691	Bredasdorp Welding Services	502,00	
18-Sep	83326	CPC 9968336 Nut & Comm Connector - CS 10716	01 5060 0960 00	CS 10716	A0000692	Humulani Marketing T/A CSE	1020,00	439,40
	83327	Repair Blower Mower	01 4042 0990 00	Parks	A0000693	Bredasdorp Welding Services	570,00	
	83328	Corsa3 14" Rim - CS 4424	01 5050 0960 00	CS 4424	A0000749	Tonys	1835,00	
	83329	Install Tailamp Bracket with Gaurds - CS 2336	01 5040 0960 00	CS 2336	A0000694	Bredasdorp Welding Services		
	83330	C A N C E L L E D						
	83331	Mig Welder	07 3051 1160 04	Workshop	A0000722	Diesel Electric	14034,52	
	83332	C A N C E L L E D						
	83333	C A N C E L L E D						
19-Sep	83334	New Tyres Firestone 750-16 - CS 11283	01 5050 0970 00	CS 11283	A0000720	A J Bandediens	4655,76	
	83335	Tank Level Gauge 127mm - CS 1577	01 5030 0960 00	CS 1577	A0000721	Overberg Agri	672,60	
	83336	C A N C E L L E D						
	83337	S/plugs, points, Condensor & Radiator Cap - CS 1101	01 3051 0960 00	CS 1101	A0000725	Midas	376,60	
20-Sep	83338	Bonnet Catch, Bonnet Cable, Bonnet Opening Handle	01 4043 0960 00	CS 8618	A0000744	N & M Bakwerke	1936,24	
	83339	Repair & Recover Seats - CS 10808	01 5060 0960 00	CS 10808	A0000745	Murtz Upholsters	1980,00	
	83340	Bearings 6202, Seals, Ollie Pot, Consumables, Labour - CS 2352	01 5030 0960 00	CS 2352	A0000748	Ubusi Beekeeping		1817,95
	83341	Bosch Cordless Drill - H/Duty	07 3051 1160 01	Workshop	A0000746	Built It	4099,90	
22-Sep	83342	Repair lights & Starting System	01 5040 0960 00	CS 6105	A0000757	Cross Odendaal Auto Electrical	1100,00	
	83343	Repair speedo Cluster & Fuses	01 4023 0960 00	CS 8446	A0000758		400,00	

8.4 Workshop Operational & Summary Report

FLEET AND WORKSHOP OPERATIONAL & SUMMARY REPORT													
DESCRIPTION	JUN'17	JUL'17	AUG'17	SEPT'17	OCT'17	NOV'17	DEC'17	JAN'18	FEB'18	MAR'18	APR'18	MAY'18	JUN'18
WORKSHOP OPERATIONS													
VEHICLES SERVICED	1	0	5	7									
INHOUSE - VEHICLE REPAIRS DONE	10	8	12	6									
VEHICLES TO EXTERNAL SUPPLIERS	0	0	1 - Visitors Eng	0									
SMALL PLANT MACHINERY	2 Compactors	1 Compactor	0	1 Compactor									
SDBIP VEHICLE CHECKS DONE	10 Vehicles	10 Vehicles	10	10									
CAPITAL PROJECTS	Completed	2 Projects	2 Projects	1 Item Ordered									
ROADWORTHY TESTS	1 Tested	0	3	1									
RW CERTIFICATES ISSUED	1 Passed	0	3	1									
SMALL PLANT FUEL	3879	3459	No Figure	8640									
VEHICLE'S FUEL BILL - Monetary Value	219 577	204 596	206 738	227 698									
LOCAL ACQUISITIONS - Monetary Value	45 367	36 609	105 451	72 867									
SPEED FINES ISSUED		5 of JUNE	4 of JULY	1 for AUGUST									
COMMENTS	Due to the new Vesta Accounting system, a lot of transactions: Repair work/ Licence renewals/ Roadworthy preparations, delayed/ could not be finalized												
CAPITAL PROJECTS	Putting out a 7 day tender for the repair of the back-hoe slide and swing support bracket on Case Digger - CS 10778 1. MIG Welder 200Amp; 2. Workshop Tools needs to be acquisitioned												
SAFETY & RISK	Heavy Duty(3 Phase) Hot Water Steamcleaner - Moved to 2018/19 Financial Year Compressors needs services & pressure vessels tested - Not all suppliers keen to register on CSD												
CONDITION OF VEHICLES	Canopies of vehicles needs attention: LDV's Canopies as well as Trucks Steel Canopies Several vehicles bakkies & trucks in different departments needs some re-spray work												
STAFF MATTERS	Desperately need 2 x workers / assistants positions inside the workshop on a permanent basis - Artisans cannot work together on jobs - Highly unproductive!!! EPWP Contract workers are a waste of time as we've been making use of this for the last three years, we had to train new people every 3 months - we need semi skilled workers in this trade												
VEHICLE'S FUEL BILL	Total Fuel usage = (Petrol & Diesel fuel) - Vehicles Only = R227 698												



SIGNED : W. J. R. SWART

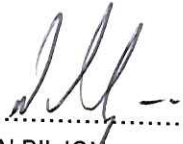
DATE: 05-Oct-17

9. Conclusion & Sign Off

The Supply Chain Management Unit is continuously improving its processes and procedures in order to ensure that Council receive value for money in terms of demand and acquisition management.

It is hereby certified that the above information is correct.


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RJ SEFOOR
MANAGER SCM
Date: 5-10-2017.


.....
PJ VAN BILJON
DIRECTOR: FINANCIAL SERVICES
Date: 09/10/2017


.....
DGI O'NEILL
MUNICIPAL MANAGER
Date: 09/10/17

